



REGULAR BOARD MEETING
Thursday, November 20, 2025, at 6:00 PM

REMOTE ACCESSIBILITY

This meeting of the Board of Directors of the Helendale Community Services District is Open to the public both in person at the District Office located at 26540 Vista Road, Suite C, Helendale, California, and via teleconference. To join remotely: www.zoom.com or Zoom App; click on "Join". Enter **Meeting ID 463 173 8547** and Passcode: **HCSD**. Use your computer audio or join by phone with the directions below. Phone-In Instructions: Call **1-669-900-6833**, enter **Meeting ID 463 173 8547**, Participant ID or press #, and enter Audio Password/Passcode: **872103**.

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card in person or using the "raise the hand" feature on Zoom.

3. Consent Items

- a. Approval of Minutes: Regular Board Meeting of November 6, 2025
- b. Bills Paid Report

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Regular Business:

- 5.** Discussion and Possible Action Regarding Approval of Directors Expense Reports
- 6.** Discussion and Possible Action Regarding Secondary Ingress/Egress from Vista Road
- 7.** Discussion and Possible Action Regarding Letter to Supervisor Cook Regarding ICEMA's Proposed Actions

Workshop:

- 8.** Mandatory Harassment for Board members

Other Business

- 9.** Requested items for next or future agendas (Directors and Staff only)

10. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

Date: November 20, 2025
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3
Consent Items

CONSENT ITEMS

- a. Approval of Minutes: Regular Meeting November 6, 2025
- b. Bills Paid Report



Helendale Community Services District

Date: November 20, 2025
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Clerk of the Board
SUBJECT: Agenda item #3a
Minutes from Regular Board meeting 11/6/2025



**Minutes of the
Helendale Community Services District
REGULAR BOARD OF DIRECTORS MEETING**

Date: November 6, 2025
Time: 6:00 PM
Meeting called to order by: President Ron Clark

Attendance

President Ron Clark	☒ Present	☐ Absent	☒ In Person	☐ Remote
Vice President George Cardenas	☒ Present	☐ Absent	☒ In Person	☐ Remote
Director Gail Guinn	☒ Present	☐ Absent	☒ In Person	☐ Remote
Director Artie DeVries	☒ Present	☐ Absent	☒ In Person	☐ Remote
Director Billy Rosenberg	☒ Present	☐ Absent	☒ In Person	☐ Remote

Staff Members Present

Kimberly Cox, General Manager; Alex Aviles, Wastewater Operations Manager; Craig Carlson, Water Operations Manager; Cheryl Vermette, Administrative Services Manager

Consultants/Guests

Steve Kennedy, Legal Counsel

Christopher Porter, Policy Director – Office of San Bernardino County First District Supervisor Paul Cook

Members of the public

There were two members of the public in attendance and two members of the public attending via Zoom.

1. APPROVAL OF AGENDA

Discussion None.

Motion Director DeVries made a motion to approve the agenda as presented.

Second Director Guinn

Vote

Vice President Ron Clark	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director George Cardenas	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Gail Guinn	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Artie DeVries	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Billy Rosenberg	☒ Yes	☐ No	☐ Absent	☐ Abstain

2. PUBLIC PARTICIPATION

Christopher Porter, Policy Director – Office of San Bernardino County First District Supervisor Paul Cook reported that Public Works recently provided an update on the Daugherty Crossing project, with BNSF currently leading the design work and expecting to complete the design concept by early next year. He noted that cost estimates remain uncertain, though earlier figures suggested just over \$2.5 million, and clarified that BNSF has not committed to funding construction as previously assumed. Porter emphasized that his office will continue working to ensure the project moves forward and will keep the board informed. He also discussed the grade separation efforts, explaining that Public Works is pursuing several grant opportunities with varying confidence levels. The

Railroad Crossing Elimination Grant Program appears to be the strongest option, rated at moderate confidence, though its funding notice is not expected until June or July of next year. Other grant opportunities have deadlines in January and March/April. Porter concluded by assuring the board and General Manager that he will continue monitoring developments and provide updates as they arise.

Dave Hart, thanked the CSD for use of Unit D for voting.

a. Approval of Minutes: Regular Board Meeting of October 2, 2025

b. Bills Paid Report

Discussion Director Cardenas noted the date should be changed on item 3b – Bills Paid Report

Motion Director Rosenberg made the motion to approve the consent items.

Second Director DeVries

Vote

Vice President Ron Clark	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director George Cardenas	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Gail Guinn	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Artie DeVries	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Billy Rosenberg	☒ Yes	☐ No	☐ Absent	☐ Abstain

3. REPORTS

a. Directors' Reports

Director Guinn reported that she attended the cheer party and commented that she was amazed at the participation in the program. She commented that safety night was cold but well attended. She also attended the school board meeting to accept a plaque on behalf of the District. She also attended the Silver Lakes Association meeting and reported that only two people pulled papers to run for the Board. The deadline to be in the Ledger is the 13th and the deadline to run is the 19th. The strategic planning committee will meet next week.

Director DeVries reported that she attended the Concert in the Park as an exhibitor and it was well attended. She also reported that she attended the chamber meeting.

Director Cardenas thanked staff for keeping an eye out and noticing the standing water at his property. He thanked Jonathan for his quick action. He attended the infrastructure management conference where they discussed GIS and AI.

Director Rosenberg attended the cheer party and commented on the Concert in the Park, saying it was cold but well attended.

General Managers Report

General Manager Cox reported that the third distribution from the PFAS settlement was received for \$368,194.48. The solar contract approved one year ago is still awaiting SCE connection, with Craig to provide details. The rail traffic report for July through September recorded 5,957 trains, averaging 1,985 per month and 66 per day, with typical crossing times of two minutes plus gate time. The BIG EIR will be released by Monday, with the public comment period running from November 10, 2025, to January 5, 2026. The office is currently fully staffed for the first time since last April. The office will be closed Tuesday in honor of Veterans Day.

Water Operations Manager Carlson presented the water report. The monthly coliform report for October was completed. The annual water master report was completed. A broken standpipe on Cinch Lane was repaired. A few leaks at the park were vactored for park maintenance to repair. Staff has been converting the Chevy 1500 to the new valve turning truck. Board-approved surplus vehicles were

prepared for auction and the online process was started. A contractor was consulted regarding engineering of the pipe manifold project. A pump leak on the chlorine truck was repaired. The oil in the well 4 motor was replaced and the bearing was greased. Two faulty meters were replaced under warranty. Richard passed his SWRCB D2 test and Brian is signed up for his SWRCB D3 test. Staff has been continuing the meter replacement program. Some water staff attended the HDMWA dinner and CEU class. Training began for a new full-time 50/50 water and wastewater operator. Training also began for a new part-time parks maintenance worker.

Administrative Service Manager Vermette presented the program report. Registration is open now for youth cheer and youth basketball. The holiday boutique is this Saturday from 8 am to 1 pm – 14 vendors are registered. Helendale Senior Outreach is hosting their annual music fest on Saturday December 20th – reservations are required. The last day of soccer will be on Saturday, November 8th, followed by an end-of-season party at noon. The first annual Turkey Bowl tournament is scheduled for Saturday, November 22nd, if enough teams choose to participate.

Regular Business:

4. Discussion and Possible Action Regarding Approval of Directors Expense Reports

Discussion: None

Motion: Director Rosenberg made the motion to accept the Directors' expense reports.

Second: Director DeVries

Vote:

Vice President Ron Clark	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director George Cardenas	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Gail Guinn	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Artie DeVries	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Billy Rosenberg	☒ Yes	☐ No	☐ Absent	☐ Abstain

5. Discussion Only Regarding Review of Annual Water Usage

Discussion: Water Year 24/25 pumping totaled 1,539 AF, up 44 AF from last year but still below production from three years ago. Previous years were 1,495.59 AF in 23/24, 1,489.8 AF in 22/23, 1,546 AF in 21/22, and 1,599 AF in 20/21. The District provided 4.4 AF to SLA for lake augmentation. A five-year lease agreement with Victorville was signed in February 2023 at 10% under the MWA rate, now in year three. The District can hold back 15% of water for carryover or lease to another pumper, but all water has been leased to Victorville with no other interested parties. Approximately 601 AF at about \$508/AF totals \$305,608.50. Ramp-downs included 5% in WY19/20, 0.5% in WY22/23, and 50.4% in WY23/24, which continued this year. Minimal water is available on the market for Alto as production exceeds rights. The purchase of water rights has positioned the District to meet community needs. Pumping included 291 AF in Alto in October 2025 and 50 AF in Centro in October 2024. The District continues to seek water purchases. This item was for discussion only.

6. Discussion and Possible Action Regarding 2026 Concert Series Schedule and Beer Booth

Discussion: The 2025 Concert Series recently ended, which included the addition of the October date. Our annual safety night was held in October. Staff requested for the Board to decide if they want to include 6 concerts for 2026. The Lions Club has provided the Beer Booth since the beginning, originally set up like other vendors, but last year and this year they used the snack shack. If this continues, a formalized agreement will be needed. Staff asked the Board to decide whether to allow use of the snack shack for this purpose and whether to direct staff and counsel to draft a use agreement. The

Board agreed to allow the Lions to continue using the snack shop and directed staff and counsel to draft a formal agreement and in addition the Lions Club must list the Helendale CSD as additionally insured. Director Guinn suggested holding the safety night in May next year.

Motion: Director Rosenberg made the motion to direct Staff and Counsel to develop a use agreement with Silver Lakes Helendale Lions Club for 2026 Concert Series and provide proof of insurance listing the District as additional insured.

Second: Director Guinn

Vote:

Vice President Ron Clark	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director George Cardenas	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Gail Guinn	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Artie DeVries	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Billy Rosenberg	☒ Yes	☐ No	☐ Absent	☐ Abstain

7. Discussion and Possible Action Regarding Mojave Desert Land Trust Short-Term Management Agreement

Discussion: A Short-Term Management Agreement was executed in 2019 when the property changed hands from Western Conservancy. MDLT did not have a presence in the area, with the intent that they would eventually place a caretaker on the property. The District currently receives \$150 per month for oversight, collects rent, pays the trash bill, schedules contractors, and performs some maintenance. Staff considers this a clean-up item and does not see significant benefit in continuing the agreement, as District resources need to focus on District maintenance.

Motion: Director DeVries made a motion to terminate short – term management agreement effective January 1, 2026.

Second: Director Guinn

Vote:

Vice President Ron Clark	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director George Cardenas	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Gail Guinn	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Artie DeVries	☒ Yes	☐ No	☐ Absent	☐ Abstain
Director Billy Rosenberg	☒ Yes	☐ No	☐ Absent	☐ Abstain

Other Business

8. Requested items for next or future agendas (Directors and Staff only)

President Clark called for a brief break at 7:31 pm. Closed session began at 7:36 pm

Closed Session

9. Conference with Real Property Negotiators

(Government Code Section 54956.8)

Property: 15302 Smithson Road

APN: 0466-181-25

District Negotiator: Kimberly Cox

Negotiating Parties: Vertical Bridge
Under Negotiation: Option and Lease Agreement

10. Conference with Real Property Negotiators

(Government Code Section 54956.8)

Property: 28685 Helendale Road

APN: 0466-181-43

District Negotiator: Kimberly Cox

Negotiating Parties: Lee Graham

Under Negotiation: Lease

11. Public Employee Appointment

[Government Code Section 54957(b)]

Title: General Manager

12. Conference with Labor Negotiator

(Government Code Section 54957)

Designated representative: Steven M. Kennedy, General Counsel

Unrepresented Employee: General Manager

Closed Session ended at 8:15 pm

13. Report of Closed Session Items

Legal Counsel Kennedy reported that the board discussed items 10, 11, 12, and 13 in closed session. For items 10 and 11, no reportable action was taken. For items 12 and 13, the board unanimously approved employment agreements for tri-level general managers Alex Avilis, Craig Carlson, and Cheryl Vermette, with annual compensation of \$166,743 for a one-year term beginning April 18th.

14. Adjournment

President Clark adjourned the meeting at 8:24 pm.

Ron Clark, President

Cheryl Vermette, Clerk of the Board

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

DATE: November 17, 2025
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Andrea Chavis, Customer Service Lead
SUBJECT: Agenda item #3b
Consent Items: Bills Paid and Presented for Approval

STAFF RECOMMENDATION

Updated Report Only. Receive and File.

STAFF REPORT:

Staff issued 33 checks, 10 Bank Drafts and 7 EFT's totaling \$153,367.47.

Total Cash Available	11/17/25	11/3/25
Cash	\$8,160,049.89	\$7,955,716.95
Checks, DFT's/EFT's Issued	\$153,367.47	\$417,792.51

INVESTMENT REPORT:

The Investment Report shows the status of the District funds invested as of 9/30/25

	Interest Rate	Interest Income
CA CLASS*	4.3238%	\$69,286.83 Fiscal Year to date
CBB Trust	4.02%	\$60,319.01 Year to date
LAIF	4.25%	\$37,745.06 Fiscal Year to date



Helendale CSD

Bills Paid and Presented for Approval

Transaction Detail

Issued Date Range: 11/04/2025 - 11/17/2025

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 211102187 - CBB Checking					
11/06/2025	29250	AVCOM Services Inc.	-70.00	Check	Accounts Payable
11/06/2025	29251	Burrtec Waste Industries Inc	-197.48	Check	Accounts Payable
11/06/2025	29252	Frontier Communications	-230.86	Check	Accounts Payable
11/06/2025	29253	Frontier Communications	-70.31	Check	Accounts Payable
11/06/2025	29254	G.A. Osborne Pipe & Supply Inc.	-447.68	Check	Accounts Payable
11/06/2025	29255	Home Depot Credit Services	-2,185.56	Check	Accounts Payable
11/06/2025	29256	On Line Information Services, Inc	-3.12	Check	Accounts Payable
11/06/2025	29257	O'Reilly Auto Parts	-824.24	Check	Accounts Payable
11/06/2025	29258	Parkhouse Tire, Inc.	-1,636.08	Check	Accounts Payable
11/06/2025	29259	Sierra Analytical Labs, Inc	-207.50	Check	Accounts Payable
11/06/2025	29260	Silver Lakes Landscaping and Maintenance LLC	-282.55	Check	Accounts Payable
11/06/2025	29261	Steve A. Filarsky, Attorney at Law	-487.50	Check	Accounts Payable
11/06/2025	29262	The Woodall Group, Inc	-70.00	Check	Accounts Payable
11/06/2025	29263	Tyler Technologies, Inc.	-450.00	Check	Accounts Payable
11/06/2025	29264	Uline, Inc	-875.87	Check	Accounts Payable
11/06/2025	29265	Ultimate Internet Access, Inc	-826.30	Check	Accounts Payable
11/06/2025	29266	Underground Service Alert of Southern California	-24.00	Check	Accounts Payable
11/06/2025	29267	Silver Lakes Landscaping and Maintenance LLC	-7,000.00	Check	Accounts Payable
11/06/2025	29268	Sonic Systems, Inc	-2,151.60	Check	Accounts Payable
11/10/2025	29269	HAYLEE MARIE LEIGHTY	-169.40	Check	Utility Billing
11/10/2025	29270	VERONICA GIL	-97.67	Check	Utility Billing
11/10/2025	29271	ALEXANDRA SCHROEPFER	-49.59	Check	Utility Billing
11/10/2025	29272	NEI GLOBAL RELOCATION	-348.90	Check	Utility Billing
11/12/2025	29273	Burrtec Waste Industries Inc	-486.64	Check	Accounts Payable
11/12/2025	29274	G.A. Osborne Pipe & Supply Inc.	-154.32	Check	Accounts Payable
11/12/2025	29275	Geo-Monitor, Inc.	-962.50	Check	Accounts Payable
11/12/2025	29276	Infosend, Inc	-2,130.57	Check	Accounts Payable
11/12/2025	29277	Kimberly Cox	-1,500.00	Check	Accounts Payable
11/12/2025	29278	Silver Lakes Hardware	-153.89	Check	Accounts Payable
11/12/2025	29279	State of California Department of Justice	-98.00	Check	Accounts Payable
11/12/2025	29280	Starting Line Advisory	-5,940.00	Check	Accounts Payable
11/12/2025	29281	Pacific Advanced Civil Engineering, Inc	-55,677.40	Check	Accounts Payable
11/17/2025	29282	Kimberly Cox	-900.00	Check	Accounts Payable
11/07/2025	DFT0002925	State of California - Franchise Tax Board	-150.00	Bank Draft	Accounts Payable
11/07/2025	DFT0002926	Cal PERS	-10,120.59	Bank Draft	Accounts Payable
11/07/2025	DFT0002927	California State Disbursement Unit	-230.76	Bank Draft	Accounts Payable
11/07/2025	DFT0002930	TASC	-1,031.22	Bank Draft	Accounts Payable
11/07/2025	DFT0002931	Internal Revenue Service	-11,115.19	Bank Draft	Accounts Payable
11/07/2025	DFT0002932	Employment Development Center	-3,758.60	Bank Draft	Accounts Payable
11/12/2025	DFT0002937	CAL PERS - PEPR	-3,099.42	Bank Draft	Accounts Payable
11/12/2025	DFT0002938	CAL PERS - SIP 457	-6,032.49	Bank Draft	Accounts Payable
11/14/2025	DFT0002941	State Board of Equalization	-2,261.50	Bank Draft	Accounts Payable
11/17/2025	DFT0002942	Frontier Communications	-105.19	Bank Draft	Accounts Payable
11/05/2025	EFT0005599	SCE ACH WWTP & Wells 3,4 & 1 Acct 700547354472	-28,167.87	EFT	General Ledger
11/10/2025	EFT0005602	SW Gas Water Shop Acct # 910001037540	-11.00	EFT	General Ledger
11/10/2025	EFT0005603	SW Gas ACH WWTP Acct # 910000010195	-26.39	EFT	General Ledger

Bank Transaction Report

Issued					
Date	Number	Description	Amount	Type	Module
11/10/2025	EFT0005604	SW Gas Community Center 910000010177	-22.55	EFT	General Ledger
11/10/2025	EFT0005605	SW Gas ACH 4-Plex Acct # 910000817466	-75.48	EFT	General Ledger
11/12/2025	EFT0005606	SCE ACH 4-Plex Acct 700392338368	-358.74	EFT	General Ledger
11/12/2025	EFT0005607	ACH Water Shop SCE Acct 700453074415	-90.95	EFT	General Ledger
Bank Account 211102187 Total: (50)					-153,367.47
				Report Total: (50)	-153,367.47

Summary

Bank Account
211102187 CBB Checking

Count	Amount
50	-153,367.47
Report Total:	-153,367.47

Cash Account
99 99-111000 Cash in CBB - Checking

Count	Amount
50	-153,367.47
Report Total:	-153,367.47

Transaction Type	Count	Amount
Bank Draft	10	-37,904.96
Check	33	-86,709.53
EFT	7	-28,752.98
Report Total:	50	-153,367.47

[illegible]

Flagstar Visa Statement 10/3/25

Acct #	Description	Charges	Charges	Charges	Charges	Charges	Charges	Charges	Total
02-553600	Uniforms for T. Keeling and Sweatshirts for A. Aviles, B. Kuhlmann, G. Hardy	\$ 462.04							462.04
03-553000	Operating Supplies, Sheer Organzas, Sealer Replacement	\$ 94.78	\$ 4.31	\$ 2.29	\$ 51.72				153.10
03-556800	Thrift Store Gift Cards	\$ 640.00							640.00
05-553000	Tablecloths	\$ 240.14							240.14
05-553300	Concert in The Park-Water for Band, Pizza, Operating Supplies, Donuts-Concert Volunteers, Concert frames for Certs & poster board	\$ 12.38	\$ 57.43	\$ 4.31	\$ 39.50	\$ 37.25			150.87
10-522510	Board Meeting Water	\$ 11.48							11.48
10-526650	Sen. Ochoa-Bogh Meeting	\$ 82.15							82.15
10-553000	Operating Supplies, 2026 Labor Law Posters, Mouse Repellent	\$ 103.40	\$ 4.31	\$ 99.50	\$ 29.08				236.29
10-556800	Employee Morale, Gift Cards for C. Carlson & R. Latour, Tablecloths for Thanksgiving	\$ 25.00	\$ 25.00	\$ 42.00					92.00
Totals									2,068.07
Due 11-1-25	Staff Key:	KC	AA	CC	CV	TM			

Total Due



Helendale Community Services District

DATE: November 20, 2025
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Discussion and Possible Action Regarding Approval of Directors' Expense Reports

STAFF RECOMMENDATION

None.

STAFF REPORT

This matter is at the discretion of the Board. Included herein for the Board's consideration are expense reports submitted since the last Board meeting.

Fiscal Impact: As outlined on the attached Expense reports

Possible Motion: Approve Expense Reports as presented

Attachments: Spreadsheet of cumulative meetings
Director's Expense Reports

BOARD COMPENSATION REPORT

ROLLING 12-MONTHS

Name	Title	Type	11 2024	12 2024	1 2025	2 2025	3 2025	4 2025	5 2025	6 2025	7 2025	8 2025	9 2025	10 2025	TOTAL
Clark	President	Compensated	4	4	2	2	3	5	4	4	2	4	5	2	41
		Non-Comp	1	0	0	0	0	0	0	0	0	0	0	0	1
Cardenas	Vice President	Compensated	2	2	1	2	0	2	3	2	1	2	2	2	21
		Non-Comp	2	2	1	2	2	5	5	2	1	2	2	1	27
Guinn	Director	Compensated	6	4	2	3	4	9	4	6	2	9	7		56
		Non-Comp	2	1	3	1	0	4	2	2	0	2	2		19
Rosenberg	Director	Compensated		2	7	4	2	8	7	4	4	7	4	2	51
		Non-Comp		0	0	0	0	0	1	0	0	0	0	0	1
DeVries	Director	Compensated		2		4	2	6	4	4	3	6	3		34
		Non-Comp		0		0	2	2	1	0	0	0	1		6

HELENDALE COMMUNITY SERVICES DISTRICT

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BOARD MEMBER EXPENSE VOUCHER

Director: **George Cardenas**

Pay Period Ending: **October 2025**

DATE	EXPENSE DESCRIPTION AND EXPLANATION	Miles	\$ Meals	\$ Lodging	\$ Other Expense	Reimburse (Yes / No)	Phone Call (Yes / No)	Expense Category
4/29/2025	Event Class - Best Practices Finances 201 Hosted by LAFCO / CSDA through MWA - 1:00PM TO 3:00PM					No	No	E
5/29/2025	Event Class - Meeting Management Hosted by LAFCO / CSDA through MWA - 10:00AM TO 12:00PM					No	No	E
5/29/2025	Event Meeting with GM Cox 1:00pm Discuss and Review Special Board Meeting agenda					No	Yes	G
5/29/2025	Event Special Board Meeting 2:00pm Drug Policy, Mission and Vision Statement, and review draft Budget					Yes	No	A
6/5/2025	Event Meeting with GM Cox 2:00pm Discuss and Review Board Meeting agenda					No	Yes	G
		Miles	\$ Meals	\$ Lodging	\$ Expense	Reimburse	\$ Meetings	Total:
						1	\$150.00	\$150.00

October 20, 2025

Date:

Signature:

Expense Categories

- (A) Public meeting governed by the Brown Act
- (B) Public event *
- (C) Representation at public meeting/event *
- (D) Representation at 501C3 Board *
- (E) Conference / Seminar / Training Program related to District *
- (F) Ad Hoc committee of the Board
- (G) Meeting w/ GM or designee regarding District operations
- (H) Meeting with auditors / attorney / consultant retained by the District
- (I) Meeting Local / State / Federal body w/ jurisdiction affecting the District
- (J) Meeting w/ organization with interests in matters involving functions of the District
- (K) Meeting pre-approved by the Board of Directors

* written or verbal report required to be presented at the next Board Meeting

Mileage: \$0.70 / mile

HELENDALE COMMUNITY SERVICES DISTRICT

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BOARD MEMBER EXPENSE VOUCHER

Director: George Cardenas		Pay Period Ending: October 2025						
DATE	EXPENSE DESCRIPTION AND EXPLANATION	Miles	\$ Meals	\$ Lodging	\$ Other Expense	Reimburse (Yes / No)	Phone Call (Yes / No)	Expense Category
6/5/2025	Event Description of Public Benefit					Yes	No	A
	Solid Waste Rate, PSA Audit Services, Mission and Vision							
6/19/2025	Event Description of Public Benefit					No	Yes	G
	Meeting with GM Cox 2:00pm							
	Discuss and Review Board Meeting agenda							
6/19/2025	Event Description of Public Benefit					Yes	No	A
	Board Meeting 6:00pm - 10:00pm							
	Adopting Collection Service and Budget, Appropriations, CSDA Elections, closed session(employee)							
7/17/2025	Event Description of Public Benefit					No	Yes	G
	Meeting with GM Cox 2:00pm							
	Discuss and Review Board Meeting agenda							
7/17/2025	Event Description of Public Benefit					Yes	No	A
	Board Meeting 6:00pm							
	Water / Sewer Standby / PFAS Remediation / Strategic Plan / Closed Session							



October 20, 2025

Date:

Signature:

Expense Categories

- (A) Public meeting governed by the Brown Act
- (B) Public event *
- (C) Representation at public meeting/event *
- (D) Representation at 501C3 Board *
- (E) Conference / Seminar / Training Program related to District *
- (F) Ad Hoc committee of the Board
- (G) Meeting w/ GM or designee regarding District operations
- (H) Meeting with auditors / attorney / consultant retained by the District
- (I) Meeting Local / State / Federal body w/ jurisdiction affecting the District
- (J) Meeting w/ organization with interests in matters involving functions of the District
- (K) Meeting pre-approved by the Board of Directors

* written or verbal report required to be presented at the next Board Meeting

Mileage: \$0.70 / mile

Miles	\$ Meals	\$ Lodging	\$ Expense	Reimburse	\$ Meetings	Total:
				3	\$450.00	\$450.00

HELENDALE COMMUNITY SERVICES DISTRICT **BOARD MEMBER EXPENSE VOUCHER**

3 of 5

Director: **George Cardenas**

Pay Period Ending: October 2025

DATE	EXPENSE DESCRIPTION AND EXPLANATION	Miles	\$ Meals	\$ Lodging	\$ Other Expense	Reimburse (Yes / No)	Phone Call (Yes / No)	Expense Category
8/7/2025	Event					No	Yes	G
	Description of Public Benefit							
8/7/2025	Event					Yes	No	A
	Description of Public Benefit							
8/21/2025	Event					No	Yes	G
	Description of Public Benefit							
8/21/2025	Event					Yes	No	A
	Description of Public Benefit							
9/4/2025	Event					No	Yes	G
	Description of Public Benefit							

October 20, 2025

Date:

Signature:



Expense Categories

- (A) Public meeting governed by the Brown Act
- (B) Public event *
- (C) Representation at public meeting/event *
- (D) Representation at 501C3 Board *
- (E) Conference / Seminar / Training Program related to District *
- (F) Ad Hoc committee of the Board
- (G) Meeting w/ GM or designee regarding District operations
- (H) Meeting with auditors / attorney / consultant retained by the District
- (I) Meeting Local / State / Federal body w/ jurisdiction affecting the District
- (J) Meeting w/ organization with interests in matters involving functions of the District
- (K) Meeting pre-approved by the Board of Directors

* written or verbal report required to be presented at the next Board Meeting

Mileage: \$0.70 / mile

Miles	\$ Meals	\$ Lodging	\$ Expense	Reimburse	\$ Meetings	Total:
				2	\$300.00	\$300.00

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

4 of 5

Director: George Cardenas

Pay Period Ending: October 2025

DATE	EXPENSE DESCRIPTION AND EXPLANATION	Miles	\$ Meals	\$ Lodging	\$ Other Expense	Reimburse (Yes / No)	Phone Call (Yes / No)	Expense Category
9/4/2025	Event					Yes	No	A
	Description of Public Benefit							
9/18/2025	Event					No	Yes	G
	Description of Public Benefit							
9/18/2025	Event					Yes	No	A
	Description of Public Benefit							
10/1/2025	Event					Yes	No	C
	Description of Public Benefit							
10/2/2025	Event					No	Yes	G
	Description of Public Benefit							
Total:		Miles	\$ Meals	\$ Lodging	\$ Expense	Reimburse	\$ Meetings	Total:
						3	\$450.00	\$450.00

October 20, 2025

Date:

Signature:



Expense Categories

- (A) Public meeting governed by the Brown Act
- (B) Public event *
- (C) Representation at public meeting/event *
- (D) Representation at 501C3 Board *
- (E) Conference / Seminar / Training Program related to District *
- (F) Ad Hoc committee of the Board
- (G) Meeting w/ GM or designee regarding District operations
- (H) Meeting with auditors / attorney / consultant retained by the District
- (I) Meeting Local / State / Federal body w/ jurisdiction affecting the District
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- (K) Meeting pre-approved by the Board of Directors

* written or verbal report required to be presented at the next Board Meeting

Mileage: \$0.70 / mile

5 of 5

Pay Period Ending: October 2025

October 20, 2025

Date: _____

egories

- Mileage: \$0.70 / mile



Helendale Community Services District

Date: November 20, 2025
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion and Possible Action Regarding Secondary Ingress/Egress from Vista Road

STAFF RECOMMENDATION:

None.

STAFF REPORT:

On November 6, the Board received communication from County regarding the Darghty Crossing Project that was in conflict with prior understanding of the project. It was requested that this item be placed on the agenda for Board discussion.

In conversations since that time, the details as conveyed to District management are as follows: The BNSF has committed to funding \$2 million dollars in the design of the road and alternative crossing. If any money is left over after design, it can be used towards construction. These funds are an expression of being a good neighbor to the community.

Christopher Porter from Supervisor Cooks office will be present to help provide greater clarity to the project status.

FISCAL IMPACT: NA

POSSIBLE MOTION: At the discretion of the Board

ATTACHMENTS: None.



Helendale Community Services District

DATE: November 20, 2025
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion and Possible Action Regarding Comment Letter to Supervisor Cook
Regarding ICEMA's Proposed Actions

STAFF RECOMMENDATION

None

Staff Report

In a recent meeting of the Inland Counties Emergency Medical Agency (ICEMA) Emergency Medical Care Committee (EMCC) an item was on the agenda that would serve to divert ambulances from High Desert hospitals to valley hospitals due to the ambulance patient off-load delays. The potential result of this would impact those have certain life-threatening medical issues such as stroke, heart-attack or trauma being diverted to valley hospitals, mainly County's Arrowhead hospital via ground ambulance or airship at an significant expense.

It was requested that this item be placed on the agenda for Board consideration.

Staff seeks direction from the Board regarding this matter.

FISCAL IMPACT: NA

POSSIBLE MOTION: At the discretion of the Board

ATTACHMENTS: Draft letter to Supervisor Cook



Helendale Community Services District

26540 Vista Road, Ste.B - P.O. Box 359
Helendale, California 92342-0359
(760) 951-0006 Fax (760) 951-0046

November 20, 2025

Col. Paul Cook
First District Supervisor
385 N. Arrowhead Ave., 5th Floor
San Bernardino, CA 92415-0110

Dear Supervisor Cook:

We are writing as a concerned community regarding the lack of visible advocacy and support from the Inland Counties Emergency Medical Agency (ICEMA). We have seen the High Desert population growth exceed the capacity of our local medical systems. Out of the three hospitals in the area St. Mary's, Desert Valley and Barstow, none of them have an appropriate level trauma certification to meet the needs of the high desert. Over the years these facilities have attempted to grow to meet the complex needs of our community, including providing critical and time-sensitive services for patients suffering from heart attacks, strokes, and trauma –life saving services that are desperately needed.

It is therefore unsettling that the ICEMA recently attempted to put language in their specialty policies that were presented for public comment at a recent Medical Advisory Committee (MAC) meeting that would potentially remove a hospital's ability to provide specialized care and eliminate resources that our rural community currently has access to. If any one of our community members suffers from a stroke, heart attack or trauma the proposed change would require them to travel to a hospital in the inland empire basin via helicopter or ground transportation. This creates a disparate financial impact on our residents when the local hospitals that can be reached in a 20-minute ambulance ride have proven time and again that can provide these life-saving services. The presence of hospitals in our community that can care for the advanced needs of our population helps reduce the burden and risk of prolonged ground or air transport. It is the responsibility of our representatives such as you to advocate for our communities, not hinder them.

While we can appreciate the need to address the community problem of prolonged ambulance wait times in emergency departments; potentially limiting lifesaving resources in our community is not the answer. Although this item was tabled at the October 23, 2025, MAC meeting, there is concern that this harmful language will be presented at a later date. This situation has called into question the leadership of ICEMA who appears to have lost focus of the needs of the High Desert.

We urge you to take a closer look at the role ICEMA is playing- or failing to play- in advocating for the people that it is meant to serve. Your support in holding agencies accountable and ensuring they fulfill their responsibilities is vital.

We look forward to your engagement on our behalf to ensure that ambulances are not needlessly diverted to valley hospitals due to short-sighted policies that can have devastating implications.

Kind regards,

Ron Clark,
President, Board of Directors
Helendale CSD