



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

SPECIAL BOARD MEETING **Tuesday, January 11, 2022 at 2:00 PM**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Helendale Community Services District will hold this meeting of its Board of Directors both in-person at the District Office located at 26540 Vista Road, Suite C, Helendale, California, and via teleconference. This meeting is open to the public in person or via virtual interface and can be accessed by clicking on the link below:

www.zoom.com Meeting ID 463 173 8547 Passcode: HCSD
(Dial-in instructions will be provided after registering at the link above)

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card in person or using the "raise the hand" or "chat" feature. If viewing remotely a speaker's card may be filled out at the following link: <https://www.surveymonkey.com/r/HKGNLL8> or use the features referenced above. The District requests that all speaker cards be submitted at any time prior to the close of public participation.

Regular Business

3. Resolution 2022-01A: A Resolution of the Board of Directors of the Helendale Community Services District Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom Declaring That Local Emergency Conditions Persists, and Re-Authorizing Remote Teleconference meetings of the board of Directors and Its Standing Committees for the Period January 11, 2022, to February 10, 2022, Pursuant To Brown Act Provisions
4. Discussion And Possible Action Regarding Adoption of Resolution 2022-02: A Resolution of the Board Of Directors of the Helendale Community Services District Nominating Tim Smith as a Candidate for Election to the Association of San Bernardino County Special Districts Board
5. Discussion and Possible Action Regarding Approval of Resolution 2022-03: A Resolution of the Board of Directors of The Helendale Community Services District Approving the Application for Regional Park Program Grant Funds

Other Business

6. Requested items for next or future agendas (Directors and Staff only)
7. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agendized public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

DATE: January 11, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Discussion and Possible Action Regarding Adoption of Resolution 2022-01A: A Resolution of the Helendale Community Services District Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions, and Authorizing Remote Teleconference Meetings of the Board of Directors and Its Standing Committee for the Period January 11, 2022, to February 11, 2022, Pursuant to Brown Act Provisions

Staff Recommendation

Staff seeks input regarding approval of the Resolution 2022-01A.

Staff Report

AB361 (Rivas) was signed into law on 9/16/2021 and sunsets on 1/1/2024, and allows for a local board to authorize the necessity of remote meetings upon making certain emergency-related findings. The proposed resolution would have to be affirmed every 30 days to remain in effect.

In the event the Board does not desire to adopt the resolution, a board member who is absent from the board room, could still participate in the meeting by following the requirements outlined in the Brown act which would require allowing public access and posting the agenda at the board member's location.

On January 5, 2022, Governor Brown issued Executive Order N-1-22 which extended remote meeting provisions for State boards and commissions governed under the Bagley Keene Act, but did not address other forms of government, therefore, the only means for the District to continue remote meetings as needed is to comply with AB361 and adopt the resolution proposed every 30 calendar days.

FISCAL IMPACT: None

POSSIBLE MOTION: Approve Resolution 2022-01A

ATTACHMENTS: Resolution 2022-01A



RESOLUTION NO. 2022- 01A

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS STANDING COMMITTEES FOR THE PERIOD JANUARY 11, 2022, TO FEBRUARY 11, 2022, PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Helendale Community Services District (the "District") is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District's Board of Directors (the "Board") and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

WHEREAS, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2021-21a on December 2, 2021, finding that the requisite conditions exist for the Board and its standing committees to conduct remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

WHEREAS, emergency conditions persist within the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

WHEREAS, directions from the San Bernardino County Department of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders and guidance, and that continuing to conduct the District's Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her delegee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED AND ADOPTED by the Board of Directors of the Helendale Community Services District this 11th day of January, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tim Smith, President, Board of Directors

ATTEST:

Sandy Haas, Secretary, Board of Directors



Helendale Community Services District

DATE: January 11, 2022
TO: Board of Directors
BY: Cheryl Vermette, Parks, Recreation & Programs Supervisor
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion And Possible Action Regarding Adoption of Resolution 2022-02: A
Resolution of the Board Of Directors of the Helendale Community Services District
Nominating Tim Smith as a Candidate for Election to the Association of San
Bernardino County Special Districts Board

Staff Recommendation

Adopt Resolution 2022-02.

Staff Report

In February, the Association of San Bernardino County Special Districts (ASBCSD) will hold an election for their Board of Directors. Four seats are up for re-election. President Smith has indicated his interest in running for a seat on the ASBCSD Board. In order for him to be added to the ballot, the District must be a member and the Helendale CSD Board must adopt a resolution in support of President Smith running for the ASBCSD Board.



RESOLUTION NO. 2022-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT NOMINATING TIM SMITH AS A CANDIDATE FOR ELECTION TO THE ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS

WHEREAS, the Association of San Bernardino County Special Districts (ASBCSD) is an organization with the purpose of providing information and networking opportunities to Special Districts in San Bernardino County; and

WHEREAS, the Board of Directors of the Association of San Bernardino County Special Districts established a policy requiring candidates seeking election to the ASBCSD Board of Directors to be: 1) a member, and 2) be nominated by Resolution or letter of support from their member agency's governing body,

NOW, THEREFORE, BE IT RESOLVED:

1. The governing body of the **HELENDALE COMMUNITY SERVICES DISTRICT** nominates **TIM SMITH**, its **BOARD PRESIDENT**, as a candidate for the Board of Directors of the Association of San Bernardino County Special Districts.
2. The governing body of **HELENDALE COMMUNITY SERVICES DISTRICT** further directs that a copy of this Resolution be delivered to ASBCSD on or before the January 17, 2022, deadline.

ADOPTED this 11th DAY of JANUARY 2022 by the Governing Body of **HELENDALE COMMUNITY SERVICES DISTRICT** by the following roll call votes:

AYES:

NAYES:

ABSTAIN:

ABSENT:

APPROVED

ATTEST

Henry Spiller, Vice President

Sandy Haas, Secretary



Helendale Community Services District

DATE: January 11, 2022
TO: Board of Directors
BY: Cheryl Vermette, Parks, Recreation & Programs Supervisor
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion and Possible Action Regarding Adoption of Resolution 2022-02:
Resolution of the Board of Directors of the Helendale Community Services District
Approving the Application for Regional Park Program Grant Funds

Staff Recommendation

Adopt Resolution 2022-03.

Staff Report

The District received notice in December that funds were not awarded for the Statewide Parks grant. California State Parks Office of Grants and Local Services has another grant that the District may apply for titled Regional Park Program.

This funding opportunity is similar to the Statewide Parks Round 4 Grant that the District has previously applied for. Total funding available through this program is \$23,125,000. There is no match requirement. The maximum request per application is \$3,000,000.

The application deadline is January 20, 2022. Much of the work to apply has already been done. Staff can re-use many of the elements from the Statewide Parks Round 4 Grant application.

Attached is a possible budget for discussion for consideration by the Board. Included is a significantly reduced recreation center.

Proposed Budget:

Park Feature	Regional Parks Grant	Statewide Parks Grant
Public Art	\$20,000.0	\$ 25,000.00
Landscaping	\$40,000.0	\$ 40,000.00
Native American Demonstration Garden	\$40,000.0	\$ 50,000.00
Picnic Areas	\$45,000.0	\$ 50,000.00
Outdoor Basketball Court	\$65,000.0	\$ 50,000.00
Lighting	\$80,000.0	\$ 135,000.00
Open Space	\$80,000.0	\$ 100,000.00
Walking/Jogging Path	\$130,000.0	\$ 140,000.00
Pump Track	\$200,000.0	\$ 225,000.00
Mini Golf Putt Course	\$200,000.0	\$ 200,000.00
ADA Playground	\$225,000.0	\$ 275,000.00
Splash Pad	\$375,000.0	\$ 350,000.00
Recreation Center/Gymnasium/Outdoor Amphitheater/Senior Center	\$1,500,000.0	\$ 4,300,000.00
Community Garden	District Match	\$ 20,000.00
Fencing	District Match	\$ 100,000.00
Dog Park	District Match	District Match
	\$3,000,000.0	\$ 6,060,000.00



RESOLUTION NO. 2022-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT Approving the Application for REGIONAL PARK PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Regional Park Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the HELENDALE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS hereby:

APPROVES THE FILING OF AN APPLICATION FOR THE HELENDALE VISTA ROAD PARK; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to **THE DISTRICT'S GENERAL MANAGER** to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the 11th day of JANUARY 2022

I, the undersigned, hereby certify that the foregoing Resolution Number 2022-02 was duly adopted by the HELENDAL COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS following a roll call vote: Ayes: Noes: Absent:

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

ATTEST

Tim Smith, President

Sandy Haas, Secretary

(Clerk)