



Helendale Community Services District

BOARD OF DIRECTORS MEETING
January 19, 2017 at 6:30 PM
26540 Vista Road, Suite C, Helendale, CA 92342

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. **Public Participation** - *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors.*

3. Consent Items

- Approval of Minutes: January 5, 2016 Regular Board Meeting
- Bills Paid and Presented for Approval
- San Bernardino Sheriff's Statistics for November 2016

4. Reports

- Directors' Reports
- General Manager's Report

Discussion Items

- Discussion and Possible Action Regarding Adoption of Resolution 2017-01: A Resolution of the Board of Directors of the Helendale Community Services District, San Bernardino County, Recommending Consolidated Election for Governing Board Members with Statewide General Elections and Approving the Rescheduling of Such Elections from Odd-Year to Even-Year Elections Commencing with the 2017 Election Cycle
- Discussion and Possible Action Regarding Adoption of Resolution 2017-02, A Resolution Of The Helendale Community Services District Board Of Directors, In Support Of Filing An Application With The Bureau Of Reclamation For A Grant Under The Water Conservation Field Services Program Grants For Fiscal Year 2017
- Discussion only Regarding Review of the District's Water Supply, Condition of Wells and other Related Information

Other Business

- Requested items for next or future agendas (Directors and Staff only)

Closed Session

- Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2):
One Potential Case

Open Session

- Reportable Action from Closed Session
- Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agendaized public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.

Providing:

- Water
- Wastewater
- Park & Recreation
- Solid Waste Management
- Street lighting
- Graffiti Abatement for the Helendale Community

OFFICE HOURS:

Monday-Friday
8:00 – 5:30 p.m.

PHONE:

760-951-0006

FAX:

760-951-0046

ADDRESS:

26540 Vista Road
Suite B
Helendale, CA
92342

MAILING

ADDRESS:
PO BOX 359
Helendale, CA
92342

Visit us on the Web

at:

www.helendalecsd.org



HELENDALE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES

January 5, 2016

26540 Vista Road, Suite C. Helendale, CA 92342

CALL TO ORDER AND PLEDGE OF ALLEGIANCE – The special meeting was called to order at 6:30 pm by President Clark after which the Pledge of Allegiance was recited.

Present: President Ron Clark; Vice President Tim Smith Director Craig Schneider; Director Henry Spiller
Absent: Secretary Sandy Haas
Staff: Kimberly Cox, General Manager; Cheryl Vermette, Program Coordinator
Consultants: Steve Kennedy, Legal Counsel; Paul Harmon
Audience: There were five (5) audience members present.

1. **Approval of Agenda**

Action: Director Schneider made the motion to approve the Agenda as presented. Vice President Smith seconded the motion. The motion was unanimously approved by the Board members present.

2. **Public Participation**

None

3. **Consent Items**

- a. Approval of Minutes: December 15, 2016, Regular Board Meeting
- b. Bills Paid and Presented for Approval

Action: Vice President Smith made the motion to approve the Agenda as amended. Director Schneider seconded the motion. The motion was unanimously approved by the Board members present.

4. **Reports**

- a. Director's Reports – Director Spiller has a tour scheduled with the wastewater department. Director Schneider discussed issues with the Post Office.
- b. General Manager Report – General Manager Cox gave an update on the office remodel, the upcoming basketball season, and requested a special board meeting be held on January 13, 2017 to discuss proposed rate increase. The Board concurred with holding a special meeting on January 13, 2017 at 4:30 pm. General Manager Cox presented the wastewater, cash flow, investment, cash balances by fiscal year, tipping fees, and refuse tonnage reports.

Discussion Items

- 5. Discussion and Possible Action Regarding Proposed Revisions to Use Agreement for Calvary Chapel, Helendale for Community Center Suite C.
Action: Director Spiller made the motion to approve the updated use agreement with Calvary Chapel. Vice President Smith seconded the motion. The motion was approved by the following 4 yes -0 no -1 absent vote: CS – Yes; RC – Yes; TS – Yes; HS – Yes.
- 6. Discussion and Possible Action Regarding Future Mandate to Move Elections to General Election Cycle and Consideration of Complying Before Next Election Cycle.
Action: There was no action on this item. The consensus of the Board was to move forward with changing Helendale CSD elections to the general election cycle. The Board requested to bring the Resolution to the Board for adoption before the February meeting.
- 7. Discussion Only Regarding Review of Public Notice Information Related to 2012 Water Rate Increase
Action: General Manager Cox reviewed the public notice that was sent out for the 2012 Water Rate Increase. This was an information only item, there was no action.

Other Business

8. Requested Items for Next or Future Agendas (Directors and Staff Only)
None

9. Adjournment
Action: President Ron Clark adjourned the meeting at 7:28 pm.

Submitted by:

Approved By:

Ron Clark, President

Tim Smith, Vice President

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: January 19, 2017
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Paul E. Harmon, Administrative Consultant
SUBJECT: Agenda item # 3 b.
Consent Item: Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Report Only. Receive and File

STAFF REPORT:

Staff issued 55 checks and had 1 voided check for the period December 23, 2016, through January 13, 2017 totaling \$46,508.01. Checks issued include payments to Babcock Laboratories, Inc. for lab analysis for wells 1, 3, 7, 8 & 9 for 42,396.00; to Department of Forestry & Fire Protection for Park weed abatement and WWTP cleanup for \$2,522.82; to Larry Walker Associates for WWTP environmental consulting for \$5,979.73; to Rogers, Anderson, Malody & Scott CPA's for 2015-16 audit progress payment for \$10,192.00; to Choice Builder for employee group supplemental health insurance for \$1,026.95; and to Tunnel Vision Pipeline Cleaning for WWTP cleaning services for \$1,000.00.

| Total cash available: | <u>1/13/17</u> | <u>12/23/16</u> |
|-----------------------|-----------------|-----------------|
| Cash | \$ 3,932,494.19 | \$ 3,914,088.52 |
| Checks Issued | \$ 46,508.01 | \$ 229,564.35 |

Investment Report

The Investment Report shows the status of invested District funds. The current interest rate is 0.92% for CalTRUST Short-Term and is 1.14% for Medium-Term Investments, 0.610% for LAIF, and 0.25% for the CBB Sweep Account for December 2016. Interest earned in December 2016 on the CalTRUST investments, LAIF investment and the CBB Sweep Account is \$1,858.78. Cumulative interest from our initial date of investment in February 2008 through December 2016 for CalTRUST, CBB and LAIF is \$177,537.03. Interest Income for the fiscal year 2015-16 is \$15,933.20 and \$9,933.79 for F/Y 2016-17.

**VICTOR VALLEY SHERIFF'S STATION
SILVER LAKES
NOVEMBER 2016 CRIME STATISTICS**

| Part I Offenses | Nov-16 | Oct-16 | % Change | YTD 2016 | YTD 2015 | % Change |
|--------------------------|---------------|---------------|-----------------|-----------------|-----------------|-----------------|
| Homicide | 0 | 0 | No Change | 1 | 0 | *NC |
| Rape | 0 | 1 | -100% | 1 | 0 | *NC |
| Robbery | 1 | 0 | *NC | 1 | 0 | *NC |
| Assaults | 1 | 2 | -50% | 19 | 16 | 19% |
| Burglary | 2 | 1 | 100% | 12 | 20 | -40% |
| Larceny | 1 | 2 | -50% | 30 | 27 | 11% |
| Theft Motor Vehicle | 3 | 1 | 200% | 13 | 10 | 30% |
| Total | 8 | 7 | 14% | 77 | 73 | 5% |
| Part II Offenses | | | | | | |
| Total | 3 | 7 | -57% | 54 | 70 | -23% |
| Calls for Service | | | | | | |
| Total | 157 | 204 | -23% | 2,174 | 2,084 | 4% |
| Reports | | | | | | |
| Total | 15 | 32 | -53% | 236 | 256 | -8% |

*NC: Not Calculable

Prepared: January 12, 2017

VICTOR VALLEY SHERIFF'S STATION
HELENDALE

NOVEMBER 2016 CRIME STATISTICS

| Part I Offenses | Nov-16 | Oct-16 | % Change | YTD 2016 | YTD 2015 | % Change |
|---------------------|--------|--------|-----------|----------|----------|-----------|
| Homicide | 0 | 0 | No Change | 0 | 0 | No Change |
| Rape | 0 | 0 | No Change | 0 | 1 | -100% |
| Robbery | 0 | 0 | No Change | 0 | 0 | No Change |
| Assaults | 0 | 0 | No Change | 5 | 10 | -50% |
| Burglary | 1 | 1 | No Change | 7 | 10 | -30% |
| Larceny | 1 | 1 | No Change | 12 | 13 | -8% |
| Theft Motor Vehicle | 0 | 0 | No Change | 5 | 10 | -50% |
| Total | 2 | 2 | No Change | 29 | 44 | -34% |

| Part II Offenses | Nov-16 | Oct-16 | % Change | YTD 2016 | YTD 2015 | % Change |
|------------------|--------|--------|----------|----------|----------|----------|
| Total | 1 | 7 | -86% | 20 | 27 | -26% |

| Calls for Service | Nov-16 | Oct-16 | % Change | YTD 2016 | YTD 2015 | % Change |
|-------------------|--------|--------|----------|----------|----------|----------|
| Total | 98 | 102 | -4% | 1,002 | 1,318 | -24% |

| Reports | Nov-16 | Oct-16 | % Change | YTD 2016 | YTD 2015 | % Change |
|---------|--------|--------|----------|----------|----------|----------|
| Total | 9 | 17 | -47% | 101 | 114 | -11% |

*NC: Not Calculable

Prepared: January 12, 2017

VICTOR VALLEY SHERIFF'S STATION
3 Southern Barstow Borders- CSD Area
NOVEMBER 2016 CRIME STATISTICS

| Part I Offenses | Nov-16 | Oct-16 | % Change | YTD 2016 | YTD 2015 | % Change |
|--------------------------|---------------|---------------|-----------------|-----------------|-----------------|-----------------|
| Homicide | 0 | 0 | No Change | 0 | 0 | No Change |
| Rape | 0 | 0 | No Change | 0 | 0 | No Change |
| Robbery | 0 | 0 | No Change | 0 | 6 | -100% |
| Assaults | 0 | 0 | No Change | 5 | 6 | -17% |
| Burglary | 1 | 0 | *NC | 7 | 11 | -36% |
| Larceny | 0 | 1 | -100% | 6 | 11 | -45% |
| Theft Motor Vehicle | 0 | 1 | -100% | 5 | 5 | No Change |
| Total | 1 | 2 | -50% | 23 | 39 | -41% |
| Part II Offenses | | | | | | |
| Total | 0 | 0 | No Change | 0 | 9 | -100% |
| Calls for Service | | | | | | |
| Total | 91 | 109 | -17% | 1,218 | 908 | 34% |
| Reports | | | | | | |
| Total | 8 | 7 | 14% | 89 | 96 | -7% |

*NC: Not Calculable

Prepared: January 12, 2017



Helendale Community Services District

Date: January 19, 2017
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Item #5

Discussion and Possible Action Regarding Adoption of Resolution 2017-01: A Resolution of the Board of Directors of the Helendale Community Services District, San Bernardino County, Recommending Consolidated Election for Governing Board Members with Statewide General Elections and Approving the Rescheduling of Such Elections from Odd-Year to Even-Year Elections Commencing with the 2017 Election Cycle

STAFF RECOMMENDATION:

Staff recommends approval of the proposed resolution

STAFF REPORT:

This item was previously discussed on November 3 with no direction given to Staff at that time and again January 5th with new information presented to the Board that was received from the San Bernardino County Clerk of the Board seeking objections to the Chaffey Community College District's request to change their elections. After discussion, the Board directed Staff and Legal Counsel to bring back the appropriate resolution for further consideration by the Board. Attached for your consideration is the above referenced resolution.

As background, beginning no later than January 2018 all political subdivisions that have had a voter turn-out of 25% less than the average voter turnout for the previous four statewide general elections will be required to move their elections to the general election cycle. Staff is still awaiting information from the San Bernardino County Registrar of Voters to determine if the District will need to comply with this mandate.

Attached is Senate Bill No. 415. The intent of the bill is to provide greater voter participation that typically exhibited in the general election cycle rather than in the off-year elections which result in significantly reduced voter participation. For jurisdictions who consistently have voter participation greater than the threshold of 25% less will be exempt from the general election cycle mandate. Significant threat of litigation exists if a "political subdivision" is found to be in violation of compliance with the Voter Participation Rights Act. A "political subdivision" is allowed under SB415 to delay the consolidation until November 2022 if it has adopted a plan to consolidate the elections at that time.

In summary, the District can request to consolidate now; consolidate in 2018 or adopt a plan and consolidate in 2022. Staff recommends that the District seek to consolidate now as a cost-savings measure.

RESOLUTION NO. 2017-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT, SAN BERNARDINO COUNTY, RECOMMENDING CONSOLIDATED ELECTION FOR GOVERNING BOARD MEMBERS WITH STATEWIDE GENERAL ELECTIONS AND APPROVING THE RESCHEDULING OF SUCH ELECTIONS FROM ODD-YEAR TO EVEN-YEAR ELECTIONS COMMENCING WITH THE 2017 ELECTION

WHEREAS, Helendale Community Services District (“HCS D”) is a Community Services District organized and operating within the County of San Bernardino pursuant to California Government Code Section 61000 et seq.;

WHEREAS, HCS D was formed on or about December 4, 2006 pursuant to Resolution No. 2951 of the Local Agency Formation Commission of the County of San Bernardino (“LAFCO”);

WHEREAS, Condition No. 7 of LAFCO Resolution No. 2951 expressly states that HCS D’s Board of Directors (“the Board”) “shall consist of five members, elected at-large, pursuant to the provisions of Government Code Section 61020 ...”;

WHEREAS, under Sections 61020 and 61021(c) of the Government Code, the elections and terms of office for members of the Board shall be determined pursuant to the Uniform District Election Law (Elections Code Section 10500 et seq.);

WHEREAS, by operation of Sections 10505 and 10507 of the Elections Code, districts such as HCS D that are formed in an even-numbered year are required to hold their Board elections on the first Tuesday after the first Monday in November in each odd-numbered year;

WHEREAS, the current date for election of the Board is every two (2) years on the first Tuesday after the first Monday in November of odd years (e.g. the next election is scheduled for November 7, 2017);

WHEREAS, statewide general elections are held in California only in June and November of even years (e.g. the next statewide general election is scheduled for November 8, 2016) (Elections Code Section 1001);

WHEREAS, HCS D is located entirely within San Bernardino County;

WHEREAS, the California Voter Participation Rights Act (Senate Bill 415), approved by the Governor in September 2015 and effective January 1, 2016, prohibits a political subdivision from holding an election other than on a statewide election date commencing January 2018 (Elections Code Sections 14050-14057);

WHEREAS, as shown in Exhibit A attached hereto and incorporated herein by this reference, elections within HCS D that are held in odd-numbered years have historically had lower levels of voter participation than statewide elections conducted in even-numbered years;

WHEREAS, since HCSD's Board-member elections are not held in conjunction with most state elections, HCSD is forced to bear disproportionately higher election costs than if the elections were consolidated with statewide general elections in even-numbered years;

WHEREAS, HCSD wishes to increase voter participation in elections for Board members and to reduce expenses whenever possible;

WHEREAS, it is considered the view of the Board that starting with the 2017 Board elections, the public interest will be better served by election of its Board members pursuant to "even-year elections" in conjunction with the statewide general elections;

WHEREAS, as a result of these facts, the Board desires to change the date of future Board member elections to be consolidated with the California statewide general election in order to increase and enhance voter participation;

WHEREAS, while the Board recognizes there is a cost savings to HCSD resulting from aligning its election with the statewide general elections, this factor is not the primary motivation for the Board's decision, however, this incidental benefit furthers HCSD's policy of fiscal responsibility;

WHEREAS, while the Board recognizes the terms of its members would be extended as a result of aligning HCSD's elections with the statewide general elections, this is not the reason for the Board's decision;

WHEREAS, pursuant to Elections Code Section 10505(d), HCSD is authorized by Section 10404 of the Elections Code to adopt a resolution requiring that its Board-member elections be held on the same day as the statewide general election; and

WHEREAS, if the change in election date is approved, it is being requested the new election date be moved from November 2017 to November 2018 with Board members whose terms would have expired in 2017 being extended to 2018 and Board members whose terms would have expired in 2019 being extended to 2020, as required by Elections Code Section 10404(i) [refer to Exhibit B].

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District that the above recitals are true and correct and that the Board hereby adopts this Resolution to consolidate the election date for members of the Board with the California state general election in November in even years (Elections Code Section 1001) pursuant to Elections Code Section 10404(b).

BE IT FURTHER RESOLVED by the Board of Directors of the Helendale Community Services District that the Board Secretary will notify the San Bernardino County Elections Office that HCSD is prepared to pay the expenses of mailing notice of approval of the change in election date by the San Bernardino County Board of Supervisors as required by Elections Code 10405.7(f).

BE IT FURTHER RESOLVED by the Board of Directors of the Helendale Community Services District that the San Bernardino County Board of Supervisors is hereby requested to consolidate all future elections for the Board of Directors of the Helendale Community Services District with the statewide general elections to be held in even-numbered years, beginning on November 6, 2018.

BE IT FURTHER RESOLVED by the Board of Directors of the Helendale Community Services District that if the consolidation of election is approved, the term of office of current Board members expiring in November 2017 will be extended to November 2018 and the term of Board members expiring in November 2019 will be extended to November 2020 as set forth in Exhibit B.

BE IT FURTHER RESOLVED by the Board of Directors of the Helendale Community Services District that, upon consolidation with the statewide general election, all such future elections for the Board of Directors of the Helendale Community Services District shall be conducted in accordance with, including dates that are consistent with, the primary or general election with respect to nominations, notices, canvass of votes, certification of election, and all other procedural requirements of the California Elections Code pertaining to the primary or general election.

BE IT FURTHER RESOLVED by the Board of Directors of the Helendale Community Services District that HCSD's General Manager or designee is authorized to take such actions and execute such agreements and documentation necessary to implement the intent of this Resolution.

PASSED AND ADOPTED by the Board of Directors of the Helendale Community Services District on January 19, 2017, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST: _____

EXHIBIT "A"

| General Presidential Election 8-Nov-16 | | | |
|---|-------------------------|----------------------|----------------------------|
| Precinct | Total Registered | Total Turnout | Total Participation |
| UNI1710 | 0 | 0 | 0.00% |
| UNIO113 | 2 | 2 | 100.00% |
| UNIO116 | 1 | 1 | 100.00% |
| UNIO120 | 1785 | 1542 | 86.39% |
| UNIO121 | 1254 | 1108 | 88.36% |
| UNIO124 | 72 | 47 | 65.28% |
| UNI1709 | 0 | 0 | 0.00% |
| UNII1711 | 65 | 48 | 73.85% |
| UNI1712 | 0 | 0 | 0.00% |

| Consolidated Election 10-Nov-15 | | | |
|--|-------------------------|----------------------|----------------------------|
| Precinct | Total Registered | Total Turnout | Total Participation |
| UNI1710 | 0 | 0 | 0.00% |
| UNIO113 | 2 | 1 | 50.00% |
| UNIO116 | 1 | 0 | 0.00% |
| UNIO120 | 1567 | 540 | 34.46% |
| UNIO121 | 1060 | 299 | 28.21% |
| UNIO124 | 72 | 23 | 31.94% |
| UNI1709 | 0 | 0 | 0.00% |
| UNII1711 | 57 | 11 | 19.30% |
| UNI1712 | 0 | 0 | 0.00% |

| | | | |
|--------------|-------------|-------------|---------------|
| Total | 3179 | 2748 | 86.44% |
|--------------|-------------|-------------|---------------|

| | | | |
|--------------|-------------|------------|---------------|
| Total | 2759 | 874 | 31.68% |
|--------------|-------------|------------|---------------|

| General Election 4-Nov-14 | | | |
|--------------------------------------|-------------------------|----------------------|----------------------------|
| Precinct | Total Registered | Total Turnout | Total Participation |
| UNI1710 | 0 | 0 | 0.00% |
| UNIO113 | 2 | 2 | 100.00% |
| UNIO116 | 3 | 0 | 0.00% |
| UNIO120 | 1690 | 908 | 53.73% |
| UNIO121 | 1185 | 515 | 43.46% |
| UNIO124 | 89 | 31 | 34.83% |
| UNI1709 | 0 | 0 | 0.00% |
| UNII1711 | 72 | 23 | 31.94% |
| UNI1712 | 0 | 1 | 0.00% |

| Consolidated Election 5-Nov-13 | | | |
|---|--------------------------|----------------------|----------------------------|
| Precinct | Total Registered | Total Turnout | Total Participation |
| UNI1710 | No Information Available | | |
| UNIO113 | 2 | 0 | 0% |
| UNIO116 | No Information Available | | |
| UNIO120 | 1761 | 331 | 18.80% |
| UNIO121 | 1210 | 156 | 12.89% |
| UNIO124 | 89 | 23 | 25.84% |
| UNI1709 | No Information Available | | |
| UNII1711 | No Information Available | | |
| UNI1712 | No Information Available | | |

| | | | |
|--------------|-------------|-------------|---------------|
| Total | 3041 | 1480 | 48.67% |
|--------------|-------------|-------------|---------------|

| | | | |
|--------------|-------------|------------|---------------|
| Total | 3062 | 510 | 16.66% |
|--------------|-------------|------------|---------------|

EXHIBIT "A"

| General Presidential Election 6-Nov-12 | | | | General Statewide Election 2-Nov-10 | | | |
|---|--------------------------|----------------------|----------------------------|--|-------------------------|----------------------|----------------------------|
| Precinct | Total Registered | Total Turnout | Total Participation | Precinct | Total Registered | Total Turnout | Total Participation |
| UNI1710 | No Information Available | | | Helendale 1 | 832 | 561 | 67.43% |
| UNIO113 | 2 | 2 | 100% | Helendale 2 | 676 | 474 | 70.12% |
| UNIO116 | 4 | 2 | 50% | Helendale 3 | 710 | 518 | 72.96% |
| UNIO120 | 1794 | 1485 | 82.78% | Helendale 5 | 163 | 83 | 50.92% |
| UNIO121 | 1214 | 985 | 81.14% | Helendale 6 | 773 | 555 | 71.80% |
| UNIO124 | 90 | 50 | 55.56% | Helendale South | 87 | 45 | 51.72% |
| UNI1709 | No Information Available | | | | | | |
| UNII1711 | No Information Available | | | | | | |
| UNI1712 | No Information Available | | | | | | |
| 3104 | | | | 3241 | | | |
| 2524 | | | | 2236 | | | |
| 81.31% | | | | 68.99% | | | |

| General Election 6-Nov-07 | | | |
|--------------------------------------|-------------------------|----------------------|----------------------------|
| Precinct | Total Registered | Total Turnout | Total Participation |
| Helendale 1 | 847 | 147 | 17.36% |
| Helendale 2 | 957 | 171 | 17.87% |
| Helendale 3 | 914 | 105 | 11.49% |
| Helendale 4 | 1 | 0 | 0.00% |
| Helendale 5 | 0 | 0 | 0.00% |
| Helendale 6 | 73 | 16 | 21.92% |
| Helendale 7 | 2 | 0 | 0% |
| | | | |
| | | | |
| 2794 | | | |
| 439 | | | |
| 15.71% | | | |

EXHIBIT B

**HELENDALE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

| Board Member | Current Election Year | New Election Year |
|--|------------------------------|--------------------------|
| Ron Clark, President | 2017 | 2018 |
| Tim Smith, Vice President | 2017 | 2018 |
| Sandy Haas, Secretary | 2019 | 2020 |
| Craig Schneider, Director | 2017 | 2018 |
| Henry Spiller, Director (Appointed) | 2017 | 2018 |



Helendale Community Services District

Date: January 19, 2017
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Item #6
Discussion and Possible Action Regarding Approval of Resolution 2017-02:
A Resolution Of The Helendale Community Services District Board Of
Directors, In Support Of Filing An Application With The Bureau Of
Reclamation For A Grant Under The Water Conservation Field Services
Program Grants For Fiscal Year 2017

Staff Recommendation

Approve Resolution.

Staff Report

Approval of the resolution does not obligate the District to accept the grant.

The District has previously applied for a small grant from this same funding source but did not receive an award. Although the District has had limited success with grants, Staff continues to pursue opportunities as they arise.

The grant request is for \$100,000 over a two year period with a minimum 50% matching component. The District's obligation would be \$50,000 per year for two years and MWA will be requested to provide \$30,000 per year which could reduce the District's obligation \$20,000. The grant awards will be announced no later than September 2017. If the District is a successful grant recipient we would have 48 months to complete the program which would continue into Fiscal Year 18/19 budget.

The grant application currently under development by Staff is for a new meter technology known as AMI or "Advanced Metering Infrastructure". This technology, while not new, is becoming the standard for water meters. Similar to Southern California Edison's smart electric meters, AMI allows for enhanced customer interface with customer water usage. With the current focus on water reduction due to the drought concerns, AMI technology provides multiple benefits for both the District as well as the consumer.

Staff has met with two different companies and reviewed the benefits of the new AMI systems. The cost is comparable to the current MXU's utilized by the district.

Fiscal Impact: \$20,000 - \$50,000 over the next two years.



RESOLUTION NO. 2017 – 02

A RESOLUTION OF THE HELENDALE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS, IN SUPPORT OF FILING AN APPLICATION WITH THE BUREAU OF RECLAMATION FOR A GRANT UNDER THE WATER CONSERVATION FIELD SERVICES PROGRAM GRANTS FOR FISCAL YEAR 2017

WHEREAS, the United States Bureau of Reclamation is currently soliciting proposals for grant funding assistance under their Water Conservation Field Services Program; and

WHEREAS, District Staff has prepared a grant application under the United States Bureau of Reclamation's *Water Conservation Field Services* program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District as follows:

1. The District's Board of Directors has reviewed and supports the submission of a grant application to the Bureau of Reclamation for the project;
2. The District's General Manager is directed to submit the grant application and is authorized to enter into an agreement with the Bureau of Reclamation on behalf of the District for grant funding under the Bureau of Reclamation's Water Conservation Field Services Program;
3. The District is capable of providing the amount of funding and in-kind contributions as specified in the application; and
4. The District will work with the Bureau of Reclamation to meet established deadlines for entering into a cooperative agreement.

ADOPTED this 19th day of January, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ron Clark, President

Sandy Haas, Secretary



Helendale Community Services District

Date: January 19, 2017
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Item #7
Discussion Only Regarding Review of the District's Water Supply, Condition of Wells and other Related Information

STAFF RECOMMENDATION:

None.

STAFF REPORT:

Staff will present detailed information related to the condition of the District's wells, water quality challenges and evaluation of possible locations for the next water production well. In addition, historical water usage trends will be presented.