



NEW OWNER APPLICATION

Account Number *(office use only)*

Submit completed application, copy of government issued ID of all parties listed on the property, and proof of property ownership through one of the following methods:

In Person: 26540 Vista Rd. Suite B **Mail:** P.O. Box 359, Helendale, CA 92342

Email: mail@helendalecsd.org **Fax:** 760-951-0046

PROPERTY INFORMATION - *Proof of property ownership **MUST** be submitted with this application.*

Submit a FINAL settlement statement, grant deed or deed of trust.

Escrow Close Date:

Property Address:

Mailing Address:

OWNER INFORMATION - *A copy of a U.S. government-issued ID for all individuals listed on the property must be submitted with the application.*

Owner Full Name or Trust

Driver's License/ID #

Last 4 of SSN

Phone

Email

Second Owner Name

Driver's License/ID #

Last 4 of SSN: Email

Phone

Email

Emergency Contact Name

Emergency Contact Phone

AUTHORIZED ACCOUNT CONTACTS

Name

Driver's License/ID #

Phone #

☐ Information Only ☐ Make Changes

BILLING PREFERENCE

☐ Paper Bill

☐ E-Bill

Email address:

SOLID WASTE SERVICE

☐ Sign up for trash service – *Standard trash service includes 1 trash and 1 recycle barrel*

☐ Barrels currently at the property

☐ Additional trash barrels (fee will apply)

How many: _____

☐ Additional recycling barrels (fee may apply)

How many: _____

AGREEMENT: The applicant(s) shall receive water, sewer, and trash services, as applicable, at the property identified herein and agrees to pay for all services rendered at current rates. Billing for services shall continue until a transfer of ownership occurs. To terminate water and sewer service, the property owner must submit a final settlement statement upon close of escrow. Trash service may be discontinued upon request. The property owner further agrees to comply with the Rules and Regulations of the Helendale Community Services District. This agreement is subject to amendment, modification, or revision by the Helendale Community Services District at any time.

DEPOSIT POLICY: The District requires a security deposit for all services, calculated as three times the minimum charge for applicable services. Service will not be established until the deposit is fulfilled. New accounts may waive the deposit by submitting a letter of credit, passing a credit check, or enrolling in the ACH Automatic Payment Plan, with specific conditions. Deposits may be billed in two installments and must be paid with the regular bill. Deposits may be amended at any time if an account is cut-off or has multiple late payments. The District's full deposit policy is available online at www.helendalecsd.org.

BILL AND CUSTOMER RESPONSIBILITY TO PAY: The District issues bills via mail or email by the 10th day of each month. Payment is due on receipt, and all payments must be received by the last day of the month. A late fee will be applied to any outstanding balance on the 1st day of the following month. Failure to receive a bill does not absolve the customer of their payment obligation. It is the customer's responsibility to ensure that the District has current and accurate contact information for billing purposes.

Primary Owner Signature: _____ Date _____

Second Owner Signature: _____ Date _____

Date Received _____

Staff _____

WATER SERVICE

Read _____ Date: _____ S/O# _____

SOLID WASTE SERVICE

<input type="checkbox"/> Trash – First Pickup (Monday)	Date: _____	<input type="checkbox"/> Already has barrels
<input type="checkbox"/> Barrels Delivered on	Date: _____	S/O# _____
<input type="checkbox"/> Extra - Trash (Qty) _____ Recycle (Qty) _____	Date: _____	
<input type="checkbox"/> Extra Barrels Delivered on	Date: _____	S/O# _____
<input type="checkbox"/> Added to Burrtec Log	Date: _____	

DEPOSIT

<input type="checkbox"/> Transferred	\$ _____	from account # _____	
<input type="checkbox"/> Charge Deposit	\$ _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Bill - # of Payments _____
<input type="checkbox"/> Waived			
<input type="checkbox"/> Letter of Credit	<input type="checkbox"/> Credit Check	<input type="checkbox"/> Enrolled in ACH	

PROOF OF PROPERTY OWNERSHIP

☐ Deed of Trust ☐ Settlement Statement ☐ Grant Deed ☐ PIMS

NOTES _____

