



Helendale Community Services District Regular Board Meeting

26540 Vista Road, Suite C, Helendale, CA 92342

Thursday, September 17, 2020 at 6:30 PM

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Helendale CSD will hold its board meeting via teleconference. The Helendale CSD Board of Directors will meet in person at the District Office located at 26540 Vista Rd. Suite C. Helendale, CA 92342. This meeting is open to the public via virtual interface and can be accessed by clicking on the link below.

<https://attendee.gotowebinar.com/register/5660500674191194640>

(Dial-in instructions will be provided after registering at the link above)

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card at the following link: <https://www.surveymonkey.com/r/HKGNLL8>. We request that all speaker's cards are filled out by 6:25 pm.

3. Consent Items

- a. Approval of Minutes: August 17, 2020, Regular Board Meeting
- b. Directors Compensation and Expenses
- c. Bills paid report

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Regular Business:

5. Discussion Only Regarding COVID-19 Pandemic Update
6. Discussion and Possible Action Regarding Farmers Market Holiday Schedule
7. Discussion and Possible Action Regarding Revision to Community Center Park Rendering
8. Discussion and Possible Action Regarding District Investments

Other Business

9. Requested items for next or future agendas (Directors and Staff only)

Closed Session

10. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN's: 0467-021-33; 0466-181-25; 0466-618-26

District Negotiator: Kimberly Cox, General Manager

Negotiating Parties: US Materials

Under Negotiation: Price and Terms of Payment

11. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN's: 0467-121-28, 0467-121-22

District Negotiator: Kimberly Cox, General Manager

Negotiating Party: Carl Ross Living Trust

Under Negotiation: Price and Terms of Payment

12. Report of Closed Session Items

13. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda'd public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3a
Minutes from Board meeting 9/03/2020



*Minutes of the Helendale Community Services District
BOARD OF DIRECTORS MEETING
September 3, 2020 at 6:30 PM
26540 Vista Road, Suite C. Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Public Participation in Helendale CSD's Board Meeting was held via teleconference.

Board Members Roll Call:

Present: President Ron Clark; Vice President Tim Smith; Secretary Sandy Haas; Director Craig Schneider; Director Henry Spiller

Staff Members Present:

Kimberly Cox, General Manager
Cheryl Vermette, Program Coordinator
Craig Carlson, Water Operations Manager

Consultants:

Steve Kennedy, Legal Counsel

Members of the Public:

There were no members of the public present via the teleconference link.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm by President Ron Clark, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Discussion: General Manager Cox requested to add item 8A, Discussion and Possible Action Regarding Increasing Purchase Order 0377 to the open session and adding item 10A Conference with Real Property Negotiators (Government Code Section 54956.8) to the closed session.

Action: A motion was made by Director Schneider to approve the agenda as amended. The motion was seconded by Director Haas.

Vote: Motion carried by the following vote: 5 Yes; 0 No

2. Public Participation

None

3. Consent Items

- a. Approval of Minutes: August 6, 2020 Regular Board Meeting
- b. Bills Paid Report
- c. Directors Compensation and Expenses
- d. June Financials

Action: A motion was made by Vice-President Smith to approve the consent items as presented. The motion was seconded by Director Haas.

Vote: Motion carried by the following vote: 5 Yes; 0 No

4. Reports

- a. Directors' Reports
Director Schneider reported that he looked at the wastewater irrigation project.

Director Haas reported that she also looked at the wastewater irrigation project.
Director Smith reported that he visited the wastewater irrigation project.
President Clark reported that he visited the wastewater irrigation project.

b. General Manager's Report

General Manager Cox presented the General Manager's report.

Regular Business

5. Discussion Only Regarding COVID-19 Pandemic Update

Discussion: Staff continues to monitor the guidance issued by the regulatory authorities. On August 28th a new color-coded system was rolled out with four designations. Malls were opened Monday along with hair salons. New guidance was issued for youth sports that allows small cohorts of up to fourteen people. The guidance allows for conditioning only. The District will be hosting a Saturday soccer skill building camp beginning in October. The fee will be \$10 for the month long one-hour camp and \$20 for the month-long two-hour camp. Customers have been very understanding. Staff continues to monitor cash flow due to no disconnection requirement (N-42-20). Currently 107 customers have not paid, and the District is running \$48,551.88 in arrears. Staff continues to implement appropriate sanitation protocols protective of the public and staff.

6. Discussion and Possible Action Regarding Purchase of Modularized Bathroom Structure for the Park

Discussion: One of the CIP Projects that the Board has prioritized is the installation of a new restroom near the baseball fields at the Community Park. The District was granted \$182,289 through the Per Capita Program under California State Parks Office of Grants and Local Services. The District will need to match \$45,572. The total cost for all projects under this funding will need to be \$227,861. Staff received three quotes on modularized restroom buildings. These buildings are constructed from shipping containers are durable and a low-cost alternative. The bids were: GBO Homes - \$27,007.50; Crate - \$31,956.00 and Falcon Structures - \$34,847.00. These bids do not include shipping. GBO Homes is in San Marcos. This company is also able to build a covered patio and siding for an additional \$2,492.50. The bids also do not include the cost of concrete, electrical, water or sewer services.

Motion: Director Schneider made the motion to approve the purchase of a modularized container restroom structure for the park and award GBO homes in the amount of \$27,007.50 plus an additional \$2,942.50 for siding and a patio cover and up to \$5,000 to cover the cost of shipping. Vice President Smith seconded the motion.

Vote: The motion was approved by the following 5 Yes – 0 No – 0 Absent roll call vote: President Clark – Yes; Vice President Smith – Yes; Secretary Haas – Yes; Director Schneider – Yes; Director Spiller – Yes

7. Discussion and Possible Action Regarding Community Center Park Concept and Rendering

Discussion: Staff is working on the grant application for the Round 4 Statewide Parks Program. Part of the application process includes a conceptual design for the new park. A public input meeting was held on 8/15 to get ideas from the community and Staff also met with each board member to create several concepts for this discussion. Staff is seeking feedback on designs and direction from the Board on two concepts to move forward to our next public input meeting on September 19th at 10 am. Staff showed ten different concept drawings and the Board was also given a map and park features to lay out and create their own designs. The Board gave feedback and collectively agreed to design #11 that was created at the meeting. Design #11 moved the pump track and basketball court to the south of the existing building, created a parking area along the south of the new building, the

playground and splash pad were near the building alongside Jordan Rd. and the amphitheater faced north off of the new building. The Board then considered Staff's request for a park concept rendering. Staff received a quote for design services to render a concept drawing for public meetings, discussion purposes and to submit with the grant request at a cost of \$6,600.00.

Motion: Vice President Smith made the motion to select design #11 and approve a professional services agreement for design services in an amount not to exceed \$6,600. Director Schneider seconded the motion.

Vote: The motion was approved by the following 5 Yes – 0 No roll call vote: President Clark – Yes; Vice President Smith – Yes; Secretary Haas – Yes; Director Schneider – Yes; Director Spiller – Yes

8. Discussion and Possible Action Regarding Investments and Adoption of Resolution 2020-12: A Resolution of the Helendale Community Services District Establishing the Statement of Investment Policy for Fiscal Year 2020-21

Discussion: The guiding principals for the District's investments are safety, liquidity, and yield. The District has relied on safe investment strategies utilizing primarily CalTrust which is a JPA of local public agencies in California that has pooled assets for investment purposes. With the onset of COVID and volatility in the stock market funds were brought back to local banks. CalTrust investments can lose principle. The District's cash assets include: \$6,035,186 at .2% (nightly sweep) at CBB, \$7,071 at .92% in LAIF and \$82,530 at 2.25% in DCB. Government Code 53600.3 outlines the requirements for public agency investments establishing the standard of "prudent investor." Government Code 53646 requires an annual review of the District's investment policy in a public meeting as stated in Sec. 9. The Investment Policy outlines how the District's funds can be invested and is a critical document representing the District's commitment to protecting the public's funds. The District currently has funds in the following locations: Citizen's Business Bank – funds for day-to-day operations; Desert Community Bank - Thrift Store Cash Deposits (closest bank); Local Agency Invest Fund (LAIF) - Can invest up to \$40M; and CalTrust (Investment Pool) – Can lose principal, Short Term (6-18 month), Medium Term (18 month to 3yr) or Long Term, we can invest up to \$40M. The Board discussed options in April which included paying off debt, opening a pension trust fund and investing in LAIF or LAIF like investment fund. The District has three loans: 2008 loan for \$2.83 million at 3.9% - matures in 2028 – the balance is \$1,507,532.32. This loan is split between water at 23.4%, sewer at 35.72% and park at 40.88%. This loan was for the purchase of the park property drying beds and water improvements. The loan was modified in 2014 to reduce interest rate from 4.95%. The 2011 loan for \$1,000,000 at 5.25% - matures in 2031 and has a balance of \$695,760.91. This loan is split between water (at 50%) and parks (at 50%). The loan was for the purchase of a community center and new well. The 2014 loan for \$4,000,000 at 4.25% matures in 2034 and has a balance of \$3,129,523.81. This loan was for the purchase of water rights.

The 2008 & 2011 can be refinanced in part or whole. The 2014 cannot be paid off or refinanced until July 2024. The 2008 loan has a 1% prepayment penalty. The 2011 loan has a 2% prepayment penalty. Bill Morton with Municipal Finance Corp can refinance 2008 and/or 2011 for 10 years at 2.75-3%.

The Board was presented with four options:

Option 1:

Pay off 2011 loan with balance of \$695,760.91 (park/water). The park reserves has approximately \$400k and the Water reserves has approximately \$1.7 million. Refinance 2008 loan for 10 years at reduced interest rate. Keep \$2M in CBB and the balance will go to LAIF. Staff will continue to research Pension trust options.

Option 2:

Pay off half of 2011 loan with balance of \$695,760.91 (park/water). Water to pay 50% of loan balance and refinance the other 50% which park will pay annually. Refinance the 2008 loan for 10 years at reduced interest rate. Keep \$2 million in CBB and the balance will go in to LAIF. Staff will continue to research Pension trust options.

Option 3:

No loan payoff. Refinance 2008 & 2011 loans for 10 years at reduced interest rate. Keep \$2M in CBB and the balance will go in to LAIF. Staff will continue to research Pension trust options.

Option 4: Do nothing option.

Continue to pay loans as scheduled. Keep \$2 million in CBB and the balance will go in to LAIF. Staff will continue to research Pension trust options.

Discussion: The Board discussed the various options presented and asked staff to project out option 1 and option 2. The Board also requested to see a spreadsheet showing how the pre-payment penalties would affect the District. The Board was in favor of looking at paying off or reducing the loans and was not in favor of a pension trust.

Motion: Director Spiller made the motion to approve Resolution 2020-12 Adopting the Statement of Investment Policy for FY 2020-2021, and direction was given to bring back two payoff/refinancing scenarios. Director Haas seconded the motion.

Vote: The was approved by the following 5 Yes – 0 No roll call vote: President Clark – Yes; Vice President Smith – Yes; Secretary Haas – Yes; Director Schneider – Yes; Director Spiller – Yes

8A. Discussion and Possible Action Regarding Increase in Purchase Order 0377

Discussion: The Board approved an emergency agenda item on 7/16 for a sole source supply to purchase parts for the recycled water pipeline project in the amount of \$35,170.68 + a 10% contingency. Additional parts are needed for the project that were overlooked at the time which include parts for manifold at WWTP and are critical for the completions of the project. Staff is requesting an additional \$6,000. Director Schneider suggested increasing the amount to \$8,000 to ensure enough funding for the project.

Motion: Director Schneider made the motion to approve an increase in Purchase Order 0377 in the amount of \$8,000.00. Director Haas seconded the motion.

Vote: The was approved by the following 5 Yes – 0 No roll call vote: President Clark – Yes; Vice President Smith – Yes; Secretary Haas – Yes; Director Schneider – Yes; Director Spiller – Yes

Other Business

9. Requested items for next or future agendas (Directors and Staff only)
None

President Clark called for a brief recess at 8:03 pm after which closed session began.

Closed Session

President Clark called Closed Session to order at 8:15 pm.

10. Conference with Real Property Negotiators (Government Code Section 54956.8)
Property: APN's: 0467-021-33; 0466-181-25; 0466-618-26
District Negotiator: Kimberly Cox, General Manager
Negotiating Parties: US Materials
Under Negotiation: Price and Terms of Payment

10A. Conference with Real Property Negotiators (Government Code Section 54956.8)
Property: APN's: 0467-121-28, 0467-121-22
District Negotiator: Kimberly Cox, General Manager
Negotiating Party: Carl Ross Living Trust
Under Negotiation: Price and Terms of Payment

11. Report of Closed Session Items
Closed Session adjourned at 8:38 pm at which time President Clark called to order the Open Session.
Legal Counsel Kennedy announced there was no action resulting from any of the closed session items.

12. Adjournment

Action: President Ron Clark adjourned the meeting at 8:45 pm

Submitted by:

Approved By:

Ron Clark, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop
SUBJECT: Agenda item #3b
Bills Paid Report



Helendale Community Services District

DATE: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item #3 b
Consent Items: Updated Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Updated Report Only. Receive and File

STAFF REPORT:

Staff issued 35 checks and 11 EFT's totaling \$110,054.61

Total Cash Available:	<u>9/13/20</u>	<u>8/31/20</u>
Cash	\$6,320,454.41	\$6,097,599.71
Checks/EFT's Issues	\$ 110,054.61	\$ 204,044.58

Investment Report

The Investment Report shows the status of the invested District funds. The current interest rate is 0.784% for LAIF, and 0.20% for the CBB Sweep Account for August 2020. Interest earned in August 2020 on CBB Sweep Account is \$973.03.



Helendale CSD

Bills Paid and Presented for Approval Transaction Detail

Issued Date Range: 08/31/2020 - 09/13/2020

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 251229590 - CBB Checking					
08/31/2020	23471	ALTEC Engineering Corp	-1,500.00	Check	Accounts Payable
09/02/2020	23472	California State Disbursement Unit	-230.76	Check	Accounts Payable
09/02/2020	23473	Inland Water Works Supply Co.	-7,682.81	Check	Accounts Payable
09/03/2020	23474	AVCOM Services Inc.	-101.00	Check	Accounts Payable
09/03/2020	23475	Bank of America	-1,040.07	Check	Accounts Payable
09/03/2020	23476	Boot Barn Inc.	-129.29	Check	Accounts Payable
09/03/2020	23477	Burrtec Waste Industries Inc	-124.18	Check	Accounts Payable
09/03/2020	23478	City National Bank	-40,679.37	Check	Accounts Payable
09/03/2020	23479	G.A. Osborne Pipe & Supply Inc.	-445.61	Check	Accounts Payable
09/03/2020	23480	Hartford Life	-719.27	Check	Accounts Payable
09/03/2020	23481	Hesperia Hose Supply	-426.69	Check	Accounts Payable
09/03/2020	23482	Inland Water Works Supply Co.	-908.12	Check	Accounts Payable
09/03/2020	23483	On Line	-54.49	Check	Accounts Payable
09/03/2020	23484	Rebecca Gonzalez	-330.00	Check	Accounts Payable
09/03/2020	23485	Sheriff's Court Services	-80.00	Check	Accounts Payable
09/03/2020	23486	Trophy World	-20.75	Check	Accounts Payable
09/03/2020	23487	Tyler Technologies, Inc.	-906.45	Check	Accounts Payable
09/03/2020	23488	Uline	-286.77	Check	Accounts Payable
09/03/2020	23489	USA of So. California	-115.60	Check	Accounts Payable
09/03/2020	23490	Sonic Systems, Inc	-1,400.90	Check	Accounts Payable
09/03/2020	23491	Fedak & Brown LLP	-1,120.00	Check	Accounts Payable
09/03/2020	23492	Southern California Edison	-158.01	Check	Accounts Payable
09/03/2020	23493	Southern California Edison	-1,552.12	Check	Accounts Payable
09/03/2020	23494	Southern California Edison	-358.63	Check	Accounts Payable
09/03/2020	23495	County of San Bernardino	-700.00	Check	Accounts Payable
09/03/2020	23496	Geo-Monitor, Inc.	-591.00	Check	Accounts Payable
09/03/2020	23497	O'Reilly Auto Parts	-832.21	Check	Accounts Payable
09/03/2020	23498	Sooter Signs	-3,500.00	Check	Accounts Payable
09/03/2020	23499	USPS	-274.00	Check	Accounts Payable
09/10/2020	23500	Hi Desert Fire Protection	-1,222.30	Check	Accounts Payable
09/10/2020	23501	DR&G SERVICES, LLC	-1,496.01	Check	Utility Billing
09/11/2020	23502	Jacob McElroy	-26.25	Check	Utility Billing
09/11/2020	23503	LAWYER'S TITLE COMPANY	-291.96	Check	Utility Billing
09/11/2020	23504	Monique Bojorquez	-189.76	Check	Utility Billing
09/11/2020	23505	Yan Rong Zheng	-242.41	Check	Utility Billing
08/31/2020	EFT0003341	To record CalPERS Classic Pmt PPE 8/2/20	-6,889.26	EFT	General Ledger
08/31/2020	EFT0003342	CalPERS PEPRA Pmt PPE 8/2/20	-1,541.02	EFT	General Ledger
09/02/2020	EFT0003343	CalPERS 457 Pmt PPE	-3,980.90	EFT	General Ledger
09/08/2020	EFT0003351	CalPERS PEPRA Pmt PPE 8/16/20	-1,541.02	EFT	General Ledger
09/08/2020	EFT0003352	To record CalPERS Classic Pmt PPE 8/16/22	-6,893.67	EFT	General Ledger
09/08/2020	EFT0003353	To record CalPERS Health Premium Sep 2020	-16,475.03	EFT	General Ledger
09/04/2020	EFT0003355	To record Tasc Flex Claim Pmt - PPE 8/30/20	-777.07	EFT	General Ledger
09/01/2020	EFT0003357	To record EVO Rec Desk CC Fees 22567 Aug 2020	-47.97	EFT	General Ledger
09/01/2020	EFT0003358	To record EVO Thrift Store CC Fees 23099 - Aug 2020	-432.76	EFT	General Ledger
09/02/2020	EFT0003363	To record Global Merchant Fees Acct 4366 - Aug 2020	-260.15	EFT	General Ledger
09/02/2020	EFT0003364	To record Global Merchant Fees Acct 4367 - Aug 2020	-1,478.97	EFT	General Ledger
Bank Account 251229590 Total: (46)			-110,054.61		
Report Total: (46)			-110,054.61		

Bank Transaction Report

Bank Account
[251229590 CBB Checking](#)

	Count	Amount
	46	-110,054.61
Report Total:	46	-110,054.61

Cash Account
[99 99-111000 Cash in CBB - Checking](#)

Report Total:

	Count	Amount
	46	-110,054.61
	46	-110,054.61

Transaction Type

Check
EFT

	Count	Amount
	35	-69,736.79
	11	-40,317.82
Report Total:	46	-110,054.61



Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3c
Presentation of Directors' Expenses

STAFF REPORT:

Attached for the Board's consideration is a spreadsheet that outlines Director's expenses paid for the current pay period.

Director's Expenses
Pay Period Ending September 13, 2020

Name:		Sandy Haas	
	Date	Activity	Rate
1	9/1/2020	Meeting with General Manager	\$137.50
2	9/2/2020	Met with Wastewater to view installation of vault	\$137.50
3	9/3/2020	Regular Board Meeting	\$137.50
4	9/4/2020	Meeting with Program Coordinator regarding new park	\$137.50
5	9/8/2020	Park and Rec meeting	\$137.50
6	9/10/2020	Meeting with General Manager	\$137.50
		Miles	\$0.00
		Meals	\$0.00
		Lodging	\$0.00
		Other	\$0.00
Total this Pay Period			\$825.00

Name:		Tim Smith	
	Date	Activity	Rate
1	9/1/2020	Meeting with General Manager	\$137.50
2	9/2/2020	Met with Wastewater to view installation of vault	\$137.50
3	9/3/2020	Regular Board Meeting	\$137.50
		Miles	\$0.00
		Meals	
		Lodging	\$0.00
		Other	
Total this Pay Period			\$412.50



Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Discussion Only Regarding COVID-19 Update

STAFF RECOMMENDATION:

Receive and file.

STAFF REPORT:

San Bernardino County remains in the top tier for COVID cases with greater than 7 new cases per 100,000 population and greater than 8% positivity for test results. The governor extended eviction protections through February 2021 for renter who have not paid their rent due to impacts from COVID-19. The prohibition for disconnections continues with no end in sight.

Staff continues to monitor the cash flow and the unpaid accounts as the probation for disconnections continues. Following is the most recent information as we transition into a new month with billing being sent out this week. Twelve account own between \$1086 and \$1907 with two of those known to be in foreclosure. There is \$880.60 that is over four months overdue; \$1,641.67 that is over three months overdue and a total outstanding total of \$42,677.47.

Lastly, the District continues to exercise precaution in daily operations with protocols in place to protect the staff and the public. With flu season approaching, there is heightened concern from the medical community regarding the combined impacts of the normal flu season and COVID-19.

FISCAL IMPACT: As outlined.

POSSIBLE MOTION: None

ATTACHMENTS: None



Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
BY: Cheryl Vermette, Program Coordinator
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion and Possible Action Regarding Farmers Market Holiday Schedule

STAFF RECOMMENDATION:

Staff requests direction from the Board regarding this matter.

STAFF REPORT:

Last year the District held special markets for Fall/Halloween and Christmas. This year Staff is requesting to hold these special markets again.

The proposed dates for the fall markets are:

October 14th and 21st

The proposed Halloween/Trick or Treating market will be on:

October 28th

The Christmas markets will be held on December 2nd, 9th and 16th. Last year the Christmas markets were in the last two markets in November, however, based on feedback from vendors Staff is proposing to move the markets to December.

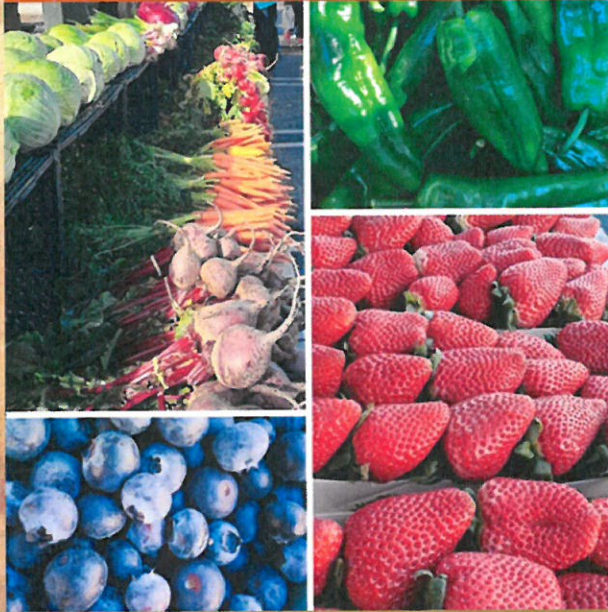
Staff will work with the Silver Lakes Craft Guild to incorporate their annual Craft Fair into our Fall and Christmas Markets.

Attachments:

Farmers Market Post Card

Fiscal Impact: TBD

HELENDALE FARMERS MARKET



Wednesday's 3-7 pm
At the Community Center - 26540 Vista Rd.

market  match

Get up to **\$10 in free fruits and vegetables**
when you use CalFresh/EBT See market
booth for details.



**Free
Gift**

Be one of the first 50 people to return
this post card to the Farmers Market
booth and get a free gift. While
supplies last.



GET MORE WITH MARKET MATCH

Stretch your dollar further. Use your CalFresh benefits at our Farmers Market every Wednesday to increase your buying power! Benefits are matched dollar for dollar, up to \$10 per market day. See the market booth for more details!

Visit us Every Wednesday!

Helendale Certified Farmers Market has a wide variety of vendors every Wednesday. From farm fresh fruits and vegetables to bread, seafood, honey, salsa, coffee and more! Grab dinner from one of our food trucks, shop for jewelry, crafts and a wide variety of boutique items. You will find something new every week and your purchases are supporting small local businesses.

Special Holiday Themed Markets

Fall Festival - October 14, 21 & 28

Trick or Treating on October 28th

Christmas - December 2, 9 & 16





Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion and Possible Action Regarding Revision to Community Center Park
Rendering

STAFF RECOMMENDATION

Staff seeks input from the Board regarding this item.

STAFF REPORT

At the 9/3/2020, Board meeting an arrangement of proposed park elements was approved by the Board. Upon discussion with staff regarding the placement of the building it was discovered that the location discussed at the last meeting would impede the leach lines. Based upon this information, Staff would like to propose a modification of the park layout for consideration and approval by the Board. Once the layout is approved Staff will send the rendering to the architect who will construct the park rendering which will be used in further public discussions and will be submitted with the grant application in December.

A copy of the finalized draft as discussed at the last meeting is included as Attachment 1 to this staff report and the modified drawing is Attachment 2.

Staff has continued to seek public input at the Farmers markets and will host a public scoping meeting on September 19 at 10:00 a.m. This is agendized as a special board meeting in the event that the Board members wish to participate in the meeting discussion.

FISCAL IMPACT: ...

ATTACHMENTS: 1 & 2 approved and revised concept drawings

Attachment 1



Attachment 2





Helendale Community Services District

Date: September 17, 2020
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #8
Discussion and Possible Action Regarding District Investments

Staff Recommendation

Staff seeks support from the Board to payoff the 2011 loan and seeks direction regarding the 2008 loan.

Staff Report

Investment Policy:

Based upon the District's adopted investment strategy the three guiding principles are safety, liquidity and yield. Recently the Board approved the District Investment policy and associated resolution affirming these principles. At the 9/3/2020 meeting, three options were outlined for Board consideration. Staff was directed to explore the options of paying off debt and refinancing debt with the balance of fund sent to the Local Agency Investment Fund (LAIF). The option to open a Pension Trust Fund was not supported at this time. Currently the District has approximately \$6 million in local banks.

The analysis requested by the Board was (1) paying off the 2008 loan and refinancing the 2011 loan and (2) paying off 50% of the 2008 loan and refinancing the 2011 loan.

2008 loan:

\$2.83M @ 3.9% - Matures 2028 – Balance \$1,507,532.32

Water 23.4% / Sewer 35.72% / Park 40.99%

Payments made in December and June

Attached is the analysis of the refinance for the 2008 loan which would result in a savings of approximately \$65,000. Because of the terms of the loans, they can only be refinanced on the payment dates. The new interest rate would be 2.75%. If the Board wishes to refinance this loan or pay it off, this would have to occur in December 2020.

2011 loan:

\$1M @ 5.25% - Matures 2031 – Balance \$655,081.54

Water 50% / Park 50%

Payments made in September and March

Because this loan is at 5.25% interest, it is advisable to pay this loan off in full either immediately or in March. Even with the prepayment penalty, this would result in savings of over \$200,000 in interest. If the Board is interested in this option, Staff will execute the payoff. The payoff would be \$334,091.59 from both funds. The Park fund has approximately \$393,000 in reserves as of August and water has \$1.7M in reserves.

FISCAL IMPACT: As outlined in Staff report

POSSIBLE MOTION: At the discretion of the Board.

ATTACHMENTS: Refinance analysis for 2008 loan

PREPARED BY MUNICIPAL FINANCE CORPORATION DATE: September 14, 2020
 PROPOSED LEASE PURCHASE FOR: Helendale Community Services District
 RE: Refinancing of Installment Sale Agreement #08-073
 NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED
 Prepayment Option amount is exclusive of the rental payment due on same date
 December 23, 2020 closing date

Payments: Semi-annually in arrears 8 years 2.75%

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1	06/23/21	\$101,312.38	\$81,427.04	19,885.34	
2	12/23/21	101,312.38	82,546.66	18,765.72	
3	06/23/22	101,312.38	83,681.68	17,630.70	
4	12/23/22	101,312.38	84,832.30	16,480.08	
5	06/23/23	101,312.38	85,998.74	15,313.64	
6	12/23/23	101,312.38	87,181.23	14,131.15	949,944.35
7	06/23/24	101,312.38	88,379.97	12,932.41	860,680.58
8	12/23/24	101,312.38	89,595.19	11,717.19	770,189.44
9	06/23/25	101,312.38	90,827.13	10,485.25	678,454.04
10	12/23/25	101,312.38	92,076.00	9,236.38	585,457.28
11	06/23/26	101,312.38	93,342.05	7,970.33	491,181.81
12	12/23/26	101,312.38	94,625.50	6,686.88	395,610.05
13	06/23/27	101,312.38	95,926.60	5,385.78	298,724.19
14	12/23/27	101,312.38	97,245.59	4,066.79	200,506.14
15	06/23/28	101,312.38	98,582.72	2,729.66	100,937.59
16	12/23/28	101,312.38	99,938.21	1,374.17	0.00
TOTALS:		\$1,620,998.08	\$1,446,206.61	\$174,791.47	

Approved and agreed to:

Helendale Community Services District

By: _____

Title: _____

Date: _____