



Helendale Community Services District Regular Board Meeting

26540 Vista Road, Suite C, Helendale, CA 92342

Thursday, November 5, 2020 at 6:30 PM

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Helendale CSD will hold its board meeting via teleconference. The Helendale CSD Board of Directors will meet in person at the District Office located at 26540 Vista Rd. Suite C. Helendale, CA 92342. This meeting is open to the public via virtual interface and can be accessed by clicking on the link below.

<https://attendee.gotowebinar.com/register/4461409577618793483>

(Dial-in instructions will be provided after registering at the link above)

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card at the following link: <https://www.surveymonkey.com/r/HKGNLL8>. We request that all speaker's cards are filled out by 6:25 pm.

3. Consent Items

- a. Approval of Minutes: October 15, 2020, Regular Board Meeting and October 27, 2020, Special Meeting
- b. Directors Compensation and Expenses
- c. Bills paid report
- d. September Financial Report

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Special Presentation

5. Presentation of a Prospective Eagle Scout Project

Regular Business:

6. Discussion Only Regarding COVID-19 Pandemic Update
7. Discussion and Possible Action Regarding Approval of Resolution 2020-14: Resolution of the Board of Directors of the Helendale Community Services District Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds
8. Discussion and Possible Action Regarding Proposal for Park Lighting to be Funded Under the Per Capita Grant Program

9. Discussion and Possible Action Regarding Approval of the 2021 District Calendar

Other Business

10. Requested items for next or future agendas (Directors and Staff only)

Closed Session

11. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2):
One Potential Case

12. Report of Closed Session Items

13. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda'd public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3
Consent Items

CONSENT ITEMS

- a. Approval of Minutes: Regular Board Meeting of October 15, 2020
- b. Bills Paid Report
- c. Directors Expenses
- d. September Financials



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3a
Minutes from Board meetings 10/15/2020 and 10/27/2020



*Minutes of the Helendale Community Services District
BOARD OF DIRECTORS MEETING
October 15, 2020 at 6:30 PM
26540 Vista Road, Suite C. Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Public Participation in Helendale CSD's Board Meeting was held via teleconference.

Board Members Roll Call:

Present: President Ron Clark; Vice President Tim Smith; Secretary Sandy Haas; Director Craig Schneider; Director Henry Spiller

Staff Members Present:

Kimberly Cox, General Manager
Cheryl Vermette, Program Coordinator
Alex Aviles, Wastewater Operations Manager

Consultants:

Steve Kennedy, Legal Counsel (via teleconference)

Members of the Public:

There were no members of the public present via the teleconference link.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm by President Ron Clark, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Haas.

Vote: Motion carried by the following vote: 5 Yes; 0 No

2. Public Participation

None

3. Consent Items

- a. Approval of Minutes: October 1, 2020 Regular Board Meeting
- b. Directors Compensation and Expenses
- c. Bills Paid Report
- d. August Financials

Action: A motion was made by Vice-President Smith to approve the consent items as presented. The motion was seconded by Director Spiller.

Vote: Motion carried by the following vote: 5 Yes; 0 No

4. Reports

a. Directors' Reports

Director Haas reported that she attended the Farmers Market and commented that it was wonderful.

Director Schneider reported that he attended the Farmers Market and commented that there were a lot of people and vendors there.

Director Spiller commented that he attended the Farmers Market and complimented Staff for painting the restrooms. He also commented that he received a lot of positive feedback on the market.

b. General Manager's Report

Wastewater Operations Manager Aviles gave the Wastewater Report. The Grit system was taken offline for a few days while a warranty claim was submitted to Westech, staff got approval from Westech to trouble shoot and fix without voiding the warranty. Staff potholed for sewer lateral for two days on Peninsula and was unable to locate a lateral so staff dug onto the main and a 4" SDR lateral onto property. Connected pond manifold to both pond and transferred all flow from Pond #1 to Pond #2. Made emergency entry into Smithson Lift Station to fix the check valve, staff noticed the plant was not receiving flow from the lift station and found it to be a broken check valve. Aviles showed several photos of the repair.

General Manager Cox reported that the total cash balance is \$5,461,996, of that \$1,365,621 is in the Water Fund; \$3,640,442 is in the Wastewater Fund; \$137,764 is in the Park Fund and \$279,489 is in the Solid Waste Fund. There were 49 account transfers in the month of September, a map and graph were also shown illustrating the monthly account transfers. Cox also showed a graph of UIA payments, for September payments totaled \$7,639.00. There were 20 credit checks processed in September, of those 14 were approved for a deposit waiver and 6 were denied.

Regular Business

5. Discussion Only Regarding COVID-19 Pandemic Update

Discussion: General Manager Cox presented the Statewide metric map. San Bernardino County is still in purple for at least two more weeks. The County has requested a variance for rural areas such as ours. The Helendale School District has requested a variance to allow K-6 to go back to the classroom. The District continues to monitor the information released by the state. Staff continues to monitor the District's cash flow. There are currently \$50,000 in back payments (greater than 30 days past due). The calls reminding our customers to pay their bill has been very successful. These calls are issued the last week of the month encouraging payment to avoid a late fee.

Motion: There was no action on this item.

6. Discussion and Possible Action Regarding Mandatory Testing Requirements for PFAS

Discussion: PFAS can be found in: Food packaged in PFAS-containing materials, processed with equipment that used PFAS, or grown in PFAS-contaminated soil or water. Commercial household products, including stain- and water-repellent fabrics, nonstick products (e.g., Teflon), polishes, waxes, paints, cleaning products, and fire-fighting foams (a major source of groundwater contamination at airports and military bases where firefighting training occurs). Workplace, including production facilities or industries (e.g., chrome plating, electronics manufacturing, or oil recovery) that use PFAS. Drinking water, typically localized, and associated with a specific facility (e.g., manufacturer, landfill, wastewater treatment plant, firefighter training facility). Living organisms, including fish, animals, and humans, where PFAS have the ability to build up and persist over time.

AB756 was passed in 2019 addressing PFAS in water requiring notification and testing. The SWRCB Order for wastewater was adopted on July 9, 2020. Staff is looking into the background on the development of this Board order but have not been able to find any related public hearings, etc.

What we do know: Testing is required by all facilities over 1MGD permitted capacity. Only a few labs are certified to perform these tests. Staff's estimated cost for testing is approximately \$36,000. Staff will have to have a sampling and analysis plan completed at an approximate cost of \$5000 if done by contractor. The testing is to establish a baseline, if PFAS is found, it could require future actions. There could also be fines for non-compliance. Additional information will be brought to a future meeting.

Motion: There was no action on this item.

7. Discussion and Possible Action Regarding Parking Lot Lighting at the Community Center

Discussion: Staff has found a possible solution for lighting at the Community Center – a Solar box fixture with a 5-year guarantee. The fixture has an 8-year battery life. Replacement batteries cost about \$500 for both batteries. Six luminaires are recommended for the initial expanded parking lot area, no electrical infrastructure would be required. If the Board is interested in a solar option, Staff can continue to compare vendors. Staff anticipates revised engineering drawing for paving in next couple of weeks and is completing the RFP.

Motion: There was no motion on this item. The Board directed Staff to continue looking for additional quotes on solar parking lot lighting.

8. Discussion and Possible Action Regarding Cost of Park Elements for Grant Application

Discussion: The maximum request is \$8,500,000. The last application we request maximum award. The current total for new grant is \$6,213,050. It would possibly be beneficial if our request is below \$6 million. The price is influenced by the size of the features and number of features. One option is to reduce all elements by 4% which would bring our request down to \$5,964,528. Staff is on the cusp of finalizing the application with the final Public Scoping Meeting on 10/19 at 5 pm. Staff will complete application for submittal by December 14. A Resolution will be brought to the Board on December 3rd authorizing submission.

Motion: There was no motion on this item. Several options for cuts were discussed, the Board ultimately directed staff to make reductions to the features as necessary and submit a grant request in an amount not to exceed \$5,500,000.00.

Other Business

9. Requested items for next or future agendas (Directors and Staff only)
Director Schneider requested to review the District's Water Rights

President Clark called for a brief recess at 7:39 pm after which closed session began.

Closed Session

President Clark called Closed Session to order at 7:42 pm.

10. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN's: 0467-021-33; 0466-181-25; 0466-618-26

District Negotiator: Kimberly Cox, General Manager

Negotiating Parties: US Materials

Under Negotiation: Price and Terms of Payment

10. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN's: 0467-121-28, 0467-121-22

District Negotiator: Kimberly Cox, General Manager

Negotiating Party: Carl Ross Living Trust

Under Negotiation: Price and Terms of Payment

11. Conference with Real Property Negotiators

Government Code Section 54956.8

Property: Various

District Negotiator: Kimberly Cox

Negotiating Parties: Robert Boytor

Under Negotiation: Price and Terms of Payment

12. Report of Closed Session Items

Closed Session adjourned at 8:16 pm at which time President Clark called to order the Open Session.

Legal Counsel Kennedy announced there was no action resulting from any of the closed session items.

13. Adjournment

Action: President Ron Clark adjourned the meeting at 8:16 pm

Submitted by:

Approved By:

Ron Clark, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



*Minutes of the Helendale Community Services District
BOARD OF DIRECTORS MEETING
October 27, 2020 at 4:00 PM
26540 Vista Road, Suite C. Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Public Participation in Helendale CSD's Board Meeting was held via teleconference.

Board Members Roll Call:

Present: President Ron Clark; Vice President Tim Smith; Director Craig Schneider; Director Henry Spiller

Absent: Secretary, Sandy Haas

Staff Members Present:

Kimberly Cox, General Manager
Cheryl Vermette, Program Coordinator

Consultants:

Steve Kennedy, Legal Counsel (via teleconference)

Members of the Public:

There were no members of the public present via the teleconference link.

Call to Order and Pledge of Allegiance

The meeting was called to order at 4:00 pm by President Ron Clark, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Spiller.

Vote: Motion carried by the following vote: 4 Yes; 0 No; 1 Absent

2. Public Participation

None

Regular Business

3. Discussion and Possible Action Regarding Adoption of Resolution 2020-13: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing Acceptance of Real Property Interests

Discussion: The Board reviewed the Resolution for the acceptance of real property based upon the pending transaction for the new well site.

Motion: A motion was made by Vice President Smith to adopt Resolution 2020-13: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing Acceptance of Real Property Interests. Director Schneider seconded the motion.

Vote: Motion carried by the following roll call vote: 4 Yes; 0 No; 1 Absent

President Ron Clark – Yes; Vice President Tim Smith – Yes; Director Craig Schneider – Yes; Director Henry Spiller – Yes; Secretary, Sandy Haas – Absent

4. Adjournment

Action: President Ron Clark adjourned the meeting at 4:14 pm

Submitted by:

Approved By:

Ron Clark, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item #3 b
Consent Items: Updated Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Updated Report Only. Receive and File

STAFF REPORT:

Staff issued 50 checks and 11 EFT's totaling \$145,802.77

| | | |
|-----------------------|-----------------|-----------------|
| Total Cash Available: | <u>10/29/20</u> | <u>10/12/20</u> |
| Cash | \$5,567,339.23 | \$5,525,701.27 |
| Checks/EFT's Issues | \$ 145,802.77 | \$ 198,927.03 |

Investment Report

The Investment Report shows the status of the invested District funds. The current interest rate is 0.06% for LAIF and 0.20% for the CBB Sweep Account for Sep 2020. Interest earned in September 2020 on CBB Sweep Account is \$826.50.



Helendale CSD

Bills Paid and Presented for Approval

Transaction Detail

Issued Date Range: 10/12/2020 - 10/29/2020

Cleared Date Range: -

| Issued Date | Number | Description | Amount | Type | Module |
|---|-----------------------|--|------------|-------|------------------|
| Bank Account: 251229590 - CBB Checking | | | | | |
| 10/12/2020 | 23595 | Bank of America | -994.68 | Check | Accounts Payable |
| 10/12/2020 | 23596 | Desert Community Bank | -236.88 | Check | Accounts Payable |
| 10/12/2020 | 23597 | WaterMaster | -2,576.26 | Check | Accounts Payable |
| 10/15/2020 | 23598 | California State Disbursement Unit | -230.76 | Check | Accounts Payable |
| 10/15/2020 | 23599 | JASON HARPER | -71.85 | Check | Utility Billing |
| 10/15/2020 | 23600 | JENNY STEWART | -93.35 | Check | Utility Billing |
| 10/15/2020 | 23601 | BO KOUNG KIM | -96.01 | Check | Utility Billing |
| 10/15/2020 | 23602 | DIANA BECERRA | -40.18 | Check | Utility Billing |
| 10/15/2020 | 23603 | Aqua-Metric Sales Co. | -1,906.77 | Check | Accounts Payable |
| 10/15/2020 | 23604 | Burrtec Waste Industries Inc | -1,010.01 | Check | Accounts Payable |
| 10/15/2020 | 23605 | Choice Builder | -1,073.47 | Check | Accounts Payable |
| 10/15/2020 | 23606 | Geo-Monitor, Inc. | -214.50 | Check | Accounts Payable |
| 10/15/2020 | 23607 | Home Depot Credit Services | -389.68 | Check | Accounts Payable |
| 10/15/2020 | 23608 | I Candy Website & Graphic Design | -406.25 | Check | Accounts Payable |
| 10/15/2020 | 23609 | Infosend, Inc | -1,884.92 | Check | Accounts Payable |
| 10/15/2020 | 23610 | Konica Minolta | -217.99 | Check | Accounts Payable |
| 10/15/2020 | 23611 | Lowe's Inc. | -745.04 | Check | Accounts Payable |
| 10/15/2020 | 23612 | Print Mart | -336.50 | Check | Accounts Payable |
| 10/15/2020 | 23613 | Tyler Technologies, Inc. | -3,037.40 | Check | Accounts Payable |
| 10/15/2020 | 23614 | USA Blue Book | -116.79 | Check | Accounts Payable |
| 10/15/2020 | 23615 | McCrometer, Inc. | -2,005.35 | Check | Accounts Payable |
| 10/15/2020 | 23616 | Brunick, McElhaney & Kennedy | -3,893.75 | Check | Accounts Payable |
| 10/21/2020 | 23617 | Burrtec Waste Industries, Inc. | -58,457.24 | Check | Accounts Payable |
| 10/21/2020 | 23618 | California Special Districts Association | -7,253.00 | Check | Accounts Payable |
| 10/21/2020 | 23619 | Cardmember Services | -792.80 | Check | Accounts Payable |
| 10/21/2020 | 23620 | Cashier, CDFA- Certified Farmer's Market Program 90303 | -818.00 | Check | Accounts Payable |
| 10/21/2020 | 23621 | County of San Bernardino, Solid Waste Mgmt. Div. | -981.97 | Check | Accounts Payable |
| 10/21/2020 | 23622 | Frontier Communications | -60.47 | Check | Accounts Payable |
| 10/21/2020 | 23623 | Frontier Communications | -64.61 | Check | Accounts Payable |
| 10/21/2020 | 23624 | Inland Water Works Supply Co. | -975.16 | Check | Accounts Payable |
| 10/21/2020 | 23625 | Konica Minolta | -601.90 | Check | Accounts Payable |
| 10/21/2020 | 23626 | UPS | -11.96 | Check | Accounts Payable |
| 10/21/2020 | 23627 | Verizon Wireless | -659.29 | Check | Accounts Payable |
| 10/21/2020 | 23628 | Verizon Wireless | -26.86 | Check | Accounts Payable |
| 10/21/2020 | 23629 | Inland Water Works Supply Co. | -395.98 | Check | Accounts Payable |
| 10/27/2020 | 23630 | AVIGAIL ISRAEL | -127.17 | Check | Utility Billing |
| 10/27/2020 | 23631 | United Rentals Northwest, Inc. | -6,303.38 | Check | Accounts Payable |
| 10/27/2020 | 23632 | Eide Bailly | -8,182.21 | Check | Accounts Payable |
| 10/28/2020 | 23633 | ACI Payments, Inc | -58.40 | Check | Accounts Payable |
| 10/28/2020 | 23634 | Aqua-Metric Sales Co. | -7,957.00 | Check | Accounts Payable |
| 10/28/2020 | 23635 | Dewey Pest Control | -270.00 | Check | Accounts Payable |
| 10/28/2020 | 23636 | enABL, Inc | -100.00 | Check | Accounts Payable |
| 10/28/2020 | 23637 | Frontier Communications | -86.26 | Check | Accounts Payable |
| 10/28/2020 | 23638 | Global Equipment Company, Inc | -2,758.10 | Check | Accounts Payable |
| 10/28/2020 | 23639 | Rebecca Gonzalez | -330.00 | Check | Accounts Payable |
| 10/28/2020 | 23640 | Shred-it USA LLC | -84.57 | Check | Accounts Payable |

Bank Transaction Report

| Issued Date | Number | Description | Amount | Type | Module |
|---|----------------------------|--|-----------|-------|--------------------|
| 10/28/2020 | 23641 | Staples Credit Plan | -386.83 | Check | Accounts Payable |
| 10/28/2020 | 23642 | Tops N Barricades | -1,446.52 | Check | Accounts Payable |
| 10/28/2020 | 23643 | UIA Ultimate Internet Access, Inc | -785.10 | Check | Accounts Payable |
| 10/28/2020 | 23644 | United Rentals Northwest, Inc. | -538.75 | Check | Accounts Payable |
| 10/14/2020 | EFT0003397 | CalPERS 457 Pmt PPE 10/11/20 | -3,681.72 | EFT | General Ledger |
| 10/14/2020 | EFT0003398 | CalPERS Classic Pmt PPE 9/13/20 | -6,902.86 | EFT | General Ledger |
| 10/14/2020 | EFT0003399 | CalPERS PEPRA Pmt PPE 9/13/20 | -1,541.02 | EFT | General Ledger |
| 10/20/2020 | EFT0003401 | to record SCE ACH Acct 2-30-765-6355 | -274.54 | EFT | General Ledger |
| 10/20/2020 | EFT0003402 | to record SCE ACH Acct 2-30-765-8245 | -153.97 | EFT | General Ledger |
| 10/20/2020 | EFT0003403 | to record SCE ACH Acct 2-35-118-6267 | -338.28 | EFT | General Ledger |
| 10/20/2020 | EFT0003405 | to record SCE ACH Acct 2-29-286-3263 | -1,552.12 | EFT | General Ledger |
| 10/26/2020 | EFT0003441 | CalPERS Classic Pmt PPE 9/27/20 | -6,902.86 | EFT | General Ledger |
| 10/26/2020 | EFT0003442 | CalPERS PEPRA Pmt PPE 9/27/20 | -1,541.02 | EFT | General Ledger |
| 10/20/2020 | EFT0003457 | TO POST UNDERPAID SDI TAXES | -45.39 | EFT | General Ledger |
| 10/20/2020 | EFT0003458 | To record Tasc Flex Claim Pmt - PPE 10/11/20 | -777.07 | EFT | General Ledger |
| Bank Account 251229590 Total: (61) | | | | | -145,802.77 |
| Report Total: (61) | | | | | -145,802.77 |

Summary

Bank Account

[251229590 CBB Checking](#)

| | Count | Amount |
|----------------------|-----------|--------------------|
| | 61 | -145,802.77 |
| Report Total: | 61 | -145,802.77 |

Cash Account

[99 99-111000 Cash in CBB - Checking](#)

| | Count | Amount |
|----------------------|-----------|--------------------|
| | 61 | -145,802.77 |
| Report Total: | 61 | -145,802.77 |

Transaction Type

Check

EFT

| | Count | Amount |
|----------------------|-----------|--------------------|
| | 50 | -122,091.92 |
| | 11 | -23,710.85 |
| Report Total: | 61 | -145,802.77 |



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3c
Presentation of Directors' Expenses

STAFF REPORT:

Attached for the Board's consideration is a spreadsheet that outlines Director's expenses paid for the current pay period.

Director's Expenses
Pay Period Ending October 25, 2020

| | | | |
|-----------------------|-------------|------------------------------|-------------|
| Name: | | Sandy Haas | |
| | Date | Activity | Rate |
| 1 | 10/13/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/14/2020 | Tri Communities Luncheon | \$137.50 |
| 3 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 4 | 10/19/2020 | Special Board Meeting | \$137.50 |
| 5 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |
| | | Miles | \$0.00 |
| | | Meals | \$24.40 |
| | | Lodging | \$0.00 |
| | | Other | \$0.00 |
| Total this Pay Period | | | \$711.90 |

| | | | |
|-----------------------|-------------|------------------------------|-------------|
| Name: | | Tim Smith | |
| | Date | Activity | Rate |
| 1 | 10/13/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 3 | 10/19/2020 | Special Board Meeting | \$137.50 |
| 4 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |
| | | Miles | \$0.00 |
| | | Meals | \$0.00 |
| | | Lodging | \$0.00 |
| | | Other | \$0.00 |
| Total this Pay Period | | | \$550.00 |

| | | | |
|--------------|-------------|------------------------------|-------------|
| Name: | | Henry Spiller | |
| | Date | Activity | Rate |
| 1 | 9/29/2020 | Meeting with General Manager | \$137.50 |
| 2 | 9/30/2020 | Farmers Market EBT Table | \$137.50 |
| 3 | 10/1/2020 | Regular Board Meeting | \$137.50 |
| 4 | 10/7/2020 | Farmers Market EBT Table | \$137.50 |
| 5 | 10/13/2020 | Meeting with General Manager | \$137.50 |
| 5 | 10/14/2020 | Farmers Market EBT Table | \$137.50 |
| 6 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 7 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |
| | | Miles | \$0.00 |

| | |
|---------|--------|
| Meals | \$0.00 |
| Lodging | \$0.00 |
| Other | \$0.00 |

Total this Pay Period \$1,100.00

Name: Craig Schneider

| | Date | Activity | Rate |
|---|-------------|------------------------------|-------------|
| 1 | 10/12/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/14/2020 | Farmers Market EBT Table | \$137.50 |
| 3 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 4 | 10/19/2020 | Special Board Meeting | \$137.50 |
| 5 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |

| | |
|---------|--------|
| Miles | \$0.00 |
| Meals | \$0.00 |
| Lodging | \$0.00 |
| Other | \$0.00 |

Total this Pay Period \$687.50

Name: Craig Schneider

| | Date | Activity | Rate |
|---|-------------|------------------------------|-------------|
| 1 | 9/29/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/1/2020 | Regular Board Meeting | \$137.50 |
| 3 | 10/14/2020 | Meeting with General Manager | \$137.50 |
| 4 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 5 | 10/19/2020 | Special Board Meeting | \$137.50 |

| | |
|---------|--------|
| Miles | \$0.00 |
| Meals | \$0.00 |
| Lodging | \$0.00 |
| Other | \$0.00 |

Total this Pay Period \$687.50



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3d
September Financials

STAFF REPORT:

Attached for the Board's consideration is the financial report for September.

Helendale CSD
Statement of Revenues and Expenses - Water
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|--|------------------|-------------------|-----------------------|------------|-------------------|
| 1 Operating Revenues | | | | | |
| 2 Meter Charges | \$ 134,584 | \$ 399,699 | \$ 1,578,873 | 25% | \$ 368,498 |
| 3 Water Sales | 100,510 | 307,818 | 862,015 | 36% | 293,721 |
| 4 Standby Charges | - | - | 24,400 | 0% | 171 |
| 5 Other Operating Revenue | 4,122 | 22,634 | 86,232 | 26% | 30,535 |
| 6 Total Operating Revenues | 239,216 | 730,151 | 2,551,520 | 29% | 692,926 |
| 7 Non-Operating Revenues | | | | | |
| 8 Grant Revenue | - | 16,000 | 37,500 | 43% | - |
| 9 Miscellaneous Income (Expense) | - | - | 1,000 | 0% | - |
| 10 Total Non-Operating Revenues | - | 16,000 | 38,500 | 42% | - |
| 11 Total Revenues | 239,216 | 746,151 | 2,590,020 | 29% | 692,926 |
| 12 Expenses | | | | | |
| 13 Salaries & Benefits | | | | | |
| 14 Salaries | 23,755 | 79,999 | 330,774 | 24% | 95,505 |
| 15 Benefits | 9,614 | 36,161 | 123,793 | 29% | 60,980 |
| 16 Total Salaries & Benefits | 33,369 | 116,159 | 454,567 | 26% | 156,485 |
| 17 Transmission & Distribution | | | | | |
| 18 Contractual Services | 3,149 | 22,651 | 39,050 | 58% | 11,553 |
| 19 Power | 16,758 | 49,208 | 124,106 | 40% | 36,745 |
| 20 Operations & Maintenance | 10,217 | 19,852 | 131,682 | 15% | 22,657 |
| 21 Rent/Lease Expense | 800 | 3,030 | 10,860 | 28% | 2,400 |
| 22 Permits & Fees | 840 | 2,872 | 25,600 | 11% | 1,680 |
| 23 Total T&D | 31,764 | 97,613 | 331,298 | 29% | 75,035 |
| 24 General & Administrative | | | | | |
| 25 Utilities | 363 | 1,248 | 5,436 | 23% | 1,276 |
| 26 Office & Other Expenses | 6,914 | 7,442 | 3,015 | 247% | 158 |
| 27 Admin Allocation | 46,517 | 139,552 | 558,207 | 25% | 122,878 |
| 28 Total G&A | 53,795 | 148,241 | 566,658 | 26% | 124,312 |
| 29 Debt Service | - | 158,579 | 388,734 | 41% | 169,787 |
| 30 Total Expenses | 118,928 | 520,593 | 1,741,257 | 30% | 525,619 |
| 31 Net Income (Loss) Before Capital | 120,288 | 225,558 | 848,763 | 27% | 167,306 |
| 32 Capital Expenses | (66,898) | (69,328) | (2,023,667) | 3% | - |
| 33 Net Income (Loss) After Capital | \$ 53,390 | \$ 156,230 | \$ (1,174,904) | | \$ 167,306 |

Helendale CSD
Financial Statement Analysis
For the Month Ended September 30, 2020 – 25% of Fiscal Year

Fund 01-Water Revenues and Expenses

Line 2 Meter Charges: Meter Charges are the fixed monthly charge for water service. Year to date (YTD) meter charges is trending on budget.

Line 3 Water Sales: Water Sales reflects water consumption and is trending above budget due to higher consumption in the summer months.

Line 4 Standby Charges: Standby Charges includes special assessment standby charges for the current & prior years, and delinquent standby penalties. Year to Date (YTD) can trend over/under budget due to timing of assessment receipts and unbudgeted receipts of delinquent assessments. The majority of these fees are collected in December and April.

Line 5 Other Operating Revenue: Other Operating Revenue includes permit & inspection charges, connection fees, meter installation fees, other fees/charges and mechanic service reimbursements. Connection and meter installation fees are budgeted conservatively due to the unexpected nature of these fees. YTD is trending near budget at 26%.

Line 8 Grant Revenue: YTD balance consists of a \$16.0K award for MWA Meter Replacement Program. Budget for this account consists of the remaining \$37.5K grant from the Bureau of Reclamation for installation of AMI smart meters.

Line 9 Miscellaneous Income (Expense): Miscellaneous Income includes gain or loss on sale of assets, the Enel X Demand Response Program and other miscellaneous income. Year to Date (YTD) can trend over/under budget due to timing of receipts.

Line 14 Salaries: Salaries for water employees and portion of mechanic's salary. YTD is trending on budget.

Line 15 Benefits: Benefits includes health insurance, CalPERS retirement, worker's compensation insurance, payroll taxes, and employee education and trainings. YTD is trending slightly over budget at 29% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees.

Line 18 Contractual Services: Contract Services includes lab testing, engineering, GIS support & other contract services. YTD is over budget at 58% due to invoices for annual GIS Software \$4.8K and \$9.1K to Tyler Technologies for meter data sync.

Line 19 Power: This account includes electricity used for transmission & distribution. YTD is trending over budget at 40% due to increased demand.

Line 20 Operations & Maintenance: This line includes operations & maintenance expense, vehicle maintenance and vehicle fuel. YTD can trend over/under budget due to timing of work performed.

Line 21 Rent/Lease Expense: Rent/Lease Expense includes rental costs for the water shop and Bureau of Land Management LM tank sites.

Line 22 Permits & Fees: Includes all water permits, miscellaneous fees, and Watermaster fees. YTD can trend over/under budget due to timing of payments.

Line 25 Utilities (G&A): Utilities includes gas and telephone expenses. YTD is trending on budget.

Line 26 Office & Other Expenses: Office & Other Expenses includes mileage/travel reimbursements, office supplies, water conservation program, and dues & subscriptions. YTD can trend over/under budget due to timing of payments. YTD is over budget due to pay-off penalties for the CNB Loan #11-007 (\$6.7K).

Line 27 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.

Line 29 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Payments are made quarterly in September, December, March and June.

Line 32 Capital Expenses: YTD balance in capital expenses includes the following:

- \$2.4K - Well Exploration Test Holes
- \$16.9K - AMI Meters
- \$50.0K – Water Rights Purchase

Helendale CSD
Statement of Revenues and Expenses - Sewer
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|--|----------------|--------------------|-----------------------|------------|------------------|
| 1 Operating Revenues | | | | | |
| 2 Sewer Charges | \$ 106,660 | \$ 320,166 | \$ 1,279,029 | 25% | \$ 319,664 |
| 3 Standby Charges | - | - | 21,350 | 0% | 1,003 |
| 4 Other Fees & Charges | 1,371 | 7,309 | 15,438 | 47% | 4,049 |
| 5 Other Income/(Expense) | - | - | - | 0% | - |
| 6 Total Revenues | 108,031 | 327,475 | 1,315,817 | 25% | 324,717 |
| 7 Expenses | | | | | |
| 8 Salaries & Benefits | | | | | |
| 9 Salaries | 20,414 | 65,598 | 258,397 | 25% | 62,205 |
| 10 Benefits | 6,606 | 29,873 | 97,812 | 31% | 51,951 |
| 11 Total Salaries & Benefits | 27,019 | 95,471 | 356,209 | 27% | 114,156 |
| 12 Sewer Operations | | | | | |
| 13 Contractual Services | 374 | 9,546 | 77,400 | 12% | 9,220 |
| 14 Power | 7,656 | 22,086 | 79,750 | 28% | 24,277 |
| 15 Operations & Maintenance | 3,528 | 9,503 | 63,363 | 15% | 11,142 |
| 16 Permits & Fees | - | 3,976 | 27,617 | 14% | 4,084 |
| 17 Total Sewer Operations | 11,557 | 45,111 | 248,130 | 18% | 48,723 |
| 18 General & Administrative | | | | | |
| 19 Utilities | 334 | 1,073 | 5,616 | 19% | 1,051 |
| 20 Office & Other Expenses | 438 | 3,306 | 7,393 | 45% | 945 |
| 21 Admin Allocation | 45,587 | 136,761 | 547,043 | 25% | 120,420 |
| 22 Total G&A | 46,358 | 141,139 | 560,052 | 25% | 122,416 |
| 23 Debt Service | - | - | 75,042 | 0% | - |
| 24 Total Expenses | 84,934 | 281,722 | 1,239,433 | 23% | 285,295 |
| 25 Net Income (Loss) Before Capital | 23,097 | 45,754 | 76,384 | 60% | 39,422 |
| 26 Capital Expenses | (22,650) | (92,465) | (1,367,000) | 7% | - |
| 27 Net Income (Loss) After Capital | \$ 446 | \$ (46,711) | \$ (1,290,616) | 4% | \$ 39,422 |

Fund 02 - Sewer Revenues and Expenses

Line 2 Sewer Charges: YTD is trending on budget at 25%.

Line 3 Standby Charges: Standby Charges includes special assessment standby charges for the current & prior years, and delinquent standby penalties. YTD can trend over/under budget due to timing of assessment and unbudgeted receipts of delinquent assessments. The majority of these fees are collected in December and April.

Line 4 Other Fees & Charges: Other Fees & Charges includes permit & inspection charges, connection fees, other fees and charges and delinquent charges on fees. Connection and permit fees are budgeted conservatively due to the unexpected nature of these fees. YTD is over budget at 47% due to connection fees received in August.

Line 5 Other Income/(Expense): Other Income includes gain or loss on sale of assets and other miscellaneous income.

Line 9 Salaries: Salaries is for all sewer employees. YTD is trending on budget.

Line 10 Benefits: Benefits include employee insurance, PERS retirement, workers compensation, payroll taxes, and education & training. YTD is over budget at 31% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees.

Line 13 Contractual Services: Contract Services include lab testing, engineering, GIS support & other contractual services. YTD can trend over/under budget due to timing of payments.

Line 14 Power: YTD is trending near target at 28%.

Line 15 Operations & Maintenance: This account includes compost disposal, vehicle maintenance, vehicle fuel, uniforms, small tools and salaries for mechanics. This category will trend under/ over budget depending on timing of purchases and work performed. YTD is under budget at 15%.

Line 16 Permits and Fees: This line accounts for all annual permits and fees paid to the state. YTD can trend over/under budget due to timing of payments. YTD is under budget at 14%.

Line 19 Utilities (G&A): Utilities includes gas and telephone expenses. YTD is trending slightly under budget at 19%.

Line 20 Office & Other Expenses: Office & Other Expenses includes mileage/travel reimbursements, office supplies, water conservation program, and dues & subscriptions. YTD can trend over/under budget due to timing of payments. YTD is currently over budget at 45%.

Line 21 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (fund 10) expenses to the enterprise funds.

Line 23 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Payments are made twice a year in December and June.

Line 26 Capital Expenses: YTD balance in capital expense includes the following:

- \$73.9K Secondary Irrigation Pump Project
- \$18.6K Manhole Cutter Purchase

Helendale CSD
Statement of Revenues and Expenses - Recycling Center
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|---|------------------|------------------|----------------|------------|------------------|
| 1 Operating Revenues | | | | | |
| 2 Retail Sales | \$ 23,811 | \$ 74,196 | \$ 264,000 | 28% | \$ 72,399 |
| 3 Donations | - | - | - | 0% | - |
| 4 Board Discretionary Revenue | - | - | (84,380) | 0% | - |
| 5 Total Revenues | 23,811 | 74,196 | 179,620 | 41% | 72,399 |
| 6 Expenses | | | | | |
| 7 Salaries & Benefits | | | | | |
| 8 Salaries | 7,710 | 23,864 | 136,326 | 18% | 32,623 |
| 9 Benefits | 590 | 5,384 | 16,070 | 34% | 9,122 |
| 10 Total Salaries & Benefits | 8,299 | 29,248 | 152,396 | 19% | 41,745 |
| 11 Recycling Center Operations | | | | | |
| 12 Contractual Services | - | - | 4,300 | 0% | - |
| 13 Operations & Maintenance | 828 | 2,844 | 11,300 | 25% | 3,373 |
| 14 Total Recycling Center Operations | 828 | 2,844 | 15,600 | 18% | 3,373 |
| 15 General & Administrative | | | | | |
| 16 Utilities | 727 | 2,266 | 8,124 | 28% | 3,553 |
| 17 Office & Other Expenses | 433 | 837 | 3,500 | 24% | 2,901 |
| 18 Total G&A | 1,159 | 3,102 | 11,624 | 27% | 6,454 |
| 19 Total Expenses | 10,287 | 35,194 | 179,620 | 20% | 51,571 |
| 20 Net Income (Loss) Before Capital | 13,524 | 39,002 | - | | 20,827 |
| 21 Capital Expenses | - | - | - | 0% | 10,736 |
| 22 Net Income (Loss) After Capital | \$ 13,524 | \$ 39,002 | \$ - | 0% | \$ 10,091 |

03-Recycling Center Revenues and Expenses

Line 2 Retail Sales: Retail sales include sales revenues from the Thrift Store. YTD is trending slightly above budget at 28%.

Line 3 Donations: Donations is not budgeted due to the unexpected nature of these revenues.

Line 4 Board Discretionary Revenue: This line shows the transfer of net cash from the Recycling Center (fund 03) to the Parks & Recreation Fund (fund 05). This transfer is done at year end for the audit.

Line 8 Salaries: Salaries for all recycling center employees, which are all part-time. YTD is trending below budget at 18%.

Line 9 Benefits: Benefits include employee insurance, workers compensation, payroll taxes, and education & training. YTD is over budget at 34% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees

Line 12 Contractual Services: Contractual Services includes software support and other contract services. YTD can trend over/under budget due to timing of payments.

Line 13 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, operating supplies and uniforms. YTD is on budget but can trend over/under budget due to timing of work performed and payments.

Line 16 Utilities (G&A): Utilities includes electric and telephone expenses. YTD is trending slightly over budget at 28%.

Line 17 Office & Other Expenses: Office & Other Expenses includes advertising, bank charges and other miscellaneous expenses. YTD is on budget but can trend over/under budget due to timing of payments.

Line 20 Net Income: Net income in the Recycling Center is moved to Parks & Recreation fund (fund 5) at year end for the audit through Board Discretionary Revenue.

Helendale CSD
Statement of Revenues and Expenses - Property Rental
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|-------------------------------|------------------|------------------|------------------|-------------|------------------|
| 1 Operating Revenues | | | | | |
| 2 Property Rental Revenues | \$ 10,690 | \$ 32,117 | \$ 128,280 | 25% | \$ 31,162 |
| 3 Other Income | 135 | 135 | 200 | 68% | - |
| 4 Board Discretionary Revenue | - | - | - | 0% | - |
| 5 Total Revenues | 10,825 | 32,252 | 128,480 | 25% | 31,162 |
| 6 Expenses | | | | | |
| 7 Contractual Services | - | - | 5,000 | 0% | 200 |
| 8 Utilities | 443 | 1,197 | 10,111 | 12% | 1,445 |
| 9 Operations & Maintenance | - | 3,488 | 6,000 | 58% | 1,093 |
| 10 Debt Service | - | - | 85,882 | 0% | - |
| 11 Total Expenses | 443 | 4,684 | 106,993 | 4% | 2,737 |
| 12 Net Income (Loss) | \$ 10,382 | \$ 27,568 | \$ 21,487 | 128% | \$ 28,424 |

04-Property Rental Revenues and Expenses

Line 2 Property Rental Revenues: Property Rentals is revenue from 15302 Smithson and 15425 Wild Road properties. YTD is trending on budget.

Line 3 Other Income: Other Income includes penalties and other miscellaneous Income; due to the unexpected nature of these revenues these accounts are budgeted conservatively. YTD is over budget at 68% due to penalties charged in September.

Line 4 Board Discretionary Revenue: This line shows the transfer of net cash from the Property Rental fund (fund 04) to Parks & Recreation fund (fund 05). This entry will be done at year-end for the audit.

Line 7 Contractual Services: Contractual Services includes contractor and handyman expenses for installation of appliances, drywall repair, roofing or plumbing repairs. YTD can trend over/under budget due to timing of payments.

Line 8 Utilities: Utilities includes electric & gas expense for the rental properties. YTD is under budget at 12%

Line 9 Operations & Maintenance: Operations & Maintenance includes maintenance and other costs relating to the rental properties. YTD can trend over/under budget due to timing of payments. YTD is over budget at 58% due to \$3K in A/C maintenance at the Smithson property in July.

Line 10 Debt Service: Debt Service includes interest and principal payments on outstanding debt, paid in December and June.

Line 12 Net Income: Net income in the Property Rental fund (fund 04) is moved to the Parks & Recreation fund (fund 05) through Board discretionary revenue at year-end for the audit.

Helendale CSD
Statement of Revenues and Expenses - Parks & Recreation
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|--|--------------------|--------------------|-------------------|-------------|-------------------|
| 1 Operating Revenues | | | | | |
| 2 Program Fees | \$ 1,047 | \$ 2,246 | \$ 27,800 | 8% | \$ 11,550 |
| 3 Property Taxes | 1,552 | 4,656 | 17,160 | 27% | 4,424 |
| 4 Donations & Sponsorships | 36 | 1,701 | 10,790 | 16% | 5,145 |
| 5 Rental Income | 1,800 | 7,013 | 40,100 | 17% | 8,576 |
| 6 Developer Impact Fees | - | 1,720 | - | 0% | - |
| 7 Grants | 370 | 370 | - | 0% | - |
| 8 Interfund Transfer Out/(In) | (3,508) | (10,525) | (42,100) | 25% | - |
| 9 Board Discretionary Revenue | 17,390 | 53,265 | 417,004 | 13% | 47,018 |
| 10 Total Revenues | 18,687 | 60,445 | 470,754 | 13% | 76,713 |
| 11 Expenses | | | | | |
| 12 Salaries & Benefits | | | | | |
| 13 Salaries | 6,970 | 22,454 | 87,564 | 26% | 7,062 |
| 14 Benefits | 2,241 | 10,676 | 43,903 | 24% | 3,063 |
| 15 Total Salaries & Benefits | 9,211 | 33,130 | 131,467 | 25% | 10,125 |
| 16 Program Expense | 574 | 5,709 | 71,439 | 8% | 17,254 |
| 17 Contractual Services | 5,000 | 5,185 | 12,560 | 41% | 8,768 |
| 18 Utilities | 2,889 | 8,469 | 56,301 | 15% | 10,896 |
| 19 Operations & Maintenance | 610 | 7,921 | 24,216 | 33% | 11,480 |
| 20 Permits & Fees | - | - | 5,338 | 0% | - |
| 21 Grant Expense | - | - | - | 0% | - |
| 22 Other Expenses | 6,781 | 7,084 | 3,105 | 228% | 526 |
| 23 Debt Service | - | 9,132 | 40,679 | 22% | 20,340 |
| 24 Total Expenses | 25,066 | 76,630 | 345,106 | 22% | 79,389 |
| 25 Net Income (Loss) Before Capital | (6,379) | (16,184) | 125,648 | -13% | (2,677) |
| 26 Capital Expenses | (11,777) | (11,777) | (135,000) | 9% | - |
| 27 Net Income (Loss) After Capital | \$ (18,156) | \$ (27,961) | \$ (9,352) | 299% | \$ (2,677) |

05-Parks & Recreation Revenues and Expenses

Line 2 Program Fees: Program Fees include recreation program fees, basketball league fees, youth soccer league fees and farmers market revenue. YTD is trending under budget at 8% due to lower than planned activity due to Covid-19 restrictions.

Line 3 Property Taxes: Property taxes accounts for the transfer of property taxes for streetlight utility expenses. YTD is trending near budget at 27%.

Line 4 Donations & Sponsorships: This account includes concert in the park sponsorships, event sponsorships and other donations/sponsorships. YTD can trend over/under budget due to timing and nature of donations & sponsorships received.

Line 5 Rental Income: Rental Income includes rental income from the water shop, storage for the recycling center, community center room rental, church rental, and gymnastics rental. YTD can trend over/under budget depending on needs and timing of rentals.

Line 6 Developer Impact Fees: Developer Impact Fees are not budgeted due to the unexpected nature of these revenues.

Line 7 Grant Revenue: The District anticipates \$130K in grant revenues from the Land and Wildlife Conservation Fund for construction of park facilities. This amount will be received in September or October 2020.

Line 8 Interfund Transfer Out/(In): This line shows the transfer of cash balance from the Recycling Center (fund 03) and Property Rental (fund 04) to the Parks & Recreation fund (fund 05). This entry will be done at year-end for the audit, when it is known exactly how much net income is available to transfer.

Line 9 Board Discretionary: Board Discretionary Revenue in September includes the following:

- Radio Tower Site Rent – \$11,368
- Solid Waste Franchise Fees - \$7,7574
- Transfer Property Tax Revenue for Street Light Utilities – \$(1,523)

Line 13 Salaries: Amounts for full and part-time Parks and Recreation employees. YTD is trending near budget at 26%.

Line 14 Benefits: Benefits includes health insurance, CalPERS retirement, worker's compensation insurance, payroll taxes, and employee education & trainings. YTD is trending on budget.

Line 16 Program Expense: Program Expense includes supplies and expenses for the youth soccer league, park, community center, farmers market and other programs. YTD is currently under budget at 8% but can trend over/under budget due to timing of payments.

Line 17 Contractual Services: Contractual Services includes software support and other contract services. YTD is over budget at 41% due to services from ALTEC Engineering for CEQA study for new park facilities (\$5.0K).

Line 18 Utilities: Utilities includes gas and electric for parks and the community center, along with telephone & electricity for street lighting. YTD is trending under budget at 15%.

Line 19 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, small tools, vehicle fuel and building repair for the park and community center. YTD is over budget at 33% due to timing of insurance renewals and annual software support.

Line 20 Permits & fees: This account includes permit and inspection fees, along with San Bernardino county fees. YTD can trend over/under budget due to timing of payments.

Line 22 Other Expenses: Other expenses includes uniforms, printing costs, dues & subscriptions and bank charges. YTD is over budget due to pay-off penalties for the CNB Loan #11-007 (\$6.7K).

Line 23 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Debt Service payments are made quarterly in September, December, March and June.

Line 26 Capital Expenses: YTD balance in capital expense includes the following:

- \$3.5K Park Signage
- \$8.3K Park Fencing

Helendale CSD
Statement of Revenues and Expenses - Solid Waste Disposal
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|---|------------------|--------------------|-----------------|------------|--------------------|
| 1 Operating Revenues | | | | | |
| 2 Charges for Services | \$ 45,621 | \$ 134,045 | \$ 582,089 | 23% | \$ 124,527 |
| 3 Assessments & Fees | 370 | 1,084 | 235,847 | 0% | 342 |
| 4 Other Charges | 640 | 1,634 | 11,000 | 15% | 4,336 |
| 5 Board Discretionary Revenue | - | - | - | 0% | - |
| 6 Total Revenues | 46,631 | 136,763 | 828,937 | 16% | 129,205 |
| 7 Expenses | | | | | |
| 8 Salaries & Benefits | | | | | |
| 9 Salaries | 6,058 | 22,076 | 79,269 | 28% | 17,934 |
| 10 Benefits | 2,414 | 10,080 | 39,654 | 25% | 9,900 |
| 11 Total Salaries & Benefits | 8,472 | 32,156 | 118,923 | 27% | 27,833 |
| 12 Contractual Services | - | 90,750 | 540,117 | 17% | 83,029 |
| 13 Disposal Fees | 13,820 | 29,286 | 141,956 | 21% | 29,555 |
| 14 Operations & Maintenance | 522 | 963 | 4,215 | 23% | 806 |
| 15 Other Operating Expenses | 1,705 | 3,056 | 9,997 | 31% | 64 |
| 16 Admin Allocation | 930 | 2,791 | 11,164 | 25% | 2,458 |
| 17 Total Expenses | 25,450 | 159,003 | 826,373 | 19% | 143,745 |
| 18 Net Income (Loss) | \$ 21,181 | \$ (22,240) | \$ 2,564 | | \$ (14,539) |

06-Solid Waste Disposal Revenues and Expenses

Line 2 Charges for Services – Solid Waste: This is for regular pick up of solid waste. YTD trending slightly under budget at 23%.

Line 3 Assessment & Fees: This account includes special assessments for refuse land use fees for current & prior years. YTD will trend under/over budget depending on timing of property tax receipts. The majority of these fees are collected in December and April.

Line 4 Other Charges: Other charges includes delinquent fees and penalties on delinquent taxes. YTD is under budget at 15% but can trend under/over budget depending upon timing of receipts.

Line 5 Board Discretionary Revenue: This is the amount that would be transferred in from discretionary funds if this fund operates at a deficit for the fiscal year. There was no deficit budgeted for current fiscal year.

Line 9 Salaries: This is the salaries for solid waste employees. YTD trending slightly higher than budget at 28%.

Line 10 Benefits: Benefits include employee insurance, CalPERS retirement, workers compensation, payroll taxes, and education & training. YTD is trending on budget.

Line 12 Contractual Services: Contractual Services include Burrtec fees and other miscellaneous contract services. YTD is trending under budget at 17% due to timing of Burrtec fees.

Line 13 Disposal Fees: Disposal Fees include San Bernardino County disposal fees and green waste disposal fees. YTD is trending under budget at 21 % but can trend under/over budget depending upon time of year expenses are incurred.

Line 14 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, operating supplies and uniforms. YTD is trending on budget but can trend under/over budget depending upon time of year expenses are incurred.

Line 15 Other Operating Expenses: Other Operating Expenses include rent for park storage, telephone, postage, event expenses, public outreach, printing, small tools and bad debt expenses. YTD is currently over budget at 31% but can trend under/over budget depending upon time of year expenses are incurred.

Line 16 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.

Helendale CSD
Statement of Revenues and Expenses - Administration
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|---|-----------------|--------------------|------------------|------------|--------------------|
| 1 Operating Revenues | | | | | |
| 2 Tower Rent | \$ 11,368 | \$ 34,078 | \$ 150,420 | 23% | \$ 30,960 |
| 3 Property Taxes | - | 6 | 103,844 | 0% | 2,229 |
| 4 Solid Waste Billing & Fees | 13,250 | 40,706 | 149,129 | 27% | 36,496 |
| 5 Fees & Charges | 2,091 | 4,201 | 14,000 | 30% | 5,233 |
| 6 Investments | 837 | 2,838 | 45,000 | 6% | 21,059 |
| 7 Other Income | 227 | 1,651 | 6,800 | 24% | 2,290 |
| 8 Board Discretionary Revenue | (18,942) | (57,921) | (332,624) | 17% | (51,442) |
| 9 Total Revenues | 8,831 | 25,559 | 136,570 | 19% | 46,825 |
| 10 Expenses | | | | | |
| 11 Salaries & Benefits | | | | | |
| 12 Salaries | 40,498 | 129,360 | 511,463 | 25% | 125,887 |
| 13 Benefits | 12,038 | 38,300 | 200,548 | 19% | 45,175 |
| 14 Directors' Fees | 5,355 | 14,644 | 89,000 | 16% | 14,202 |
| 15 Total Salaries & Benefits | 57,891 | 182,304 | 801,011 | 23% | 185,702 |
| 16 Contractual Services | 31,293 | 75,903 | 217,210 | 35% | 109,628 |
| 17 Insurance | - | 64,791 | 84,673 | 77% | 52,803 |
| 18 Utilities | 1,021 | 5,374 | 25,732 | 21% | 3,378 |
| 19 Operations & Maintenance | 106 | 238 | 5,216 | 5% | 211 |
| 20 Permits & Fees | 80 | 10,837 | 14,685 | 74% | 6,146 |
| 21 Office & Other Expenses | 2,763 | 16,482 | 54,122 | 30% | 15,436 |
| 22 Admin Allocation | (93,035) | (279,104) | (1,116,414) | 25% | (245,755) |
| 23 Total Expenses | 119 | 76,825 | 106,235 | 72% | 127,549 |
| 24 Net Income (Loss) | \$ 8,711 | \$ (51,266) | \$ 30,335 | | \$ (80,724) |

10-Administrative Revenues and Expenses

Line 2 Tower Rent: Tower Rent includes radio tower site rental fees. YTD is trending on budget.

Line 3 Property Taxes: This account includes current & prior property tax and penalties. YTD will trend under/over budget depending on timing of property tax receipts. The majority of receipts are received in December and April.

Line 4 Solid Waste Billing & Fees: This includes franchise fees and billing for solid waste. YTD is trending on budget

Line 5 Fees & Charges: Fees & Charges consists of credit card processing fees and other miscellaneous fees. YTD is trending over budget at 30% due to the large volume of credit card processing fees in September.

Line 6 Investments: This account includes investment income and unrealized gain or loss on investments. YTD is under budget at 6%.

Line 7 Other Income: Other Income includes recycling revenues and other miscellaneous income. YTD is trending on budget but can trend over/under budget due to timing of receipts.

Line 8 Board Discretionary Income: Board Discretionary Revenue includes the transfer of the following for Parks and Recreation fund (fund 05):

- Radio Tower Site Rent – \$11,368 (line 2)
- Solid Waste Franchise Fees - \$7,574 (part of line 4)

Line 12 Salaries: Salaries includes full time, part time & overtime for administrative employees. YTD trending on budget.

Line 13 Benefits: Benefits include employee insurance, CalPERS retirement, workers compensation, payroll taxes, employee benefit & morale and education & training. YTD is trending below budget at 19% due to timing of employee morale & training expenses.

Line 14 Directors' Fees: This category includes directors fees as well as directors training, seminars and mileage expense. YTD is trending under budget at 16%.

Line 16 Contractual Services: Contractual Services include software support, legal services, and auditing & accounting services. YTD is over budget at 35% due to higher than anticipated legal costs and timing of annual audit expenses.

Line 17 Insurance: This account includes both general and vehicle insurance expenses. YTD is over budget at 77% due to policy renewals occurring in July.

Line 18 Utilities: Utilities includes telephone and electricity expenses. YTD is trending under budget at 21%.

Line 19 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, mileage & travel reimbursement, uniforms, and equipment maintenance. This account can trend under/over budget depending upon time of year expenses are incurred.

Line 20 Permits & Fees: This category includes the annual LAFCO fees, the GFOA application fee for the budget award, and San Bernardino County fees. YTD is over budget at 74% due to July payment of the annual LAFCO fees.

Line 21 Office & Other Expense: Office & Other Expenses include board meeting supplies, public relations, community promotion, bank charges, office supplies, postage and dues & subscription. YTD is over budget at 30% due to timing of public notices fees occurring in July.

Line 22 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.



Helendale Community Services District

DATE: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion Only Regarding COVID-19 Pandemic Update

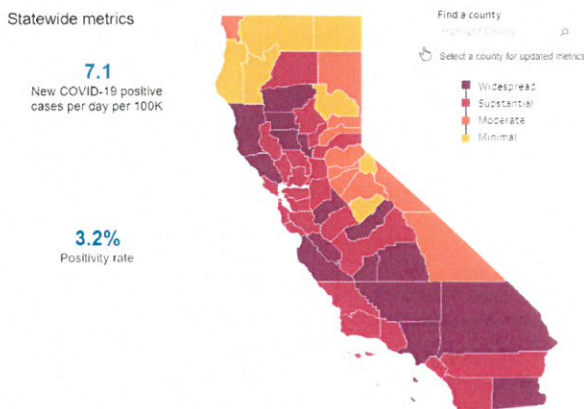
STAFF RECOMMENDATION:

Receive and file.

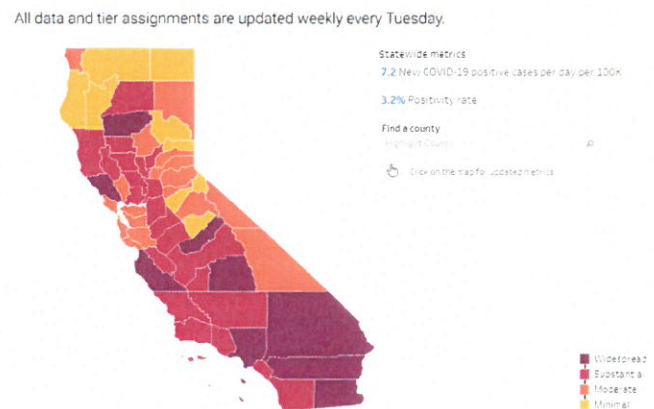
STAFF REPORT:

San Bernardino County continues in the Purple (Most restrictive) and the numbers have not been changing enough to transition to the Red category. Many counties around us have transitions towards full reopening as depicted on the map below which shows a comparison that is three weeks apart. The 10/12 map shows 16 counties in the Purple and the map of 10/26 reflecting data posted on 10/20 shows 9 counties in the purple. Riverside county was in the red and has slipped back into the purple. The addition of the Equity Focus (see attached information dated September 30, 2020) represents an additional parameter that complicates San Bernardino's transition to a lower tier.

Map from Week of 10/12



Map from Week of 11/26



Current "adjusted case rate" for our county is 11.9 up from 9.6 presented at the last meeting.. County's actual cases per day per 100k is 12.2 up from 9.2. Positivity rate is 6.6% up from 6.4%. The State issues an updated report every Tuesday.

Staff continues to monitor the cash flow and the unpaid accounts as the prohibition for disconnections continues. Following is the most recent information as we transition into a new month with bills having been sent out last week. The District transitioned over \$20,000 in old outstanding payments to the tax rolls. Currently, \$54,035 remains unpaid for September bills due in October; \$14,444 is 60 days overdue; \$7,833 is 90 days overdue; \$4,539 is 120 days overdue and \$3,419 is 180 days overdue for a total amount in arrears of \$84,267.54. This District is exercising the limited means available to collect these outstanding payments by contact landlords, filing liens and placing reminder calls. Until the Governor declares the COVID emergency over the District can anticipate this challenge continuing.

Lastly, the District continues to exercise precaution in daily operations with protocols in place to protect the staff and the public. With flu season approaching, there is heightened concern from the medical community regarding the combined impacts of the normal flu season and COVID-19.

FISCAL IMPACT: As outlined above.

POSSIBLE MOTION: None

ATTACHMENTS: Blueprint for a Safer Economy: Equity Focus

Blueprint for a Safer Economy: Equity Focus

September 30, 2020

Summary

As announced on August 28, 2020, the Blueprint for a Safer Economy includes a health equity metric which will be used (along with other metrics) to determine a county's tier. The purpose of this metric is to ensure California reopens its economy safely by reducing disease transmission in all communities. This document outlines the equity metric and requirements which is effective October 6, 2020.

Blueprint for a Safer Economy – COVID-19 and Equity

It has been clearly documented that certain communities - low-income, Black, Latino, Pacific Islander, and essential workers – have been disproportionately impacted by COVID-19 in terms of higher rates of infection, hospitalizations, and deaths. These disparities create a public health imperative to address exposure in all communities, including especially those disproportionately impacted, as a measure to protect all communities.

The Blueprint for a Safer Economy relies on two measures – case rate[i] and test positivity[ii] – to determine when a county can move to a less restrictive tier with more sector openings and resultant increased interaction among residents. In order to avoid a surge of infections, the level of baseline infection in a community should be progressively lower as there is more movement and mixing.

Most counties have significant differences in test positivity among more and less advantaged neighborhoods, with these differences often also overlapping with race and likelihood of employment as essential workers. Especially as counties move into less restrictive tiers with more movement, the importance of this differential prevalence of infection grows because mixing and opportunities for transmission increase. Therefore, it is imperative to reduce disease transmission in all communities to ensure California reopens its economy safely.

In order to advance to the next less restrictive tier, depending on its size, a county will need to meet an equity metric and/or demonstrate targeted investments to eliminate disparities in levels of transmission.

- **For a county with a population of greater than 106,000, the county must:**
 - **Equity Metric.** Ensure that the test positivity rates in its most disadvantaged neighborhoods, referred to as the Health Equity Quartile of the Healthy Places Index census tracts, do not significantly lag behind its overall county test positivity rate, as described in detail below.
 - **Targeted Investments.** Submit a plan that (1) defines its disproportionately impacted populations, (2) specifies the percent of its COVID-19 cases in these populations, and (3) shows that it plans to invest Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (Strategy 5: Use Laboratory Data to Enhance Investigation, Response, and Prevention) grant funds at least at that percentage to interrupt disease transmission in these populations. The targeted investments can include spending on augmenting testing, disease investigation, contact tracing, isolation/quarantine support, and education and outreach efforts for workers. Effective for the October 20 tier assignment, this plan must be submitted to CDPH by October 15 before a county may progress to a less restrictive tier. The required components due by October 15 include: Planned Activity, Priority Population, Funding Amount, and Source. Due to data limitations in small populations, the equity metric described above cannot be reliably applied to smaller counties, as described below.

- **For a county with a population of fewer than or equal to 106,000, the county must:**
 - **Targeted Investments.** Submit a plan that (1) defines its disproportionately impacted populations, (2) specifies the percent of its COVID-19 cases in these populations, and (3) shows that it plans to invest Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (Strategy 5: Use Laboratory Data to Enhance Investigation, Response, and Prevention) grant funds at least at that percentage to interrupt disease transmission in these populations. The targeted investments can include spending on augmenting testing, disease investigation, contact tracing, isolation/quarantine support, and education and outreach efforts for workers. Effective for the October 20 tier assignment, this plan must

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In addition, to support a data-driven approach to protecting public health and eliminating COVID-19 disparities, the state is committed to partnering with counties to improve the collection of race and ethnicity data associated with testing and cases. To date, approximately a third of cases and up to half of test results reported to the state so do not have required race/ethnicity data. The state will partner with counties to determine milestones in improving the collection of this data. The state will provide county-level data on the completeness of race/ethnicity for COVID-19 tests and cases, and will continue to track and publicly post county level data on testing, case rates and deaths by race and ethnicity.

Equity Metric

The California Healthy Places Index (HPI) is a composite measure of socioeconomic opportunity applied to census tracts that includes 25 individual indicators across economic, social, education, transportation, housing, environmental and neighborhood sectors.

Each county's census tracts will be divided into quartiles based on HPI. While the state's Health Equity Quartile HPI census tracts are home to 24% of Californians, they account for 40% of COVID-19 cases. Consequently, the Blueprint for a Safer Economy framework includes two measures to address the public health impact of populations mixing more as counties move through tiers and more activities are allowed.

1. **Health Equity Quartile Test Positivity Rate Must Meet Specified Threshold for Less Restrictive Tier.** In order to move to a less restrictive tier, a county must meet the case rate and test positivity thresholds for that tier for the prior two consecutive weeks. In addition, the county's Health Equity Quartile HPI census tracts must also meet the specified test positivity threshold, as described below, for the less restrictive tier during those same weeks.
 - For counties entering the red tier, their Health Equity Quartile HPI census tracts' test positivity must also be $\leq 8\%$

- For counties entering the orange tier, their Health Equity Quartile HPI census tracts' test positivity must be within 5% of the orange tier threshold, or $\leq 5.2\%$
- For counties entering the yellow tier, their Health Equity Quartile HPI census tracts must be within 10% of the yellow tier threshold, or $\leq 2.1\%$

2. **Accelerated Progression if Health Equity Quartile Test Positivity Rate Meets Threshold for Two Tiers Less Restrictive.** Attending to the Health Equity Quartile HPI test positivity rate can also accelerate a county's progression to a less restrictive tier.

- For counties in purple or red tiers, if the county's case rate is stable or declining but has not met threshold for the next less restrictive tier, the county can still progress to the next less restrictive tier if both the countywide and the county's Health Equity Quartile HPI census tracts' test positivity rate meets the threshold for the tier that is two tiers less restrictive than the current tier for two consecutive weeks. For example, if a county is currently in the purple tier, with a case rate that is declining but still >7 , but both county wide and Health Equity Quartile HPI census tracts' test positivity rate is $<5\%$ for two consecutive weeks, it can progress to the red tier.
- For counties that are in the orange tier, if both the countywide and the county's Health Equity Quartile HPI census tracts' test positivity rate is $<2\%$ and the case rate is ≤ 2 per 100,000 for two consecutive weeks, the county can move to the yellow tier.

The equity metric will not be considered as a factor in whether a county needs to move to a more restrictive tier.

Due to the limited number of census tracts, test positivity cannot be reliably calculated by quartile for smaller counties. Therefore, at this time, counties with a total population of fewer than or equal to 106,000 are excluded from this equity metric but must meet the targeted investment requirement described above. Twenty-three counties with a cumulative total population of fewer than 1 million (2.4% of state population) are exempted from this measure. These counties collectively account for fewer than 1% of the state's Asian-American population, 1% of the Latino, Black and Native Hawaiian/Pacific Islander populations, 4% percent of the white population, and 6% of the Native American population.

Blueprint for a Safer Economy: Equity Focus

September 30, 2020

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Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Agenda item # 7
Discussion and Possible Action Regarding Adoption of Resolution 2020-14: A Resolution of the Board of Directors of the Helendale Community Services District Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds

STAFF RECOMMENDATION:

Approve Resolution 2020-14.

STAFF REPORT:

The Board has discussed the Statewide Parks grant application on numerous occasions over the past few months. The application requires the Board to adopt a resolution approving the application for Statewide Parks Development and Community Revitalization Program Grant Funds. At the October 15, 2020 meeting, the Board agreed to request \$5,500,000 to create a new park in Helendale.

Staff will be submitting the request for the following:

| Park Feature | Cost |
|--|------------|
| Outdoor Basketball Courts / Roller Hockey | 100,000.00 |
| NEW Community Garden boxes and Fence | 13,000.00 |
| NEW Jogging/Walking Paths | 67,000.00 |
| NEW Splashpad with shade cover | 700,000.00 |
| NEW ADA Playground with poured in place surfacing | 250,000.00 |
| NEW Open Space/Demonstration Garden/Grass/Trees/Irrigation | 200,000.00 |
| NEW Picnic/Barbeque Areas/Gazebos | 70,000.00 |
| NEW Public Art | 60,000.00 |

| | |
|---|---------------------|
| NEW Pump Track | 350,000.00 |
| NEW security safety lighting throughout the park (solar) | 200,000.00 |
| NEW Community Center with Senior Center | 2,930,000.00 |
| NEW Outdoor Amphitheater (Part of the building) | 225,000.00 |
| NEW Mini golf Course | 250,000.00 |
| Fencing | 85,000.00 |
| TOTAL | 5,500,000.00 |

Fiscal Impact: TBD

Possible Motion: Motion to adopt Resolution 2020-14

Attachments: Resolution 2020-14



RESOLUTION NO. 2020-14

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT Approving the Application for STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the HELENDALE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS hereby: APPROVES THE FILING OF AN APPLICATION FOR THE HELENDALE COMMUNITY CENTER PARK; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to THE GENERAL MANAGER to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the 5th day of November 2020

I, the undersigned, hereby certify that the foregoing Resolution Number 2020-14 was duly adopted by the Helendale Community Services District Board of Directors following a roll call vote:

Ayes: _____
Noes: _____
Absent: _____

Adopted this 5th day of November 2020.

By: _____
Ron Clark
President, Board of Directors

ATTEST: _____
Tim Smith
Vice President, Board of Directors



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Agenda item #8
Discussion and Possible Action Regarding Lighting for Helendale Community Park

STAFF RECOMMENDATION:

Provide direction to Staff.

STAFF REPORT:

The Board may consider awarding a bid to one of the bidders of the three bidders who submitted a quote or direction Staff to research additional options. Anything over \$182,289 can be in-kind or project funded by the District to meet the required match of \$45,572. The District has until March of 2022 to complete the projects.

Staff has been working on the Per Capita Grant projects and has made several presentations to the Board and Park and Rec Committee. Costs have come in higher than expected for the lighting project. Staff presented the challenge to the Park and Recreation Committee who recommended the District use other Park funding to pay for the RC Track fencing (approximate cost \$8,300) and to remove the electronic gates from the list of projects to be funded under the Per Capita grant. Upon concurrence from the Board Staff will finalize the contract with State Parks to allow the District to begin the remaining projects.

The remaining projects that have been defined for the Per Capita Funding are:

- New restroom and concrete - \$40,000
- Lighting for baseball and soccer fields - TBD
- Nature Play Area - \$1000
- Shade for Playground – Staff recommends based on the estimates for the other projects listed, the shade should be removed from the per capita projects.
- ~~RC Track Fencing~~
- ~~Electronic Gate for entrance~~

The District has reached out to several lighting companies for quotes and has received three for review by the Board. Staff has been challenged to get comparable lighting quotes as each company has provided slightly different project bids in an effort to propose a solution for our unique situation. The lowest bid is the one that coincidentally best addresses the most significant needs at the Park in lighting one baseball field and the north soccer field and

improve the lighting uniformity for the football field. Staff estimates the wire would cost approximately \$10,000 if purchased by the District.

TechLine Sports

\$172,500

Includes lighting for:

1 Baseball field utilizing four 70-foot poles with light fixtures for both baseball and north side of the north soccer field

2 New 70-foot replacement poles for the north side of the Football field that will utilize the current lights turned around for the south side of the north soccer field which would ensure the entire north soccer field is lighted. This will also include stronger lighting for the north side of the football field as an added bonus. The existing poles that will be removed can be relocated to other areas of the park at a later time.

Lights and poles have a 10-year warranty

This bid does not include pulling wire and installing conduit

Triple C Electric

\$193,562

This contractor did the existing football field lighting. Quote does not break down the individual costs.

Quote includes bringing electric to the new restroom

4 – 39' Poles and lights for baseball fields

4 – 39' Poles and lights for soccer field

1 pole with lights for playground area

2 Parking lot lights

This quote includes wire but Staff will run the conduit.

Musco Lighting

\$260,000 – \$265,000 Baseball Fields

\$234,000 - \$240,000 Soccer

(Sales tax, contractor mark-ups, labor/installation and unloading of the equipment is not included in this quote)

Musco provides poles and lights but not installation.

This bid does not include pulling wire and installing conduit

Fiscal Impact:

Grant requires a match of 25%. If the Board awards the lighting project to the lowest bidder, the District will be at approximately \$223,500 in costs, which will leave a remaining balance of \$4,361 that the District will need to spend. Staff time and costs already incurred on the RC Track fencing can be used to fulfill this remaining balance.

Possible Motion:

Motion is at the Board's discretion.

Attachments:

None

TechLine Sports



| | |
|----------------------------|---|
| Project Name: | Helendale Community Park |
| Project City-State: | Helendale, California |
| Quote Date: | 10/20/2020 |
| Type of Field(s): | <u>West Baseball Field (205' x 230' x 205')</u> |
| Photometrics Per Design #: | 20-2024 |
| Type of Field(s): | <u>North Soccer Field Upgrade Option</u> |
| Photometrics Per Design #: | 20-2024 |
| Type of Field(s): | <u>Football Field Upgrade - (2) Pole Option</u> |
| Photometrics Per Design #: | 20-2024-FB |
| Warranty: | 10 Year Maintenance - Free Warranty |

| Quantity | Description |
|----------|--|
| 6 | 70 Foot Mounting Height Steel Poles |
| 1 | 7 Fixture Crossarms (4/3) - For Back to Back Pole |
| 1 | 8 Fixture Crossarms (4/4) - For Back to Back Pole |
| 1 | 12 Fixture Crossarms (9/3) - For Back to Back Pole |
| 3 | 14 Fixture Crossarms (7/7) - For Back to Back Pole |
| 1 | 18 Fixture Crossarms (9/9) - For Back to Back Pole |
| 46 | ELITE CLJR 630w LED w/ Visor |
| 73 | Prewiring for Poles and Crossarms |

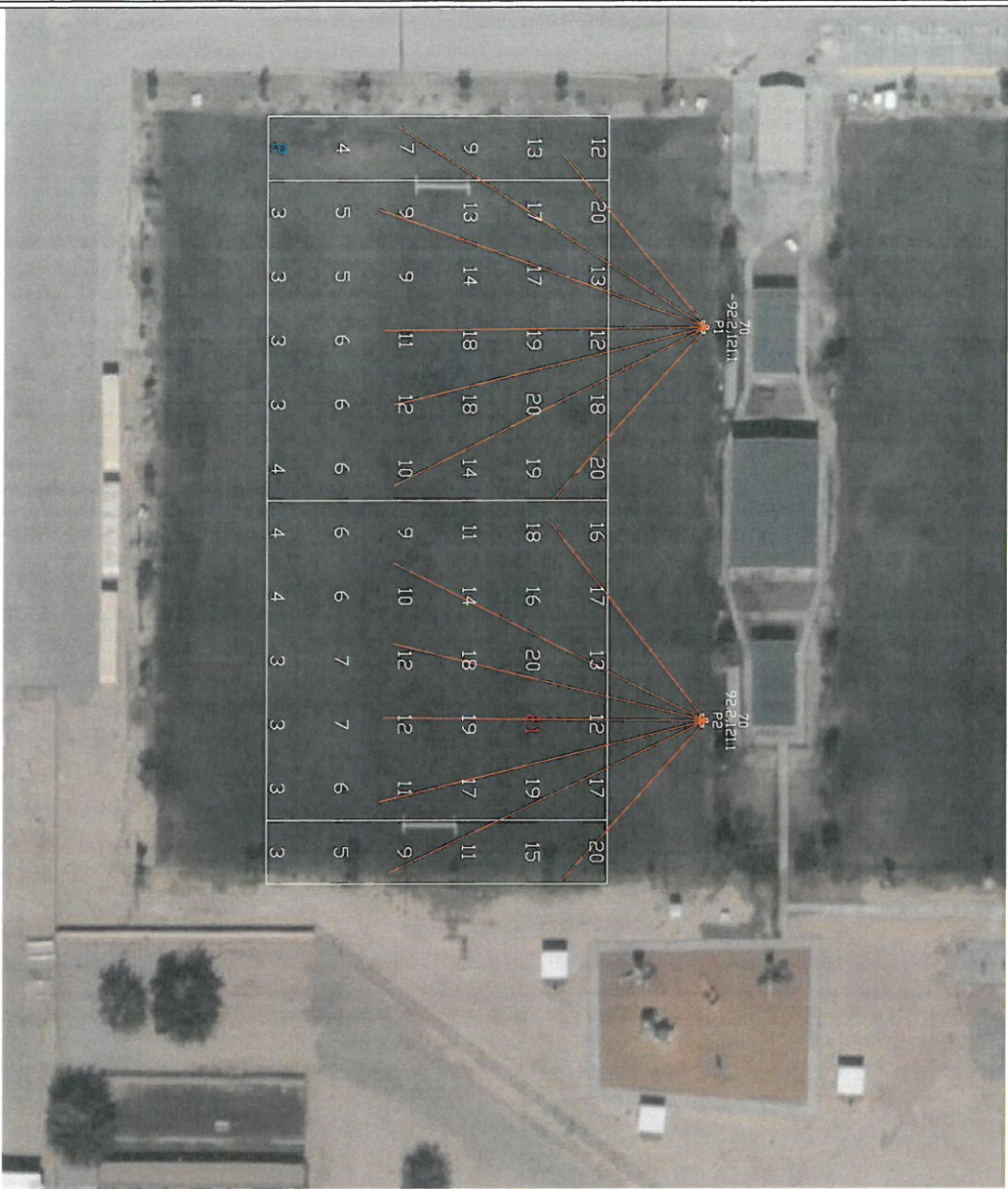
Sports Lighting System Materials = \$122,500.00

| Project Notes: |
|---|
| <ul style="list-style-type: none"> > Price includes all materials listed above (excluding adders & deducts). > Project must be <u>completed in 2020</u> for the discounted proposal price. > Price includes delivery to jobsite. > Price firm for 60 days. > Allow 5-6 weeks for delivery. >> <u>(Delivery process will begin once P.O./Contract has been issued and the Voltage Verification & Design Approval Form (if applicable) - have been properly filled out and returned.)</u> > Price does <u>NOT</u> include SALES or USE taxes. >> <u>(A Tax Exemption Certificate must be filed with Techline if applicable. If not, the appropriate tax will be added to all invoices.)</u> > All work to be performed that requires a license, including but not limited to electrical & plumbing will be performed by individuals - currently licensed in the proper jurisdiction. > All proposals are based in bids by licensed individuals anticipated to perform the work. |

| Warranty Notes: |
|--|
| <ul style="list-style-type: none"> > Seller warrants that Equipment furnished or manufactured by Seller will be free from defects in material and workmanship for a period - of <u>10 years</u> from date of shipment. <u>(Excluding Lamps for HID systems)</u> > Seller will replace any defective material for the entire <u>10 year</u> period. > Techline will make every effort to maintain any component of our sports lighting system for the entirety of the warranty period. > Advances in technology and obsolescence of some components, including but not limited to; regulatory changes, cellular upgrades, - and other items beyond our control, could possibly render this impossible for some components in the future. > Techline will always make every effort to support our system as long as manufactured components are available. |

| PARTIAL Installation Notes: |
|---|
| <ul style="list-style-type: none"> > Allow 2-3 weeks for Partial installation. > Pole locations must also be accessible and not obstructed by fencing, buildings, etc. > Standard partial install foundations assume 2000 psi soil conditions. >> <u>(Any other conditions that may be present upon installation (i.e. rock, water, etc.) that cause additional foundation design or modification - (i.e. rebar, casing, etc.) may require additional charges.)</u> ☑ INCLUDES: <ul style="list-style-type: none"> ✓ Cutting existing (2) FB poles down above the anchor bolts. Will lay on site for Owner. ✓ Existing pole foundations will remain. New pole foundations will be installed for TSL poles. ✓ Auguring pole foundation holes, setting all pole stubs in holes, center/plumb/brace and backfill with 3000psi concrete ✓ Build out pole tops including mounting cross arm assemblies, mount & wire all fixtures in place, crane rental to set all pole tops in - place, fixture aiming, and final clean up. ✓ Additional charges may apply if electrical power is not available at time of Aiming & Commissioning. ☑ EXCLUDES: <ul style="list-style-type: none"> * Supplying and installing main distribution panel, breakers, contactors and switching. Installation, trenching, and - connections of underground conduit and wiring for each pole. Permitting, bonding, prevailing wages, and applicable sales tax. * Sealed electrical and structural drawings by a state licensed engineer, unless otherwise specified in proposal. <p style="text-align: center;">Partial Install = \$50,000.00 Total Including Partial Install = \$172,500.00</p> |

| (+) ADDER Notes: |
|---|
| <ul style="list-style-type: none"> > To INCLUDE... [Material and Partial Installation labor for (2) 70ft Poles for Football Field Expansion] <p style="text-align: center;">**ADDER #1 = \$50,000.00</p> |



| Pole | x-loc | y-loc | height | M | kw |
|-------|-------|-------|--------|----|-----|
| P1 | -92.2 | 121.1 | 70ft | 7 | 4.5 |
| P2 | 92.2 | 121.1 | 70ft | 7 | 4.5 |
| Total | | | | 14 | 9.0 |

M
 CLR 630 EV M
 Light Loss Factor = 0.950
 Watts per luminaire = 646
 Number luminaires used = 14
 kw these luminaires = 9.0

Football
 72 points at z=3, sp 30ft by 30ft
 HORIZONTAL FOOTCANDLES
 Average 11
 Maximum 21
 Minimum 2
 Avg/Min 5.61
 Max/Min 10.50
 Coef Var 0.52
 UnifGrad 2.33



HELENDALE COMMUNITY
 PARK
 HELENDALE, CA
 FOOTBALL

1. THIS LIGHTING DESIGN IS BASED ON INFORMATION SUPPLIED BY THE CLIENT. THE CLIENT'S RESPONSIBILITY IS TO VERIFY THE ACCURACY OF THE INFORMATION AND TO PROVIDE ALL NECESSARY PERMITS AND REGULATIONS. THE CLIENT'S RESPONSIBILITY IS TO VERIFY THE ACCURACY OF THE INFORMATION AND TO PROVIDE ALL NECESSARY PERMITS AND REGULATIONS. THE CLIENT'S RESPONSIBILITY IS TO VERIFY THE ACCURACY OF THE INFORMATION AND TO PROVIDE ALL NECESSARY PERMITS AND REGULATIONS.

DRAWN BY: KBER
 Date: 10/20/2020
 SCALE: NTS
 Page: 1 of 1
 Dwg #: 20-2024-EB

COMPANY INFORMATION

RESUME'



Company Profile

Techline Sports Lighting's world headquarters is located in beautiful Austin, Texas. We are the Sports Lighting professionals for football, baseball, soccer, softball, tennis, lacrosse, driving ranges and golf courses, multi-sport complexes, city park multi-use fields, motor sports complexes, tracks, and arenas. Our team of experts partner with you to bring light to your unique sports lighting project. Whether we are lighting your youth field, high school, city or municipal park, college, intramural, or professional venue, Techline Sports Lighting's goal is to exceed your expectations! We offer the highest quality products at the most competitive prices, while providing the best customer service in the industry.



Products & Services

Techline Sports Lighting provides innovative LED sports lighting systems. Retrofit upgrades or new installations, we are your one stop source for all your sports lighting needs. Techline maintains a large engineered pole and fixture inventory and provides various levels of installation services. Our systems include the most versatile LED fixtures in the industry. These fixtures are built with superior solid state technology, advanced circuitry, precisely engineered optics, and a built in power supply. The revolutionary AirMesh wireless remote control system allows you endless entertainment possibilities for fan and player experiences. With state contract purchasing, financing or lease purchase options, we provide solutions for your budget.



TSL Team

Our staff includes experienced engineers, electricians, lighting designers, wireless control specialists, LED commissioners, inside and outside sales personnel, plus our own in-house marketing, production, logistics and after hours support team. We provide consultation, design and engineering, comprehensive budgets, complete engineered systems, professional installation, aiming and light tests, and training for wireless controls.

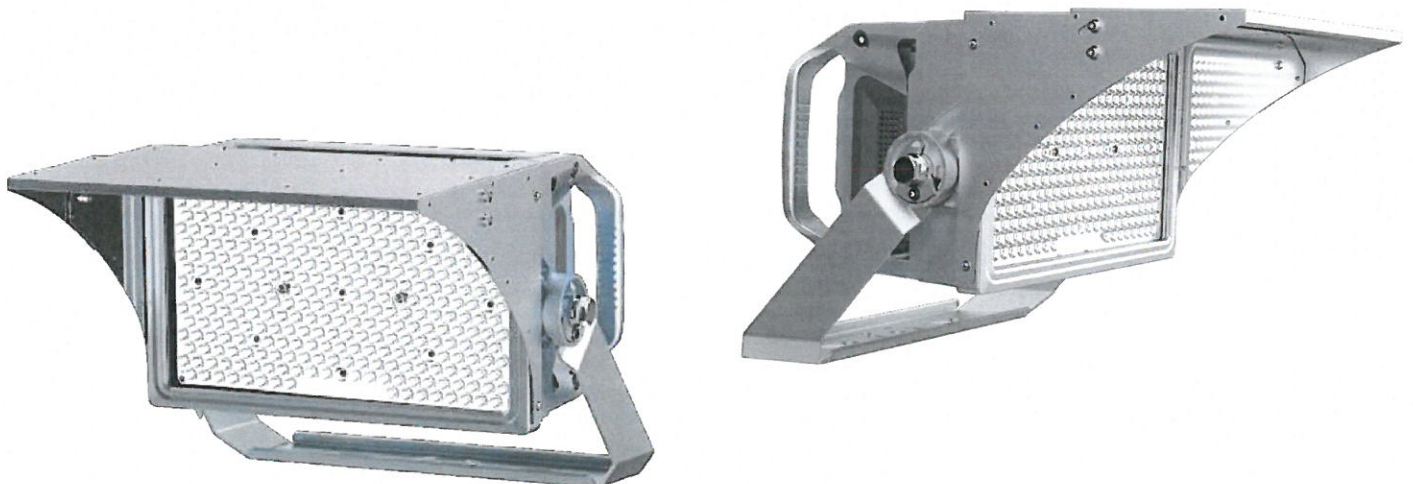


Mission – The Techline Sports Lighting Difference

Sports lighting is our only business! For over 20 years, Techline Sports Lighting has been your source for sports lighting solutions. Your Techline representative partners directly with you and your team to manage everything from concept to design through installation and beyond. Our team brings you more than 70 years combined sports lighting experience and thousands of installations throughout the world. Our one goal is your satisfaction! At Techline Sports Lighting, we bring our BEST game...to light!

ELITE SERIES
CLIR 630w

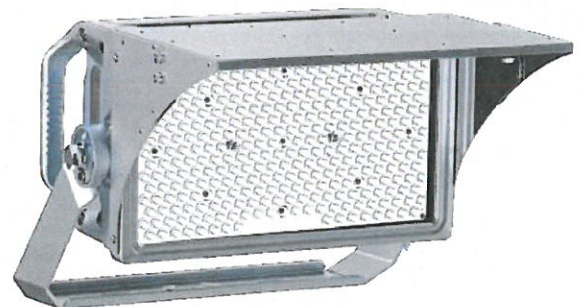
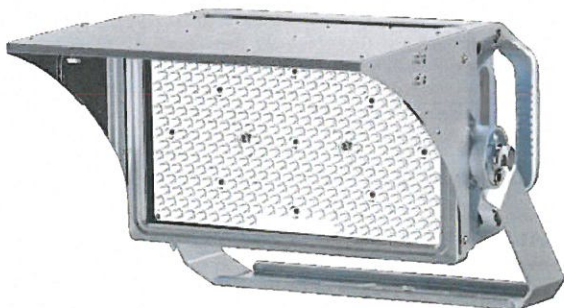
TECHNICAL DATA
FIXTURE



ELITE SERIES
CLIR 630w

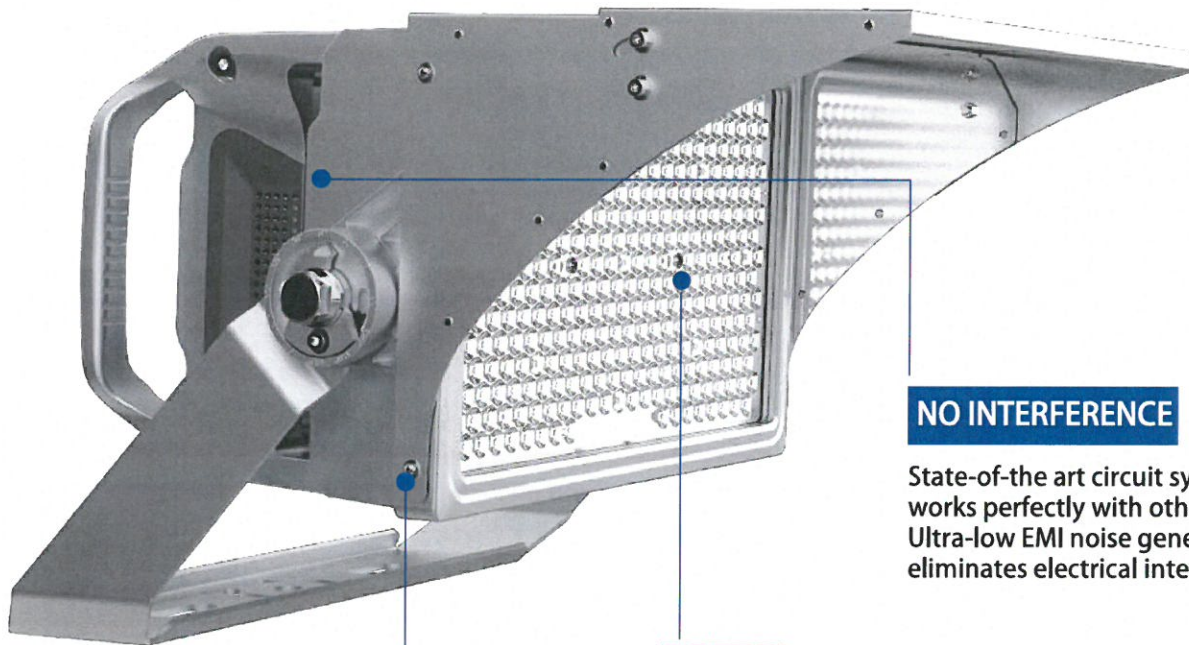
TECHNICAL DATA
SYSTEM SPECIFICATIONS

- SYSTEM WATTS: 630w
- LUMEN OUTPUT: 85,000
- kW Load: 646 watts
- EPA: 1.5
- WEIGHT: 41lbs
- CLIR Module: OM
- BEAM ANGLE: N, M, W, EW
- POWER FACTOR: 0.95
- CCT: 5700K
- CRI: >70Ra
- INPUT VOLTAGE: 208-480v
- INPUT PROTECTION: 10KV Current Surge
- DRIVER: Integral, Remote
- IP RATING: IP66, IP68
- OPERATING TEMP RANGE: -40°C to +55°C
- HOUSING MATERIAL: Aluminum Powder Coated



ELITE SERIES
CLIR 630w

TECHNICAL DATA
TECHNOLOGY CHANGES PERFORMANCE



NO INTERFERENCE

State-of-the art circuit system which works perfectly with other systems. Ultra-low EMI noise generation eliminates electrical interference.

OPTICS

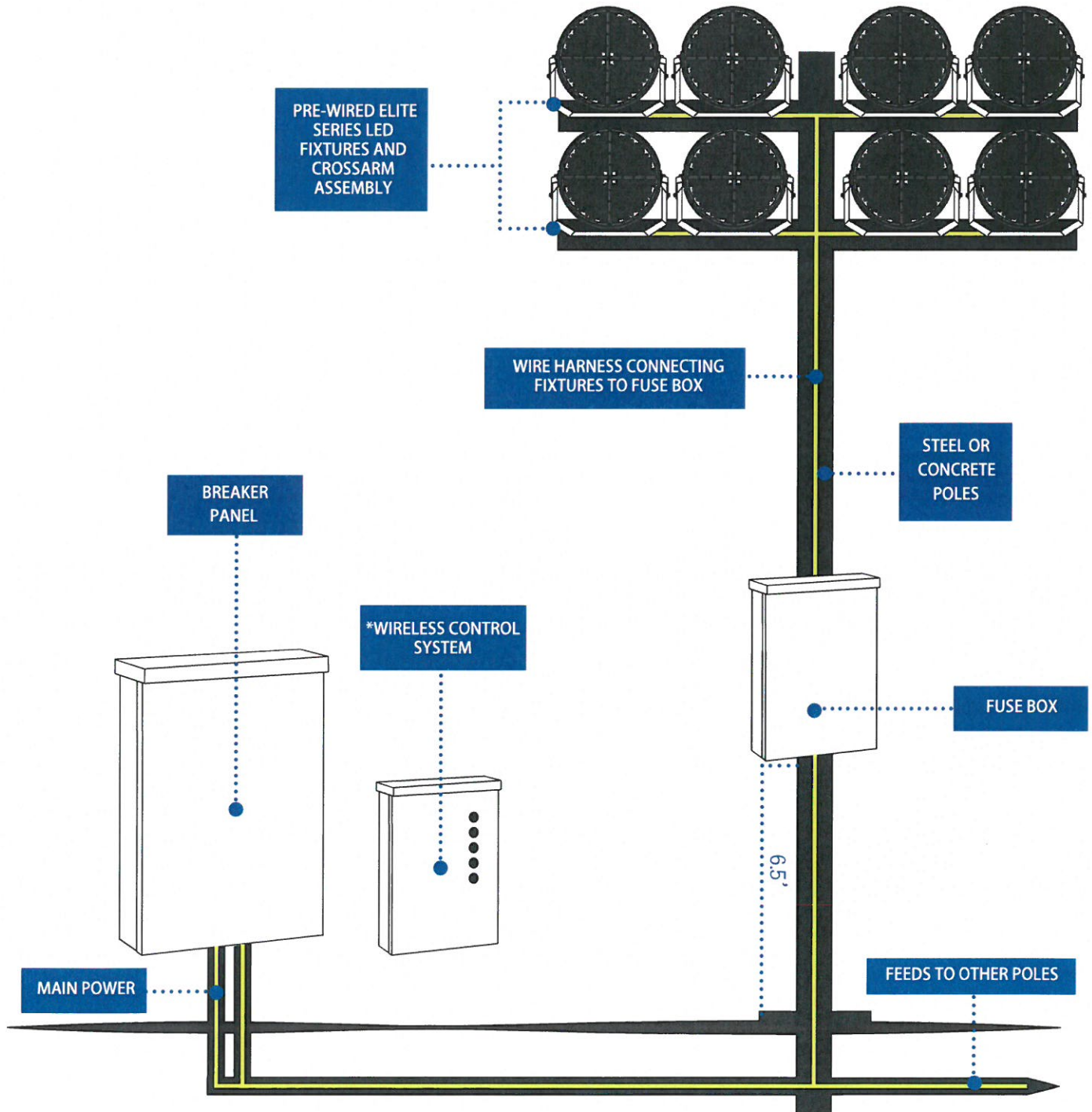
Advanced, free-form, optics designed with unique "multi-scales lenses" to create uniform light distribution and glare-reduction. Advanced materials maximize light output.

SOLID STATE DESIGN

Unique "SSD" design, simple, and advanced. Ensures durability of LED chip.
All parts are individual, rugged and strong.

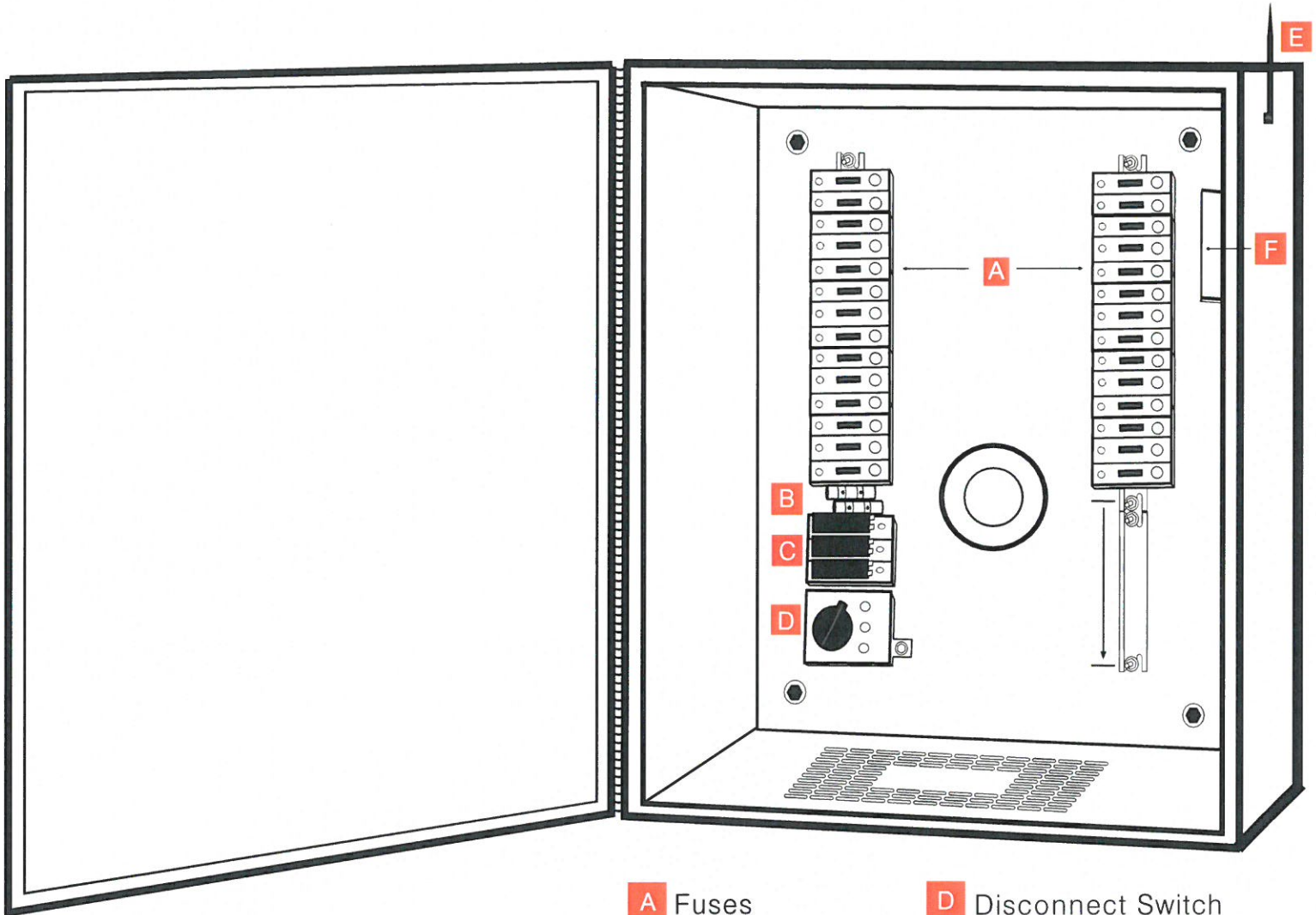
ELITE SERIES

TECHNICAL DATA SIMPLE SYSTEM DRAWING



ELITE SERIES

TECHNICAL DATA FUSE BOX



Drawings do not designate fuse size, wiring, NEMA box type, distribution block information, disconnect switch size, ampacity, and surge arrester specification

Drawing depicts a typical example of a Fuse Box (control enclosure)

A customized Fuse Box will be designed for any specific required application

- | | |
|-----------------------------|---|
| A Fuses | D Disconnect Switch |
| B Ground Block | E Wireless Antenna |
| C Distribution Block | F Wireless Relay (Dimming – On/Off) |

- G** *Alternate Control Option
(Simple ON/OFF No Dimming)



Allows Digital Contactor (AirMesh Hub by Synapse) the ability to remotely turn lights ON/OFF. This option DOES NOT allow dimming capability.

| <u>LED Installation</u> | <u>Type Field</u> | <u>City</u> | <u>State/Country</u> |
|-------------------------------------|------------------------------|-------------------|----------------------|
| Abilene Chrisitan University | Football | Abilene | Texas |
| Addison High School | Football | Addison | Michigan |
| Alvin ISD | Football | Alvin | Texas |
| Amador Valley High School | Football | Pleasanton | California |
| Anguilla Football Association | Football | The Valley | Anguilla |
| Aqua Golf | Driving Range | Denver | Colorado |
| Ashland High School | Football | Ashland | Oregon |
| Atlanta Falcons | Football | Atlanta | Georgia |
| Banquete High School | Football | Robstown | Texas |
| Bay Village City Schools | Football | Bay Village | Ohio |
| Beale Air Force Base | AFB | Beale AFB | California |
| Belleville West High School | Tennis | Belleville | Illinois |
| Billy Bowlegs Park | Football, Soccer, Basketball | Ft. Myers | Florida |
| Birmingham Community Charter School | Football | Van Nuys | California |
| Bishop Kelley Stadium | Football | Tulsa | Oklahoma |
| Brentwood School | Football, Tennis, Pool | Los Angeles | California |
| Brentwood School | Softball | Los Angeles | California |
| Brewster Field | Soccer, Tennis | Belleair | Florida |
| Brookville Park | Tennis | Borough of Queens | New York |
| Brunswick High School | Softball | Brunswick | Georgia |
| Buhler High School | Baseball | Buhler | Kansas |
| Cabot High School | Football | Cabot | Arkansas |
| Cal State Monterey Bay | Baseball, Softball, Soccer | Monterey Bay | California |
| Camp Pendleton | Pool | Oceanside | California |
| Campus High School | Tennis | Haysville | Kansas |
| Capitol Hill High School | Gym | Oklahoma City | Oklahoma |
| Castle Hill Park | Baseball | New York | New York |
| Castleberry High School | Soccer | Ft. Worth | Texas |
| Central Broward Regional Stadium | Cricket | Lauderhill | Florida |
| Central Catholic High School | Football | San Antonio | Texas |
| Chaffey High School | Baseball | Chino | California |
| Charter Oak | Fixtures | Covina | California |
| Citrus College | Football | Glendora | California |
| City of Seguin | Fixtures | Seguin | Texas |
| Clovis High School | Football | Fresno | California |
| Coalinga Chestnut Park | Baseball | Huron | California |
| Colonel Young Park | Park | New York | New York |
| CSULB Walters Pyramid | Basketball | Long Beach | California |
| Daylis Stadium - Wendy's Field | Football | Billings | Montana |
| Del Mar Golf | Golf | Del Mar | California |
| Delsea Regional High School | Football | Franklinville | New Jersey |
| Detroit Monroe Coal Plant | Plant Facility | Belleville | Michigan |
| Devon Aire Park | Basketball | Miami | Florida |
| De Witt Clinton Park | Park | New York | New York |
| Diamond Bar High School | Pool | Diamond Bar | California |
| Dickson High School | Football | Dickson | Oklahoma |
| Dimmitt High School | Football | Dimmitt | Texas |
| Eastern Michigan University | Football | Ypsilanti | Michigan |
| Ecorse High School | Football | Ecorse | Michigan |
| Ernest Debs Park | Soccer | Bell | California |
| Everett Field Park | Skate Park | Newark | Ohio |
| Fabens ISD | Baseball, Football, Softball | Fabens | Texas |
| Faith Academy | Football | Marble Falls | Texas |
| Foothill High School | Football | Pleasanton | California |
| Fort Bliss Stout Fitness Track | Football | Fort Bliss | Texas |
| Franklin & Marshall College | Football | Lancaster | Pennsylvania |

| | | | |
|--------------------------------------|-------------------------------------|-------------------------|----------------|
| Fullerton Community College | Pool | Fullerton | California |
| George Mason University | Tennis | Fairfax | Virginia |
| Gilpin County Schools | Football | Blackhawk | Colorado |
| Glynn County Stadium | Football | Brunswick | Georgia |
| Groom ISD | Football, Track | Groom | Texas |
| Habersham High School | Football | Habersham | Georgia |
| Hancock ANG Fitness Track | Track | Syracuse | New York |
| Hearne High School | Football | Hearne | Texas |
| Heritage High School | Football | New Haven | Indiana |
| Heritage High School | Football | Vancouver | Washington |
| Hillsboro Stadium | Football, Softball, Soccer | Hillsboro | Oregon |
| Hobart and William Smith Colleges | Tennis | Geneva | New York |
| Hueneme High School | Football | Oxnard | California |
| Hutchinson High School | Football, Soccer | Hutchinson | Kansas |
| Icahn Stadium | Soccer / Multi | New York | New York |
| Infinity Park | Rugby Practice Field | Glendale | Colorado |
| Iowa Park High School | Baseball, Softball | Iowa Park | Texas |
| Iowa Tribe of Oklahoma | Campgrounds | Perkins | Oklahoma |
| Islip Marina Ballfields | Baseball | East Islip | New York |
| Jewish Life Center | Soccer | Palo Alto | California |
| John F. Kennedy Catholic High School | Football, Soccer | Sommers | New York |
| John Paul II Catholic HS | Football, Baseball | Greenville | North Carolina |
| Johnny Stevens | Fixtures Only | Wichita | Kansas |
| Jourdanton ISD | Football | Jourdanton | Texas |
| Junipero Serra High School | Football | Gardena | California |
| Keith Field | Baseball | Sagamore | Massachusetts |
| Kinkaid School | Football, Baseball | Houston | Texas |
| LA City College | Football, Soccer, Track, Softball | Los Angeles | California |
| Ladue Horton Watkins High School | Football | St. Louis | Missouri |
| Laguna Beach High School | Football | Escondido | California |
| Lancaster Bible College | Multi Sport Complex | Lancaster | Pennsylvania |
| LaSalle High School | Football | Cincinnati | Ohio |
| Lawrence Tech University | Football, Soccer, Lacrosse | Southfield | Michigan |
| Linden Park | Park | New York | New York |
| Little Rock AFB | AFB | Jacksonville | Arkansas |
| Logan Elm High School | Football, Soccer, Track | Circleville | Ohio |
| Marshall ISD | Baseball | Marshall | Texas |
| Martinsville Speedway | Race Track | Ridgeway | Virginia |
| McCarren Park | Baseball, Soccer | Brooklyn | New York |
| McFarland Park | Baseball | McFarland | California |
| McKenzie Stadium | Football | Vancouver | Washington |
| McQueen High School | Football | Reno | Nevada |
| Medina High School | Football | Medina | Texas |
| Memorial Park | Baseball, Softball | Rockport | Texas |
| Miami Dolphins Hard Rock Stadium | Football | Miami | Florida |
| Miami Hard Rock Tennis | Tennis | Miami | Florida |
| Middle Creek Ranch | Tennis | Blanco | Texas |
| MLB Urban Youth Academy | Baseball | Dallas | Texas |
| Monarch High School | Tennis | Louisville | Colorado |
| Moscone Playground | Playground | San Francisco | California |
| Northern Mariana Saipan Island | Soccer | Northern Mariana Island | Saipan |
| Norwood Ball Field | Field | Norwood | Pennsylvania |
| Olathe Soccer Complex | Soccer | Olathe | Kansas |
| Osceola High School | Football | Osceola | Arkansas |
| Owasso Public Schools | Football, Track, Baseball, Softball | Owasso | Oklahoma |
| Palisades Charter High School | Football | Pacific Palisades | California |
| Palm Beach Gardens | Soccer | Palm Beach Gardens | Florida |
| Pensacola Christian College | Baseball, Soccer | Pensacola | Florida |

| | | | |
|-----------------------------------|------------------------------|---------------------|--------------|
| Piedmont High School | Football | Piedmont | California |
| Piqua High School | Football, Track | Piqua | Ohio |
| Pittsburg High School | Football | Coppell | Texas |
| Pond Creek Hunter High School | Football | Pond Creek | Oklahoma |
| Port Aransas Community Park | Baseball, Softball | Port Aransas | Texas |
| Purdue University | Football | West Lafayette | Indiana |
| Richmond International Raceway | Race Track | Richmond | Virginia |
| Rockport Memorial Park | Baseball, Softball | Rockport | Texas |
| San Jose State University | Golf Complex | San Jose | California |
| San Marcos Little League | Baseball | San Marcos | Texas |
| San Ysidro Port of Entry | Area | San Ysidro | California |
| Santa Fe High School | Football | Santa Fe | New Mexico |
| Santa Fe Trail USD | Football | Carbondale | Kansas |
| Savannah National Guard | Military Airport | Savannah | Georgia |
| Scrap Yard Sports Complex | Softball | Conroe | Texas |
| Sebring International Raceway | Race Track | Sebring | Florida |
| South Albany High School | Football | Albany | Oregon |
| South Kitsap High School | Football | South Kitsap | Washington |
| Southeast High School | Football | Bradenton | Florida |
| Spanish Springs High School | Football | Reno | Nevada |
| Sparks High School | Football | Reno | Nevada |
| Spotsylvania High School | Field Hockey, Football | Spotsylvania | Virginia |
| Spring Hill High School | Baseball, Softball | Spring Hill | Kansas |
| Springfield High School | Football | Erdenheim | Pennsylvania |
| St. Joseph By the Sea | Baseball, Softball | Staten Island | New York |
| St. Margaret High School | Football | San Juan Capistrano | California |
| St. Mary's Central High School | Football | Bismark | North Dakota |
| Stigler Sports Complex | Baseball, Soccer | Stigler | Oklahoma |
| Texas A&M University, Commerce | Tennis | Commerce | Texas |
| Texas City Shooting Range | Shooting Range | Texas City | Texas |
| Trinity Prep High School | Football | Winter Park | Florida |
| Tulia High School | Football, Baseball, Softball | Tulia | Texas |
| Tumwater Driving Range | Driving Range | Tumwater | Washington |
| Turner High School | Baseball | Kansas City | Kansas |
| Uintah High School | Baseball, Softball, Football | Vernal | Utah |
| Union High School | Football | Vancouver | Washington |
| University of North Texas | Tennis, Arena | Denton | Texas |
| Urbana University | Soccer | Urbana | Ohio |
| Valero Tank Yard | Yard | Beaumont | Texas |
| Valley View ISD | Softball | Valley View | Texas |
| Vernon-Verona-Sherill High School | Football | Verona | New York |
| Vicksburg Sports Complex | Multi Sport Complex | Vicksburg | Mississippi |
| Wamego USD 320 | Football | Wamego | Kansas |
| Washoe County Schools | Football | Reno | Nevada |
| Weatherford High School | Baseball | Weatherford | Oklahoma |
| West Albany High School | Football | Albany | Oregon |
| WESCO Beaumont | Tank Yard | Beaumont | Texas |
| White Oak Middle School | Football | New Caney | Texas |
| Woodland Springs Middle School | Football | Spring Hill | Kansas |
| Workman Junior High School | Football | Arlington | Texas |

MAJOR SPORTING EVENTS

2015 SUPER BOWL



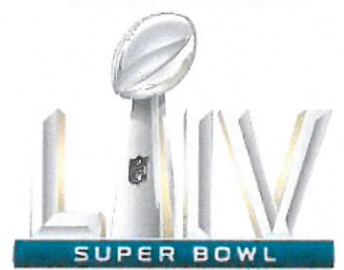
2018 SUPER BOWL



2019 SUPER BOWL



2020 SUPER BOWL



2016 NCAA NATIONAL FOOTBALL CHAMPIONSHIP



2018 NCAA NATIONAL FOOTBALL CHAMPIONSHIP



2021 NCAA NATIONAL FOOTBALL CHAMPIONSHIP



2019 NCAA FINAL FOUR



2020 NCAA FINAL FOUR



CHICK-FIL-A PEACH BOWL



2019 TRIPLE-A NATIONAL CHAMPIONSHIP



MIAMI OPEN TENNIS TOURNAMENT



MARTINSVILLE SPEEDWAY



MLS CUP



Triple C Electric

Quote

Triple C Electric
 CA License #907081
 22925 Wren St. Apple Valley, CA 92308
 760.646.1458 Triplec3@outlook.com

DATE: SEPTEMBER 24, 2020
 INVOICE # 26540-5

EXTERATION: OCT. 24, 2020

TO Cheryl
 Cvermette@helendalecsd.org
 26540 Vista Rd., Suite B
 Helendale, CA 92342

| SALESPERSON | JOB | PAYMENT TERMS |
|-------------|---|----------------|
| | Helendale Community Services District Ball Field | Due on receipt |

| QTY | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-------|--|------------|------------|
| 8 | New concrete light bases 4- soccer field 4 - baseball fields 1 - playground area in back | | |
| 8 | New 39' poles with 4 light bull horns to match existing | | |
| 37 | 1000 watt led lights to match existing | | |
| 1 | 20' pole with 2 140 watt led lights back play area | | |
| 2 | 70 watt led lights parking area | | |
| 1 | 100 amp feed to new restrooms | | |
| 1/1/1 | 480 volt panel / 75 kva transformer / 120/208 panel , at new restrooms and hook up restrooms | | |
| | Run power to 9 new light poles | | |
| | Install switches at existing panel for 2 poles and 7 switches at new restrooms | | |
| NOTE | All underground pvc and trenching to be provide by others but to follow lay out by Triple C Electric | | |

| | |
|--------------|---------------------|
| Subtotal | \$193,562.00 |
| TAX | |
| TOTAL | \$193,562.00 |

Musco Lighting

Budget Estimate

**Helendale Community Park Soccer
Helendale, CA
July 14, 2020
To: Cheryl Vermette**

Budget Estimate – Materials Only

Musco's Light-Structure System™ as described below, and delivered to the job site:

Soccer/Football Field 360'X240'- (**LED Light Source**) 4 New Poles \$236,000.00- \$246,000.00

Add On: Soccer Field 360'X240' – (**LED Light Source**) 2 New Poles/2 Shared Poles \$154,200.00- \$164,200.00

Pricing assumes soccer/football field sells first – this is not stand-alone pricing.

- ***This estimate Does Not Include Sales tax, unloading of the equipment or installation.***

Equipment Description

Light-Structure System™ in 5 Easy Pieces™

- (4) Pre-cast concrete bases
 - (2) Pre-Cast concrete bases with add-on for 2nd field
- (4) 60' Galvanized steel poles
 - (2) 60' Galvanized steel poles with add-on for 2nd field
- Remote electrical component enclosures
- Pole length wire harnesses
- Factory-aimed and assembled luminaries

Benefits of the Light-Structure System with TLC for LED™ Total Light Control technology

- Reduction of spill light and glare by 50% or more
- Guaranteed light levels of 30 foot candles
- Constant 25 year warranty that includes onsite maintenance
- Includes our Control-Link® System for remote on/off control and performance monitoring with 24/7 customer support

Notes

- Requires confirmation of field dimensions, pole locations, and Musco lighting design prior to providing quote(s)
- Based upon projects similar in scope, and is intended for preliminary planning purposes only
- Assumes standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost
- Assumes building code and wind speed – 2019 CBC, 110mph.

Thank you for considering Musco® for your sports lighting needs. Please feel free to contact me with any questions you may have.

Mike Higgins
Project Manager
Musco Lighting
Phone: 714/614-0863
Email: Mike.Higgins@musco.com

Helendale Community Park Soccer

Helendale, CA

Lighting System

| Pole ID | Pole Height | Fixture Qty | Luminaire Type | Load | Circuit |
|-----------|-------------|-------------|----------------|-----------------|---------|
| A1 | 60' | 1 | TLC-LED-1200 | 1.17 KW | A |
| | 60' | 3 | TLC-LED-1500 | 4.29 KW | C |
| | 60' | 2 | TLC-LED-900 | 1.78 KW | A |
| | 16' | 1 | TLC-BT-575 | 0.58 KW | A |
| A2 | 60' | 1 | TLC-LED-1200 | 1.17 KW | A |
| | 60' | 1 | TLC-LED-1200 | 1.17 KW | B |
| | 60' | 2 | TLC-LED-900 | 1.78 KW | A |
| | 60' | 2 | TLC-LED-900 | 1.78 KW | B |
| | 16' | 1 | TLC-BT-575 | 0.58 KW | A |
| | 16' | 1 | TLC-BT-575 | 0.58 KW | B |
| A4 | 60' | 1 | TLC-LED-1200 | 1.17 KW | B |
| | 60' | 2 | TLC-LED-1500 | 2.86 KW | C |
| | 60' | 2 | TLC-LED-900 | 1.78 KW | B |
| | 60' | 1 | TLC-LED-900 | 0.89 KW | C |
| | 16' | 1 | TLC-BT-575 | 0.58 KW | B |
| B1 | 70' | 5 | TLC-LED-1500 | 7.15 KW | A |
| | 16' | 2 | TLC-BT-575 | 1.15 KW | A |
| | 60' | 3 | TLC-LED-1500 | 4.29 KW | C |
| B2 | 80' | 5 | TLC-LED-1500 | 7.15 KW | A |
| | 16' | 2 | TLC-BT-575 | 1.15 KW | A |
| | 80' | 5 | TLC-LED-1500 | 7.15 KW | B |
| B4 | 70' | 5 | TLC-LED-1500 | 7.15 KW | B |
| | 16' | 2 | TLC-BT-575 | 1.15 KW | B |
| P1, P3 | 70' | 4 | TLC-LED-1500 | 5.72 KW | D |
| | 70' | 4 | TLC-LED-900 | 0.89 KW | D |
| P2, P4 | 70' | 1 | TLC-LED-900 | 0.89 KW | C |
| | 70' | 4 | TLC-LED-1500 | 5.72 KW | D |
| | 70' | 1 | TLC-LED-900 | 0.89 KW | D |
| 10 | | 83 | | 98.29 KW | |

| Circuit | Description | Load | Fixture Qty |
|---------|-------------|----------|-------------|
| A | Baseball 1 | 23.65 KW | 22 |
| B | Baseball 2 | 23.65 KW | 22 |
| C | Soccer 1 | 25.55 KW | 19 |
| D | Soccer 2 | 26.44 KW | 20 |

Fixture Type Summary

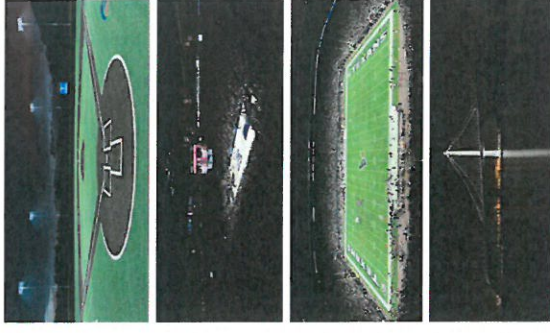
| Type | Source | Wattage | Lumens | L50 | L80 | L70 | Quantity |
|--------------|--------------------|---------|---------|----------|----------|----------|----------|
| TLC-LED-1200 | LED 5700K - 75 CRI | 1170W | 136,000 | >120,000 | >120,000 | >120,000 | 4 |
| TLC-LED-1500 | LED 5700K - 75 CRI | 1430W | 160,000 | >120,000 | >120,000 | >120,000 | 52 |
| TLC-LED-900 | LED 5700K - 75 CRI | 890W | 89,600 | >120,000 | >120,000 | >120,000 | 15 |
| TLC-BT-575 | LED 5700K - 75 CRI | 575W | 52,000 | >120,000 | >120,000 | >120,000 | 12 |

Light Level Summary

| Grid Name | Calculation Grid Summary | | | | Circuits | Fixture Qty |
|-----------------------|--------------------------|-----|-----|--------------|----------|-------------|
| | Avg | Min | Max | Availability | | |
| Baseball 1 (Infield) | 50.8 | 42 | 66 | 1.56 | 1.21 | A |
| Baseball 1 (Outfield) | 30.2 | 18 | 39 | 2.24 | 1.68 | A |
| Baseball 2 (Infield) | 50.6 | 43 | 60 | 1.41 | 1.18 | B |
| Baseball 2 (Outfield) | 30.1 | 17 | 41 | 2.45 | 1.77 | B |
| Soccer 1 | 22.5 | 11 | 34 | 3.18 | 2.04 | C |
| Soccer 2 | 23.5 | 16 | 35 | 2.22 | 1.47 | D |

ENGINEERED DESIGN By: Brendon Guler - File #206676A - 19-Oct-20

From Hometown to Professional



We Make It Happen.

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PROJECT SUMMARY

Helendale Community Park Soccer

Helendale, CA

| GRID SUMMARY | |
|--------------|------------------------------|
| Name: | Baseball 1 |
| Size: | Irregular 200' / 231' / 206' |
| Spacing: | 20.0' x 20.0' |
| Height: | 3.0' above grade |

| ILLUMINATION SUMMARY | | |
|-------------------------------------|----------|----------|
| MAINTAINED HORIZONTAL FOOT-CANDELES | | |
| Guaranteed Average: | 50 | Outfield |
| Standard Deviation: | 19.76 | 30.17 |
| Maximum: | 42 | 38 |
| Minimum: | 42 | 38 |
| Avg / Min: | 1.20 | 1.72 |
| Max / Min: | 1.56 | 2.24 |
| UG (adjacent pts): | 1.43 | 1.76 |
| CU: | 0.64 | |
| No. of Points: | 25 | 90 |
| LUMINAIRE INFORMATION | | |
| Applied Circuits: | A | |
| No. of Luminaires: | 22 | |
| Total Load: | 23.65 kW | |

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dirt depreciation factor.

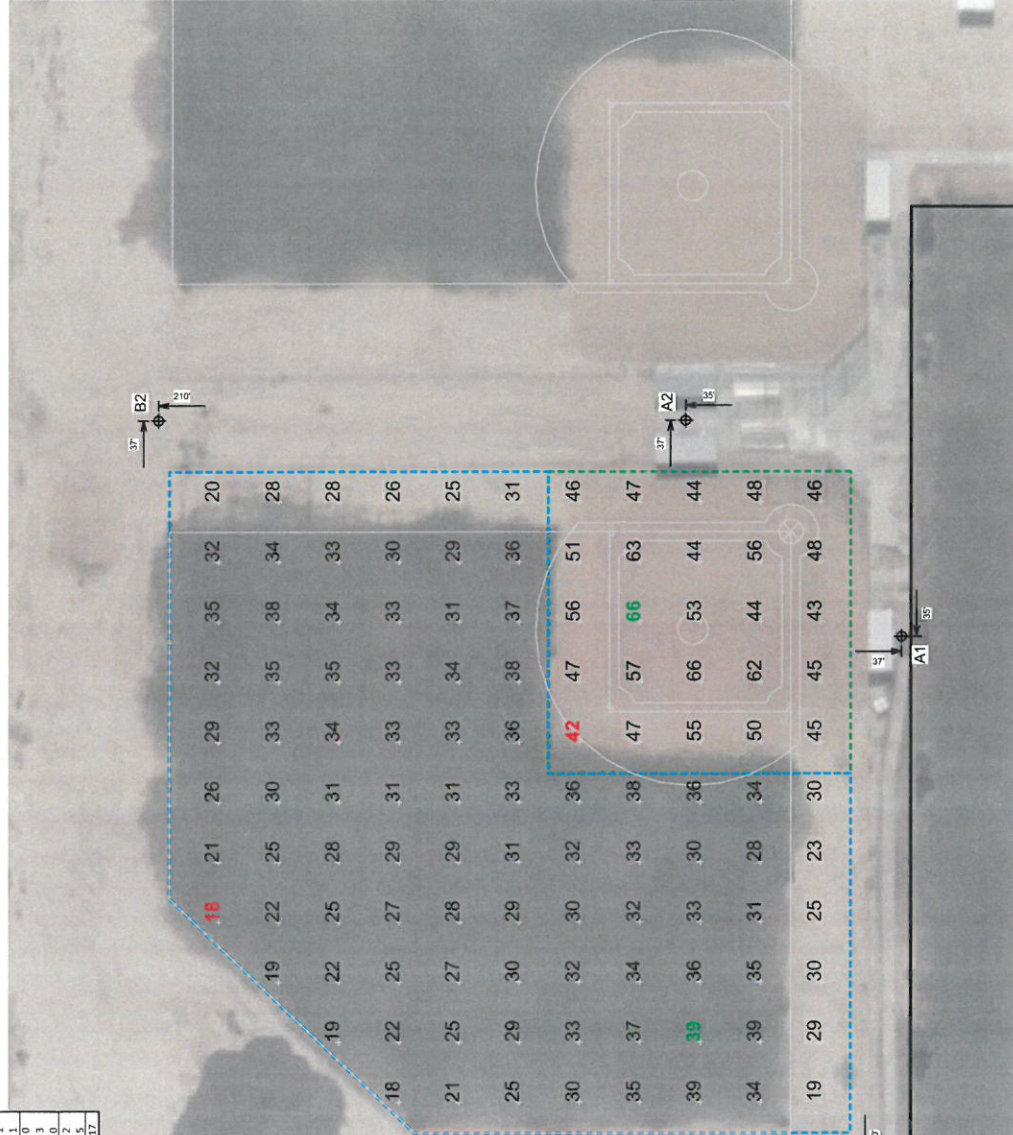
Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

Electrical System Requirements: Refer to Amprage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume a 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

| EQUIPMENT LIST FOR AREAS SHOWN | | | |
|--------------------------------|----------|------|-------------------|
| QTY | LOCATION | SIZE | SOCKET ELECTRICAL |
| 1 | A1 | 60" | TLC-LED-500 |
| 1 | A2 | 60" | TLC-LED-500 |
| 1 | B1 | 70" | TLC-LED-500 |
| 1 | B2 | 80" | TLC-LED-500 |
| TOTALS | | | |
| 4 | | | 39 |

* This structure utilizes a back-to-back mounting configuration



Pole location(s) dimensions are relative to 0,0 reference point(s)



ENGINEERED DESIGN By: Brendon Guler · File #206676A · 19-Oct-20



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ILLUMINATION SUMMARY

Helendale Community Park Soccer

Helendale, CA

| GRID SUMMARY | |
|--------------|------------------------------|
| Name: | Baseball 2 |
| Site: | Irregular 205' / 225' / 202' |
| Spacing: | 20.0' x 20.0' |
| Height: | 3.0' above grade |

| ILLUMINATION SUMMARY | |
|-----------------------------------|----------|
| MAINTAINED HORIZONTAL FOOTCANDLES | |
| Guaranteed Average: | 50.60 |
| Minimum: | 40 |
| Maximum: | 60 |
| Uniformity: | 1.18 |
| UG (adjacent pts): | 1.41 |
| UG (adjacent pts): | 1.30 |
| CU: | 0.64 |
| No. of Points: | 25 |
| Applied Circuits: | B |
| No. of Luminaires: | 22 |
| Total Load: | 23.65 kW |

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dirt depreciation factor.

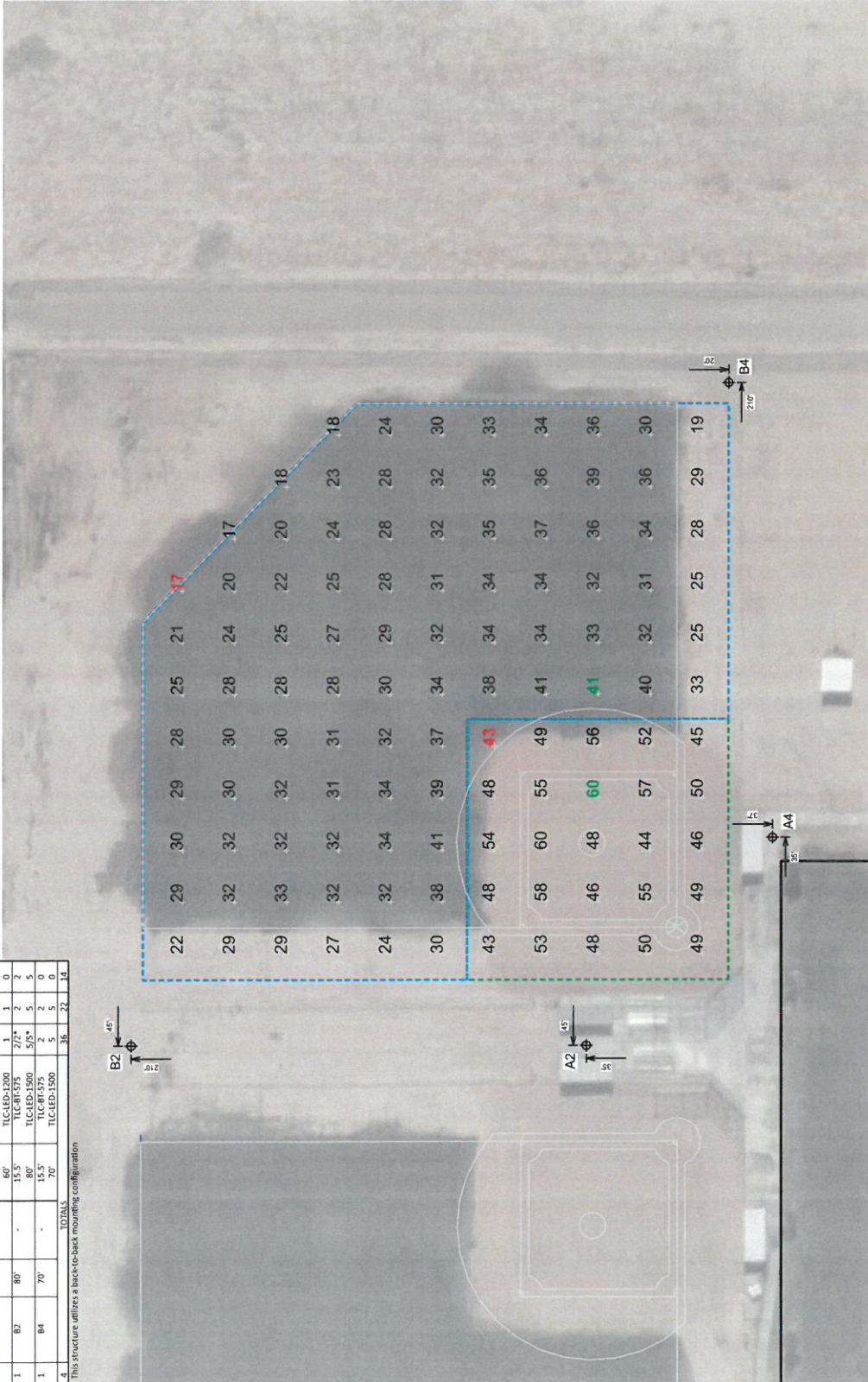
Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume a 3% nominal voltage at the side of the driver and structures located within 3 feet (1m) of design locations.

| EQUIPMENT LIST FOR AREAS SHOWN | | | | | | | | | |
|--------------------------------|----------|------|-----------------|-----------------|--------------|------------------|-------------------|-------------------------|--------------|
| QTY | LOCATION | SIZE | GRADE ELEVATION | MOUNTING HEIGHT | LUMINAIRE | QTY / THIS POINT | THIS OTHER POINTS | QTY / THIS OTHER POINTS | OTHER POINTS |
| 1 | A2 | 60" | - | 15.5' | TLC-BI-575 | 1/1* | 1 | 1 | 1 |
| 1 | A4 | 60" | - | 60" | TLC-LED-1200 | 2/1* | 2 | 1 | 1 |
| 1 | B2 | 80" | - | 15.5' | TLC-BI-575 | 2/2* | 2 | 2 | 0 |
| 1 | B4 | 70" | - | 15.5' | TLC-LED-1500 | 5/5* | 5 | 5 | 0 |
| TOTALS | | | | | | | | | |
| 4 | | | | 70" | TLC-LED-1500 | 35 | 35 | 22 | 0 |

* This structure utilizes a back-to-back mounting configuration.



Pole locations (♦) dimensions are relative to 0,0 reference points (⊗)



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ILLUMINATION SUMMARY

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Helendale Community Park Soccer

Helendale, CA

| GRID SUMMARY | |
|--------------|------------------|
| Name: | Soccer 1 |
| Site: | 360' x 280' |
| Spacing: | 30.0' x 30.0' |
| Height: | 3.0' above grade |

| ILLUMINATION SUMMARY | |
|------------------------------------|----------|
| MAINTAINED HORIZONTAL FOOT-CANDELS | |
| Guaranteed Average: | 22.45 |
| Entire Grid | 11 |
| Minimum: | 11 |
| Avg / Min: | 2.07 |
| Guaranteed Max / Min: | 4 |
| Max / Min: | 3.18 |
| UG (adjacent pts): | 2.42 |
| CU: | 0.86 |
| No. of Points: | 120 |
| LUMINAIRE INFORMATION | |
| Applied Circuits: | C |
| No. of Luminaires: | 19 |
| Total Load: | 25.55 kW |

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dirt depreciation factor.

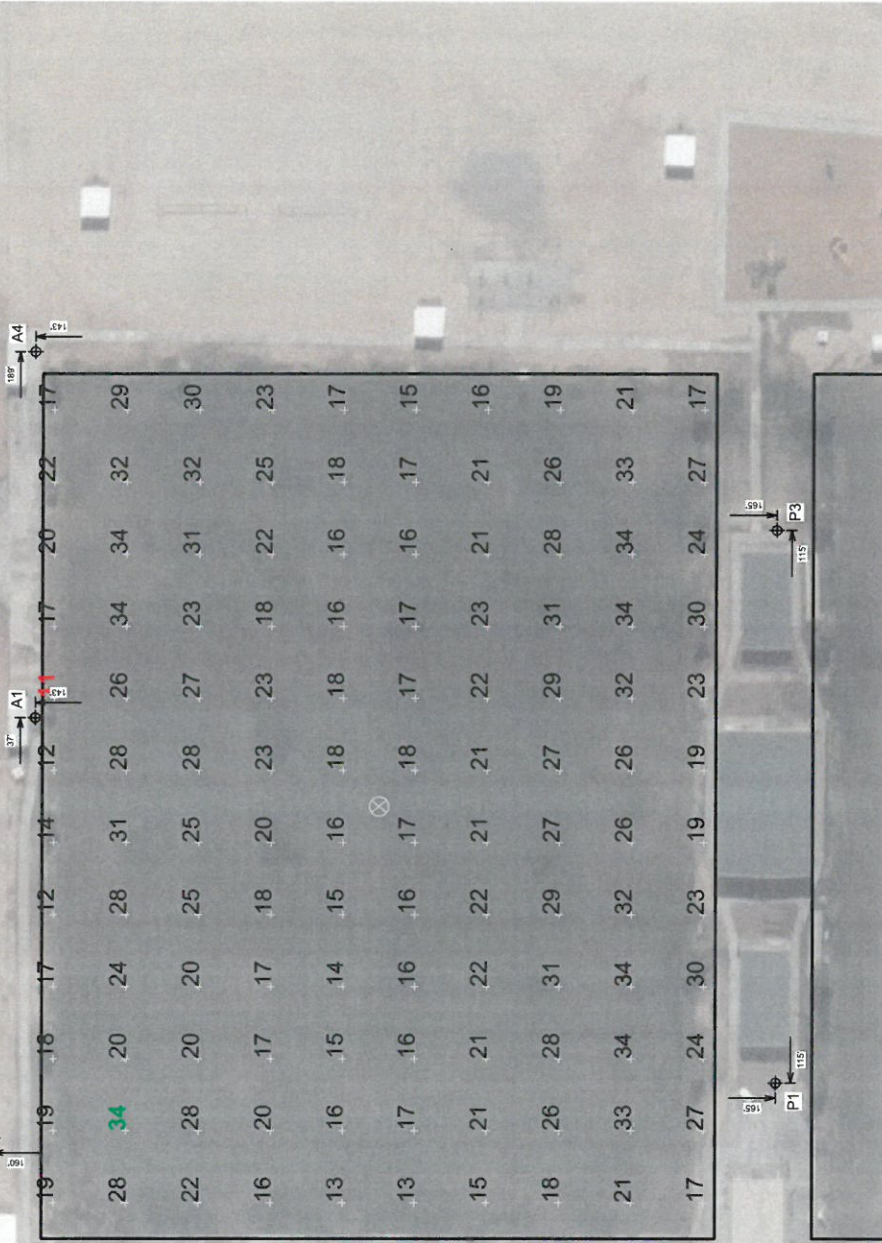
Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

Electrical System Requirements: Refer to Ampage for electrical sizing.

Installation Requirements: Results assume a 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

| EQUIPMENT LIST FOR AREAS SHOWN | | | | | | | | | |
|--------------------------------|----------|------|--------|----------------|--------------------|----------------|-----------|-------|--------|
| QTY | LOCATION | SIZE | HEIGHT | BEAM ELEVATION | WARRANTY SHIELDING | LUMINAIRE TYPE | FOOT CANS | OTHER | TOTALS |
| 1 | A1 | 60" | 60" | - | 60" | TLC-LED-900 | 2 | 0 | 2 |
| | | | | | 60" | TLC-LED-1500 | 3* | 0 | 3 |
| | | | | | 15.5' | TLC-BI-575 | 1 | 0 | 1 |
| | | | | | 60" | TLC-LED-900 | 2 | 0 | 2 |
| 1 | A4 | 60" | 60" | - | 60" | TLC-LED-900 | 2/1* | 2 | 2 |
| | | | | | 60" | TLC-LED-1500 | 2* | 0 | 2 |
| | | | | | 15.5' | TLC-BI-575 | 1 | 0 | 1 |
| 1 | B1 | 70" | 60" | - | 60" | TLC-LED-1200 | 2 | 0 | 2 |
| | | | | | 15.5' | TLC-BI-575 | 2 | 0 | 2 |
| | | | | | 70" | TLC-LED-1500 | 5 | 0 | 5 |
| 2 | P1, P3 | 70" | 70" | - | 70" | TLC-LED-900 | 1/1* | 1 | 1 |
| | | | | | 70" | TLC-LED-1500 | 4/4* | 4 | 4 |
| 5 | | | | | | | 44 | 19 | 25 |

* This structure utilizes a back-to-back mounting configuration.



Pole location(s) dimensions are relative to O.D. reference point(s)



ENGINEERED DESIGN By: Brendon Guler - File #206676A - 19-Oct-20



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ILLUMINATION SUMMARY

Helendale Community Park Soccer

Helendale, CA

| GRID SUMMARY | |
|--------------|------------------|
| Name: | Soccer 2 |
| Site: | 360' x 280' |
| Spacing: | 30.0' x 30.0' |
| Height: | 3.0' above grade |

| ILLUMINATION SUMMARY | |
|------------------------------------|----------|
| MAINTAINED HORIZONTAL FOOT CANDLES | |
| Entire Grid | |
| Guaranteed Average: | 20 |
| Scan Average: | 23.49 |
| Maximum: | 35 |
| Minimum: | 16 |
| Avg / Min: | 1.50 |
| Guaranteed Max / Min: | 4 |
| UG (adjacent pole): | 2.22 |
| UG (adjacent pole): | 1.80 |
| No. of Poles: | 120 |
| Applied Circuits: | D |
| No. of luminaires: | 20 |
| Total Load: | 26.44 kW |

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dirt depreciation factor.

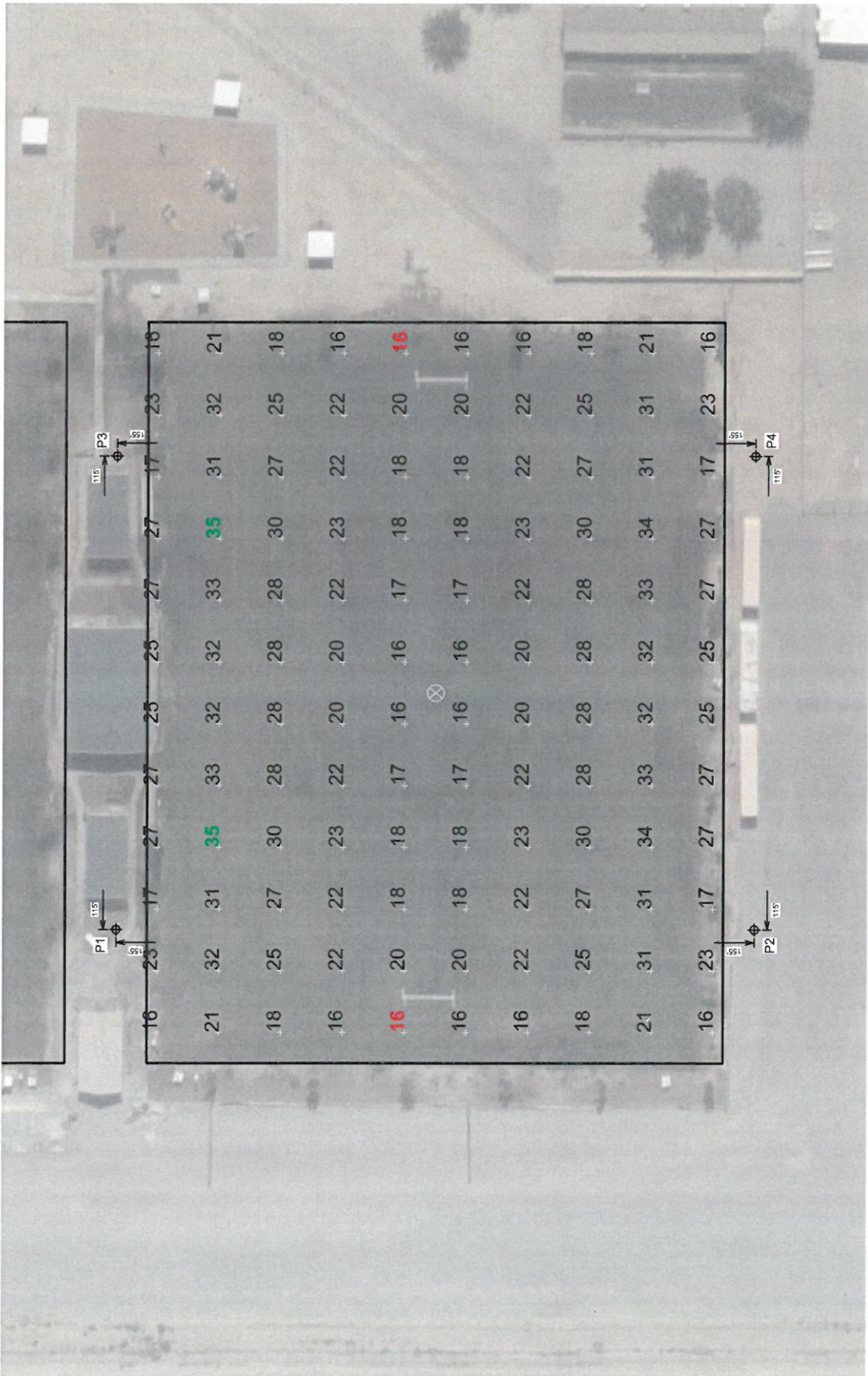
Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

Electrical System Requirements: Refer to Ampage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume ± 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

| EQUIPMENT LIST FOR AREAS SHOWN | | | | | |
|--------------------------------|----------|------|-----------------|------------|------------|
| QTY | LOCATION | SIZE | GRADE ELEVATION | Luminaires | |
| | | | | THIS GRID | OTHER GRID |
| 2 | P1, P3 | 70" | 70" | 1/1* | 4 |
| 2 | P2, P4 | 70" | 70" | 4/4* | 4 |
| 4 | | 70" | 70" | | 4 |
| | | | | | 20 |
| | | | | | 40 |

* This structure utilizes a back-to-back mounting configuration.



Pole location(s) ⬤ dimensions are relative to 0.0 reference point(s) ⊗



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ILLUMINATION SUMMARY



Control System Summary

Project Specific Notes:

Project Information

Project #: 206676
 Project Name: Helendale Community Park Soccer
 Date: 10/19/20
 Project Engineer: Brendon Guler
 Sales Representative: Mike Higgins
 Control System Type: Control-Link™ Control and Monitoring System
 Communication Type: PowerLine-ST
 Scan: 206676A
 Document ID: 206676P1V1-1019092633
 Distribution Panel Location or ID: Service 1
 Total # of Distribution Panel Locations for Project: 1
 Design Voltage/Hertz/Phase: 480/60/3
 Control Voltage: 120

Equipment Listing

| DESCRIPTION | APPROXIMATE SIZE | QTY | SIZE (AMPS) |
|-----------------------------------|------------------|-----|-------------|
| 1. Control and Monitoring Cabinet | 24 X 72 | | |
| 2. Control and Monitoring Cabinet | 24 X 48 | | |
| Total Contactors | | 18 | 30 AMP |
| Total Off/On/Auto Switches: | | 4 | |

Materials Checklist

Contractor/Customer Supplied:

- A dedicated control circuit must be supplied per distribution panel location
 - If the control voltage is NOT available, a control transformer is required
- Electrical distribution panel to provide overcurrent protection for circuits
 - HID rated or D-curve circuit breaker sized per full load amps on Circuit Summary by Zone Chart
- Wiring
 - See chart on page 2 for wiring requirements
 - Equipment grounding conductor and splices must be insulated (per circuit)
 - Lightning ground protection (per pole), if not Musco supplied
- Electrical conduit wireway system
 - Entrance hubs rated NEMA 4, must be die-cast zinc, PVC, or copper-free die-cast aluminum
- Mounting hardware for cabinets
- Breaker lock-on device to prevent unauthorized power interruption to control power and powerline connection (if present)
- Anti-corrosion compound to apply to ends of wire, if necessary

Call Control-Link Central™ operations center at 877/347-3319 to schedule activation of the control system upon completion of the installation.

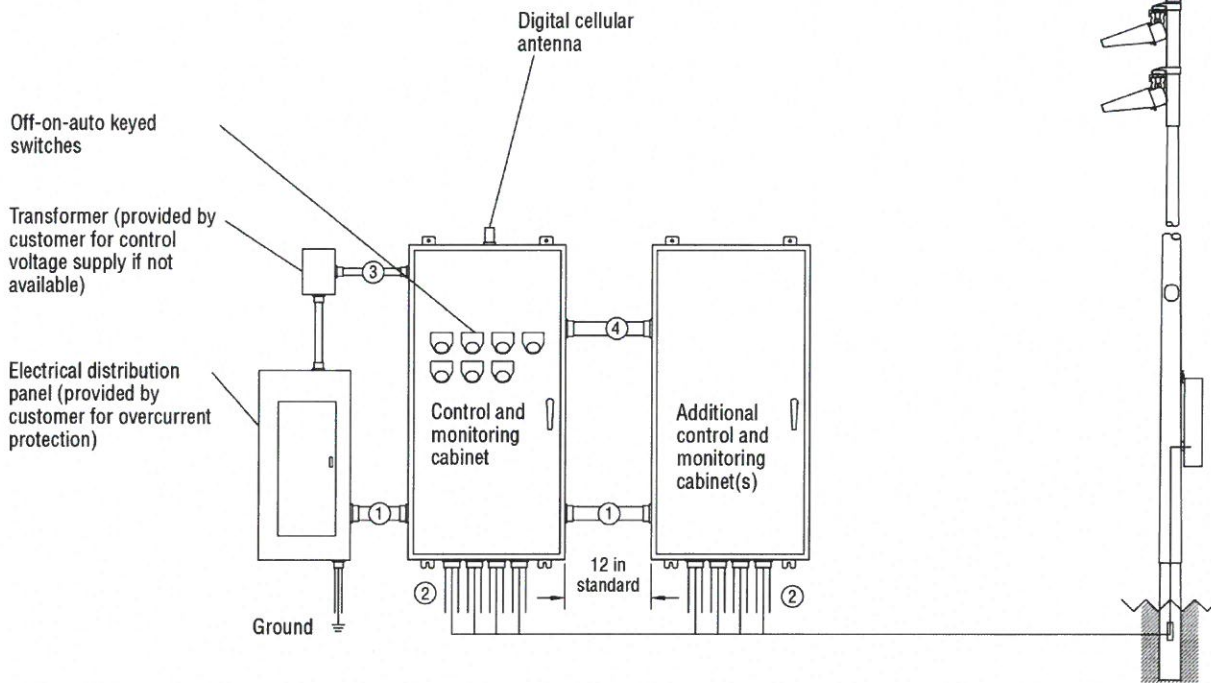
Note: Activation may take up to 1 1/2 hours.

IMPORTANT NOTES

1. Please confirm that the design voltage listed above is accurate for this facility. Design voltage/phase is defined as the voltage/phase being connected and utilized at each lighting pole's electrical components enclosure disconnect. Inaccurate design voltage/phase can result in additional costs and delays. Contact your Musco sales representative to confirm this item.
2. In a 3 phase design, all 3 phases are to be run to each pole. When a 3 phase design is used Musco's single phase luminaires come pre-wired to utilize all 3 phases across the entire facility.
3. One contactor is required for each pole. When a pole has multiple circuits, one contactor is required for each circuit. All contactors are 100% rated for the published continuous load. All contactors are 3 pole.
4. If the lighting system will be fed from more than one distribution location, additional equipment may be required. Contact your Musco sales representative.
5. A single control circuit must be supplied per control system.
6. Size overcurrent devices using the full load amps column of the Circuit Summary By Zone chart- Minimum power factor is 0.9.

NOTE: Refer to Installation Instructions for more details on equipment information and the installation requirements.

Control-Link. Control and Monitoring System



| Conduit ID | Description | # of Wires | Wire (AWG) | Conduit (in) | Max. Wire Length (ft) | MUSCO Supplied | Notes |
|------------|--|------------|------------|--------------|-----------------------|----------------|-------|
| 1 | Line power to contactors, and equipment grounding conductor | *A | *B | *C | N/A | No | A-E |
| 2 | Load power to lighting circuits, and equipment grounding conductor | *A | *B | *C | N/A | No | A-E |
| 3 | Control power (dedicated, 20A) | 3 | 12 | *C | N/A | No | C,E |
| 4 | Control harnesses | *F | 12 | 2 | *F | Yes | C,E,F |

* Notes:

- A. See voltage and phasing per the notes on cover page.
- B. Calculate per load and voltage drop.
- C. All conduit diameters should be per code unless otherwise specified to allow for connector size.
- D. Equipment grounding conductor and any splices must be insulated.
- E. Refer to control and monitoring system installation instructions for more details on equipment information and the installation requirements.
- F. Harness is provided in 8-ft length.

R60-101-00_B

IMPORTANT: Control wires (3,4) must be in separate conduit from line and load power wires (1, 2).



Control System Summary

Helendale Community Park Soccer / 206676 - 206676A
 Service 1 - Page 3 of 4

SWITCHING SCHEDULE

| Field/Zone Description | Zones |
|------------------------|-------|
| Baseball 1 | 1 |
| Baseball 2 | 2 |
| Soccer 1 | 3 |
| Soccer 2 | 4 |

| CONTROL POWER CONSUMPTION | |
|--|----------------|
| 120V Single Phase | |
| VA loading of Musco Supplied Equipment | INRUSH: 4983.0 |
| | SEALED: 543.8 |

CIRCUIT SUMMARY BY ZONE

| POLE | CIRCUIT DESCRIPTION | # OF FIXTURES | # OF DRIVERS | *FULL LOAD AMPS | CONTACTOR SIZE (AMPS) | CONTACTOR ID | ZONE |
|------|---------------------|---------------|--------------|-----------------|-----------------------|--------------|------|
| A1 | Baseball 1 | 4 | 4 | 5.9 | 30 | C1 | 1 |
| A2 | Baseball 1 | 4 | 4 | 5.9 | 30 | C2 | 1 |
| B1 | Baseball 1 | 7 | 7 | 14.1 | 30 | C3 | 1 |
| B2 | Baseball 1 | 7 | 7 | 14.1 | 30 | C4 | 1 |
| A2 | Baseball 2 | 4 | 4 | 5.9 | 30 | C5 | 2 |
| A4 | Baseball 2 | 4 | 4 | 5.9 | 30 | C6 | 2 |
| B2 | Baseball 2 | 7 | 7 | 14.1 | 30 | C7 | 2 |
| B3 | Baseball 2 | 7 | 7 | 14.1 | 30 | C8 | 2 |
| B4 | Baseball 2 | 7 | 7 | 14.1 | 30 | C9 | 2 |
| A1 | Soccer 1 | 3 | 3 | 6.4 | 30 | C10 | 3 |
| A4 | Soccer 1 | 3 | 3 | 6.4 | 30 | C11 | 3 |
| B1 | Soccer 1 | 3 | 3 | 6.4 | 30 | C12 | 3 |
| P1 | Soccer 1 | 5 | 5 | 11.6 | 30 | C13 | 3 |
| P3 | Soccer 1 | 5 | 5 | 11.6 | 30 | C14 | 3 |
| P1 | Soccer 2 | 5 | 5 | 11.6 | 30 | C15 | 4 |
| P2 | Soccer 2 | 5 | 5 | 11.6 | 30 | C16 | 4 |
| P3 | Soccer 2 | 5 | 5 | 11.6 | 30 | C17 | 4 |
| P4 | Soccer 2 | 5 | 5 | 11.6 | 30 | C18 | 4 |

*Full Load Amps based on amps per driver.



Control System Summary

Helendale Community Park Soccer / 206676 - 206676A
Service 1 - Page 4 of 4

| PANEL SUMMARY | | | | | | |
|---------------|-------------------------|--------------|---------------------|----------------|-----------------------------------|--------------------------------------|
| CABINET # | CONTROL MODULE LOCATION | CONTACTOR ID | CIRCUIT DESCRIPTION | FULL LOAD AMPS | DISTRIBUTION PANEL ID (BY OTHERS) | CIRCUIT BREAKER POSITION (BY OTHERS) |
| 1 | 1 | C1 | Pole A1 | 5.86 | | |
| 1 | 1 | C2 | Pole A2 | 5.86 | | |
| 1 | 1 | C3 | Pole B1 | 14.07 | | |
| 1 | 1 | C4 | Pole B2 | 14.07 | | |
| 1 | 1 | C5 | Pole A2 | 5.86 | | |
| 1 | 1 | C6 | Pole A4 | 5.86 | | |
| 1 | 1 | C7 | Pole B2 | 14.07 | | |
| 1 | 1 | C8 | Pole B3 | 14.07 | | |
| 1 | 1 | C9 | Pole B4 | 14.07 | | |
| 1 | 1 | C10 | Pole A1 | 6.41 | | |
| 1 | 1 | C11 | Pole A4 | 6.41 | | |
| 1 | 1 | C12 | Pole B1 | 6.41 | | |
| 2 | 1 | C13 | Pole P1 | 11.60 | | |
| 2 | 1 | C14 | Pole P3 | 11.60 | | |
| 2 | 1 | C15 | Pole P1 | 11.60 | | |
| 2 | 1 | C16 | Pole P2 | 11.60 | | |
| 2 | 1 | C17 | Pole P3 | 11.60 | | |
| 2 | 1 | C18 | Pole P4 | 11.60 | | |

| ZONE SCHEDULE | | | | |
|---------------|-----------------|------------------|---------------------|--------------|
| ZONE | SELECTOR SWITCH | ZONE DESCRIPTION | CIRCUIT DESCRIPTION | |
| | | | POLE ID | CONTACTOR ID |
| Zone 1 | 1 | Baseball 1 | A1 | C1 |
| | | | A2 | C2 |
| | | | B1 | C3 |
| | | | B2 | C4 |
| Zone 2 | 2 | Baseball 2 | A2 | C5 |
| | | | A4 | C6 |
| | | | B2 | C7 |
| | | | B3 | C8 |
| | | | B4 | C9 |
| Zone 3 | 3 | Soccer 1 | A1 | C10 |
| | | | A4 | C11 |
| | | | B1 | C12 |
| | | | P1 | C13 |
| | | | P3 | C14 |
| Zone 4 | 4 | Soccer 2 | P1 | C15 |
| | | | P2 | C16 |
| | | | P3 | C17 |
| | | | P4 | C18 |



Helendale Community Services District

DATE: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #9
Discussion and Possible Action Regarding Approval of the District Calendar for 2021

STAFF RECOMMENDATION:

Staff seeks input from the Board regarding the calendar.

STAFF REPORT:

The calendar serves as our guidance each year for board and standing committee meetings and other related events throughout the years. Attached for the Board's consideration is the proposed calendar for calendar 2021. As has been typical, there is only one board meeting in January and July. If the Board elects additional meetings can be cancelled during the year. For instance, the Board may consider canceling the second meeting in November or December as these are typically lighter agendas. Likewise, Park and Rec Committee meetings are scheduled the second Tuesday of each month

The District's 14th operational anniversary is on the night of a board meeting on April 1st. Community clean up days have been tentatively scheduled for April 10 and November 6 but is subject to change due to our service provide. This year the spring clean up day was cancelled due to COVID-19. Highlighted in red are the days in which expense reports are due to meet the payroll schedule.

FISCAL IMPACT: None

POSSIBLE MOTION: Approve 2021 District Calendar

ATTACHMENTS: 2021 District Calendar

2021 HELENDALE CSD CALENDAR

DRAFT

| January | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| February | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

| March | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| April | | | | | | |
|-------|----|----|---------|----|----|----|
| S | M | T | W | T | F | S |
| | | | 14th BD | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| June | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| July | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| August | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| September | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| October | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| November | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

- HOLIDAY
- COMMUNITY CLEAN UP DAYS (Draft)
- HCSD 14TH OPERATIONAL ANNIVERSARY (4/1)
- HCSD BOARD MEETING
- PARK & REC COMMITTEE MEETING
- OPEN GYM CLOSED (TBD)
- CONCERT IN THE PARK
- NATIONAL NIGHT OUT

| HOLIDAYS | | | |
|----------------|------------------------|-------------------|----------------|
| Jan. 1 | New Year's Day | Sept. 6 | Labor Day |
| Jan. 18 | Martin Luther King Day | Nov. 11 | Veterans Day |
| Feb. 15 | Presidents Day | Nov. 25-26 | Thanksgiving |
| May 31 | Memorial Day | Dec. 23-24 | Christmas Eve |
| July 5 | Independence Day | Dec. 31 | New Year's Eve |

- * TIME CARDS DUE
- * FARMER'S MARKET EVERY WEDNESDAY
- * YOUTH SOCCER - PROPOSED DATES: 9/11/21 - 11/20/21



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3
Consent Items

CONSENT ITEMS

- a. Approval of Minutes: Regular Board Meeting of October 15, 2020
- b. Bills Paid Report
- c. Directors Expenses
- d. September Financials



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3a
Minutes from Board meetings 10/15/2020 and 10/27/2020



*Minutes of the Helendale Community Services District
BOARD OF DIRECTORS MEETING
October 15, 2020 at 6:30 PM
26540 Vista Road, Suite C. Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Public Participation in Helendale CSD's Board Meeting was held via teleconference.

Board Members Roll Call:

Present: President Ron Clark; Vice President Tim Smith; Secretary Sandy Haas; Director Craig Schneider; Director Henry Spiller

Staff Members Present:

Kimberly Cox, General Manager
Cheryl Vermette, Program Coordinator
Alex Aviles, Wastewater Operations Manager

Consultants:

Steve Kennedy, Legal Counsel (via teleconference)

Members of the Public:

There were no members of the public present via the teleconference link.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm by President Ron Clark, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Haas.

Vote: Motion carried by the following vote: 5 Yes; 0 No

2. Public Participation

None

3. Consent Items

- a. Approval of Minutes: October 1, 2020 Regular Board Meeting
- b. Directors Compensation and Expenses
- c. Bills Paid Report
- d. August Financials

Action: A motion was made by Vice-President Smith to approve the consent items as presented. The motion was seconded by Director Spiller.

Vote: Motion carried by the following vote: 5 Yes; 0 No

4. Reports

a. Directors' Reports

Director Haas reported that she attended the Farmers Market and commented that it was wonderful.

Director Schneider reported that he attended the Farmers Market and commented that there were a lot of people and vendors there.

Director Spiller commented that he attended the Farmers Market and complimented Staff for painting the restrooms. He also commented that he received a lot of positive feedback on the market.

b. General Manager's Report

Wastewater Operations Manager Aviles gave the Wastewater Report. The Grit system was taken offline for a few days while a warranty claim was submitted to Westech, staff got approval from Westech to trouble shoot and fix without voiding the warranty. Staff potholed for sewer lateral for two days on Peninsula and was unable to locate a lateral so staff dug onto the main and a 4" SDR lateral onto property. Connected pond manifold to both pond and transferred all flow from Pond #1 to Pond #2. Made emergency entry into Smithson Lift Station to fix the check valve, staff noticed the plant was not receiving flow from the lift station and found it to be a broken check valve. Aviles showed several photos of the repair.

General Manager Cox reported that the total cash balance is \$5,461,996, of that \$1,365,621 is in the Water Fund; \$3,640,442 is in the Wastewater Fund; \$137,764 is in the Park Fund and \$279,489 is in the Solid Waste Fund. There were 49 account transfers in the month of September, a map and graph were also shown illustrating the monthly account transfers. Cox also showed a graph of UIA payments, for September payments totaled \$7,639.00. There were 20 credit checks processed in September, of those 14 were approved for a deposit waiver and 6 were denied.

Regular Business

5. Discussion Only Regarding COVID-19 Pandemic Update

Discussion: General Manager Cox presented the Statewide metric map. San Bernardino County is still in purple for at least two more weeks. The County has requested a variance for rural areas such as ours. The Helendale School District has requested a variance to allow K-6 to go back to the classroom. The District continues to monitor the information released by the state. Staff continues to monitor the District's cash flow. There are currently \$50,000 in back payments (greater than 30 days past due). The calls reminding our customers to pay their bill has been very successful. These calls are issued the last week of the month encouraging payment to avoid a late fee.

Motion: There was no action on this item.

6. Discussion and Possible Action Regarding Mandatory Testing Requirements for PFAS

Discussion: PFAS can be found in: Food packaged in PFAS-containing materials, processed with equipment that used PFAS, or grown in PFAS-contaminated soil or water. Commercial household products, including stain- and water-repellent fabrics, nonstick products (e.g., Teflon), polishes, waxes, paints, cleaning products, and fire-fighting foams (a major source of groundwater contamination at airports and military bases where firefighting training occurs). Workplace, including production facilities or industries (e.g., chrome plating, electronics manufacturing, or oil recovery) that use PFAS. Drinking water, typically localized, and associated with a specific facility (e.g., manufacturer, landfill, wastewater treatment plant, firefighter training facility). Living organisms, including fish, animals, and humans, where PFAS have the ability to build up and persist over time.

AB756 was passed in 2019 addressing PFAS in water requiring notification and testing. The SWRCB Order for wastewater was adopted on July 9, 2020. Staff is looking into the background on the development of this Board order but have not been able to find any related public hearings, etc.

What we do know: Testing is required by all facilities over 1MGD permitted capacity. Only a few labs are certified to perform these tests. Staff's estimated cost for testing is approximately \$36,000. Staff will have to have a sampling and analysis plan completed at an approximate cost of \$5000 if done by contractor. The testing is to establish a baseline, if PFAS is found, it could require future actions. There could also be fines for non-compliance. Additional information will be brought to a future meeting.

Motion: There was no action on this item.

7. Discussion and Possible Action Regarding Parking Lot Lighting at the Community Center

Discussion: Staff has found a possible solution for lighting at the Community Center – a Solar box fixture with a 5-year guarantee. The fixture has an 8-year battery life. Replacement batteries cost about \$500 for both batteries. Six luminaires are recommended for the initial expanded parking lot area, no electrical infrastructure would be required. If the Board is interested in a solar option, Staff can continue to compare vendors. Staff anticipates revised engineering drawing for paving in next couple of weeks and is completing the RFP.

Motion: There was no motion on this item. The Board directed Staff to continue looking for additional quotes on solar parking lot lighting.

8. Discussion and Possible Action Regarding Cost of Park Elements for Grant Application

Discussion: The maximum request is \$8,500,000. The last application we request maximum award. The current total for new grant is \$6,213,050. It would possibly be beneficial if our request is below \$6 million. The price is influenced by the size of the features and number of features. One option is to reduce all elements by 4% which would bring our request down to \$5,964,528. Staff is on the cusp of finalizing the application with the final Public Scoping Meeting on 10/19 at 5 pm. Staff will complete application for submittal by December 14. A Resolution will be brought to the Board on December 3rd authorizing submission.

Motion: There was no motion on this item. Several options for cuts were discussed, the Board ultimately directed staff to make reductions to the features as necessary and submit a grant request in an amount not to exceed \$5,500,000.00.

Other Business

9. Requested items for next or future agendas (Directors and Staff only)
Director Schneider requested to review the District's Water Rights

President Clark called for a brief recess at 7:39 pm after which closed session began.

Closed Session

President Clark called Closed Session to order at 7:42 pm.

10. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN's: 0467-021-33; 0466-181-25; 0466-618-26

District Negotiator: Kimberly Cox, General Manager

Negotiating Parties: US Materials

Under Negotiation: Price and Terms of Payment

10. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN's: 0467-121-28, 0467-121-22

District Negotiator: Kimberly Cox, General Manager

Negotiating Party: Carl Ross Living Trust

Under Negotiation: Price and Terms of Payment

11. Conference with Real Property Negotiators

Government Code Section 54956.8

Property: Various

District Negotiator: Kimberly Cox

Negotiating Parties: Robert Boytor

Under Negotiation: Price and Terms of Payment

12. Report of Closed Session Items

Closed Session adjourned at 8:16 pm at which time President Clark called to order the Open Session.

Legal Counsel Kennedy announced there was no action resulting from any of the closed session items.

13. Adjournment

Action: President Ron Clark adjourned the meeting at 8:16 pm

Submitted by:

Approved By:

Ron Clark, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



*Minutes of the Helendale Community Services District
BOARD OF DIRECTORS MEETING
October 27, 2020 at 4:00 PM
26540 Vista Road, Suite C. Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Public Participation in Helendale CSD's Board Meeting was held via teleconference.

Board Members Roll Call:

Present: President Ron Clark; Vice President Tim Smith; Director Craig Schneider; Director Henry Spiller

Absent: Secretary, Sandy Haas

Staff Members Present:

Kimberly Cox, General Manager
Cheryl Vermette, Program Coordinator

Consultants:

Steve Kennedy, Legal Counsel (via teleconference)

Members of the Public:

There were no members of the public present via the teleconference link.

Call to Order and Pledge of Allegiance

The meeting was called to order at 4:00 pm by President Ron Clark, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Spiller.

Vote: Motion carried by the following vote: 4 Yes; 0 No; 1 Absent

2. Public Participation

None

Regular Business

3. Discussion and Possible Action Regarding Adoption of Resolution 2020-13: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing Acceptance of Real Property Interests

Discussion: The Board reviewed the Resolution for the acceptance of real property based upon the pending transaction for the new well site.

Motion: A motion was made by Vice President Smith to adopt Resolution 2020-13: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing Acceptance of Real Property Interests. Director Schneider seconded the motion.

Vote: Motion carried by the following roll call vote: 4 Yes; 0 No; 1 Absent

President Ron Clark – Yes; Vice President Tim Smith – Yes; Director Craig Schneider – Yes; Director Henry Spiller – Yes; Secretary, Sandy Haas – Absent

4. Adjournment

Action: President Ron Clark adjourned the meeting at 4:14 pm

Submitted by:

Approved By:

Ron Clark, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item #3 b
Consent Items: Updated Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Updated Report Only. Receive and File

STAFF REPORT:

Staff issued 50 checks and 11 EFT's totaling \$145,802.77

| | | |
|-----------------------|-----------------|-----------------|
| Total Cash Available: | <u>10/29/20</u> | <u>10/12/20</u> |
| Cash | \$5,567,339.23 | \$5,525,701.27 |
| Checks/EFT's Issues | \$ 145,802.77 | \$ 198,927.03 |

Investment Report

The Investment Report shows the status of the invested District funds. The current interest rate is 0.06% for LAIF and 0.20% for the CBB Sweep Account for Sep 2020. Interest earned in September 2020 on CBB Sweep Account is \$826.50.



Helendale CSD

Bills Paid and Presented for Approval

Transaction Detail

Issued Date Range: 10/12/2020 - 10/29/2020

Cleared Date Range: -

| Issued Date | Number | Description | Amount | Type | Module |
|---|-----------------------|--|------------|-------|------------------|
| Bank Account: 251229590 - CBB Checking | | | | | |
| 10/12/2020 | 23595 | Bank of America | -994.68 | Check | Accounts Payable |
| 10/12/2020 | 23596 | Desert Community Bank | -236.88 | Check | Accounts Payable |
| 10/12/2020 | 23597 | WaterMaster | -2,576.26 | Check | Accounts Payable |
| 10/15/2020 | 23598 | California State Disbursement Unit | -230.76 | Check | Accounts Payable |
| 10/15/2020 | 23599 | JASON HARPER | -71.85 | Check | Utility Billing |
| 10/15/2020 | 23600 | JENNY STEWART | -93.35 | Check | Utility Billing |
| 10/15/2020 | 23601 | BO KOUNG KIM | -96.01 | Check | Utility Billing |
| 10/15/2020 | 23602 | DIANA BECERRA | -40.18 | Check | Utility Billing |
| 10/15/2020 | 23603 | Aqua-Metric Sales Co. | -1,906.77 | Check | Accounts Payable |
| 10/15/2020 | 23604 | Burrtec Waste Industries Inc | -1,010.01 | Check | Accounts Payable |
| 10/15/2020 | 23605 | Choice Builder | -1,073.47 | Check | Accounts Payable |
| 10/15/2020 | 23606 | Geo-Monitor, Inc. | -214.50 | Check | Accounts Payable |
| 10/15/2020 | 23607 | Home Depot Credit Services | -389.68 | Check | Accounts Payable |
| 10/15/2020 | 23608 | I Candy Website & Graphic Design | -406.25 | Check | Accounts Payable |
| 10/15/2020 | 23609 | Infosend, Inc | -1,884.92 | Check | Accounts Payable |
| 10/15/2020 | 23610 | Konica Minolta | -217.99 | Check | Accounts Payable |
| 10/15/2020 | 23611 | Lowe's Inc. | -745.04 | Check | Accounts Payable |
| 10/15/2020 | 23612 | Print Mart | -336.50 | Check | Accounts Payable |
| 10/15/2020 | 23613 | Tyler Technologies, Inc. | -3,037.40 | Check | Accounts Payable |
| 10/15/2020 | 23614 | USA Blue Book | -116.79 | Check | Accounts Payable |
| 10/15/2020 | 23615 | McCrometer, Inc. | -2,005.35 | Check | Accounts Payable |
| 10/15/2020 | 23616 | Brunick, McElhaney & Kennedy | -3,893.75 | Check | Accounts Payable |
| 10/21/2020 | 23617 | Burrtec Waste Industries, Inc. | -58,457.24 | Check | Accounts Payable |
| 10/21/2020 | 23618 | California Special Districts Association | -7,253.00 | Check | Accounts Payable |
| 10/21/2020 | 23619 | Cardmember Services | -792.80 | Check | Accounts Payable |
| 10/21/2020 | 23620 | Cashier, CDFA- Certified Farmer's Market Program 90303 | -818.00 | Check | Accounts Payable |
| 10/21/2020 | 23621 | County of San Bernardino, Solid Waste Mgmt. Div. | -981.97 | Check | Accounts Payable |
| 10/21/2020 | 23622 | Frontier Communications | -60.47 | Check | Accounts Payable |
| 10/21/2020 | 23623 | Frontier Communications | -64.61 | Check | Accounts Payable |
| 10/21/2020 | 23624 | Inland Water Works Supply Co. | -975.16 | Check | Accounts Payable |
| 10/21/2020 | 23625 | Konica Minolta | -601.90 | Check | Accounts Payable |
| 10/21/2020 | 23626 | UPS | -11.96 | Check | Accounts Payable |
| 10/21/2020 | 23627 | Verizon Wireless | -659.29 | Check | Accounts Payable |
| 10/21/2020 | 23628 | Verizon Wireless | -26.86 | Check | Accounts Payable |
| 10/21/2020 | 23629 | inland Water Works Supply Co. | -395.98 | Check | Accounts Payable |
| 10/27/2020 | 23630 | AVIGAIL ISRAEL | -127.17 | Check | Utility Billing |
| 10/27/2020 | 23631 | United Rentals Northwest, Inc. | -6,303.38 | Check | Accounts Payable |
| 10/27/2020 | 23632 | Eide Bailly | -8,182.21 | Check | Accounts Payable |
| 10/28/2020 | 23633 | ACI Payments, Inc | -58.40 | Check | Accounts Payable |
| 10/28/2020 | 23634 | Aqua-Metric Sales Co. | -7,957.00 | Check | Accounts Payable |
| 10/28/2020 | 23635 | Dewey Pest Control | -270.00 | Check | Accounts Payable |
| 10/28/2020 | 23636 | enABL, Inc | -100.00 | Check | Accounts Payable |
| 10/28/2020 | 23637 | Frontier Communications | -86.26 | Check | Accounts Payable |
| 10/28/2020 | 23638 | Global Equipment Company, Inc | -2,758.10 | Check | Accounts Payable |
| 10/28/2020 | 23639 | Rebecca Gonzalez | -330.00 | Check | Accounts Payable |
| 10/28/2020 | 23640 | Shred-it USA LLC | -84.57 | Check | Accounts Payable |

Bank Transaction Report

| Issued Date | Number | Description | Amount | Type | Module |
|---|----------------------------|--|-----------|-------|--------------------|
| 10/28/2020 | 23641 | Staples Credit Plan | -386.83 | Check | Accounts Payable |
| 10/28/2020 | 23642 | Tops N Barricades | -1,446.52 | Check | Accounts Payable |
| 10/28/2020 | 23643 | UIA Ultimate Internet Access, Inc | -785.10 | Check | Accounts Payable |
| 10/28/2020 | 23644 | United Rentals Northwest, Inc. | -538.75 | Check | Accounts Payable |
| 10/14/2020 | EFT0003397 | CalPERS 457 Pmt PPE 10/11/20 | -3,681.72 | EFT | General Ledger |
| 10/14/2020 | EFT0003398 | CalPERS Classic Pmt PPE 9/13/20 | -6,902.86 | EFT | General Ledger |
| 10/14/2020 | EFT0003399 | CalPERS PEPRA Pmt PPE 9/13/20 | -1,541.02 | EFT | General Ledger |
| 10/20/2020 | EFT0003401 | to record SCE ACH Acct 2-30-765-6355 | -274.54 | EFT | General Ledger |
| 10/20/2020 | EFT0003402 | to record SCE ACH Acct 2-30-765-8245 | -153.97 | EFT | General Ledger |
| 10/20/2020 | EFT0003403 | to record SCE ACH Acct 2-35-118-6267 | -338.28 | EFT | General Ledger |
| 10/20/2020 | EFT0003405 | to record SCE ACH Acct 2-29-286-3263 | -1,552.12 | EFT | General Ledger |
| 10/26/2020 | EFT0003441 | CalPERS Classic Pmt PPE 9/27/20 | -6,902.86 | EFT | General Ledger |
| 10/26/2020 | EFT0003442 | CalPERS PEPRA Pmt PPE 9/27/20 | -1,541.02 | EFT | General Ledger |
| 10/20/2020 | EFT0003457 | TO POST UNDERPAID SDI TAXES | -45.39 | EFT | General Ledger |
| 10/20/2020 | EFT0003458 | To record Tasc Flex Claim Pmt - PPE 10/11/20 | -777.07 | EFT | General Ledger |
| Bank Account 251229590 Total: (61) | | | | | -145,802.77 |
| Report Total: (61) | | | | | -145,802.77 |

Summary

Bank Account

[251229590 CBB Checking](#)

| | Count | Amount |
|----------------------|-----------|--------------------|
| | 61 | -145,802.77 |
| Report Total: | 61 | -145,802.77 |

Cash Account

[99 99-111000 Cash in CBB - Checking](#)

| | Count | Amount |
|----------------------|-----------|--------------------|
| | 61 | -145,802.77 |
| Report Total: | 61 | -145,802.77 |

Transaction Type

Check
EFT

| | Count | Amount |
|----------------------|-----------|--------------------|
| Check | 50 | -122,091.92 |
| EFT | 11 | -23,710.85 |
| Report Total: | 61 | -145,802.77 |



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3c
Presentation of Directors' Expenses

STAFF REPORT:

Attached for the Board's consideration is a spreadsheet that outlines Director's expenses paid for the current pay period.

Director's Expenses
Pay Period Ending October 25, 2020

| | | | |
|-----------------------|-------------|------------------------------|-------------|
| Name: | | Sandy Haas | |
| | Date | Activity | Rate |
| 1 | 10/13/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/14/2020 | Tri Communities Luncheon | \$137.50 |
| 3 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 4 | 10/19/2020 | Special Board Meeting | \$137.50 |
| 5 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |
| | | Miles | \$0.00 |
| | | Meals | \$24.40 |
| | | Lodging | \$0.00 |
| | | Other | \$0.00 |
| Total this Pay Period | | | \$711.90 |

| | | | |
|-----------------------|-------------|------------------------------|-------------|
| Name: | | Tim Smith | |
| | Date | Activity | Rate |
| 1 | 10/13/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 3 | 10/19/2020 | Special Board Meeting | \$137.50 |
| 4 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |
| | | Miles | \$0.00 |
| | | Meals | \$0.00 |
| | | Lodging | \$0.00 |
| | | Other | \$0.00 |
| Total this Pay Period | | | \$550.00 |

| | | | |
|--------------|-------------|------------------------------|-------------|
| Name: | | Henry Spiller | |
| | Date | Activity | Rate |
| 1 | 9/29/2020 | Meeting with General Manager | \$137.50 |
| 2 | 9/30/2020 | Farmers Market EBT Table | \$137.50 |
| 3 | 10/1/2020 | Regular Board Meeting | \$137.50 |
| 4 | 10/7/2020 | Farmers Market EBT Table | \$137.50 |
| 5 | 10/13/2020 | Meeting with General Manager | \$137.50 |
| 5 | 10/14/2020 | Farmers Market EBT Table | \$137.50 |
| 6 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 7 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |
| | | Miles | \$0.00 |

| | |
|---------|--------|
| Meals | \$0.00 |
| Lodging | \$0.00 |
| Other | \$0.00 |

Total this Pay Period \$1,100.00

Name: Craig Schneider

| | Date | Activity | Rate |
|---|-------------|------------------------------|-------------|
| 1 | 10/12/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/14/2020 | Farmers Market EBT Table | \$137.50 |
| 3 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 4 | 10/19/2020 | Special Board Meeting | \$137.50 |
| 5 | 10/20/2020 | Special Park and Rec Meeting | \$137.50 |

| | |
|---------|--------|
| Miles | \$0.00 |
| Meals | \$0.00 |
| Lodging | \$0.00 |
| Other | \$0.00 |

Total this Pay Period \$687.50

Name: Craig Schneider

| | Date | Activity | Rate |
|---|-------------|------------------------------|-------------|
| 1 | 9/29/2020 | Meeting with General Manager | \$137.50 |
| 2 | 10/1/2020 | Regular Board Meeting | \$137.50 |
| 3 | 10/14/2020 | Meeting with General Manager | \$137.50 |
| 4 | 10/15/2020 | Regular Board Meeting | \$137.50 |
| 5 | 10/19/2020 | Special Board Meeting | \$137.50 |

| | |
|---------|--------|
| Miles | \$0.00 |
| Meals | \$0.00 |
| Lodging | \$0.00 |
| Other | \$0.00 |

Total this Pay Period \$687.50



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3d
September Financials

STAFF REPORT:

Attached for the Board's consideration is the financial report for September.

Helendale CSD
Statement of Revenues and Expenses - Water
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|--|------------------|-------------------|-----------------------|------------|-------------------|
| 1 Operating Revenues | | | | | |
| 2 Meter Charges | \$ 134,584 | \$ 399,699 | \$ 1,578,873 | 25% | \$ 368,498 |
| 3 Water Sales | 100,510 | 307,818 | 862,015 | 36% | 293,721 |
| 4 Standby Charges | - | - | 24,400 | 0% | 171 |
| 5 Other Operating Revenue | 4,122 | 22,634 | 86,232 | 26% | 30,535 |
| 6 Total Operating Revenues | 239,216 | 730,151 | 2,551,520 | 29% | 692,926 |
| 7 Non-Operating Revenues | | | | | |
| 8 Grant Revenue | - | 16,000 | 37,500 | 43% | - |
| 9 Miscellaneous Income (Expense) | - | - | 1,000 | 0% | - |
| 10 Total Non-Operating Revenues | - | 16,000 | 38,500 | 42% | - |
| 11 Total Revenues | 239,216 | 746,151 | 2,590,020 | 29% | 692,926 |
| 12 Expenses | | | | | |
| 13 Salaries & Benefits | | | | | |
| 14 Salaries | 23,755 | 79,999 | 330,774 | 24% | 95,505 |
| 15 Benefits | 9,614 | 36,161 | 123,793 | 29% | 60,980 |
| 16 Total Salaries & Benefits | 33,369 | 116,159 | 454,567 | 26% | 156,485 |
| 17 Transmission & Distribution | | | | | |
| 18 Contractual Services | 3,149 | 22,651 | 39,050 | 58% | 11,553 |
| 19 Power | 16,758 | 49,208 | 124,106 | 40% | 36,745 |
| 20 Operations & Maintenance | 10,217 | 19,852 | 131,682 | 15% | 22,657 |
| 21 Rent/Lease Expense | 800 | 3,030 | 10,860 | 28% | 2,400 |
| 22 Permits & Fees | 840 | 2,872 | 25,600 | 11% | 1,680 |
| 23 Total T&D | 31,764 | 97,613 | 331,298 | 29% | 75,035 |
| 24 General & Administrative | | | | | |
| 25 Utilities | 363 | 1,248 | 5,436 | 23% | 1,276 |
| 26 Office & Other Expenses | 6,914 | 7,442 | 3,015 | 247% | 158 |
| 27 Admin Allocation | 46,517 | 139,552 | 558,207 | 25% | 122,878 |
| 28 Total G&A | 53,795 | 148,241 | 566,658 | 26% | 124,312 |
| 29 Debt Service | - | 158,579 | 388,734 | 41% | 169,787 |
| 30 Total Expenses | 118,928 | 520,593 | 1,741,257 | 30% | 525,619 |
| 31 Net Income (Loss) Before Capital | 120,288 | 225,558 | 848,763 | 27% | 167,306 |
| 32 Capital Expenses | (66,898) | (69,328) | (2,023,667) | 3% | - |
| 33 Net Income (Loss) After Capital | \$ 53,390 | \$ 156,230 | \$ (1,174,904) | | \$ 167,306 |

Helendale CSD
Financial Statement Analysis
For the Month Ended September 30, 2020 – 25% of Fiscal Year

Fund 01-Water Revenues and Expenses

Line 2 Meter Charges: Meter Charges are the fixed monthly charge for water service. Year to date (YTD) meter charges is trending on budget.

Line 3 Water Sales: Water Sales reflects water consumption and is trending above budget due to higher consumption in the summer months.

Line 4 Standby Charges: Standby Charges includes special assessment standby charges for the current & prior years, and delinquent standby penalties. Year to Date (YTD) can trend over/under budget due to timing of assessment receipts and unbudgeted receipts of delinquent assessments. The majority of these fees are collected in December and April.

Line 5 Other Operating Revenue: Other Operating Revenue includes permit & inspection charges, connection fees, meter installation fees, other fees/charges and mechanic service reimbursements. Connection and meter installation fees are budgeted conservatively due to the unexpected nature of these fees. YTD is trending near budget at 26%.

Line 8 Grant Revenue: YTD balance consists of a \$16.0K award for MWA Meter Replacement Program. Budget for this account consists of the remaining \$37.5K grant from the Bureau of Reclamation for installation of AMI smart meters.

Line 9 Miscellaneous Income (Expense): Miscellaneous Income includes gain or loss on sale of assets, the Enel X Demand Response Program and other miscellaneous income. Year to Date (YTD) can trend over/under budget due to timing of receipts.

Line 14 Salaries: Salaries for water employees and portion of mechanic's salary. YTD is trending on budget.

Line 15 Benefits: Benefits includes health insurance, CalPERS retirement, worker's compensation insurance, payroll taxes, and employee education and trainings. YTD is trending slightly over budget at 29% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees.

Line 18 Contractual Services: Contract Services includes lab testing, engineering, GIS support & other contract services. YTD is over budget at 58% due to invoices for annual GIS Software \$4.8K and \$9.1K to Tyler Technologies for meter data sync.

Line 19 Power: This account includes electricity used for transmission & distribution. YTD is trending over budget at 40% due to increased demand.

Line 20 Operations & Maintenance: This line includes operations & maintenance expense, vehicle maintenance and vehicle fuel. YTD can trend over/under budget due to timing of work performed.

Line 21 Rent/Lease Expense: Rent/Lease Expense includes rental costs for the water shop and Bureau of Land Management LM tank sites.

Line 22 Permits & Fees: Includes all water permits, miscellaneous fees, and Watermaster fees. YTD can trend over/under budget due to timing of payments.

Line 25 Utilities (G&A): Utilities includes gas and telephone expenses. YTD is trending on budget.

Line 26 Office & Other Expenses: Office & Other Expenses includes mileage/travel reimbursements, office supplies, water conservation program, and dues & subscriptions. YTD can trend over/under budget due to timing of payments. YTD is over budget due to pay-off penalties for the CNB Loan #11-007 (\$6.7K).

Line 27 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.

Line 29 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Payments are made quarterly in September, December, March and June.

Line 32 Capital Expenses: YTD balance in capital expenses includes the following:

- \$2.4K - Well Exploration Test Holes
- \$16.9K - AMI Meters
- \$50.0K – Water Rights Purchase

Helendale CSD
Statement of Revenues and Expenses - Sewer
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|--|----------------|--------------------|-----------------------|------------|------------------|
| 1 Operating Revenues | | | | | |
| 2 Sewer Charges | \$ 106,660 | \$ 320,166 | \$ 1,279,029 | 25% | \$ 319,664 |
| 3 Standby Charges | - | - | 21,350 | 0% | 1,003 |
| 4 Other Fees & Charges | 1,371 | 7,309 | 15,438 | 47% | 4,049 |
| 5 Other Income/(Expense) | - | - | - | 0% | - |
| 6 Total Revenues | 108,031 | 327,475 | 1,315,817 | 25% | 324,717 |
| 7 Expenses | | | | | |
| 8 Salaries & Benefits | | | | | |
| 9 Salaries | 20,414 | 65,598 | 258,397 | 25% | 62,205 |
| 10 Benefits | 6,606 | 29,873 | 97,812 | 31% | 51,951 |
| 11 Total Salaries & Benefits | 27,019 | 95,471 | 356,209 | 27% | 114,156 |
| 12 Sewer Operations | | | | | |
| 13 Contractual Services | 374 | 9,546 | 77,400 | 12% | 9,220 |
| 14 Power | 7,656 | 22,086 | 79,750 | 28% | 24,277 |
| 15 Operations & Maintenance | 3,528 | 9,503 | 63,363 | 15% | 11,142 |
| 16 Permits & Fees | - | 3,976 | 27,617 | 14% | 4,084 |
| 17 Total Sewer Operations | 11,557 | 45,111 | 248,130 | 18% | 48,723 |
| 18 General & Administrative | | | | | |
| 19 Utilities | 334 | 1,073 | 5,616 | 19% | 1,051 |
| 20 Office & Other Expenses | 438 | 3,306 | 7,393 | 45% | 945 |
| 21 Admin Allocation | 45,587 | 136,761 | 547,043 | 25% | 120,420 |
| 22 Total G&A | 46,358 | 141,139 | 560,052 | 25% | 122,416 |
| 23 Debt Service | - | - | 75,042 | 0% | - |
| 24 Total Expenses | 84,934 | 281,722 | 1,239,433 | 23% | 285,295 |
| 25 Net Income (Loss) Before Capital | 23,097 | 45,754 | 76,384 | 60% | 39,422 |
| 26 Capital Expenses | (22,650) | (92,465) | (1,367,000) | 7% | - |
| 27 Net Income (Loss) After Capital | \$ 446 | \$ (46,711) | \$ (1,290,616) | 4% | \$ 39,422 |

Fund 02 - Sewer Revenues and Expenses

Line 2 Sewer Charges: YTD is trending on budget at 25%.

Line 3 Standby Charges: Standby Charges includes special assessment standby charges for the current & prior years, and delinquent standby penalties. YTD can trend over/under budget due to timing of assessment and unbudgeted receipts of delinquent assessments. The majority of these fees are collected in December and April.

Line 4 Other Fees & Charges: Other Fees & Charges includes permit & inspection charges, connection fees, other fees and charges and delinquent charges on fees. Connection and permit fees are budgeted conservatively due to the unexpected nature of these fees. YTD is over budget at 47% due to connection fees received in August.

Line 5 Other Income/(Expense): Other Income includes gain or loss on sale of assets and other miscellaneous income.

Line 9 Salaries: Salaries is for all sewer employees. YTD is trending on budget.

Line 10 Benefits: Benefits include employee insurance, PERS retirement, workers compensation, payroll taxes, and education & training. YTD is over budget at 31% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees.

Line 13 Contractual Services: Contract Services include lab testing, engineering, GIS support & other contractual services. YTD can trend over/under budget due to timing of payments.

Line 14 Power: YTD is trending near target at 28%.

Line 15 Operations & Maintenance: This account includes compost disposal, vehicle maintenance, vehicle fuel, uniforms, small tools and salaries for mechanics. This category will trend under/ over budget depending on timing of purchases and work performed. YTD is under budget at 15%.

Line 16 Permits and Fees: This line accounts for all annual permits and fees paid to the state. YTD can trend over/under budget due to timing of payments. YTD is under budget at 14%.

Line 19 Utilities (G&A): Utilities includes gas and telephone expenses. YTD is trending slightly under budget at 19%.

Line 20 Office & Other Expenses: Office & Other Expenses includes mileage/travel reimbursements, office supplies, water conservation program, and dues & subscriptions. YTD can trend over/under budget due to timing of payments. YTD is currently over budget at 45%.

Line 21 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (fund 10) expenses to the enterprise funds.

Line 23 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Payments are made twice a year in December and June.

Line 26 Capital Expenses: YTD balance in capital expense includes the following:

- \$73.9K Secondary Irrigation Pump Project
- \$18.6K Manhole Cutter Purchase

Helendale CSD
Statement of Revenues and Expenses - Recycling Center
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|---|------------------|------------------|----------------|------------|------------------|
| 1 Operating Revenues | | | | | |
| 2 Retail Sales | \$ 23,811 | \$ 74,196 | \$ 264,000 | 28% | \$ 72,399 |
| 3 Donations | - | - | - | 0% | - |
| 4 Board Discretionary Revenue | - | - | (84,380) | 0% | - |
| 5 Total Revenues | 23,811 | 74,196 | 179,620 | 41% | 72,399 |
| 6 Expenses | | | | | |
| 7 Salaries & Benefits | | | | | |
| 8 Salaries | 7,710 | 23,864 | 136,326 | 18% | 32,623 |
| 9 Benefits | 590 | 5,384 | 16,070 | 34% | 9,122 |
| 10 Total Salaries & Benefits | 8,299 | 29,248 | 152,396 | 19% | 41,745 |
| 11 Recycling Center Operations | | | | | |
| 12 Contractual Services | - | - | 4,300 | 0% | - |
| 13 Operations & Maintenance | 828 | 2,844 | 11,300 | 25% | 3,373 |
| 14 Total Recycling Center Operations | 828 | 2,844 | 15,600 | 18% | 3,373 |
| 15 General & Administrative | | | | | |
| 16 Utilities | 727 | 2,266 | 8,124 | 28% | 3,553 |
| 17 Office & Other Expenses | 433 | 837 | 3,500 | 24% | 2,901 |
| 18 Total G&A | 1,159 | 3,102 | 11,624 | 27% | 6,454 |
| 19 Total Expenses | 10,287 | 35,194 | 179,620 | 20% | 51,571 |
| 20 Net Income (Loss) Before Capital | 13,524 | 39,002 | - | | 20,827 |
| 21 Capital Expenses | - | - | - | 0% | 10,736 |
| 22 Net Income (Loss) After Capital | \$ 13,524 | \$ 39,002 | \$ - | 0% | \$ 10,091 |

03-Recycling Center Revenues and Expenses

Line 2 Retail Sales: Retail sales include sales revenues from the Thrift Store. YTD is trending slightly above budget at 28%.

Line 3 Donations: Donations is not budgeted due to the unexpected nature of these revenues.

Line 4 Board Discretionary Revenue: This line shows the transfer of net cash from the Recycling Center (fund 03) to the Parks & Recreation Fund (fund 05). This transfer is done at year end for the audit.

Line 8 Salaries: Salaries for all recycling center employees, which are all part-time. YTD is trending below budget at 18%.

Line 9 Benefits: Benefits include employee insurance, workers compensation, payroll taxes, and education & training. YTD is over budget at 34% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees

Line 12 Contractual Services: Contractual Services includes software support and other contract services. YTD can trend over/under budget due to timing of payments.

Line 13 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, operating supplies and uniforms. YTD is on budget but can trend over/under budget due to timing of work performed and payments.

Line 16 Utilities (G&A): Utilities includes electric and telephone expenses. YTD is trending slightly over budget at 28%.

Line 17 Office & Other Expenses: Office & Other Expenses includes advertising, bank charges and other miscellaneous expenses. YTD is on budget but can trend over/under budget due to timing of payments.

Line 20 Net Income: Net income in the Recycling Center is moved to Parks & Recreation fund (fund 5) at year end for the audit through Board Discretionary Revenue.

Helendale CSD
Statement of Revenues and Expenses - Property Rental
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|-------------------------------|------------------|------------------|------------------|-------------|------------------|
| 1 Operating Revenues | | | | | |
| 2 Property Rental Revenues | \$ 10,690 | \$ 32,117 | \$ 128,280 | 25% | \$ 31,162 |
| 3 Other Income | 135 | 135 | 200 | 68% | - |
| 4 Board Discretionary Revenue | - | - | - | 0% | - |
| 5 Total Revenues | 10,825 | 32,252 | 128,480 | 25% | 31,162 |
| 6 Expenses | | | | | |
| 7 Contractual Services | - | - | 5,000 | 0% | 200 |
| 8 Utilities | 443 | 1,197 | 10,111 | 12% | 1,445 |
| 9 Operations & Maintenance | - | 3,488 | 6,000 | 58% | 1,093 |
| 10 Debt Service | - | - | 85,882 | 0% | - |
| 11 Total Expenses | 443 | 4,684 | 106,993 | 4% | 2,737 |
| 12 Net Income (Loss) | \$ 10,382 | \$ 27,568 | \$ 21,487 | 128% | \$ 28,424 |

04-Property Rental Revenues and Expenses

Line 2 Property Rental Revenues: Property Rentals is revenue from 15302 Smithson and 15425 Wild Road properties. YTD is trending on budget.

Line 3 Other Income: Other Income includes penalties and other miscellaneous Income; due to the unexpected nature of these revenues these accounts are budgeted conservatively. YTD is over budget at 68% due to penalties charged in September.

Line 4 Board Discretionary Revenue: This line shows the transfer of net cash from the Property Rental fund (fund 04) to Parks & Recreation fund (fund 05). This entry will be done at year-end for the audit.

Line 7 Contractual Services: Contractual Services includes contractor and handyman expenses for installation of appliances, drywall repair, roofing or plumbing repairs. YTD can trend over/under budget due to timing of payments.

Line 8 Utilities: Utilities includes electric & gas expense for the rental properties. YTD is under budget at 12%

Line 9 Operations & Maintenance: Operations & Maintenance includes maintenance and other costs relating to the rental properties. YTD can trend over/under budget due to timing of payments. YTD is over budget at 58% due to \$3K in A/C maintenance at the Smithson property in July.

Line 10 Debt Service: Debt Service includes interest and principal payments on outstanding debt, paid in December and June.

Line 12 Net Income: Net income in the Property Rental fund (fund 04) is moved to the Parks & Recreation fund (fund 05) through Board discretionary revenue at year-end for the audit.

Helendale CSD
Statement of Revenues and Expenses - Parks & Recreation
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|--|--------------------|--------------------|-------------------|-------------|-------------------|
| 1 Operating Revenues | | | | | |
| 2 Program Fees | \$ 1,047 | \$ 2,246 | \$ 27,800 | 8% | \$ 11,550 |
| 3 Property Taxes | 1,552 | 4,656 | 17,160 | 27% | 4,424 |
| 4 Donations & Sponsorships | 36 | 1,701 | 10,790 | 16% | 5,145 |
| 5 Rental Income | 1,800 | 7,013 | 40,100 | 17% | 8,576 |
| 6 Developer Impact Fees | - | 1,720 | - | 0% | - |
| 7 Grants | 370 | 370 | - | 0% | - |
| 8 Interfund Transfer Out/(In) | (3,508) | (10,525) | (42,100) | 25% | - |
| 9 Board Discretionary Revenue | 17,390 | 53,265 | 417,004 | 13% | 47,018 |
| 10 Total Revenues | 18,687 | 60,445 | 470,754 | 13% | 76,713 |
| 11 Expenses | | | | | |
| 12 Salaries & Benefits | | | | | |
| 13 Salaries | 6,970 | 22,454 | 87,564 | 26% | 7,062 |
| 14 Benefits | 2,241 | 10,676 | 43,903 | 24% | 3,063 |
| 15 Total Salaries & Benefits | 9,211 | 33,130 | 131,467 | 25% | 10,125 |
| 16 Program Expense | 574 | 5,709 | 71,439 | 8% | 17,254 |
| 17 Contractual Services | 5,000 | 5,185 | 12,560 | 41% | 8,768 |
| 18 Utilities | 2,889 | 8,469 | 56,301 | 15% | 10,896 |
| 19 Operations & Maintenance | 610 | 7,921 | 24,216 | 33% | 11,480 |
| 20 Permits & Fees | - | - | 5,338 | 0% | - |
| 21 Grant Expense | - | - | - | 0% | - |
| 22 Other Expenses | 6,781 | 7,084 | 3,105 | 228% | 526 |
| 23 Debt Service | - | 9,132 | 40,679 | 22% | 20,340 |
| 24 Total Expenses | 25,066 | 76,630 | 345,106 | 22% | 79,389 |
| 25 Net Income (Loss) Before Capital | (6,379) | (16,184) | 125,648 | -13% | (2,677) |
| 26 Capital Expenses | (11,777) | (11,777) | (135,000) | 9% | - |
| 27 Net Income (Loss) After Capital | \$ (18,156) | \$ (27,961) | \$ (9,352) | 299% | \$ (2,677) |

05-Parks & Recreation Revenues and Expenses

Line 2 Program Fees: Program Fees include recreation program fees, basketball league fees, youth soccer league fees and farmers market revenue. YTD is trending under budget at 8% due to lower than planned activity due to Covid-19 restrictions.

Line 3 Property Taxes: Property taxes accounts for the transfer of property taxes for streetlight utility expenses. YTD is trending near budget at 27%.

Line 4 Donations & Sponsorships: This account includes concert in the park sponsorships, event sponsorships and other donations/sponsorships. YTD can trend over/under budget due to timing and nature of donations & sponsorships received.

Line 5 Rental Income: Rental Income includes rental income from the water shop, storage for the recycling center, community center room rental, church rental, and gymnastics rental. YTD can trend over/under budget depending on needs and timing of rentals.

Line 6 Developer Impact Fees: Developer Impact Fees are not budgeted due to the unexpected nature of these revenues.

Line 7 Grant Revenue: The District anticipates \$130K in grant revenues from the Land and Wildlife Conservation Fund for construction of park facilities. This amount will be received in September or October 2020.

Line 8 Interfund Transfer Out/(In): This line shows the transfer of cash balance from the Recycling Center (fund 03) and Property Rental (fund 04) to the Parks & Recreation fund (fund 05). This entry will be done at year-end for the audit, when it is known exactly how much net income is available to transfer.

Line 9 Board Discretionary: Board Discretionary Revenue in September includes the following:

- Radio Tower Site Rent – \$11,368
- Solid Waste Franchise Fees - \$7,7574
- Transfer Property Tax Revenue for Street Light Utilities – \$(1,523)

Line 13 Salaries: Amounts for full and part-time Parks and Recreation employees. YTD is trending near budget at 26%.

Line 14 Benefits: Benefits includes health insurance, CalPERS retirement, worker's compensation insurance, payroll taxes, and employee education & trainings. YTD is trending on budget.

Line 16 Program Expense: Program Expense includes supplies and expenses for the youth soccer league, park, community center, farmers market and other programs. YTD is currently under budget at 8% but can trend over/under budget due to timing of payments.

Line 17 Contractual Services: Contractual Services includes software support and other contract services. YTD is over budget at 41% due to services from ALTEC Engineering for CEQA study for new park facilities (\$5.0K).

Line 18 Utilities: Utilities includes gas and electric for parks and the community center, along with telephone & electricity for street lighting. YTD is trending under budget at 15%.

Line 19 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, small tools, vehicle fuel and building repair for the park and community center. YTD is over budget at 33% due to timing of insurance renewals and annual software support.

Line 20 Permits & fees: This account includes permit and inspection fees, along with San Bernardino county fees. YTD can trend over/under budget due to timing of payments.

Line 22 Other Expenses: Other expenses includes uniforms, printing costs, dues & subscriptions and bank charges. YTD is over budget due to pay-off penalties for the CNB Loan #11-007 (\$6.7K).

Line 23 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Debt Service payments are made quarterly in September, December, March and June.

Line 26 Capital Expenses: YTD balance in capital expense includes the following:

- \$3.5K Park Signage
- \$8.3K Park Fencing

Helendale CSD
Statement of Revenues and Expenses - Solid Waste Disposal
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|---|------------------|--------------------|-----------------|------------|--------------------|
| 1 Operating Revenues | | | | | |
| 2 Charges for Services | \$ 45,621 | \$ 134,045 | \$ 582,089 | 23% | \$ 124,527 |
| 3 Assessments & Fees | 370 | 1,084 | 235,847 | 0% | 342 |
| 4 Other Charges | 640 | 1,634 | 11,000 | 15% | 4,336 |
| 5 Board Discretionary Revenue | - | - | - | 0% | - |
| 6 Total Revenues | 46,631 | 136,763 | 828,937 | 16% | 129,205 |
| 7 Expenses | | | | | |
| 8 Salaries & Benefits | | | | | |
| 9 Salaries | 6,058 | 22,076 | 79,269 | 28% | 17,934 |
| 10 Benefits | 2,414 | 10,080 | 39,654 | 25% | 9,900 |
| 11 Total Salaries & Benefits | 8,472 | 32,156 | 118,923 | 27% | 27,833 |
| 12 Contractual Services | - | 90,750 | 540,117 | 17% | 83,029 |
| 13 Disposal Fees | 13,820 | 29,286 | 141,956 | 21% | 29,555 |
| 14 Operations & Maintenance | 522 | 963 | 4,215 | 23% | 806 |
| 15 Other Operating Expenses | 1,705 | 3,056 | 9,997 | 31% | 64 |
| 16 Admin Allocation | 930 | 2,791 | 11,164 | 25% | 2,458 |
| 17 Total Expenses | 25,450 | 159,003 | 826,373 | 19% | 143,745 |
| 18 Net Income (Loss) | \$ 21,181 | \$ (22,240) | \$ 2,564 | | \$ (14,539) |

06-Solid Waste Disposal Revenues and Expenses

Line 2 Charges for Services – Solid Waste: This is for regular pick up of solid waste. YTD trending slightly under budget at 23%.

Line 3 Assessment & Fees: This account includes special assessments for refuse land use fees for current & prior years. YTD will trend under/over budget depending on timing of property tax receipts. The majority of these fees are collected in December and April.

Line 4 Other Charges: Other charges includes delinquent fees and penalties on delinquent taxes. YTD is under budget at 15% but can trend under/over budget depending upon timing of receipts.

Line 5 Board Discretionary Revenue: This is the amount that would be transferred in from discretionary funds if this fund operates at a deficit for the fiscal year. There was no deficit budgeted for current fiscal year.

Line 9 Salaries: This is the salaries for solid waste employees. YTD trending slightly higher than budget at 28%.

Line 10 Benefits: Benefits include employee insurance, CalPERS retirement, workers compensation, payroll taxes, and education & training. YTD is trending on budget.

Line 12 Contractual Services: Contractual Services include Burrtec fees and other miscellaneous contract services. YTD is trending under budget at 17% due to timing of Burrtec fees.

Line 13 Disposal Fees: Disposal Fees include San Bernardino County disposal fees and green waste disposal fees. YTD is trending under budget at 21 % but can trend under/over budget depending upon time of year expenses are incurred.

Line 14 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, operating supplies and uniforms. YTD is trending on budget but can trend under/over budget depending upon time of year expenses are incurred.

Line 15 Other Operating Expenses: Other Operating Expenses include rent for park storage, telephone, postage, event expenses, public outreach, printing, small tools and bad debt expenses. YTD is currently over budget at 31% but can trend under/over budget depending upon time of year expenses are incurred.

Line 16 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.

Helendale CSD
Statement of Revenues and Expenses - Administration
As of September 30, 2020
(Unaudited)

| | Sept. 2020 | YTD Actual | Budget | % Budget | PYTD |
|---|-----------------|--------------------|------------------|------------|--------------------|
| 1 Operating Revenues | | | | | |
| 2 Tower Rent | \$ 11,368 | \$ 34,078 | \$ 150,420 | 23% | \$ 30,960 |
| 3 Property Taxes | - | 6 | 103,844 | 0% | 2,229 |
| 4 Solid Waste Billing & Fees | 13,250 | 40,706 | 149,129 | 27% | 36,496 |
| 5 Fees & Charges | 2,091 | 4,201 | 14,000 | 30% | 5,233 |
| 6 Investments | 837 | 2,838 | 45,000 | 6% | 21,059 |
| 7 Other Income | 227 | 1,651 | 6,800 | 24% | 2,290 |
| 8 Board Discretionary Revenue | (18,942) | (57,921) | (332,624) | 17% | (51,442) |
| 9 Total Revenues | 8,831 | 25,559 | 136,570 | 19% | 46,825 |
| 10 Expenses | | | | | |
| 11 Salaries & Benefits | | | | | |
| 12 Salaries | 40,498 | 129,360 | 511,463 | 25% | 125,887 |
| 13 Benefits | 12,038 | 38,300 | 200,548 | 19% | 45,175 |
| 14 Directors' Fees | 5,355 | 14,644 | 89,000 | 16% | 14,202 |
| 15 Total Salaries & Benefits | 57,891 | 182,304 | 801,011 | 23% | 185,702 |
| 16 Contractual Services | 31,293 | 75,903 | 217,210 | 35% | 109,628 |
| 17 Insurance | - | 64,791 | 84,673 | 77% | 52,803 |
| 18 Utilities | 1,021 | 5,374 | 25,732 | 21% | 3,378 |
| 19 Operations & Maintenance | 106 | 238 | 5,216 | 5% | 211 |
| 20 Permits & Fees | 80 | 10,837 | 14,685 | 74% | 6,146 |
| 21 Office & Other Expenses | 2,763 | 16,482 | 54,122 | 30% | 15,436 |
| 22 Admin Allocation | (93,035) | (279,104) | (1,116,414) | 25% | (245,755) |
| 23 Total Expenses | 119 | 76,825 | 106,235 | 72% | 127,549 |
| 24 Net Income (Loss) | \$ 8,711 | \$ (51,266) | \$ 30,335 | | \$ (80,724) |

10-Administrative Revenues and Expenses

Line 2 Tower Rent: Tower Rent includes radio tower site rental fees. YTD is trending on budget.

Line 3 Property Taxes: This account includes current & prior property tax and penalties. YTD will trend under/over budget depending on timing of property tax receipts. The majority of receipts are received in December and April.

Line 4 Solid Waste Billing & Fees: This includes franchise fees and billing for solid waste. YTD is trending on budget

Line 5 Fees & Charges: Fees & Charges consists of credit card processing fees and other miscellaneous fees. YTD is trending over budget at 30% due to the large volume of credit card processing fees in September.

Line 6 Investments: This account includes investment income and unrealized gain or loss on investments. YTD is under budget at 6%.

Line 7 Other Income: Other Income includes recycling revenues and other miscellaneous income. YTD is trending on budget but can trend over/under budget due to timing of receipts.

Line 8 Board Discretionary Income: Board Discretionary Revenue includes the transfer of the following for Parks and Recreation fund (fund 05):

- Radio Tower Site Rent – \$11,368 (line 2)
- Solid Waste Franchise Fees - \$7,574 (part of line 4)

Line 12 Salaries: Salaries includes full time, part time & overtime for administrative employees. YTD trending on budget.

Line 13 Benefits: Benefits include employee insurance, CalPERS retirement, workers compensation, payroll taxes, employee benefit & morale and education & training. YTD is trending below budget at 19% due to timing of employee morale & training expenses.

Line 14 Directors' Fees: This category includes directors fees as well as directors training, seminars and mileage expense. YTD is trending under budget at 16%.

Line 16 Contractual Services: Contractual Services include software support, legal services, and auditing & accounting services. YTD is over budget at 35% due to higher than anticipated legal costs and timing of annual audit expenses.

Line 17 Insurance: This account includes both general and vehicle insurance expenses. YTD is over budget at 77% due to policy renewals occurring in July.

Line 18 Utilities: Utilities includes telephone and electricity expenses. YTD is trending under budget at 21%.

Line 19 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, mileage & travel reimbursement, uniforms, and equipment maintenance. This account can trend under/over budget depending upon time of year expenses are incurred.

Line 20 Permits & Fees: This category includes the annual LAFCO fees, the GFOA application fee for the budget award, and San Bernardino County fees. YTD is over budget at 74% due to July payment of the annual LAFCO fees.

Line 21 Office & Other Expense: Office & Other Expenses include board meeting supplies, public relations, community promotion, bank charges, office supplies, postage and dues & subscription. YTD is over budget at 30% due to timing of public notices fees occurring in July.

Line 22 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.



Helendale Community Services District

DATE: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion Only Regarding COVID-19 Pandemic Update

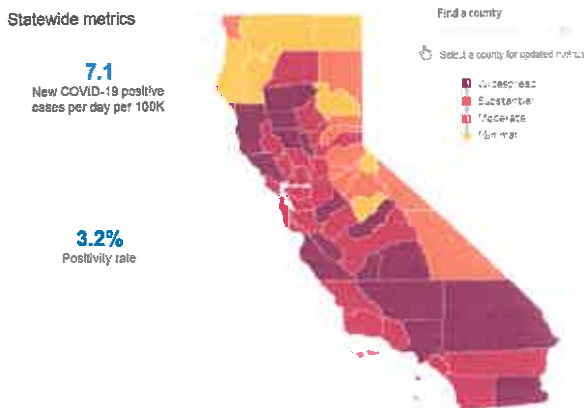
STAFF RECOMMENDATION:

Receive and file.

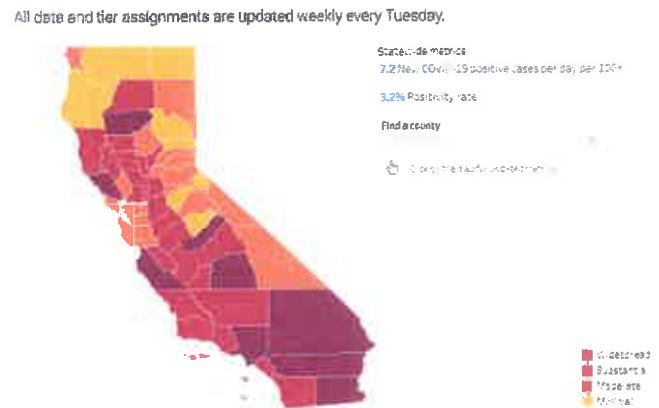
STAFF REPORT:

San Bernardino County continues in the Purple (Most restrictive) and the numbers have not been changing enough to transition to the Red category. Many counties around us have transitions towards full reopening as depicted on the map below which shows a comparison that is three weeks apart. The 10/12 map shows 16 counties in the Purple and the map of 10/26 reflecting data posted on 10/20 shows 9 counties in the purple. Riverside county was in the red and has slipped back into the purple. The addition of the Equity Focus (see attached information dated September 30, 2020) represents an additional parameter that complicates San Bernardino's transition to a lower tier.

Map from Week of 10/12



Map from Week of 11/26



Current "adjusted case rate" for our county is 11.9 up from 9.6 presented at the last meeting.. County's actual cases per day per 100k is 12.2 up from 9.2. Positivity rate is 6.6% up from 6.4%. The State issues an updated report every Tuesday.

Staff continues to monitor the cash flow and the unpaid accounts as the prohibition for disconnections continues. Following is the most recent information as we transition into a new month with bills having been sent out last week. The District transitioned over \$20,000 in old outstanding payments to the tax rolls. Currently, \$54,035 remains unpaid for September bills due in October; \$14,444 is 60 days overdue; \$7,833 is 90 days overdue; \$4,539 is 120 days overdue and \$3,419 is 180 days overdue for a total amount in arrears of \$84,267.54. This District is exercising the limited means available to collect these outstanding payments by contact landlords, filing liens and placing reminder calls. Until the Governor declares the COVID emergency over the District can anticipate this challenge continuing.

Lastly, the District continues to exercise precaution in daily operations with protocols in place to protect the staff and the public. With flu season approaching, there is heightened concern from the medical community regarding the combined impacts of the normal flu season and COVID-19.

FISCAL IMPACT: As outlined above.

POSSIBLE MOTION: None

ATTACHMENTS: Blueprint for a Safer Economy: Equity Focus

Blueprint for a Safer Economy: Equity Focus

September 30, 2020

Summary

As announced on August 28, 2020, the Blueprint for a Safer Economy includes a health equity metric which will be used (along with other metrics) to determine a county's tier. The purpose of this metric is to ensure California reopens its economy safely by reducing disease transmission in all communities. This document outlines the equity metric and requirements which is effective October 6, 2020.

Blueprint for a Safer Economy – COVID-19 and Equity

It has been clearly documented that certain communities - low-income, Black, Latino, Pacific Islander, and essential workers – have been disproportionately impacted by COVID-19 in terms of higher rates of infection, hospitalizations, and deaths. These disparities create a public health imperative to address exposure in all communities, including especially those disproportionately impacted, as a measure to protect all communities.

The Blueprint for a Safer Economy relies on two measures – case rate[i] and test positivity[ii] – to determine when a county can move to a less restrictive tier with more sector openings and resultant increased interaction among residents. In order to avoid a surge of infections, the level of baseline infection in a community should be progressively lower as there is more movement and mixing.

Most counties have significant differences in test positivity among more and less advantaged neighborhoods, with these differences often also overlapping with race and likelihood of employment as essential workers. Especially as counties move into less restrictive tiers with more movement, the importance of this differential prevalence of infection grows because mixing and opportunities for transmission increase. Therefore, it is imperative to reduce disease transmission in all communities to ensure California reopens its economy safely.

In order to advance to the next less restrictive tier, depending on its size, a county will need to meet an equity metric and/or demonstrate targeted investments to eliminate disparities in levels of transmission.

- **For a county with a population of greater than 106,000, the county must:**
 - **Equity Metric.** Ensure that the test positivity rates in its most disadvantaged neighborhoods, referred to as the Health Equity Quartile of the Healthy Places Index census tracts, do not significantly lag behind its overall county test positivity rate, as described in detail below.
 - **Targeted Investments.** Submit a plan that (1) defines its disproportionately impacted populations, (2) specifies the percent of its COVID-19 cases in these populations, and (3) shows that it plans to invest Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (Strategy 5: Use Laboratory Data to Enhance Investigation, Response, and Prevention) grant funds at least at that percentage to interrupt disease transmission in these populations. The targeted investments can include spending on augmenting testing, disease investigation, contact tracing, isolation/quarantine support, and education and outreach efforts for workers. Effective for the October 20 tier assignment, this plan must be submitted to CDPH by October 15 before a county may progress to a less restrictive tier. The required components due by October 15 include: Planned Activity, Priority Population, Funding Amount, and Source. Due to data limitations in small populations, the equity metric described above cannot be reliably applied to smaller counties, as described below.
- **For a county with a population of fewer than or equal to 106,000, the county must:**
 - **Targeted Investments.** Submit a plan that (1) defines its disproportionately impacted populations, (2) specifies the percent of its COVID-19 cases in these populations, and (3) shows that it plans to invest Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (Strategy 5: Use Laboratory Data to Enhance Investigation, Response, and Prevention) grant funds at least at that percentage to interrupt disease transmission in these populations. The targeted investments can include spending on augmenting testing, disease investigation, contact tracing, isolation/quarantine support, and education and outreach efforts for workers. Effective for the October 20 tier assignment, this plan must

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In addition, to support a data-driven approach to protecting public health and eliminating COVID-19 disparities, the state is committed to partnering with counties to improve the collection of race and ethnicity data associated with testing and cases. To date, approximately a third of cases and up to half of test results reported to the state so do not have required race/ethnicity data. The state will partner with counties to determine milestones in improving the collection of this data. The state will provide county-level data on the completeness of race/ethnicity for COVID-19 tests and cases, and will continue to track and publicly post county level data on testing, case rates and deaths by race and ethnicity.

Equity Metric

The California Healthy Places Index (HPI) is a composite measure of socioeconomic opportunity applied to census tracts that includes 25 individual indicators across economic, social, education, transportation, housing, environmental and neighborhood sectors.

Each county's census tracts will be divided into quartiles based on HPI. While the state's Health Equity Quartile HPI census tracts are home to 24% of Californians, they account for 40% of COVID-19 cases. Consequently, the Blueprint for a Safer Economy framework includes two measures to address the public health impact of populations mixing more as counties move through tiers and more activities are allowed.

1. **Health Equity Quartile Test Positivity Rate Must Meet Specified Threshold for Less Restrictive Tier.** In order to move to a less restrictive tier, a county must meet the case rate and test positivity thresholds for that tier for the prior two consecutive weeks. In addition, the county's Health Equity Quartile HPI census tracts must also meet the specified test positivity threshold, as described below, for the less restrictive tier during those same weeks.
 - For counties entering the red tier, their Health Equity Quartile HPI census tracts' test positivity must also be $\leq 8\%$

- For counties entering the orange tier, their Health Equity Quartile HPI census tracts' test positivity must be within 5% of the orange tier threshold, or $\leq 5.2\%$
- For counties entering the yellow tier, their Health Equity Quartile HPI census tracts must be within 10% of the yellow tier threshold, or $\leq 2.1\%$

2. Accelerated Progression if Health Equity Quartile Test Positivity Rate Meets Threshold for Two Tiers Less Restrictive.

Attending to the Health Equity Quartile HPI test positivity rate can also accelerate a county's progression to a less restrictive tier.

- For counties in purple or red tiers, if the county's case rate is stable or declining but has not met threshold for the next less restrictive tier, the county can still progress to the next less restrictive tier if both the countywide and the county's Health Equity Quartile HPI census tracts' test positivity rate meets the threshold for the tier that is two tiers less restrictive than the current tier for two consecutive weeks. For example, if a county is currently in the purple tier, with a case rate that is declining but still >7 , but both county wide and Health Equity Quartile HPI census tracts' test positivity rate is $<5\%$ for two consecutive weeks, it can progress to the red tier.
- For counties that are in the orange tier, if both the countywide and the county's Health Equity Quartile HPI census tracts' test positivity rate is $<2\%$ and the case rate is ≤ 2 per 100,000 for two consecutive weeks, the county can move to the yellow tier.

The equity metric will not be considered as a factor in whether a county needs to move to a more restrictive tier.

Due to the limited number of census tracts, test positivity cannot be reliably calculated by quartile for smaller counties. Therefore, at this time, counties with a total population of fewer than or equal to 106,000 are excluded from this equity metric but must meet the targeted investment requirement described above. Twenty-three counties with a cumulative total population of fewer than 1 million (2.4% of state population) are exempted from this measure. These counties collectively account for fewer than 1% of the state's Asian-American population, 1% of the Latino, Black and Native Hawaiian/Pacific Islander populations, 4% percent of the white population, and 6% of the Native American population.

Blueprint for a Safer Economy: Equity Focus

September 30, 2020

Summary

As announced on August 28, 2020, the Blueprint for a Safer Economy includes a health equity metric which will be used (along with other metrics) to determine a county's tier. The purpose of this metric is to ensure California reopens its economy safely by reducing disease transmission in all communities. This document outlines the equity metric and requirements which is effective October 6, 2020.

Blueprint for a Safer Economy – COVID-19 and Equity

It has been clearly documented that certain communities - low-income, Black, Latino, Pacific Islander, and essential workers – have been disproportionately impacted by COVID-19 in terms of higher rates of infection, hospitalizations, and deaths. These disparities create a public health imperative to address exposure in all communities, including especially those disproportionately impacted, as a measure to protect all communities.

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Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Agenda item # 7
Discussion and Possible Action Regarding Adoption of Resolution 2020-14: A Resolution of the Board of Directors of the Helendale Community Services District Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds

STAFF RECOMMENDATION:

Approve Resolution 2020-14.

STAFF REPORT:

The Board has discussed the Statewide Parks grant application on numerous occasions over the past few months. The application requires the Board to adopt a resolution approving the application for Statewide Parks Development and Community Revitalization Program Grant Funds. At the October 15, 2020 meeting, the Board agreed to request \$5,500,000 to create a new park in Helendale.

Staff will be submitting the request for the following:

| Park Feature | Cost |
|--|------------|
| Outdoor Basketball Courts / Roller Hockey | 100,000.00 |
| NEW Community Garden boxes and Fence | 13,000.00 |
| NEW Jogging/Walking Paths | 67,000.00 |
| NEW Splashpad with shade cover | 700,000.00 |
| NEW ADA Playground with poured in place surfacing | 250,000.00 |
| NEW Open Space/Demonstration Garden/Grass/Trees/Irrigation | 200,000.00 |
| NEW Picnic/Barbeque Areas/Gazebos | 70,000.00 |
| NEW Public Art | 60,000.00 |

| | |
|---|---------------------|
| NEW Pump Track | 350,000.00 |
| NEW security safety lighting throughout the park (solar) | 200,000.00 |
| NEW Community Center with Senior Center | 2,930,000.00 |
| NEW Outdoor Amphitheater (Part of the building) | 225,000.00 |
| NEW Mini golf Course | 250,000.00 |
| Fencing | 85,000.00 |
| TOTAL | 5,500,000.00 |

Fiscal Impact: TBD

Possible Motion: Motion to adopt Resolution 2020-14

Attachments: Resolution 2020-14



RESOLUTION NO. 2020-14

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT Approving the Application for STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the HELENDALE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS hereby: APPROVES THE FILING OF AN APPLICATION FOR THE HELENDALE COMMUNITY CENTER PARK; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to THE GENERAL MANAGER to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the 5th day of November 2020

I, the undersigned, hereby certify that the foregoing Resolution Number 2020-14 was duly adopted by the Helendale Community Services District Board of Directors following a roll call vote:

Ayes: _____
Noes: _____
Absent: _____

Adopted this 5th day of November 2020.

By: _____
Ron Clark
President, Board of Directors

ATTEST: _____
Tim Smith
Vice President, Board of Directors



Helendale Community Services District

Date: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Agenda item #8
Discussion and Possible Action Regarding Lighting for Helendale Community Park

STAFF RECOMMENDATION:

Provide direction to Staff.

STAFF REPORT:

The Board may consider awarding a bid to one of the bidders of the three bidders who submitted a quote or direction Staff to research additional options. Anything over \$182,289 can be in-kind or project funded by the District to meet the required match of \$45,572. The District has until March of 2022 to complete the projects.

Staff has been working on the Per Capita Grant projects and has made several presentations to the Board and Park and Rec Committee. Costs have come in higher than expected for the lighting project. Staff presented the challenge to the Park and Recreation Committee who recommended the District use other Park funding to pay for the RC Track fencing (approximate cost \$8,300) and to remove the electronic gates from the list of projects to be funded under the Per Capita grant. Upon concurrence from the Board Staff will finalize the contract with State Parks to allow the District to begin the remaining projects.

The remaining projects that have been defined for the Per Capita Funding are:

- New restroom and concrete - \$40,000
- Lighting for baseball and soccer fields - TBD
- Nature Play Area - \$1000
- Shade for Playground – Staff recommends based on the estimates for the other projects listed, the shade should be removed from the per capita projects.
- RC Track Fencing
- Electronic Gate for entrance

The District has reached out to several lighting companies for quotes and has received three for review by the Board. Staff has been challenged to get comparable lighting quotes as each company has provided slightly different project bids in an effort to propose a solution for our unique situation. The lowest bid is the one that coincidentally best addresses the most significant needs at the Park in lighting one baseball field and the north soccer field and

improve the lighting uniformity for the football field. Staff estimates the wire would cost approximately \$10,000 if purchased by the District.

TechLine Sports **\$172,500**
Includes lighting for:
1 Baseball field utilizing four 70-foot poles with light fixtures for both baseball and north side of the north soccer field
2 New 70-foot replacement poles for the north side of the Football field that will utilize the current lights turned around for the south side of the north soccer field which would ensure the entire north soccer field is lighted. This will also include stronger lighting for the north side of the football field as an added bonus. The existing poles that will be removed can be relocated to other areas of the park at a later time.
Lights and poles have a 10-year warranty
This bid does not include pulling wire and installing conduit

Triple C Electric **\$193,562**
This contractor did the existing football field lighting. Quote does not break down the individual costs.
Quote includes bringing electric to the new restroom
4 – 39’ Poles and lights for baseball fields
4 – 39’ Poles and lights for soccer field
1 pole with lights for playground area
2 Parking lot lights
This quote includes wire but Staff will run the conduit.

Musco Lighting **\$260,000 – \$265,000** Baseball Fields
\$234,000 - \$240,000 Soccer
(Sales tax, contractor mark-ups, labor/installation and unloading of the equipment is not included in this quote)
Musco provides poles and lights but not installation.
This bid does not include pulling wire and installing conduit

Fiscal Impact: Grant requires a match of 25%. If the Board awards the lighting project to the lowest bidder, the District will be at approximately \$223,500 in costs, which will leave a remaining balance of \$4,361 that the District will need to spend. Staff time and costs already incurred on the RC Track fencing can be used to fulfill this remaining balance.

Possible Motion: Motion is at the Board’s discretion.

Attachments: None

TechLine Sports



| | |
|----------------------------|---|
| Project Name | Helendale Community Park |
| Project City-State | Helendale, California |
| Quote Date: | 10/20/2020 |
| Type of Field(s): | <u>West Baseball Field (205' x 230' x 205')</u> |
| Photometrics Per Design #: | 20-2024 |
| Type of Field(s): | <u>North Soccer Field Upgrade Option</u> |
| Photometrics Per Design #: | 20-2024 |
| Type of Field(s): | <u>Football Field Upgrade - (2) Pole Option</u> |
| Photometrics Per Design #: | 20-2024-FB |
| Warranty | 10 Year Maintenance - Free Warranty |

| Quantity | Description |
|----------|--|
| 6 | 70 Foot Mounting Height Steel Poles |
| 1 | 7 Fixture Crossarms (4/3) - For Back to Back Pole |
| 1 | 8 Fixture Crossarms (4/4) - For Back to Back Pole |
| 1 | 12 Fixture Crossarms (9/0) - For Back to Back Pole |
| 3 | 14 Fixture Crossarms (7/7) - For Back to Back Pole |
| 1 | 18 Fixture Crossarms (8/8) - For Back to Back Pole |
| 46 | ELITE CLR 630w LED w/ Visor |
| 73 | Prewiring for Poles and Crossarms |

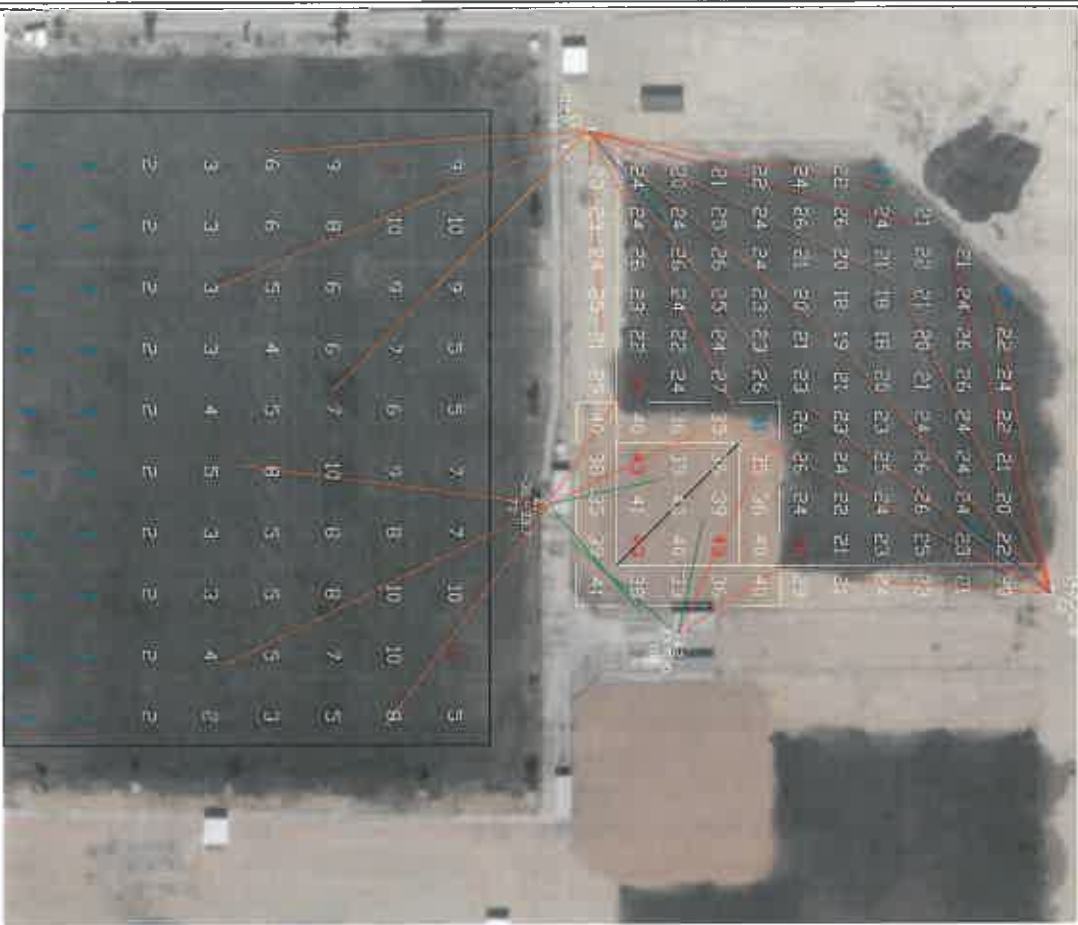
Sports Lighting System Materials = \$122,500.00

| Project Notes: |
|---|
| <ul style="list-style-type: none"> > Price includes all materials listed above (excluding adders & deducts). > Project must be completed in 2020 for the discounted proposal price. > Price includes delivery to jobsite. > Price firm for 90 days. > Allow 5-6 weeks for delivery. >> (Delivery process will begin once P.O./Contract has been issued and the Voltage Verification & Design Approval Form (if applicable) - <u>has been properly filled out and returned.</u>) > Price does NOT include SALES or USE taxes. >> (A Tax Exemption Certificate must be filed with Techline if applicable. If not, the appropriate tax will be added to all invoices.) > All work to be performed that requires a license, including but not limited to electrical & plumbing will be performed by individuals - currently licensed in the proper jurisdiction. > All proposals are based in bids by licensed individuals anticipated to perform the work. |

| Warranty Notes: |
|---|
| <ul style="list-style-type: none"> > Seller warrants that Equipment furnished or manufactured by Seller will be free from defects in material and workmanship for a period of 10 years from date of shipment. (Excluding Lamps for HID systems) > Seller will replace any defective material for the entire 10 year period. > Techline will make every effort to maintain any component of our sports lighting system for the entirety of the warranty period. > Advances in technology and obsolescence of some components, including but not limited to; regulatory changes, cellular upgrades, and other items beyond our control, could possibly render this impossible for some components in the future. > Techline will always make every effort to support our system as long as manufactured components are available. |

| PARTIAL Installation Notes: |
|---|
| <ul style="list-style-type: none"> > Allow 2-3 weeks for Partial Installation. > Pole locations must also be accessible and not obstructed by fencing, buildings, etc. > Standard partial install foundations assume 2000 psi soil conditions. >> (Any other conditions that may be present upon installation (i.e. rock, water, etc.) that cause additional foundation design or modification - (i.e. rebar casing, etc.) may require additional charges.) ☑ INCLUDES: <ul style="list-style-type: none"> ✓ Cutting existing (2) FB poles down above the anchor bolts. Will lay on site for Owner. ✓ Existing pole foundation will remain. New pole foundations will be installed for TSL poles. ✓ Auguring pole foundation holes, setting all pole stubs in holes, center/plumb/brace and backfill with 3000psi concrete ✓ Build out pole tops including mounting cross arm assemblies, mount & wire all fixtures in place, crane rental to set all pole tops in-place, fixture aiming, and final clean up. ✓ Additional charges may apply if electrical power is not available at time of Aiming & Commissioning. ☑ EXCLUDES: <ul style="list-style-type: none"> ✗ Supplying and installing main distribution panel, breakers, contactors and switching. Installation, trenching, and connections of underground conduit and wiring for each pole. Permitting, bonding, prevailing wages, and applicable sales tax. ✗ Sealed electrical and structural drawings by a state licensed engineer, unless otherwise specified in proposal. <p style="text-align: center;">Partial Install = \$50,000.00 Total Including Partial Install = \$172,500.00</p> |

| (+) ADDER Notes: |
|---|
| <ul style="list-style-type: none"> > To INCLUDE... [Material and Partial Installation labor for (2) 70ft Poles for Football Field Expansion] <p style="text-align: center;">**ADDER #1 = \$50,000.00</p> |



| Pole | x-loc | y-loc | height | N | M | V | EW | Total | kw |
|-------|--------|-------|--------|---|----|---|----|-------|------|
| A1 | -30 | -33.7 | 70ft | | 5 | 2 | | 7 | 4.5 |
| A2 | 33.7 | 30 | 70ft | | 2 | 2 | | 4 | 2.6 |
| C1 | -212.8 | -14.2 | 70ft | 1 | 9 | | 1 | 11 | 7.1 |
| C2 | 14.2 | 212.8 | 70ft | 1 | 6 | | 1 | 8 | 5.2 |
| Total | | | | 2 | 22 | 4 | 2 | 30 | 19.4 |

M
 CLIR 630 EV M
 Light Loss Factor = 0.950
 Watts per luminaire = 646
 Number luminaires used = 22
 kw these luminaires = 14.2

N
 CLIR 630 EV N
 Light Loss Factor = 0.950
 Watts per luminaire = 646
 Number luminaires used = 2
 kw these luminaires = 1.3

EW
 CLIR 630 EV EW
 Light Loss Factor = 0.950
 Watts per luminaire = 646
 Number luminaires used = 2
 kw these luminaires = 1.3

V
 CLIR 630 EV V
 Light Loss Factor = 0.950
 Watts per luminaire = 646
 Number luminaires used = 4
 kw these luminaires = 2.6

Baseball 205/230/205
 825 Infield, 90 outfield at z=3, sp 20ft by 20ft
 HORIZONTAL FOOTCANDLES
 Infield Outfield

| | | |
|----------|------|------|
| Average | 23 | 38 |
| Maximum | 30 | 43 |
| Minimum | 17 | 31 |
| AvgMin | 1.36 | 1.23 |
| MaxMin | 1.76 | 1.39 |
| Coef Var | 0.11 | 0.08 |
| UnifGrad | 1.43 | 1.21 |

Soccer/Multipurpose
 80 points at z=3, sp 30ft by 30ft
 HORIZONTAL FOOTCANDLES
 Average Maximum Minimum
 AvgMin MaxMin Coef Var UnifGrad

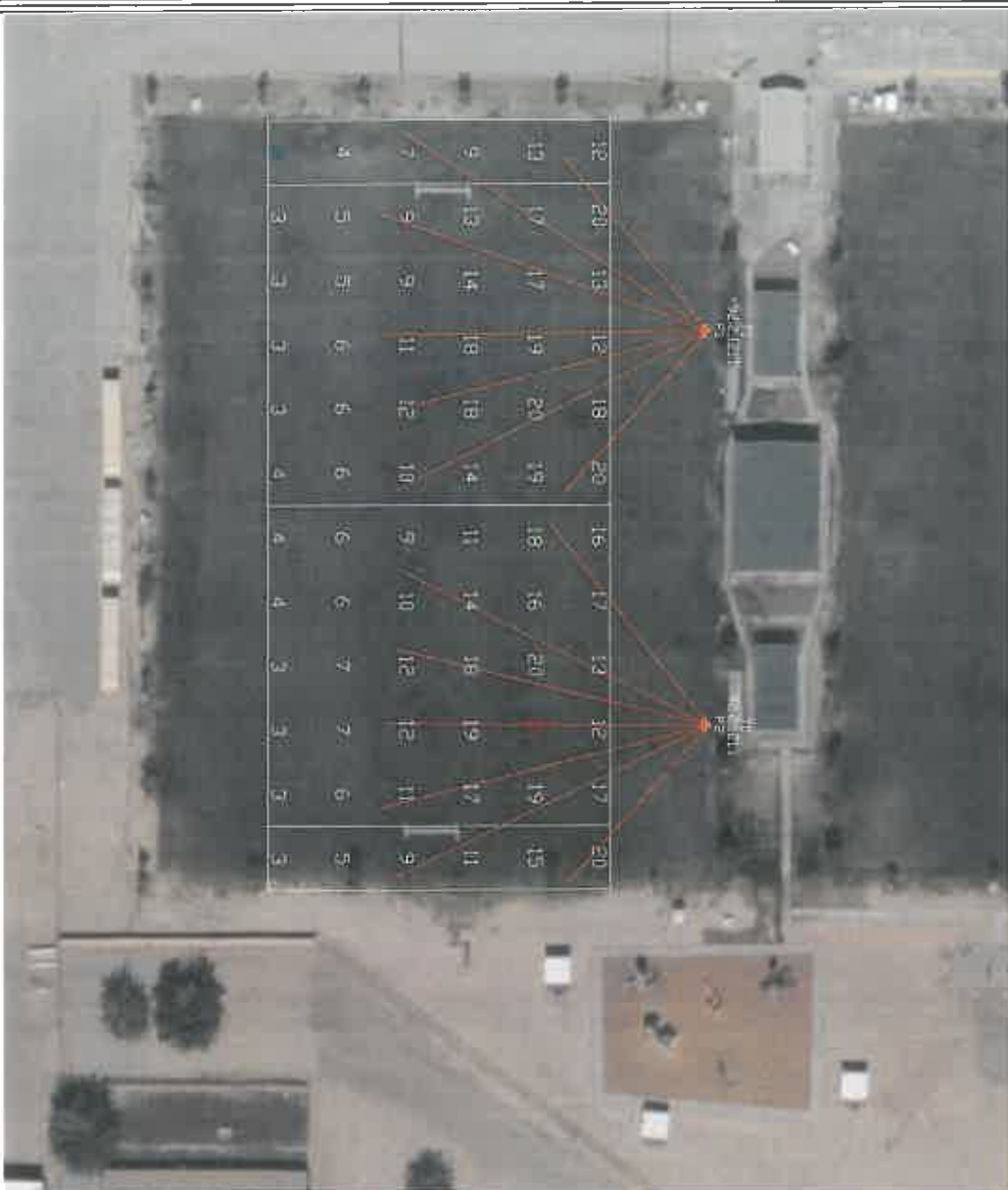
| | |
|----------|-------|
| Average | 5 |
| Maximum | 11 |
| Minimum | 1 |
| AvgMin | 4.56 |
| MaxMin | 11.00 |
| Coef Var | 0.70 |
| UnifGrad | 2.50 |



HELENDALE COMMUNITY PARK
 HELENDALE, CA
 BASEBALL/MULTIPURPOSE

1. THIS LIGHTING DESIGN IS BASED ON INFORMATION SUPPLIED BY THE CLIENT AND IS SUBJECT TO THE ACCURACY OF THE INFORMATION PROVIDED. THE DESIGNER ASSUMES NO LIABILITY FOR ANY ERRORS OR OMISSIONS IN THE DESIGN OR FOR ANY DAMAGE TO PERSONS OR PROPERTY CAUSED BY MISINTERPRETING OR MISAPPLYING THE DESIGN. THE DESIGNER'S LIABILITY IS LIMITED TO THE DESIGN AND SHALL NOT BE EXTENDED TO THE CONSTRUCTION OF THE FACILITY OR TO THE OPERATION OF THE FACILITY. THE DESIGNER'S LIABILITY IS LIMITED TO THE DESIGN AND SHALL NOT BE EXTENDED TO THE CONSTRUCTION OF THE FACILITY OR TO THE OPERATION OF THE FACILITY. THE DESIGNER'S LIABILITY IS LIMITED TO THE DESIGN AND SHALL NOT BE EXTENDED TO THE CONSTRUCTION OF THE FACILITY OR TO THE OPERATION OF THE FACILITY.

DRAWN BY: KBBR
 Date: 10/20/2020
 SCALE: NTS
 Page: 1 of 1
 DWG # 120-2024



| Pole | x-loc | y-loc | height | M | kw |
|-------|-------|-------|--------|----|-----|
| P1 | -92.2 | 121.1 | 70ft | 7 | 4.5 |
| P2 | 92.2 | 121.1 | 70ft | 7 | 4.5 |
| Total | | | | 14 | 9.0 |

M
 CLIR 630 EV M
 Light Loss Factor = 0.950
 Watts per luminaire = 646
 Number luminaires used = 14
 kw these luminaires = 9.0

Football
 72 points at z=3, sp 30ft by 30ft
 HORIZONTAL FOOTCANDLES
 Average 11
 Maximum 21
 Minimum 2
 Avg/min 5.61
 Max/min 10.50
 Coef Var 0.52
 UnifGrad 2.33



HELENDALE COMMUNITY PARK
HELENDALE, CA
FOOTBALL

1. AREA LIGHTING SHALL BE BASED ON ILLUMINATION SPECIFIED BY USER AND RECOMMENDED ONLY FOR GENERAL PURPOSES. THIS IS NOT A GUARANTEE OF PERFORMANCE. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE LIGHTING DESIGN MEETS ALL REQUIREMENTS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER SHALL BE RESPONSIBLE FOR THE COST OF ALL MATERIALS AND LABOR. THE USER SHALL BE RESPONSIBLE FOR THE COST OF ALL PERMITS AND APPROVALS. THE USER SHALL BE RESPONSIBLE FOR THE COST OF ALL MATERIALS AND LABOR. THE USER SHALL BE RESPONSIBLE FOR THE COST OF ALL PERMITS AND APPROVALS.

DRAWN BY: KBER
 Date: 10/20/2020
 SCALE: NTS
 Page: 1 of 1
 Dwg #: 20-2024-EB

COMPANY INFORMATION

RESUME!

Company Profile

Techline Sports Lighting's world headquarters is located in beautiful Austin, Texas. We are the Sports Lighting professionals for football, baseball, soccer, softball, tennis, lacrosse, driving ranges and golf courses, multi-sport complexes, city park multi-use fields, motor sports complexes, tracks, and arenas. Our team of experts partner with you to bring light to your unique sports lighting project. Whether we are lighting your youth field, high school, city or municipal park, college, intramural, or professional venue, Techline Sports Lighting's goal is to exceed your expectations! We offer the highest quality products at the most competitive prices, while providing the best customer service in the industry.

Products & Services

Techline Sports Lighting provides innovative LED sports lighting systems. Retrofit upgrades or new installations, we are your one stop source for all your sports lighting needs. Techline maintains a large engineered pole and fixture inventory and provides various levels of installation services. Our systems include the most versatile LED fixtures in the industry. These fixtures are built with superior solid state technology, advanced circuitry, precisely engineered optics, and a built in power supply. The revolutionary AirMesh wireless remote control system allows you endless entertainment possibilities for fan and player experiences. With state contract purchasing, financing or lease purchase options, we provide solutions for your budget.

TSL Team

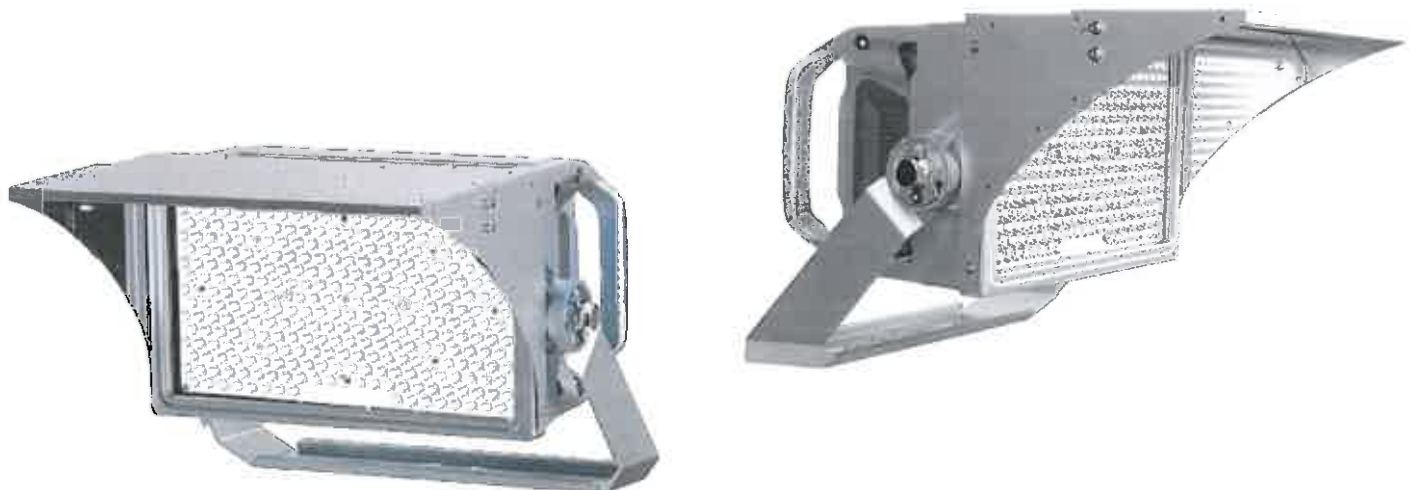
Our staff includes experienced engineers, electricians, lighting designers, wireless control specialists, LED commissioners, inside and outside sales personnel, plus our own in-house marketing, production, logistics and after hours support team. We provide consultation, design and engineering, comprehensive budgets, complete engineered systems, professional installation, aiming and light tests, and training for wireless controls.

Mission – The Techline Sports Lighting Difference

Sports lighting is our only business! For over 20 years, Techline Sports Lighting has been your source for sports lighting solutions. Your Techline representative partners directly with you and your team to manage everything from concept to design through installation and beyond. Our team brings you more than 70 years combined sports lighting experience and thousands of installations throughout the world. Our one goal is your satisfaction! At Techline Sports Lighting, we bring our BEST game...to light!

ELITE SERIES
CLIR 630w

TECHNICAL DATA
FIXTURE



ELITE SERIES
CLIR 630w

TECHNICAL DATA
SYSTEM SPECIFICATIONS

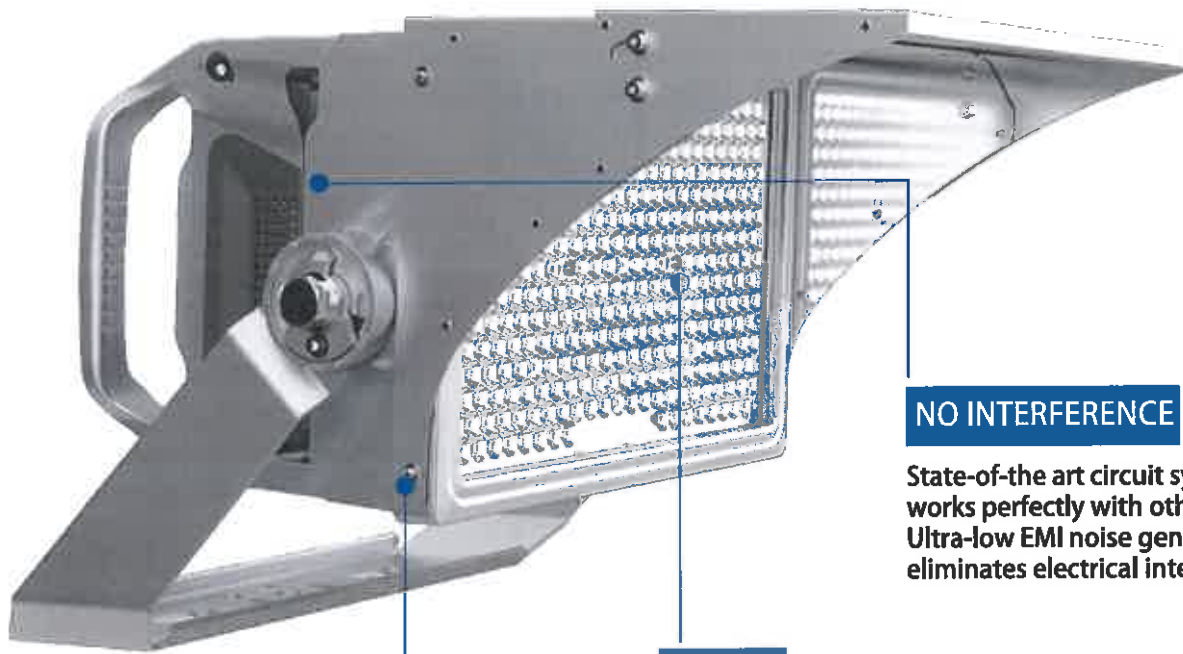
- SYSTEM WATTS: 630w
- LUMEN OUTPUT: 85,000
- kW Load: 646 watts
- EPA: 1.5
- WEIGHT: 41lbs
- CLIR Module: OM
- BEAM ANGLE: N, M, W, EW
- POWER FACTOR: 0.95
- CCT: 5700K
- CRI: >70Ra
- INPUT VOLTAGE: 208-480v
- INPUT PROTECTION: 10KV Current Surge
- DRIVER: Integral, Remote
- IP RATING: IP66, IP68
- OPERATING TEMP RANGE: -40°C to +55°C
- HOUSING MATERIAL: Aluminum Powder Coated



ELITE SERIES
CLIR 630w

TECHNICAL DATA

TECHNOLOGY CHANGES PERFORMANCE



NO INTERFERENCE

State-of-the art circuit system which works perfectly with other systems. Ultra-low EMI noise generation eliminates electrical interference.

OPTICS

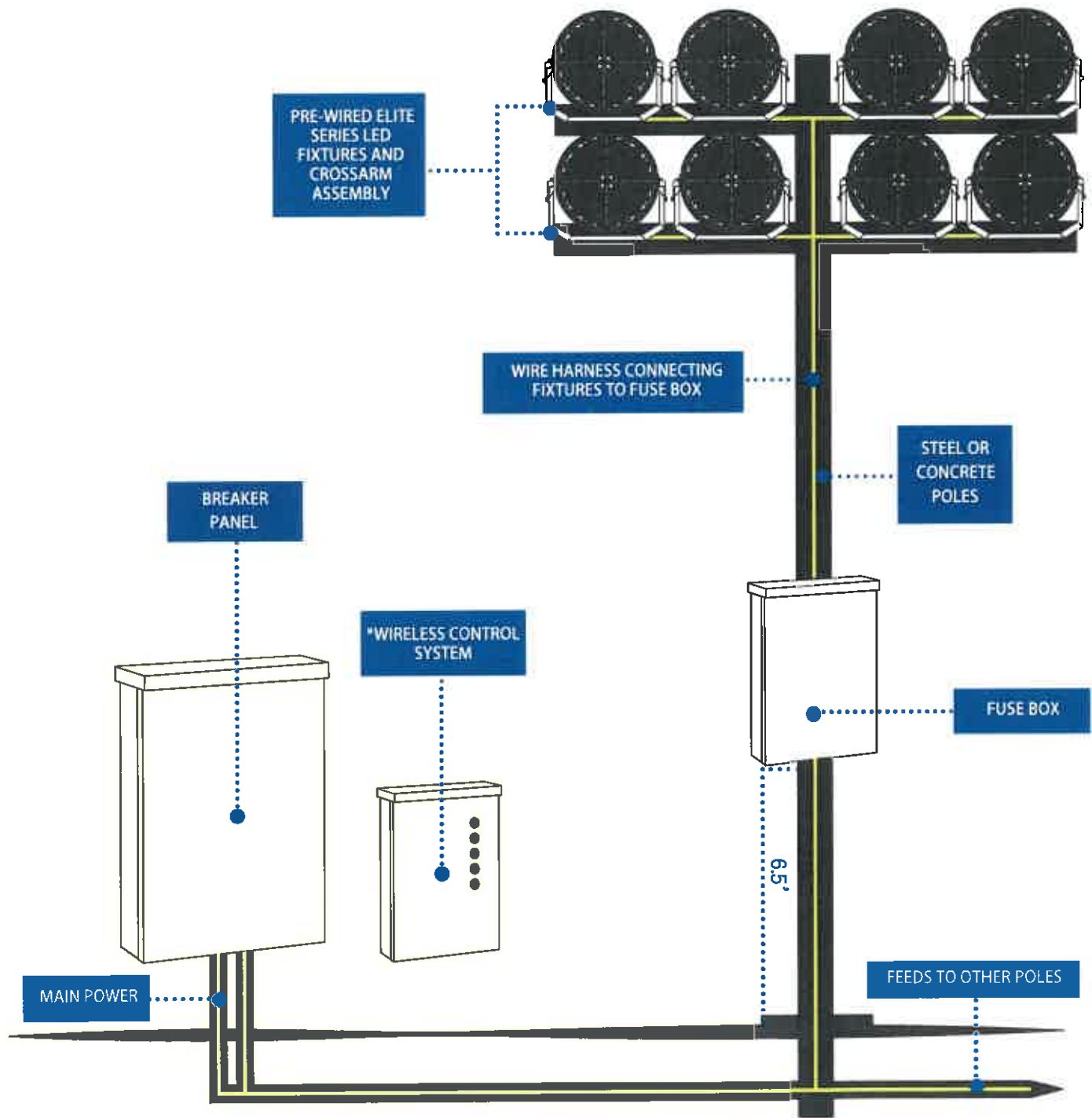
Advanced, free-form, optics designed with unique "multi-scales lenses" to create uniform light distribution and glare-reduction. Advanced materials maximize light output.

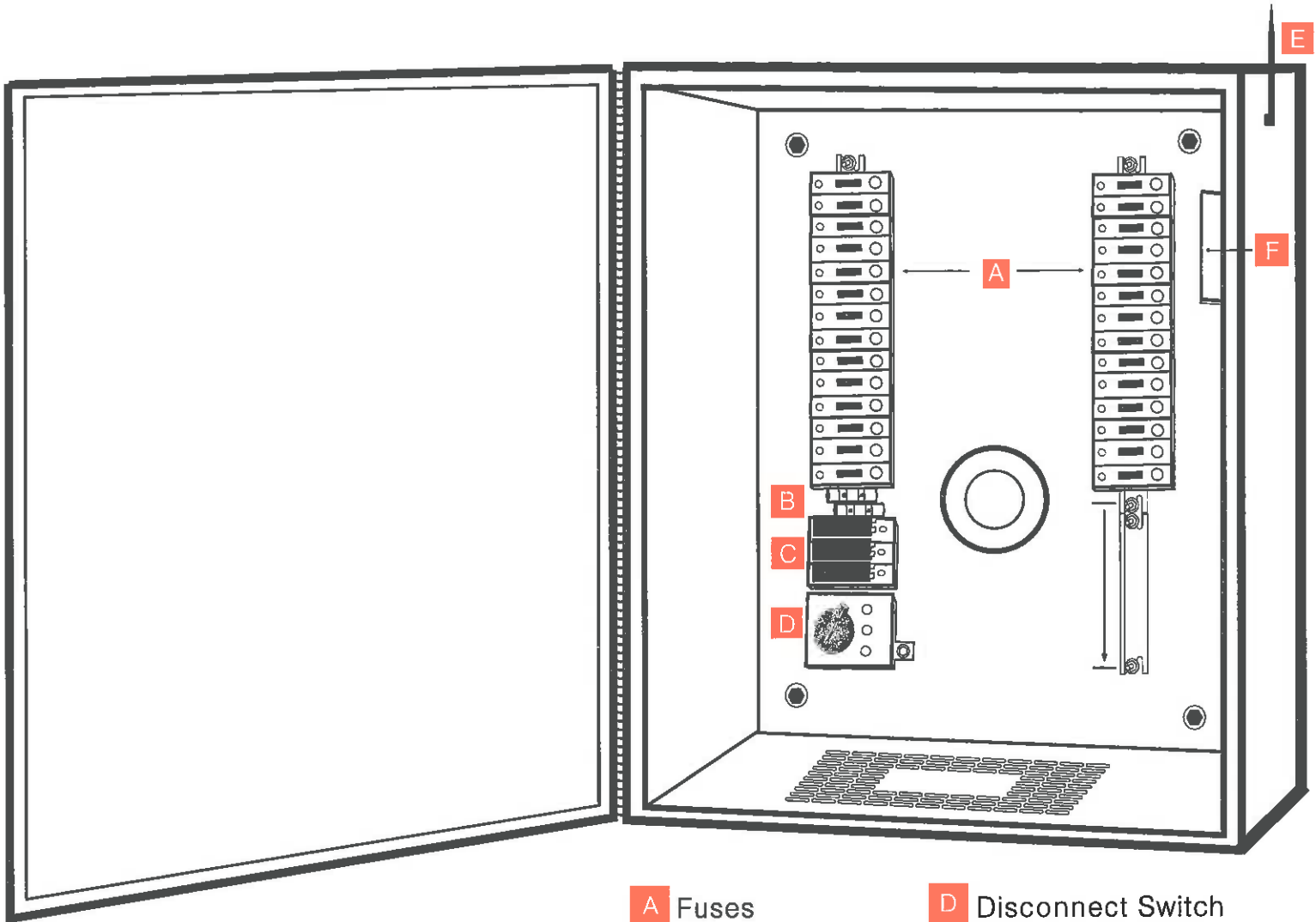
SOLID STATE DESIGN

Unique "SSD" design, simple, and advanced. Ensures durability of LED chip.
All parts are individual, rugged and strong.

ELITE SERIES

TECHNICAL DATA SIMPLE SYSTEM DRAWING





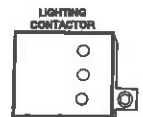
Drawings do not designate fuse size, wiring, NEMA box type, distribution block information, disconnect switch size, ampacity, and surge arrester specification

Drawing depicts a typical example of a Fuse Box (control enclosure)

A customized Fuse Box will be designed for any specific required application

- | | |
|-----------------------------|---|
| A Fuses | D Disconnect Switch |
| B Ground Block | E Wireless Antenna |
| C Distribution Block | F Wireless Relay (Dimming – On/Off) |

G *Alternate Control Option
(Simple ON/OFF No Dimming)



Allows Digital Contactor (AirMesh Hub by Synapse) the ability to remotely turn lights ON/OFF. This option DOES NOT allow dimming capability.

| <u>LED Installation</u> | <u>Type Field</u> | <u>City</u> | <u>State/Country</u> |
|-------------------------------------|------------------------------|-------------------|----------------------|
| Abilene Chrisitan University | Football | Abilene | Texas |
| Addison High School | Football | Addison | Michigan |
| Alvin ISD | Football | Alvin | Texas |
| Amador Valley High School | Football | Pleasanton | California |
| Anguilla Football Association | Football | The Valley | Anguilla |
| Aqua Golf | Driving Range | Denver | Colorado |
| Ashland High School | Football | Ashland | Oregon |
| Atlanta Falcons | Football | Atlanta | Georgia |
| Banquete High School | Football | Robstown | Texas |
| Bay Village City Schools | Football | Bay Village | Ohio |
| Beale Air Force Base | AFB | Beale AFB | California |
| Belleville West High School | Tennis | Belleville | Illinois |
| Billy Bowlegs Park | Football, Soccer, Basketball | Ft. Myers | Florida |
| Birmingham Community Charter School | Football | Van Nuys | California |
| Bishop Kelley Stadium | Football | Tulsa | Oklahoma |
| Brentwood School | Football, Tennis, Pool | Los Angeles | California |
| Brentwood School | Softball | Los Angeles | California |
| Brewster Field | Soccer, Tennis | Belleair | Florida |
| Brookville Park | Tennis | Borough of Queens | New York |
| Brunswick High School | Softball | Brunswick | Georgia |
| Buhler High School | Baseball | Buhler | Kansas |
| Cabot High School | Football | Cabot | Arkansas |
| Cal State Monterey Bay | Baseball, Softball, Soccer | Monterey Bay | California |
| Camp Pendleton | Pool | Oceanside | California |
| Campus High School | Tennis | Haysville | Kansas |
| Capitol Hill High School | Gym | Oklahoma City | Oklahoma |
| Castle Hill Park | Baseball | New York | New York |
| Castleberry High School | Soccer | Ft. Worth | Texas |
| Central Broward Regional Stadium | Cricket | Lauderhill | Florida |
| Central Catholic High School | Football | San Antonio | Texas |
| Chaffey High School | Baseball | Chino | California |
| Charter Oak | Fixtures | Covina | California |
| Citrus College | Football | Glendora | California |
| City of Seguin | Fixtures | Seguin | Texas |
| Clovis High School | Football | Freson | California |
| Coalinga Chestnut Park | Baseball | Huron | California |
| Colonel Young Park | Park | New York | New York |
| CSULB Walters Pyramid | Basketball | Long Beach | California |
| Daylis Stadium - Wendy's Field | Football | Billings | Montana |
| Del Mar Golf | Golf | Del Mar | California |
| Delsea Regional High School | Football | Franklinville | New Jersey |
| Detroit Monroe Coal Plant | Plant Facility | Belleville | Michigan |
| Devon Aire Park | Basketball | Miami | Florida |
| De Witt Clinton Park | Park | New York | New York |
| Diamond Bar High School | Pool | Diamond Bar | California |
| Dickson High School | Football | Dickson | Oklahoma |
| Dimmitt High School | Football | Dimmitt | Texas |
| Eastern Michigan University | Football | Ypsilanti | Michigan |
| Ecorse High School | Football | Ecorse | Michigan |
| Ernest Debs Park | Soccer | Bell | California |
| Everett Field Park | Skate Park | Newark | Ohio |
| Fabens ISD | Baseball, Football, Softball | Fabens | Texas |
| Faith Academy | Football | Marble Falls | Texas |
| Foothill High School | Football | Pleasanton | California |
| Fort Bliss Stout Fitness Track | Football | Fort Bliss | Texas |
| Franklin & Marshall College | Football | Lancaster | Pennsylvania |

| | | | |
|--------------------------------------|-------------------------------------|-------------------------|----------------|
| Fullerton Community College | Pool | Fullerton | California |
| George Mason University | Tennis | Fairfax | Virginia |
| Gilpin County Schools | Football | Blackhawk | Colorado |
| Glynn County Stadium | Football | Brunswick | Georgia |
| Groom ISD | Football, Track | Groom | Texas |
| Habersham High School | Football | Habersham | Georgia |
| Hancock ANG Fitness Track | Track | Syracuse | New York |
| Hearne High School | Football | Hearne | Texas |
| Heritage High School | Football | New Haven | Indiana |
| Heritage High School | Football | Vancouver | Washington |
| Hillsboro Stadium | Football, Softball, Soccer | Hillsboro | Oregon |
| Hobart and William Smith Colleges | Tennis | Geneva | New York |
| Hueneme High School | Football | Oxnard | California |
| Hutchinson High School | Football, Soccer | Hutchinson | Kansas |
| Icahn Stadium | Soccer / Multi | New York | New York |
| Infinity Park | Rugby Practice Field | Glendale | Colorado |
| Iowa Park High School | Baseball, Softball | Iowa Park | Texas |
| Iowa Tribe of Oklahoma | Campgrounds | Perkins | Oklahoma |
| Islip Marina Ballfields | Baseball | East Islip | New York |
| Jewish Life Center | Soccer | Palo Alto | California |
| John F. Kennedy Catholic High School | Football, Soccer | Sommers | New York |
| John Paul II Catholic HS | Football, Baseball | Greenville | North Carolina |
| Johnny Stevens | Fixtures Only | Wichita | Kansas |
| Jourdanton ISD | Football | Jourdanton | Texas |
| Junipero Serra High School | Football | Gardena | California |
| Keith Field | Baseball | Sagamore | Massachusetts |
| Kinkaid School | Football, Baseball | Houston | Texas |
| LA City College | Football, Soccer, Track, Softball | Los Angeles | California |
| Ladue Horton Watkins High School | Football | St. Louis | Missouri |
| Laguna Beach High School | Football | Escondido | California |
| Lancaster Bible College | Multi Sport Complex | Lancaster | Pennsylvania |
| LaSalle High School | Football | Cincinnati | Ohio |
| Lawrence Tech University | Football, Soccer, Lacrosse | Southfield | Michigan |
| Linden Park | Park | New York | New York |
| Little Rock AFB | AFB | Jacksonville | Arkansas |
| Logan Elm High School | Football, Soccer, Track | Circleville | Ohio |
| Marshall ISD | Baseball | Marshall | Texas |
| Martinsville Speedway | Race Track | Ridgeway | Virginia |
| McCarren Park | Baseball, Soccer | Brooklyn | New York |
| McFarland Park | Baseball | McFarland | California |
| McKenzie Stadium | Football | Vancouver | Washington |
| McQueen High School | Football | Reno | Nevada |
| Medina High School | Football | Medina | Texas |
| Memorial Park | Baseball, Softball | Rockport | Texas |
| Miami Dolphins Hard Rock Stadium | Football | Miami | Florida |
| Miami Hard Rock Tennis | Tennis | Miami | Florida |
| Middle Creek Ranch | Tennis | Blanco | Texas |
| MLB Urban Youth Academy | Baseball | Dallas | Texas |
| Monarch High School | Tennis | Louisville | Colorado |
| Moscone Playground | Playground | San Francisco | California |
| Northern Mariana Saipan Island | Soccer | Northern Mariana Island | Saipan |
| Norwood Ball Field | Field | Norwood | Pennsylvania |
| Olathe Soccer Complex | Soccer | Olathe | Kansas |
| Osceola High School | Football | Osceola | Arkansas |
| Owasso Public Schools | Football, Track, Baseball, Softball | Owasso | Oklahoma |
| Palisades Charter High School | Football | Pacific Palisades | California |
| Palm Beach Gardens | Soccer | Palm Beach Gardens | Florida |
| Pensacola Christian College | Baseball, Soccer | Pensacola | Florida |

| | | | |
|-----------------------------------|------------------------------|---------------------|--------------|
| Piedmont High School | Football | Piedmont | California |
| Piqua High School | Football, Track | Piqua | Ohio |
| Pittsburg High School | Football | Coppell | Texas |
| Pond Creek Hunter High School | Football | Pond Creek | Oklahoma |
| Port Aransas Community Park | Baseball, Softball | Port Aransas | Texas |
| Purdue University | Football | West Lafayette | Indiana |
| Richmond International Raceway | Race Track | Richmond | Virginia |
| Rockport Memorial Park | Baseball, Softball | Rockport | Texas |
| San Jose State University | Golf Complex | San Jose | California |
| San Marcos Little League | Baseball | San Marcos | Texas |
| San Ysidro Port of Entry | Area | San Ysidro | California |
| Santa Fe High School | Football | Santa Fe | New Mexico |
| Santa Fe Trail USD | Football | Carbondale | Kansas |
| Savannah National Guard | Military Airport | Savannah | Georgia |
| Scrap Yard Sports Complex | Softball | Conroe | Texas |
| Sebring International Raceway | Race Track | Sebring | Florida |
| South Albany High School | Football | Albany | Oregon |
| South Kitsap High School | Football | South Kitsap | Washington |
| Southeast High School | Football | Bradenton | Florida |
| Spanish Springs High School | Football | Reno | Nevada |
| Sparks High School | Football | Reno | Nevada |
| Spotsylvania High School | Field Hockey, Football | Spotsylvania | Virginia |
| Spring Hill High School | Baseball, Softball | Spring Hill | Kansas |
| Springfield High School | Football | Erdenheim | Pennsylvania |
| St. Joseph By the Sea | Baseball, Softball | Staten Island | New York |
| St. Margaret High School | Football | San Juan Capistrano | California |
| St. Mary's Central High School | Football | Bismark | North Dakota |
| Stigler Sports Complex | Baseball, Soccer | Stigler | Oklahoma |
| Texas A&M University, Commerce | Tennis | Commerce | Texas |
| Texas City Shooting Range | Shooting Range | Texas City | Texas |
| Trinity Prep High School | Football | Winter Park | Florida |
| Tulia High School | Football, Baseball, Softball | Tulia | Texas |
| Tumwater Driving Range | Driving Range | Tumwater | Washington |
| Turner High School | Baseball | Kansas City | Kansas |
| Uintah High School | Baseball, Softball, Football | Vernal | Utah |
| Union High School | Football | Vancouver | Washington |
| University of North Texas | Tennis, Arena | Denton | Texas |
| Urbana University | Soccer | Urbana | Ohio |
| Valero Tank Yard | Yard | Beaumont | Texas |
| Valley View ISD | Softball | Valley View | Texas |
| Vernon-Verona-Sherill High School | Football | Verona | New York |
| Vicksburg Sports Complex | Multi Sport Complex | Vicksburg | Mississippi |
| Wamego USD 320 | Football | Wamego | Kansas |
| Washoe County Schools | Football | Reno | Nevada |
| Weatherford High School | Baseball | Weatherford | Oklahoma |
| West Albany High School | Football | Albany | Oregon |
| WESCO Beaumont | Tank Yard | Beaumont | Texas |
| White Oak Middle School | Football | New Caney | Texas |
| Woodland Springs Middle School | Football | Spring Hill | Kansas |
| Workman Junior High School | Football | Arlington | Texas |

MAJOR SPORTING EVENTS

2015 SUPER BOWL



2018 SUPER BOWL



2019 SUPER BOWL



2020 SUPER BOWL



2016 NCAA NATIONAL FOOTBALL CHAMPIONSHIP



2018 NCAA NATIONAL FOOTBALL CHAMPIONSHIP



2021 NCAA NATIONAL FOOTBALL CHAMPIONSHIP



2019 NCAA FINAL FOUR



2020 NCAA FINAL FOUR



CHICK-FIL-A PEACH BOWL



2019 TRIPLE-A NATIONAL CHAMPIONSHIP



MIAMI OPEN TENNIS TOURNAMENT



MARTINSVILLE SPEEDWAY



MLS CUP



Triple C Electric

Quote

Triple C Electric
 CA License #907081
 22925 Wren St. Apple Valley, CA 92308
 760.646.1458 Triplec3@outlook.com

DATE: SEPTEMBER 24, 2020
 INVOICE # 26540-5

EXTERATION: OCT. 24, 2020

TO Cheryl
 Cvermette@helendalecsd.org
 26540 Vista Rd., Suite B
 Helendale, CA 92342

| SALESPERSON | | JOB | PAYMENT TERMS | |
|-------------|--|--|----------------|--|
| | | Helendale Community Services District Ball Field | Due on receipt | |
| QTY | DESCRIPTION | UNIT PRICE | LINE TOTAL | |
| | New concrete light bases | | | |
| 8 | 4- soccer field | | | |
| | 4 – baseball fields | | | |
| | 1 – playground area in back | | | |
| 8 | New 39' poles with 4 light bull horns to match existing | | | |
| 37 | 1000 watt led lights to match existing | | | |
| 1 | 20' pole with 2 140 watt led lights back play area | | | |
| 2 | 70 watt led lights parking area | | | |
| 1 | 100 amp feed to new restrooms | | | |
| 1/1/1 | 480 volt panel / 75 kva transformer / 120/208 panel , at new restrooms and hook up restrooms | | | |
| | Run power to 9 new light poles | | | |
| | Install switches at existing panel for 2 poles and 7 switches at new restrooms | | | |
| NOTE | All underground pvc and trenching to be provide by others but to follow lay out by Triple C Electric | | | |

| | |
|--------------|---------------------|
| Subtotal | \$193,562.00 |
| TAX | |
| TOTAL | \$193,562.00 |

Musco Lighting

**Helendale Community Park Soccer
Helendale, CA
July 14, 2020
To: Cheryl Vermette**

Budget Estimate – Materials Only

Musco's Light-Structure System™ as described below, and delivered to the job site:

Soccer/Football Field 360'X240'- (**LED Light Source**) 4 New Poles \$236,000.00- \$246,000.00

Add On: Soccer Field 360'X240' – (**LED Light Source**) 2 New Poles/2 Shared Poles \$154,200.00- \$164,200.00

Pricing assumes soccer/football field sells first – this is not stand-alone pricing.

- ***This estimate Does Not Include Sales tax, unloading of the equipment or installation.***

Equipment Description

Light-Structure System™ in 5 Easy Pieces™

- (4) Pre-cast concrete bases
 - (2) Pre-Cast concrete bases with add-on for 2nd field
- (4) 60' Galvanized steel poles
 - (2) 60' Galvanized steel poles with add-on for 2nd field
- Remote electrical component enclosures
- Pole length wire harnesses
- Factory-aimed and assembled luminaries

Benefits of the Light-Structure System with TLC for LED™ Total Light Control technology

- Reduction of spill light and glare by 50% or more
- Guaranteed light levels of 30 foot candles
- Constant 25 year warranty that includes onsite maintenance
- Includes our Control-Link® System for remote on/off control and performance monitoring with 24/7 customer support

Notes

- Requires confirmation of field dimensions, pole locations, and Musco lighting design prior to providing quote(s)
- Based upon projects similar in scope, and is intended for preliminary planning purposes only
- Assumes standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost
- Assumes building code and wind speed – 2019 CBC, 110mph.

Thank you for considering Musco® for your sports lighting needs. Please feel free to contact me with any questions you may have.

Mike Higgins
Project Manager
Musco Lighting
Phone: 714/614-0863
Email: Mike.Higgins@musco.com

Helendale Community Park Soccer

GRID SUMMARY

Name: Baseball 2
 Size: Irregular 205' / 229' / 202'
 Spacing: 20.0' x 20.0'
 Height: 3.0' above grade

ILLUMINATION SUMMARY

MAINTAINED HORIZONTAL FOOT-CANDELES

| Guaranteed Average: | Midfield | Outfield |
|-----------------------|----------|----------|
| Scan Average: | 50.60 | 30.13 |
| Minimum: | 43 | 17 |
| Maximum: | 60 | 41 |
| Avg / Min: | 1.18 | 1.79 |
| Guaranteed Max / Min: | 1.41 | 2.45 |
| UG (adjacent row): | 1.30 | 1.69 |
| CU: | 0.64 | |
| No. of Points: | 25 | 90 |

LUMINAIRE INFORMATION

Applied Circuits: 8
 No. of Luminaires: 22
 Total Load: 23.65 kW

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.95 dirt depreciation factor.

Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-8-15.

Electrical System Requirements: Refer to Amperage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume a 3% nominal voltage at line side of the driver and structures located within 3 feet (3m) of design locations.



We Make it Happen.

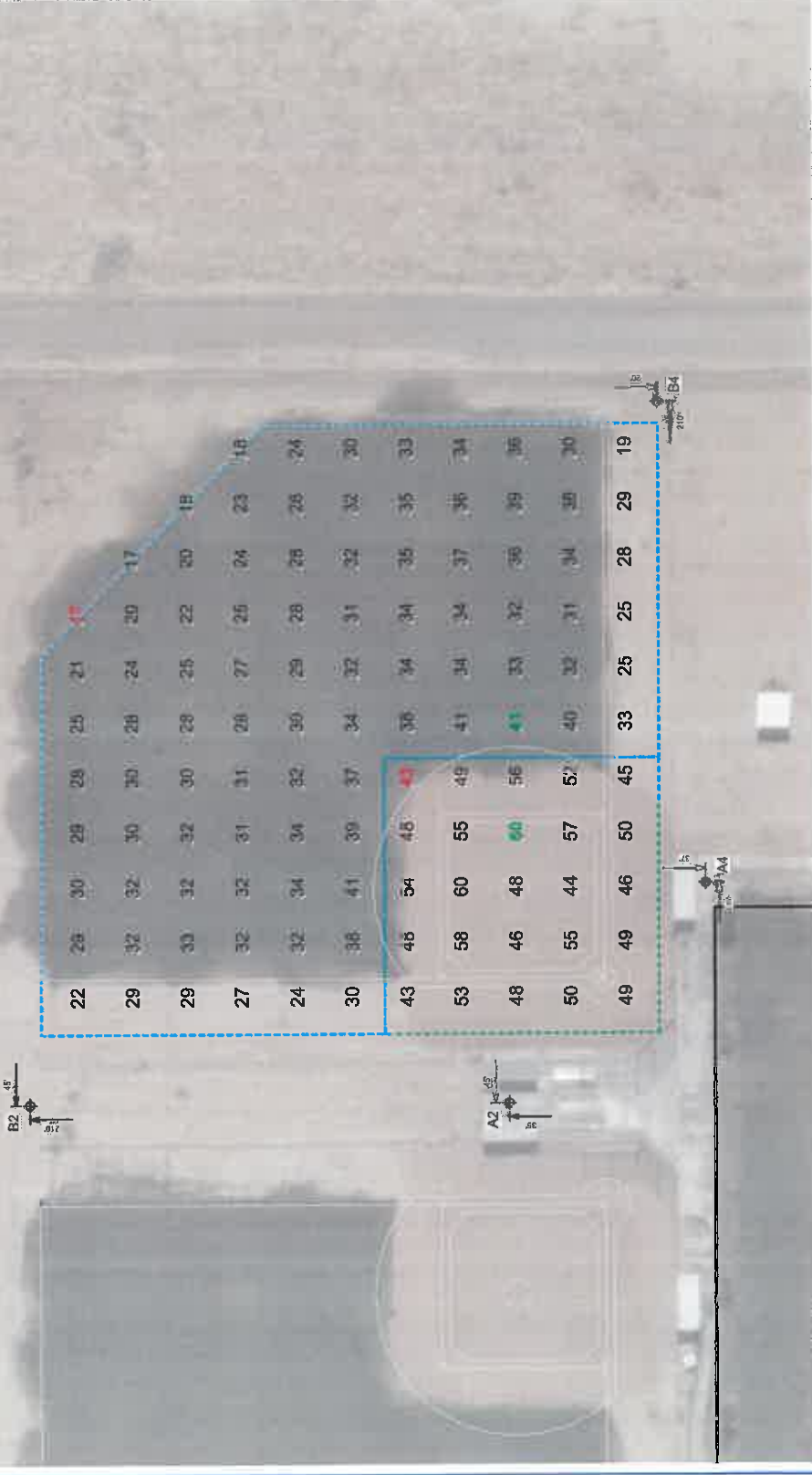
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ILLUMINATION SUMMARY

POLE INFORMATION

| POLE | LOCATION | BASE | HEIGHT | WARRANTY | TYPE | TYPE CODE | QTY | 128 | 128 | OTHER |
|------|----------|------|--------|----------|-------------|-----------|-----|------|-----|-------|
| | | | | | | | | POLE | QTY | QTY |
| 1 | A2 | 60" | 15.5' | 5/8" | TLC-LED-575 | 2/1* | 1 | 1 | 1 | 1 |
| 1 | A4 | 60" | 15.5' | 5/8" | TLC-LED-575 | 2/1* | 2 | 1 | 1 | 1 |
| 1 | B2 | 60" | 15.5' | 5/8" | TLC-LED-575 | 2/1* | 1 | 1 | 1 | 1 |
| 1 | B4 | 70" | 15.5' | 5/8" | TLC-LED-575 | 2/1* | 2 | 2 | 2 | 2 |
| 4 | TOTALS | | | | | | 36 | 36 | 36 | 36 |

*This structure utilizes a back-to-back mounting configuration.



Pole location(s) ◆ dimensions are relative to 0.0 reference point(s) ⊕

SCALE IN FEET 1" = 40'

ENGINEERED DESIGN, By: Brendon Euler, File #106676A - 19-Oct-20

Helendale Community Park Soccer Helendale, CA

GRID SUMMARY

Name: Soccer 1
 Size: 90' x 280'
 Spacing: 30.0' x 20.0'
 Height: 3.0' above grade

ILLUMINATION SUMMARY

MANTAINED HORIZONTAL FOOT-CANDELES

Guaranteed Average: 20
 Scan Average: 22.45
 Minimum: 14
 Maximum: 34
 Avg / Min: 2.07
 Guaranteed Max: 4
 Max / Min: 3.18
 UG (depreciated) psi: 2.42
 CU: 0.86
 No. of Points: 120
 Applied Circuits: C
 No. of Luminaires: 19
 Total Load: 25.55 kW

Guaranteed Performance: The ILLUMINATION described above is guaranteed per your Musco Warranty document and includes a 0.35 dirt depreciation factor.

Field Measurements: Individual field measurements may vary from computer-calculated predictions and should be taken in accordance with IESNA RP-6-15.

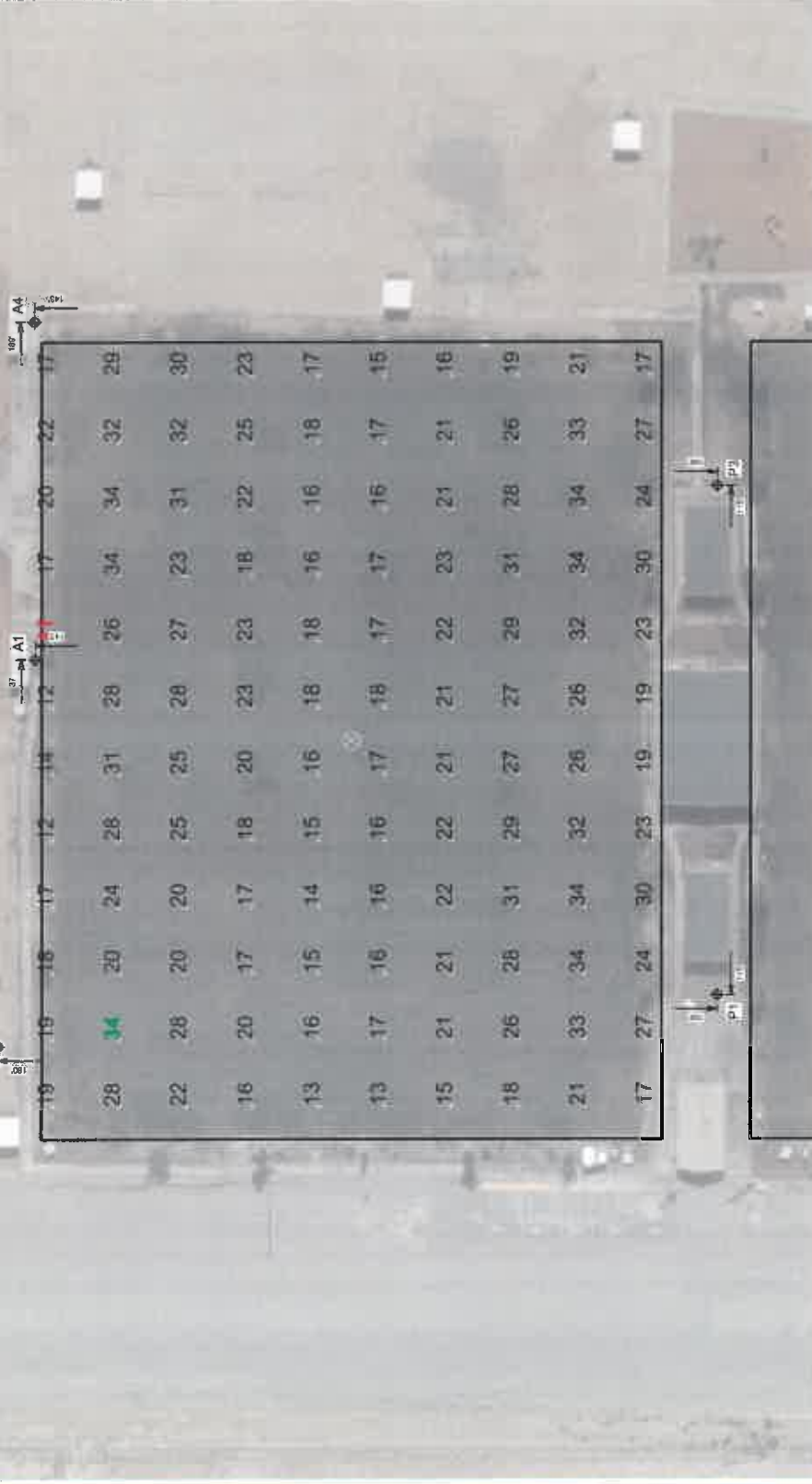
Electrical System Requirements: Refer to Ampage Draw Chart and/or the "Musco Control System Summary" for electrical sizing.

Installation Requirements: Results assume a 3% nominal voltage at line side of the driver and structures located within 3 feet (1m) of design locations.

REQUIRED LUMINAIRE CONFIGURATION

| ROW | LOCATIONS | SIZE | HEIGHT | SPACING | SPACING | ROW | LOCATIONS | SIZE | HEIGHT | SPACING | SPACING | ROW | LOCATIONS | SIZE | HEIGHT | SPACING | SPACING | ROW | LOCATIONS | SIZE | HEIGHT | SPACING | SPACING | | |
|-----|-----------|------|--------|---------|---------|-----|-----------|------|--------|---------|---------|-----|-----------|------|--------|---------|---------|-----|-----------|------|--------|---------|---------|---|--|
| 1 | A1 | 60" | 60" | 15.5' | 60" | 1 | B1 | 70" | 70" | 15.5' | 70" | 2 | P1, P3 | 70" | 70" | 15.5' | 70" | 3 | A1 | 60" | 60" | 15.5' | 60" | 1 | |
| 1 | A4 | 60" | 60" | 15.5' | 60" | 2 | B2 | 70" | 70" | 15.5' | 70" | 3 | P2 | 70" | 70" | 15.5' | 70" | 4 | A2 | 60" | 60" | 15.5' | 60" | 2 | |
| 1 | B1 | 70" | 70" | 15.5' | 70" | 3 | B3 | 70" | 70" | 15.5' | 70" | 4 | P3 | 70" | 70" | 15.5' | 70" | 5 | A3 | 60" | 60" | 15.5' | 60" | 3 | |
| 2 | P1, P3 | 70" | 70" | 15.5' | 70" | 4 | B4 | 70" | 70" | 15.5' | 70" | 5 | P4 | 70" | 70" | 15.5' | 70" | 6 | A4 | 60" | 60" | 15.5' | 60" | 4 | |
| 5 | TOTALS | | | | | 44 | | | | | 44 | 49 | 25 | | | | | | | | | | | | |

* This structure utilizes a back-to-back mounting configuration.



Point locations: ◆ dimensions mm relative to 0,0 reference point(s) ⊗

SCALE IN FEET 1 : 50
 0' 50' 100'

ENGINEERED DESIGN By: Brendon Guler · File #20166710A · 19.01.20



We Make It Happen.

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ILLUMINATION SUMMARY



Control System Summary

Project Specific Notes:

Project Information

Project #: 206676
 Project Name: Helendale Community Park Soccer
 Date: 10/19/20
 Project Engineer: Brendon Guler
 Sales Representative: Mike Higgins
 Control System Type: Control-Link™ Control and Monitoring System
 Communication Type: PowerLine-ST
 Scan: 206676A
 Document ID: 206676P1V1-1019092633
 Distribution Panel Location or ID: Service 1
 Total # of Distribution Panel Locations for Project: 1
 Design Voltage/Hertz/Phase: 480/60/3
 Control Voltage: 120

Equipment Listing

| DESCRIPTION | APPROXIMATE SIZE | QTY | SIZE (AMPS) |
|-----------------------------------|------------------|-----|-------------|
| 1. Control and Monitoring Cabinet | 24 X 72 | | |
| 2. Control and Monitoring Cabinet | 24 X 48 | | |
| Total Contactors | | 18 | 30 AMP |
| Total Off/On/Auto Switches: | | 4 | |

Materials Checklist

Contractor/Customer Supplied:

- A dedicated control circuit must be supplied per distribution panel location
 - If the control voltage is NOT available, a control transformer is required
- Electrical distribution panel to provide overcurrent protection for circuits
 - HID rated or D-curve circuit breaker sized per full load amps on Circuit Summary by Zone Chart
- Wiring
 - See chart on page 2 for wiring requirements
 - Equipment grounding conductor and splices must be insulated (per circuit)
 - Lightning ground protection (per pole), if not Musco supplied
- Electrical conduit wireway system
 - Entrance hubs rated NEMA 4, must be die-cast zinc, PVC, or copper-free die-cast aluminum
- Mounting hardware for cabinets
- Breaker lock-on device to prevent unauthorized power interruption to control power and powerline connection (if present)
- Anti-corrosion compound to apply to ends of wire, if necessary

Call Control-Link Central™ operations center at 877/347-3319 to schedule activation of the control system upon completion of the installation.

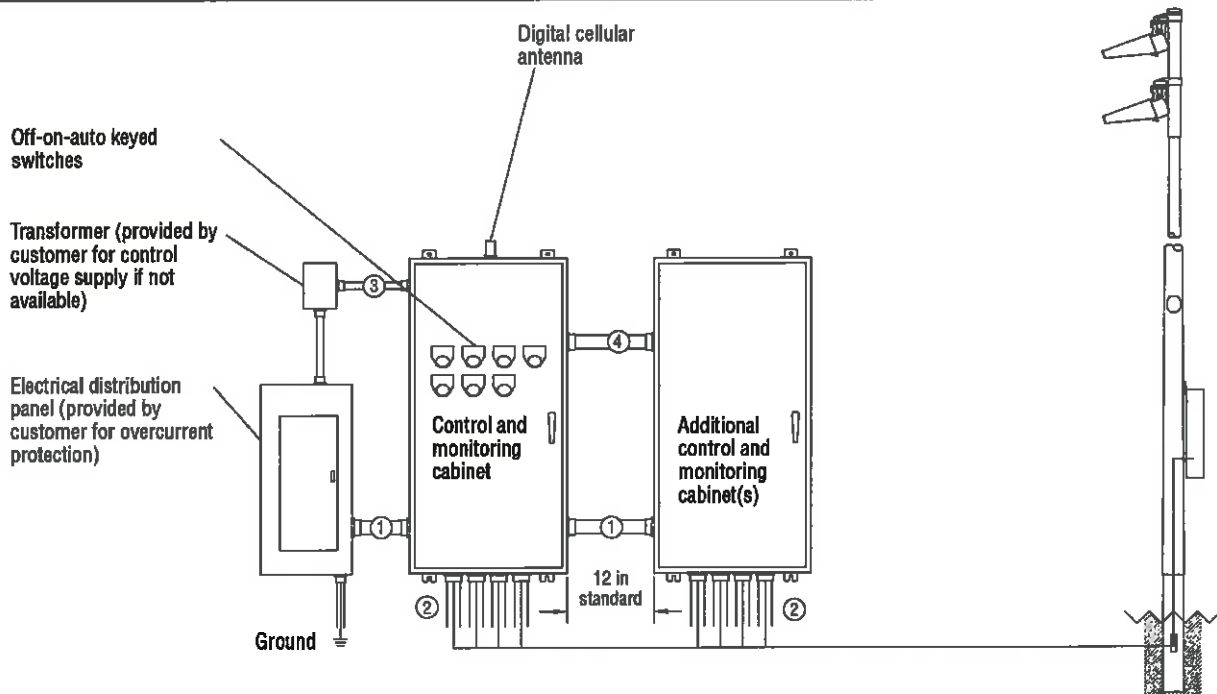
Note: Activation may take up to 1 1/2 hours.

IMPORTANT NOTES

1. Please confirm that the design voltage listed above is accurate for this facility. Design voltage/phase is defined as the voltage/phase being connected and utilized at each lighting pole's electrical components enclosure disconnect. Inaccurate design voltage/phase can result in additional costs and delays. Contact your Musco sales representative to confirm this item.
2. In a 3 phase design, all 3 phases are to be run to each pole. When a 3 phase design is used Musco's single phase luminaires come pre-wired to utilize all 3 phases across the entire facility.
3. One contactor is required for each pole. When a pole has multiple circuits, one contactor is required for each circuit. All contactors are 100% rated for the published continuous load. All contactors are 3 pole.
4. If the lighting system will be fed from more than one distribution location, additional equipment may be required. Contact your Musco sales representative.
5. A single control circuit must be supplied per control system.
6. Size overcurrent devices using the full load amps column of the Circuit Summary By Zone chart- Minimum power factor is 0.9.

NOTE: Refer to Installation Instructions for more details on equipment information and the installation requirements.

Control-Link. Control and Monitoring System



| Conduit ID | Description | # of Wires | Wire (AWG) | Conduit (in) | Max. Wire Length (ft) | MUSCO Supplied | Notes |
|------------|--|------------|------------|--------------|-----------------------|----------------|-------|
| 1 | Line power to contactors, and equipment grounding conductor | *A | *B | *C | N/A | No | A-E |
| 2 | Load power to lighting circuits, and equipment grounding conductor | *A | *B | *C | N/A | No | A-E |
| 3 | Control power (dedicated, 20A) | 3 | 12 | *C | N/A | No | C,E |
| 4 | Control harnesses | *F | 12 | 2 | *F | Yes | C,E,F |

* Notes:

- A. See voltage and phasing per the notes on cover page.
- B. Calculate per load and voltage drop.
- C. All conduit diameters should be per code unless otherwise specified to allow for connector size.
- D. Equipment grounding conductor and any splices must be insulated.
- E. Refer to control and monitoring system installation instructions for more details on equipment information and the installation requirements.
- F. Harness is provided in 8-ft length.

R60-101-00_B

IMPORTANT: Control wires (3,4) must be in separate conduit from line and load power wires (1, 2).



Control System Summary

Helendale Community Park Soccer / 206676 - 206676A
 Service 1 - Page 3 of 4

SWITCHING SCHEDULE

| Field/Zone Description | Zones |
|------------------------|-------|
| Baseball 1 | 1 |
| Baseball 2 | 2 |
| Soccer 1 | 3 |
| Soccer 2 | 4 |

| CONTROL POWER CONSUMPTION | |
|--|---------------------------------|
| 120V Single Phase | |
| VA loading of Musco Supplied Equipment | INRUSH: 4983.0 SEALED: 543.8 |

CIRCUIT SUMMARY BY ZONE

| POLE | CIRCUIT DESCRIPTION | # OF FIXTURES | # OF DRIVERS | *FULL LOAD AMPS | CONTACTOR SIZE (AMPS) | CONTACTOR ID | ZONE |
|------|---------------------|---------------|--------------|-----------------|-----------------------|--------------|------|
| A1 | Baseball 1 | 4 | 4 | 5.9 | 30 | C1 | 1 |
| A2 | Baseball 1 | 4 | 4 | 5.9 | 30 | C2 | 1 |
| B1 | Baseball 1 | 7 | 7 | 14.1 | 30 | C3 | 1 |
| B2 | Baseball 1 | 7 | 7 | 14.1 | 30 | C4 | 1 |
| A2 | Baseball 2 | 4 | 4 | 5.9 | 30 | C5 | 2 |
| A4 | Baseball 2 | 4 | 4 | 5.9 | 30 | C6 | 2 |
| B2 | Baseball 2 | 7 | 7 | 14.1 | 30 | C7 | 2 |
| B3 | Baseball 2 | 7 | 7 | 14.1 | 30 | C8 | 2 |
| B4 | Baseball 2 | 7 | 7 | 14.1 | 30 | C9 | 2 |
| A1 | Soccer 1 | 3 | 3 | 6.4 | 30 | C10 | 3 |
| A4 | Soccer 1 | 3 | 3 | 6.4 | 30 | C11 | 3 |
| B1 | Soccer 1 | 3 | 3 | 6.4 | 30 | C12 | 3 |
| P1 | Soccer 1 | 5 | 5 | 11.6 | 30 | C13 | 3 |
| P3 | Soccer 1 | 5 | 5 | 11.6 | 30 | C14 | 3 |
| P1 | Soccer 2 | 5 | 5 | 11.6 | 30 | C15 | 4 |
| P2 | Soccer 2 | 5 | 5 | 11.6 | 30 | C16 | 4 |
| P3 | Soccer 2 | 5 | 5 | 11.6 | 30 | C17 | 4 |
| P4 | Soccer 2 | 5 | 5 | 11.6 | 30 | C18 | 4 |

*Full Load Amps based on amps per driver.



Control System Summary

Helendale Community Park Soccer / 206676 - 206676A
Service 1 - Page 4 of 4

| PANEL SUMMARY | | | | | | |
|---------------|-------------------------|--------------|---------------------|----------------|-----------------------------------|--------------------------------------|
| CABINET # | CONTROL MODULE LOCATION | CONTACTOR ID | CIRCUIT DESCRIPTION | FULL LOAD AMPS | DISTRIBUTION PANEL ID (BY OTHERS) | CIRCUIT BREAKER POSITION (BY OTHERS) |
| 1 | 1 | C1 | Pole A1 | 5.86 | | |
| 1 | 1 | C2 | Pole A2 | 5.86 | | |
| 1 | 1 | C3 | Pole B1 | 14.07 | | |
| 1 | 1 | C4 | Pole B2 | 14.07 | | |
| 1 | 1 | C5 | Pole A2 | 5.86 | | |
| 1 | 1 | C6 | Pole A4 | 5.86 | | |
| 1 | 1 | C7 | Pole B2 | 14.07 | | |
| 1 | 1 | C8 | Pole B3 | 14.07 | | |
| 1 | 1 | C9 | Pole B4 | 14.07 | | |
| 1 | 1 | C10 | Pole A1 | 6.41 | | |
| 1 | 1 | C11 | Pole A4 | 6.41 | | |
| 1 | 1 | C12 | Pole B1 | 6.41 | | |
| 2 | 1 | C13 | Pole P1 | 11.60 | | |
| 2 | 1 | C14 | Pole P3 | 11.60 | | |
| 2 | 1 | C15 | Pole P1 | 11.60 | | |
| 2 | 1 | C16 | Pole P2 | 11.60 | | |
| 2 | 1 | C17 | Pole P3 | 11.60 | | |
| 2 | 1 | C18 | Pole P4 | 11.60 | | |

| ZONE SCHEDULE | | | | |
|---------------|-----------------|------------------|---------------------|--------------|
| ZONE | SELECTOR SWITCH | ZONE DESCRIPTION | CIRCUIT DESCRIPTION | |
| | | | POLE ID | CONTACTOR ID |
| Zone 1 | 1 | Baseball 1 | A1 | C1 |
| | | | A2 | C2 |
| | | | B1 | C3 |
| | | | B2 | C4 |
| Zone 2 | 2 | Baseball 2 | A2 | C5 |
| | | | A4 | C6 |
| | | | B2 | C7 |
| | | | B3 | C8 |
| | | | B4 | C9 |
| Zone 3 | 3 | Soccer 1 | A1 | C10 |
| | | | A4 | C11 |
| | | | B1 | C12 |
| | | | P1 | C13 |
| | | | P3 | C14 |
| Zone 4 | 4 | Soccer 2 | P1 | C15 |
| | | | P2 | C16 |
| | | | P3 | C17 |
| | | | P4 | C18 |



Helendale Community Services District

DATE: November 5, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #9
Discussion and Possible Action Regarding Approval of the District Calendar for 2021

STAFF RECOMMENDATION:

Staff seeks input from the Board regarding the calendar.

STAFF REPORT:

The calendar serves as our guidance each year for board and standing committee meetings and other related events throughout the years. Attached for the Board's consideration is the proposed calendar for calendar 2021. As has been typical, there is only one board meeting in January and July. If the Board elects additional meetings can be cancelled during the year. For instance, the Board may consider canceling the second meeting in November or December as these are typically lighter agendas. Likewise, Park and Rec Committee meetings are scheduled the second Tuesday of each month

The District's 14th operational anniversary is on the night of a board meeting on April 1st. Community clean up days have been tentatively scheduled for April 10 and November 6 but is subject to change due to our service provide. This year the spring clean up day was cancelled due to COVID-19. Highlighted in red are the days in which expense reports are due to meet the payroll schedule.

FISCAL IMPACT: None

POSSIBLE MOTION: Approve 2021 District Calendar

ATTACHMENTS: 2021 District Calendar

2021 HELENDALE CSD CALENDAR

DRAFT

| January | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| February | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

| March | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| April | | | | | | |
|-------|----|----|---------|----|----|----|
| S | M | T | W | T | F | S |
| | | | 14th BD | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| June | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| July | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| August | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| September | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| October | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| November | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

- HOLIDAY
- COMMUNITY CLEAN UP DAYS (Draft)
- HCSD 14TH OPERATIONAL ANNIVERSARY (4/1)
- HCSD BOARD MEETING
- PARK & REC COMMITTEE MEETING
- OPEN GYM CLOSED (TBD)
- CONCERT IN THE PARK
- NATIONAL NIGHT OUT

| HOLIDAYS | | | |
|----------|------------------------|------------|----------------|
| Jan. 1 | New Year's Day | Sept. 6 | Labor Day |
| Jan. 18 | Martin Luther King Day | Nov. 11 | Veterans Day |
| Feb. 15 | Presidents Day | Nov. 25-26 | Thanksgiving |
| May 31 | Memorial Day | Dec. 23-24 | Christmas Eve |
| July 5 | Independence Day | Dec. 31 | New Year's Eve |

- * TIME CARDS DUE
- * FARMER'S MARKET EVERY WEDNESDAY
- * YOUTH SOCCER - PROPOSED DATES: 9/11/21 - 11/20/21