



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

REGULAR BOARD MEETING **Thursday, August 5, 2021 at 6:30 PM**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Helendale CSD will hold its board meeting via teleconference. The Helendale CSD Board of Directors will meet in person at the District Office located at 26540 Vista Rd. Suite C. Helendale, CA 92342. This meeting is open to the public via virtual interface and can be accessed by clicking on the link below.

www.zoom.com Meeting ID 463 173 8547 Passcode: HCSD
(Dial-in instructions will be provided after registering at the link above)

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card at the following link: <https://www.surveymonkey.com/r/HKGNLL8>. We request that all speaker's cards are filled out by 6:25 pm.

3. Consent Items

- a. Approval of Minutes: July 15, 2021, Regular Board Meeting
- b. Bills Paid Report
- c. Directors Compensation and Expenses
- d. June Financials
- e. COVID-19 Update

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Regular Business:

5. Discussion and Possible Action Regarding Adoption of Resolution 2021-16: A Resolution of the Board of Directors of the Helendale Community Services District Approving a Sole Source Contract to High Desert Underground for New Wastewater Mini Lift Station
6. Discussion and Possible Action Regarding Adoption of Resolution 2021-17: A Resolution of the Board of Directors of the Helendale Community Services District Approving Award of a Sole Source Contract with K.C. Fabrication and Restoration for a Rolling Well-House Enclosure for Well 13
7. Discussion Only Regarding Wastewater Rate Analysis

8. Discussion and Possible Action Regarding Approval to Circulate Request for Proposal for Ball Field Lighting and New Baseball Field
9. Discussion and Possible Action Regarding Request to Purchase Surplus Equipment
10. Discussion and Possible Action Regarding Repairs and Insulation for Current Maintenance Building
11. Discussion and Possible Action Regarding Approval of Open Purchase Orders for Fiscal Year 2022 for Certain Vendors

Other Business

12. Requested items for next or future agendas (Directors and Staff only)

Closed Session

13. Conference with Legal Counsel – Anticipated litigation
Initiation of litigation pursuant to Government Code Section 54956.9(d):
One potential case
14. Conference with Real Property Negotiator
(Government Code Section 54956.8)
Property: APN 046702133
District Negotiator: Kimberly Cox
Negotiating Party: Ben Vollmer
Under Negotiation: Price and Terms of Payment

15. Report Out of Closed Session

16. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

Date: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3
Consent Items

CONSENT ITEMS

- a. Approval of Minutes: Regular Board Meeting of May 20, 2021
- b. Bills Paid Report
- c. Directors Compensation and Expenses
- d. June Financials
- e. COVID Update



Helendale Community Services District

Date: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3a
Approval of Minutes: July 15, 2021, Regular Board Meeting



*Minutes of the Helendale Community Services District
REGULAR BOARD OF DIRECTORS MEETING
July 15, 2021 at 6:30 PM
26540 Vista Road, Suite C, Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic public participation in Helendale CSD's Board Meeting was held both in person and via teleconference.

Board Members Roll Call:

Present: President Tim Smith; Vice President Henry Spiller; Secretary, Sandy Haas; Director Craig Schneider; Director Ron Clark

Staff Members Present:

Kimberly Cox, General Manager
Cheryl Vermette, Program Coordinator
Craig Carlson, Water Operations Manager

Consultants:

Steve Kennedy, Legal Counsel

Members of the Public:

There were three members of the public present.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:32 pm by President Tim Smith, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Clark.

Vote: The motion carried with a 5 – Yes / 0 – No vote

2. Public Participation

None

3. Consent Items

- A. Approval of Minutes: June 17, 2021, Regular Board Meeting
- B. Bills Paid Report
- C. Directors Compensation and Expenses
- D. May Financials

Action: A motion was made by Director Schneider to pull item 3 for future discussion and approve items A, B, and D. Vice President Spiller seconded the motion.

Vote: Motion carried with a 5 – Yes / 0 – No Vote

Discussion: Director Schneider requested that the term "community member" be more clearly defined in the resolution. After some additional discussion among the board regarding item 3C, Director Schneider made a motion to approve item 3C, Director Haas seconded the motion.

Vote: Motion carried by the following 5 – Yes / 0 – No vote: President Smith – Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

4. Reports

A. Directors' Reports

Director Haas reported that she met with investors looking for opportunities in Helendale. They wanted to know what Helendale has to offer. She took them to the park and the Community Center.

Director Spiller talked about the next concert in the park starting a little later due to the heat. He said we lost people because of the heat and the vendors didn't do as well. The Farmer's Market was just as hot. We lost a few vendors there too. A lot of people wanted to come inside, but it was still hot inside. He also reported that the Thrift Store swamp coolers are working a little better. Lastly, he commented on the presentation Sheriff McMahon did for the Phelan Pinion Hills CSD on the marijuana grows.

Director Clark reported that ETI Corral out of Apple Valley did a moonlight ride starting from the Helendale Community Park, which had about 13 riders.

Director Schneider gave an update on the adult softball league.

B. General Manager's Report

Discussion: General Manager Cox reported that COVID restrictions have been lifted. Cal-OSHA will issue guidance today for the workplace. The water and wastewater maintenance building permits are approved. The contractor and staff will be meeting with the concrete contractor Friday. The contractor will advise a date for mobilization after concrete is completed. Construction is estimated to take 3 – 4 weeks for both buildings. Staff will bring an estimate to complete the interior of the building to the July 15 meeting. Monday is the filming for the CSDA Small District Innovative Project of the Year Award. Saturday is our first concert in the park. It will be hot! We will have a petting zoo, lawn games, beer garden hosted by the Silver Lakes Community Service Foundation, and the Sunsetters will host a car show. General Manager Cox reported that the District has a total cash balance of \$6,608,122; \$2,020,166 in the sewer fund; \$3,609,930 in the water fund; \$380,215 in the park fund; and \$303,905 in the solid waste fund. There is \$3,531,129.11 in CBB; \$67,647.20 in DCB; and \$3,009,345.59 in LAIF.

Presentation

5. Public Hearing to Receive Comments Regarding Possible Adoption of Resolution 2021-13: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing the Establishment and continuation of Collection of Water and Sewer Standby Charges for Fiscal Year 2022.

Public Hearing: President Smith opened the public hearing at 7:19 pm

Discussion: Resolution 2021-13 authorizes the establishment and continuation of collection of water and sewer standby fees. This resolution finalizes the process initiated by Resolution 2021-08 adopted on May 6, 2021. The minimum fee is \$30 per service per parcel. One parcel in the proximity of both water and sewer lines but not connected, would be charged \$60 (\$30 for each service availability). The resolution also reiterates the District is the successor agency to County Service Area 70, Zones B & C. Approximately 609 parcels are subject to the water standby fee and generate \$22,820 in fee revenue. Approximately 607 parcels are subject to the sewer standby fee and generate \$19,440 in fee revenue. Upon approval of Resolution 2021-13, the two data files will be sent via email to the County Assessor for placement on the next tax bill. The purpose of the standby fee is to reserve capacity in the system for that property. Exhibits A and B attached to the Resolution illustrate the calculation used to determine the standby fees for both

water and sewer. The calculation is based upon the EBU or Equivalent Buildable Unit. The charge is \$30 per EBU. Parcels between 0 and 1 acre in size equals \$30 per EBU and any fractions of size equals 1 EBU, for example 1.5-acre parcels equals 2 EBU's. The public hearing was noticed in the Daily Press as required. No protests have been received. Staff's recommendation includes the authorization to make any final adjustments based upon payments and other discovery prior to submittal to the County Tax Collector.

Public Comments/Protests: None

Hearing no comments or protests, President Smith closed the public hearing at 7:27 pm.

Action: Vice President Spiller made a motion to approve Staff's recommendation and adopt Resolution 2021-13. Director Haas seconded the motion.

Vote: The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

6. Public Hearing to Receive Comments Regarding Possible Adoption of Resolution 2021-14: A Resolution of the Board of Directors of the Helendale Community Services District Confirming, or Modifying and then Confirming, the Report of Delinquent Water, Sewer and Trash Collection User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll.

Public Hearing: President Smith opened the Public Hearing at 7:28 pm.

Discussion: Government agencies can place delinquent utility accounts on the County tax roll. Resolution 2021-14 confirms the report of delinquent water, sewer and trash collection user charges and authorizes the collection via the County tax roll. All 46 properties on the list have been previously liened and have outstanding unpaid balances. This number is up from 22 in FY21 and 9 in FY20. All properties on the list have received a letter from the District informing them of the process. The total amount of delinquent charges is \$37,858.53. Last year the amount was \$16,836.14. The list of delinquent accounts to be collected on the tax roll will be submitted to the County by no later than August 10. Property owners who pay prior to submittal will be removed from the list (up to August 10th). After August 10, no payments can be taken by HCSD for these delinquent account amounts to allow staff time to compile the file into the format used by San Bernardino County. Several property owners who were sent a letter have paid their delinquent charges. No objections have been received to date. Staff's recommendation includes authorization for staff to make any final adjustments based upon any payments or other discovery prior to County submittal.

Public Comments/Protests: None

Hearing no comments or protests, President Smith closed the public hearing at 7:32 pm.

Action: Director Clark made the motion to approve Staff's recommendation and adopt Resolution 2021-14. Director Haas seconded the motion.

Vote: The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

7. Public Hearing to Receive Comments and Possible Adoption of Resolution 2021-15: A Resolution of the Board of Directors of the Helendale Community Services District Authorizing the Establishment and Continuation of Collection of Refuse Disposal Land Use Fees for Fiscal Year 2020-2021.

Public Hearing: President Smith opened the Public Hearing at 7:33 pm.

Discussion: In November 2010, San Bernardino Solid Waste Management transferred the Refuse Disposal Land Use fee to the District, which allows the District to receive the \$85.14 refuse disposal fee per Equivalent Single Family Residence (ESFR) for the area. This is a pre-Prop 13 tax and cannot be increased without voter approval. If not collected on the tax rolls this fee would require the monthly trash fee to be increased by the amount required to cover the

disposal costs. The amount varies based on the type of residence on a parcel, i.e. two SFR's, three SFRs, duplex, triplex, etc. as outlined in Exhibit A of the Resolution. The amount is collected on the county property tax bill and paid to the District periodically during the fiscal year. The total ESFR for FY 21/22 is \$230,644.26 from 2,699 parcels. What the ESFR funds: disposal of the community's waste picked up at the curb weekly by Burrtec; two community clean up days; shred truck for document destruction; disposal of green waste from collection site; bulky item pick up and disposal program; dump passes; outreach and educational materials; and two recycling center employees. Resolution 2021-15 authorizes the General Manager to cause the levy of special assessment for Refuse Land Use Fees to be collected on the 2021-22 San Bernardino County Tax Roll. The Parcel information will be sent to the County by August 10th. The public hearing was noticed in the Daily Press in accordance with the law. No protests have been received. Staff's recommendation includes the authorization to make any final adjustments based upon payments and other discovery prior to submittal to the County Tax Collector.

Public Comments/Protests: None

Hearing no comments or protests, President Smith closed the public hearing at 7:40 pm.

Action: A motion was made by Director Schneider to adopt Resolution 2021-15. The motion was seconded by Director Clark.

Vote: The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

8. Discussion Only Regarding COVID-9 Update

Discussion: The current past due amount is \$76,433. The State Water Resources Control Board announced some funding for past due water bills is forthcoming. The District will apply, however the funding will only cover water bills. There may be money left over to use towards wastewater bills. County COVID numbers are up this past week to over 1,000 new cases.

Action: There was no action on this item.

9. Discussion and Possible Action Regarding Election of a Representative for CSDA Board of Directors

Discussion: The CSDA elections occur every two years. A local candidate is running – Kelly Gregg. The District had previously supported Jo MacKenzie. The Ballot must be cast by tomorrow.

Action: Director Schneider made the motion to support Kelly Gregg for the Representative for the CSDA Board of Directors. Vice President Spiller seconded the motion.

Vote: The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

Other Business

10. Requested items for next or future agendas (Directors and Staff only)

Discussion regarding installing an HVAC system in the Thrift Store and Unit D.

President Smith called for a brief recess at 7:50 pm, followed by closed session which began at 8:03 pm.

11. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code Section 54956.9(d)

One Potential Case

Director Haas left the meeting at 8:26 pm

President Smith adjourned Closed Session at 8:32 pm and reconvened Open Session at 8:34 pm.

12. Report of Closed Session Items

Discussion: Legal Counsel Kennedy reported that the Board met in closed session and there were no reportable actions resulting from closed session.

13. Adjournment

Action: President Smith adjourned the meeting at 8:34 pm

Submitted by:

Approved by:

Tim Smith, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item #3 b
Consent Items: Updated Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Updated Report Only. Receive and File

STAFF REPORT:

Staff issued 85 checks and 26 EFT's totaling \$568,807.62

Total Cash Available:	<u>8/02/21</u>	<u>7/12/21</u>
Cash	\$6,483,179.08	\$6,593,187.69
Checks/EFT's Issues	\$ 568,807.62	\$ 200,044.80

Investment Report

The Investment Report shows the status of the invested District funds. The current interest rate is 0.02% for LAIF and 0.10% for the CBB Sweep Account for June 2021. Interest earned July 2021 on CBB Sweep Account is \$275.74.



Helendale CSD

Bills Paid and Presented for Approval Transaction Detail

Issued Date Range: 07/12/2021 - 08/02/2021

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 251229590 - CBB Checking					
07/13/2021	24306	Fedak & Brown LLP	-800.00	Check	Accounts Payable
07/13/2021	24307	Water Systems Consulting, Inc	-202.50	Check	Accounts Payable
07/14/2021	24308	AVCOM Services Inc.	-91.50	Check	Accounts Payable
07/14/2021	24309	Burrtec Waste Industries Inc	-365.51	Check	Accounts Payable
07/14/2021	24310	County of San Bernardino	-80.00	Check	Accounts Payable
07/14/2021	24311	Geo-Monitor, Inc.	-214.50	Check	Accounts Payable
07/14/2021	24312	Grainger	-622.62	Check	Accounts Payable
07/14/2021	24313	Infosend, Inc	-1,851.73	Check	Accounts Payable
07/14/2021	24314	Inland Water Works Supply Co.	-1,034.62	Check	Accounts Payable
07/14/2021	24315	Konica Minolta	-309.29	Check	Accounts Payable
07/14/2021	24316	Lowe's Inc.	-1,159.43	Check	Accounts Payable
07/14/2021	24317	Online Information Services, Inc	-34.20	Check	Accounts Payable
07/14/2021	24318	O'Reilly Auto Parts	-1,736.88	Check	Accounts Payable
07/14/2021	24319	Sierra Analytical Labs, Inc	-890.00	Check	Accounts Payable
07/14/2021	24320	Tyler Technologies, Inc.	-3,065.55	Check	Accounts Payable
07/14/2021	24321	Uline	-398.51	Check	Accounts Payable
07/14/2021	24322	USA Blue Book	-109.11	Check	Accounts Payable
07/14/2021	24323	AVCOM Services Inc.	-390.00	Check	Accounts Payable
07/14/2021	24324	Beck Oil Inc	-2,716.58	Check	Accounts Payable
07/14/2021	24325	Burrtec Waste Industries Inc	-126.50	Check	Accounts Payable
07/14/2021	24326	Choice Builder	-997.61	Check	Accounts Payable
07/14/2021	24327	Citizens Business Bank	-149,447.45	Check	Accounts Payable
07/14/2021	24328	County of San Bernardino, Environmental Health Services	-367.00	Check	Accounts Payable
07/14/2021	24329	Daily Press	-662.86	Check	Accounts Payable
07/14/2021	24330	Daily Press	-550.54	Check	Accounts Payable
07/14/2021	24331	Daily Press	-947.70	Check	Accounts Payable
07/14/2021	24332	Frontier Communications	-134.62	Check	Accounts Payable
07/14/2021	24333	Frontier Communications	-49.86	Check	Accounts Payable
07/14/2021	24334	Inland Water Works Supply Co.	-92.92	Check	Accounts Payable
07/14/2021	24335	Tyler Technologies, Inc.	-26,102.47	Check	Accounts Payable
07/14/2021	24336	Univar Solutions, USA	-2,347.81	Check	Accounts Payable
07/13/2021	24337	ALEX GELSINGER	-77.32	Check	Utility Billing
07/13/2021	24338	LIZ ZELLIN	-137.17	Check	Utility Billing
07/13/2021	24339	DAVID M TAIT	-773.00	Check	Utility Billing
07/15/2021	24340	G.A. Osborne Pipe & Supply Inc.	-780.85	Check	Accounts Payable
07/15/2021	24341	Home Depot Credit Services	-293.31	Check	Accounts Payable
07/15/2021	24342	Allied Public Risk LLC	-21,035.00	Check	Accounts Payable
07/15/2021	24343	ASBCSD	-70.00	Check	Accounts Payable
07/15/2021	24344	Hach Company	-3,000.00	Check	Accounts Payable
07/15/2021	24345	Konica Minolta	-662.09	Check	Accounts Payable
07/21/2021	24346	Aqua Metrics Sales Company	-13,461.21	Check	Accounts Payable
07/21/2021	24347	Beck Oil Inc	-30.00	Check	Accounts Payable
07/21/2021	24348	Brunick, McElhaney & Kennedy	-3,150.00	Check	Accounts Payable
07/21/2021	24349	Burrtec Waste Group, Inc	-101,061.32	Check	Accounts Payable
07/21/2021	24350	County of San Bernardino, Solid Waste Mgmt. Div.	-1,178.06	Check	Accounts Payable
07/21/2021	24351	Heritage Victor Valley Medical Group	-130.00	Check	Accounts Payable

Bank Transaction Report

Issued Date	Number	Description	Amount	Type	Module
07/21/2021	24352	Mark Roberts	-8,390.00	Check	Accounts Payable
07/21/2021	24353	Verizon Wireless	-106.32	Check	Accounts Payable
07/21/2021	24354	Verizon Wireless	-651.76	Check	Accounts Payable
07/21/2021	24355	WaterMaster	-2,205.62	Check	Accounts Payable
07/21/2021	24356	Mark Roberts	-4,900.00	Check	Accounts Payable
07/21/2021	24357	ACI Payments, Inc	-58.10	Check	Accounts Payable
07/21/2021	24358	Desert Service Station Maintenance	-463.60	Check	Accounts Payable
07/21/2021	24359	Frontier Communications	-61.92	Check	Accounts Payable
07/21/2021	24360	Frontier Communications	-65.97	Check	Accounts Payable
07/21/2021	24361	USA Blue Book	-197.88	Check	Accounts Payable
07/21/2021	24362	California State Disbursement Unit	-230.76	Check	Accounts Payable
07/21/2021	24363	DYLAN CARTER	-318.10	Check	Utility Billing
07/21/2021	24364	COREY ELLIOTT	-475.48	Check	Utility Billing
07/21/2021	24365	RYAN HULL	-174.00	Check	Utility Billing
07/23/2021	24366	DOROTHY J. GOLPHIN-SYAS	-180.09	Check	Utility Billing
07/28/2021	24367	Cardmember Services	-466.96	Check	Accounts Payable
07/28/2021	24368	Staples Credit Plan	-192.14	Check	Accounts Payable
07/28/2021	24369	True Liberty Protection Services Inc.	-262.50	Check	Accounts Payable
07/28/2021	24370	South West Pump & Drilling, Inc	-125,887.50	Check	Accounts Payable
07/28/2021	24371	Flo-Services, Inc	-22,779.14	Check	Accounts Payable
07/28/2021	24372	Frontier Communications	-91.32	Check	Accounts Payable
07/28/2021	24373	Grainger	-596.07	Check	Accounts Payable
07/28/2021	24374	Inland Water Works Supply Co.	-1,574.63	Check	Accounts Payable
07/28/2021	24375	Prudential Overall Supply, Inc	-449.48	Check	Accounts Payable
07/28/2021	24376	Pyro Spectaculars Inc.	-2,287.00	Check	Accounts Payable
07/28/2021	24377	Quinn Company	-11,761.24	Check	Accounts Payable
07/28/2021	24378	Radwell International, Inc	-253.49	Check	Accounts Payable
07/28/2021	24379	Radwell International, Inc	-187.00	Check	Accounts Payable
07/28/2021	24380	Rebecca Gonzalez	-330.00	Check	Accounts Payable
07/28/2021	24381	San Bernardino County Fire Protection District	-1,045.00	Check	Accounts Payable
07/28/2021	24382	Shred-It	-84.57	Check	Accounts Payable
07/28/2021	24383	Tyler Technologies, Inc.	-112.00	Check	Accounts Payable
07/28/2021	24384	Ultimate Internet Access, Inc	-813.19	Check	Accounts Payable
07/28/2021	24385	Cashier, CDFA- Certified Farmer's Market Program 90303	-928.00	Check	Accounts Payable
07/28/2021	24386	Eide Bailly LLP	-1,346.82	Check	Accounts Payable
07/29/2021	24387	YEGHOIAN GRADING & PAVING	-133.25	Check	Utility Billing
07/29/2021	24388	Fedak & Brown LLP	-1,035.00	Check	Accounts Payable
07/29/2021	24389	Atkinson, Andelson, Loya, Ruud and Romo Attorney's at La	-9,439.38	Check	Accounts Payable
07/30/2021	24390	MARTIN MILLS	-13.50	Check	Utility Billing
07/12/2021	EFT0003745	SW Gas Community Center Acct # 91000010177	-12.34	EFT	General Ledger
07/12/2021	EFT0003746	SW Gas ACH 4-Plex Acct # 910000817466	-68.39	EFT	General Ledger
07/12/2021	EFT0003747	SW Gas ACH WWTP 121-0319765-023	-113.95	EFT	General Ledger
07/12/2021	EFT0003757	To record PERS PEPR Employer Unfunded Liability	-154.92	EFT	General Ledger
07/12/2021	EFT0003762	To record EVO Thrift Store CC Fees 23099	-304.68	EFT	General Ledger
07/12/2021	EFT0003764	SW Gas Water Shop Acct # 9100001037540	-11.00	EFT	General Ledger
07/13/2021	EFT0003765	SCE ACH 4-Plex Acct 700392338368	-94.09	EFT	General Ledger
07/13/2021	EFT0003766	SCE Water Shop Acct 700453074415	-152.21	EFT	General Ledger
07/20/2021	EFT0003767	To record Sales Tax Pmt -2nd Quarter 2021 Return	-1,796.51	EFT	General Ledger
07/23/2021	EFT0003768	CalPERS 457 Pmt PPE 7/18/21	-3,811.41	EFT	General Ledger
07/26/2021	EFT0003771	CalPERS PEPR Pmt PPE 6/20/21	-1,421.70	EFT	General Ledger
08/02/2021	EFT0003772	CalPERS Classic Pmt PPE 7/4/21	-7,088.86	EFT	General Ledger
08/02/2021	EFT0003772	Reverse JN13803 CalPERS Classic Pmt PPE 7/4/21	7,088.86	EFT Reversal	General Ledger

Bank Transaction Report

Issued Date	Number	Description	Amount	Type	Module
08/02/2021	EFT0003773	CalPERS PEPRA Pmt PPE 7/4/21	-1,413.71	EFT	General Ledger
07/26/2021	EFT0003775	SCE Street Lighting Acct # 700013030275	-1,848.94	EFT	General Ledger
07/22/2021	EFT0003776	To Record Account Analysis Fees June 2021	-435.19	EFT	General Ledger
07/22/2021	EFT0003777	To Record Account Analysis Fees June 2021	-435.19	EFT	General Ledger
07/27/2021	EFT0003785	To Record Account Analysis Fees June 2021	-435.19	EFT	General Ledger
07/28/2021	EFT0003788	SCE ACH Sod Farm Acct 700255337588	-1,359.71	EFT	General Ledger
07/28/2021	EFT0003789	SCE ACH Park Wellheads Acct 700448234519	-361.39	EFT	General Ledger
07/22/2021	EFT0003791	To Record Account Analysis Fees June 2021	435.19	EFT Reversal	General Ledger
07/29/2021	EFT0003792	ACH Water Shop SCE Acct 700453074415	-167.77	EFT	General Ledger
08/02/2021	EFT0003793	To record PERS Classic payment with Credit	3,518.40	EFT Reversal	General Ledger
08/02/2021	EFT0003793	To record PERS Classic payment with Credit	-3,518.40	EFT	General Ledger
07/29/2021	EFT0003794	SCE ACH Well 6,7,8,9 & 2 Acct 700620711734	-444.86	EFT	General Ledger
07/29/2021	EFT0003795	SCE ACH 4-Plex Acct 700392338368	-456.56	EFT	General Ledger
07/29/2021	EFT0003796	SCE ACH Community Center 700218740906	-2,587.17	EFT	General Ledger
07/12/2021	EFT0003797	To record Tasc Flex Claim Pmt - PPE 7/4/21	-533.33	EFT	General Ledger
07/26/2021	EFT0003799	To record Tasc Flex Claim Pmt - PPE 7/18/21	-533.33	EFT	General Ledger
08/02/2021	EFT0003800	To record Global Merchant Fees Acct 4366 -	-492.23	EFT	General Ledger
08/02/2021	EFT0003803	To record Global Merchant Fees Acct 4367 -	-2,017.17	EFT	General Ledger
08/02/2021	EFT0003804	To record EVO Thrift Store CC Fees 23099	-356.61	EFT	General Ledger
08/02/2021	EFT0003805	8/2/21 JE to post 7/4 PPE PERS payable	-3,570.47	EFT	General Ledger
07/27/2021	EFT0000051	To Record Account Analysis Fees June 2021	435.19	EFT Reversal	General Ledger
			Bank Account 251229590 Total: (119)		-568,807.62
			Report Total: (119)		-568,807.62

Summary

Bank Account
[251229590 CBB Checking](#)

Count	Amount
119	-568,807.62
Report Total:	-568,807.62

Cash Account
[99 99-111000 Cash in CBB - Checking](#)

Count	Amount
119	-568,807.62
Report Total:	-568,807.62

Transaction Type	Count	Amount
Check	85	-544,287.98
EFT	30	-35,997.28
EFT Reversal	4	11,477.64
Report Total:	119	-568,807.62



Helendale Community Services District

Date: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Agenda item #3c
Directors' Compensation and Expenses

HELEDALE COMMUNITY SERVICES DISTRICT
BOARD MEMBER EXPENSE VOUCHER

NAME: *Ron Clark* Date: *7/12/2021*

Date	Expense Description/Explanation	Mileage	Meals	Lodging	Other	Exp. Category
<i>6/1</i>	<i>Meet with Kimberly</i>					
	<i>Public Benefit</i>					
<i>6/3</i>	<i>Review Agenda</i>					
	<i>Reg Board MTC</i>					
<i>6/15</i>	<i>Meet with Kimberly</i>					
	<i>Public Benefit</i>					
<i>6/17</i>	<i>Review with Angela</i>					
	<i>Reg Board MTC</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					
	<i>Event</i>					
	<i>Public Benefit</i>					

Notes/Comments:

Totals: Mileage _____
Meals _____
Lodging _____
Grand Total *550.00*

Ok to process for payroll

Board Member Signature: *[Signature]*

Signature _____ Date _____

Expense Categories:

- A: Public Meeting governed by Brown Act
- B: Public Event*
- C: Representation at Public Meeting/Event*
- D: Representation on 501C3 Board *
- E: Conference/Seminar/Training program related to District*
- F: Ad Hoc Committee of the Board
- G: Meeting w/GM re: District Operations
- H: Meeting w/auditors, attorney or consultant retained by District
- I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
- J: Meeting w/organization with interests in matter involving functions or operations of the District
- K: Meeting pre-approved by the Board of Directors

*Written or verbal report required to be presented at the next Board meeting

Mileage calculated at \$0.56/mile effective 1/1/21

HELENDALE COMMUNITY SERVICES DISTRICT
BOARD MEMBER EXPENSE VOUCHER

NAME: Louise Adams Date: 07-18-21

Date	Event	Expense Description/Explanation	Mileage	Meals	Lodging	Other	Exp. Category
7/12	Public Benefit	Meeting w GM					E
7/13	Event	Board + other dist business					K
7/14	Public Benefit	Update on Park construction					C
7/15	Public Benefit	Lunch	25.61				
	Public Benefit	Share w/ other CSD - events &					
	Public Benefit	Regular Meeting					A
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						

Notes/Comments:

Totals: Mileage \$25.61
Meals
Lodging
Grand Total 575.61

Ok to process for payroll

Board Member Signature: Louise Adams

Expense Categories:

- A: Public Meeting governed by Brown Act
- B: Public Event*
- C: Representation at Public Meeting/Event*
- D: Representation on 501C3 Board *
- E: Conference/Seminar/Training program related to District*
- F: Ad Hoc Committee of the Board
- G: Meeting w/GM re: District Operations
- H: Meeting w/auditors, attorney or consultant retained by District
- I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
- J: Meeting w/organization with interests in matter involving functions or operations of the District
- K: Meeting pre-approved by the Board of Directors

*Written or verbal report required to be presented at the next Board meeting

Mileage calculated at \$0.56/mile effective 1/1/21

CUSTOMER COPY

Los Domingos

1520 E Main St, Barstow, CA 92311
(760) 256-1381

7/14/2021 12:36:01 PM
Terminal SN: 3A504352
EVO UID: 2021071440AF-226
EVO ID: 31093
EVO Payment UID: 20210714A4EA
Small Room->11

Employee: Alejandra

Transaction #: 24
Account: 8041
Name On Card: HAAS/SANDRA L
Entry: Chip

Amount: \$22.61

Tip: \$ 3

Total: \$ 25.61

Auth Code: 013558
Response: OK

IC: D82BFF0AAB672AE3
TVR: 8080008000
AID: A0000000031010
TSI: 6800
ATC: 004A
APPLAB: VISA DEBIT

I AGREE TO PAY ABOVE TOTAL
AMOUNT ACCORDING TO CARD ISSUER
AGREEMENT (MERCHANT AGREEMENT
IF CREDIT VOUCHER)

X.....
SIGNATURE

Los Domingos

1520 E Main St, Barstow, CA 92311
(760) 256-1381

Ticket No: 50
Ticket UID: 2021071440AF-226
Small Room->11

Employee: Alejandra
Dine In
Date: 7/14/2021
Time: 12:41:18 PM

L-14 Santa Fe Salad	\$9.95
-- No beans	\$0.00
L-5 Grande Burrito	\$7.89
-- Chili Verde	\$0.00
Dr. Pepper	\$2.95

Subtotal: \$20.79
Tax: \$1.82
Total: \$22.61



Thank you come again!

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

July 1, 2021

Name: Sandy Adams

Date	Expense Description/Explanation	Miles	Meals	Lodging	Other	Exp Category
7/20	Tel phone w/BM Re: Charred handling. use credited thru Jun B.					B
7/26	Tel phone w/BM Dist Business re: softball field. Other Business					B
7/29	Met with Craig New building - fence & water business					
8/1	Met w/aler new build they were sitting (gone)					
Totals						
Notes/Comments:						

Totals:
 Mileage -
 Meals -
 Lodging -
 Other -
 Grand Total 550

Submitted By: Sandy Adams

Appropriate Approval: 8/2/21 Date

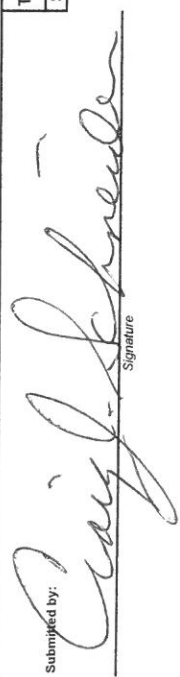
Signature: [Handwritten Signature]

Expense Categories
 G: Meeting w/GM re District Operations
 H: Meeting w/auditors, attorney or consultant retained by District
 I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 J: Meeting w/organization with interests in matters involving functions or operations of the District
 K: Meeting pre-approved by the Board of Directors

* Written or verbal report required to be presented at the next Board meeting

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER
 Pay Period Ending 7/19/2021

Date		Expense Description/Explanation		Meeting	Miles	Meals	Lodging	Other	Exp. Category
6/30/2021	Event	Farmers Market		137.5					C: Representation at Public Meeting/Event*
	Description of Public Benefit	Meet with vendors and residents							
7/6/2021	Event	Park and Recreation/Adult Softball Meeting		137.5					J: Meeting w/organization with interests in matters inv.
	Description of Public Benefit	Meet with and discuss new Softball League							
7/13/2021	Event	Park and Recreation Meeting		137.5					A: Public Meeting governed by Brown Act
	Description of Public Benefit	Park Maintenance and Programs Update							
7/14/2021	Event	Farmers Market		137.5					C: Representation at Public Meeting/Event*
	Description of Public Benefit	Meet with vendors and residents							
7/15/2021	Event	Regular BOD		137.5					A: Public Meeting governed by Brown Act
	Description of Public Benefit	HCSD Business							
	Event			0					A: Public Meeting governed by Brown Act
	Description of Public Benefit								
	Event			0					
	Description of Public Benefit								
	Event			0					
	Description of Public Benefit								
	Event			0					A: Public Meeting governed by Brown Act
	Description of Public Benefit								
				Total Meetings	Total Miles	Total Meals	Total Lodging	Total Other	Total
				\$ 687.50	\$ -	\$ -	\$ -	\$ -	\$ 687.50

Submitted by:  Signature

Date 7/17/2021



HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

8/1/2021

Craig Schneider									
Date	Event	Expense Description/Explanation	Meeting	Miles	Meals	Lodging	Other	Exp Category	
			137.5					C: Representation at Public Meeting/Event*	
7/19/2021	Description of Public Benefit	Park and Recreation-Softball	137.5					C: Representation at Public Meeting/Event*	
	Event	Frist Game, Softball/ Josh Donnelly							
7/21/2021	Description of Public Benefit	Farmers Market	137.5					C: Representation at Public Meeting/Event*	
	Event	Meet with vendors and residents							
7/22/2021	Description of Public Benefit	Meeting with GM	137.5					G: Meeting w/GM re District Operations	
	Event	Discuss Helendale Park/ New Baseball Field Project and Lights							
7/28/2021	Description of Public Benefit	Farmers Market	137.5					C: Representation at Public Meeting/Event*	
	Event	Meet with vendors and residents							
7/29/2021	Description of Public Benefit	Meeting with GM, Project Engineer, Paving Contractor	137.5					H: Meeting w/auditors, attorney or consultant retained	
	Event	Pre-construction meeting to finalize new Parking Lots, 1,2,3							
	Description of Public Benefit								
	Event								
	Description of Public Benefit								
	Event		0						
	Description of Public Benefit								
	Event		0						
	Description of Public Benefit								
	Event		0					A: Public Meeting governed by Brown Act	
	Description of Public Benefit								
			Total Meetings	Total Miles	Total Meals	Total Lodging	Total Other	Total	
			\$ 687.50	\$ -	\$ -	\$ -	\$ -	\$ 687.50	

Submitted by:



Craig J. Schneider
Signature

2-Aug-21
Date

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name: **Tim Smith**

Date	Event	Public Benefit	Expense Description/Explanation	Miles	Meals	Lodging	Other	Exp Category
07/13/2021	Event	Public Benefit	Park and rec					A: Public Meeting governed by Brown Act
07/14/2021	Event	Public Benefit	Interview with Cal Matters about illegal grows					J: Meeting w/organization with interests in
07/15/2021	Event	Public Benefit	Regular Board meeting					A: Public Meeting governed by Brown Act
07/19/2021	Event	Public Benefit	ASBCSD	115				E: Conference/seminar/Training Program
07/20/2021	Event	Public Benefit	Continued interview w/CalMatters					J: Meeting w/organization with interests in
07/22/2021	Event	Public Benefit	MWA board mtg					C: Representation at Public Meeting/Event
07/29/21	Event	Public Benefit	Mtg with paving company					A: Public Meeting governed by Brown Act
	Event	Public Benefit						
	Event	Public Benefit						
	Event	Public Benefit						
	Event	Public Benefit						
	Event	Public Benefit						
	Event	Public Benefit						
Notes/Comments:				115.0	-	-	-	
				Totals:		Mileage	66.70	
						Meals	-	
						Lodging	-	
						Other	-	
						Grand Total	66.70	
						Submitted By: Tim Smith		
						Date		
						Appropriate Approval		

- Expense Categories**
- G: Meeting w/GM re District Operations
 - H: Meeting w/auditors, attorney or consultant retained by District
 - I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J: Meeting w/organization with interests in matters involving functions or operations of the District
 - K: Meeting pre-approved by the Board of Directors

*** Written or verbal report required to be presented at the next Board meeting**

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name: **HENRY SPILLER**

Exp Category

J/C

Date	Event	Mileage	Meals	Lodging	Other	Exp Category
6/23	Public Benefit Farmers Market					J/C
6/30	Event Rep @ public event					J/C
7/15	Public Benefit Farmers Market					J
7/17	Event Meeting regarding softball park play					J/C
7/10	Public Benefit Meeting with sq with interest in district matters					J
7/20	Event Farmers Market					J/C
7/28	Public Benefit Rep @ public event					J
	Event Concepts in a Park					
	Public Benefit Rep @ public event					
	Event North & South water tank inspection					
	Public Benefit On site to review process					
	Event Farmers Market					
	Public Benefit Rep @ public event					
	Event					
	Public Benefit					
	Event					
	Public Benefit					
	Event					
	Public Benefit					
	Event					
	Public Benefit					

Totals: Mileage
Meals
Lodging
Other
Grand Total

Submitted By: *[Signature]*

Signature

Date

Appropriate Approval

- Expense Categories
- G: Meeting w/GM re District Operations
 - H: Meeting w/auditors, attorney or consultant retained by District
 - I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J: Meeting w/organization with interests in matters involving functions or operations of the District
 - K: Meeting pre-approved by the Board of Directors

- A: Public Meeting governed by Brown Act
- B: Public Event*
- C: Representation at Public Meeting/Event*
- D: Representation on a 501C3 Board*
- E: Conference/seminar/Training Program related to District*
- F: Ad Hoc committee of the Board

* Written or verbal report required to be presented at the next Board meeting



Helendale Community Services District

Date: August 3, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3d
June Financials



Helendale CSD
Statement of Revenues and Expenses - Water
As of June 30, 2021

(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Meter Charges	\$ 139,897	\$ 1,616,152	\$ 1,578,873	102%	\$ 1,515,389
3 Water Sales	83,552	948,784	862,015	110%	848,432
4 Standby Charges	1,525	21,585	24,400	88%	29,884
5 Other Operating Revenue	16,007	174,453	86,232	202%	110,796
6 Total Operating Revenues	240,981	2,760,974	2,551,520	108%	2,504,501
7 Non-Operating Revenues					
8 Grant Revenue	44,060	60,050	37,500	160%	90,258
9 Miscellaneous Income (Expense)	3,066	18,089	1,000	1809%	944
10 Total Non-Operating Revenues	47,126	78,140	38,500	203%	91,201
11 Total Revenues	288,107	2,839,113	2,590,020	110%	2,595,702
12 Expenses					
13 Salaries & Benefits					
14 Salaries	38,341	327,063	330,774	99%	295,182
15 Benefits	13,086	121,060	123,793	98%	109,221
16 Total Salaries & Benefits	51,427	448,123	454,567	99%	404,403
17 Transmission & Distribution					
18 Contractual Services	544	84,261	39,050	216%	47,528
19 Power	21,719	133,264	124,106	107%	110,265
20 Operations & Maintenance	15,252	109,472	131,682	83%	61,692
21 Rent/Lease Expense	800	10,860	10,860	100%	10,230
22 Permits & Fees	2,206	24,442	25,600	95%	19,425
23 Total T&D	40,520	362,298	331,298	109%	249,139
24 General & Administrative					
25 Utilities	452	4,854	5,436	89%	4,956
26 Office & Other Expenses	48	8,387	3,015	278%	967
27 Admin Allocation	46,517	558,207	558,207	100%	490,617
28 Total G&A	47,017	571,449	566,658	101%	496,540
29 Debt Service	-	704,194	388,734	181%	385,998
30 Total Expenses	138,965	2,086,065	1,741,257	120%	1,536,080
31 Net Income (Loss) Before Capital	149,142	753,048	848,763	89%	1,059,622
32 Sale or Lease of Water Rights	-	677,980	-	0%	494,475
32 Capital Expenses	(17,166)	(843,400)	(2,023,667)	42%	(470,777)
33 Net Income (Loss) After Capital	\$ 131,976	\$ 587,629	\$ (1,174,904)	-50%	\$ 1,083,320

Helendale CSD

Financial Statement Analysis

For the Month Ended June 30, 2021 – 100% of Fiscal Year

NOTE – YEAR END AUDIT ADJUSTMENTS HAVE NOT BEEN MADE, THESE ARE PRELIMINARY

Fund 01-Water Revenues and Expenses

Line 2 Meter Charges: Meter Charges are the fixed monthly charge for water service. Year to date (YTD) meter charges are in line with budget.

Line 3 Water Sales: Water Sales reflects water consumption ended over budget due to higher consumption than anticipated.

Line 4 Standby Charges: Standby Charges includes special assessment standby charges for the current & prior years, and delinquent standby penalties. YTD ended under budget due to less than anticipated receipts of delinquent assessments.

Line 5 Other Operating Revenue: Other Operating Revenue includes permit & inspection charges, connection fees, meter installation fees, other fees/charges and mechanic service reimbursements. YTD ended over budget due to high volume of connection fees collected and related water supply fees, along with being budgeted conservatively due to the unexpected nature of these fees.

Line 8 Grant Revenue: YTD balance consists of the MWA Meter Replacement (\$16K) and Bureau of Reclamation Grant (\$44.9K) to install AMI meters.

Line 9 Miscellaneous Income (Expense): Miscellaneous Income includes gain or loss on sale of assets, the Enel X Demand Response Program and other miscellaneous income. YTD ended over budget due to the sale of obsolete vehicles in May.

Line 14 Salaries: Salaries for water employees and portion of mechanic's salary. YTD ended in line with budget.

Line 15 Benefits: Benefits include health insurance, CalPERS retirement, worker's compensation insurance, payroll taxes, and employee education and trainings. YTD ended in line with budget.

Line 18 Contractual Services: Contract Services includes lab testing, engineering, GIS support & other contract services. YTD ended over budget due to Tyler Technologies for meter data sync and invoices from Mojave Resource Management for water right purchase service fees.

Line 19 Power: This account includes electricity used for transmission & distribution. YTD ended over budget due to higher water consumption than expected, which caused higher power bills.

Line 20 Operations & Maintenance: This line includes operations & maintenance expense, vehicle maintenance and vehicle fuel. YTD ended under budget due to less maintenance needed than anticipated.

Line 21 Rent/Lease Expense: Rent/Lease Expense includes rental costs for the water shop and Bureau of Land Management tank sites. YTD ended at budget.

Line 22 Permits & Fees: Includes all water permits, miscellaneous fees, and Watermaster fees. YTD ended slightly under budget at 95% due to less fees than anticipated.

Line 25 Utilities (G&A): Utilities includes gas and telephone expenses. YTD ended under budget at 89% due to a warmer winter.

Line 26 Office & Other Expenses: Office & Other Expenses includes mileage/travel reimbursements, office supplies, water conservation program, and dues & subscriptions. YTD ended over budget due to pay-off penalties of \$6,733 for the CNB Loan #11-007.

Line 27 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.

Line 29 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Payments are made quarterly in September, December, March and June. YTD ended over budget to due to the payoff of CNB Loan #11-007.

Line 32 Capital Expenses: YTD balance in capital expenses includes the following:

- \$4,910 - Well Exploration Test Holes and new Well location
- \$143,564 – Corporate Yard
- \$84,364 – AMI Meters
- \$50,000 – Water Rights Purchase
- \$559,515 – Real property Acquisition



Helendale CSD
Statement of Revenues and Expenses - Sewer
As of June 30, 2021
(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Sewer Charges	\$ 105,188	\$ 1,280,519	\$ 1,279,029	100%	\$ 1,274,297
3 Standby Charges	1,372	16,803	21,350	79%	27,055
4 Other Fees & Charges	5,166	55,868	15,438	362%	28,726
5 Other Income/(Expense)	2,266	5,266	-	0%	-
6 Total Revenues	113,992	1,358,456	1,315,817	103%	1,330,078
7 Expenses					
8 Salaries & Benefits					
9 Salaries	28,432	259,399	258,397	100%	252,202
10 Benefits	10,804	100,994	97,812	103%	94,604
11 Total Salaries & Benefits	39,236	360,393	356,209	101%	346,806
12 Sewer Operations					
13 Contractual Services	14,509	74,769	77,400	97%	39,907
14 Power	15,684	76,527	79,750	96%	77,176
15 Operations & Maintenance	33,187	80,443	63,363	127%	60,962
16 Permits & Fees	-	30,099	27,617	109%	24,356
17 Total Sewer Operations	63,380	261,838	248,130	106%	202,401
18 General & Administrative					
19 Utilities	488	4,267	5,616	76%	5,172
20 Office & Other Expenses	512	12,162	7,393	165%	7,644
21 Admin Allocation	45,587	547,043	547,043	100%	480,805
22 Total G&A	46,587	563,471	560,052	101%	493,621
23 Debt Service	-	76,481	75,042	102%	74,998
24 Total Expenses	149,203	1,262,183	1,239,433	102%	1,117,826
25 Net Income (Loss) Before Capital	(35,212)	96,272	76,384	126%	212,252
26 Capital Expenses	(77,859)	(313,631)	(1,367,000)	23%	(305,065)
27 Net Income (Loss) After Capital	\$ (113,071)	\$ (217,359)	\$ (1,290,616)		\$ (92,813)

Fund 02 - Sewer Revenues and Expenses

Line 2 Sewer Charges: This account includes the monthly charge for sewer services. YTD ended in line with budget.

Line 3 Standby Charges: Standby Charges includes special assessment standby charges for the current & prior years, and delinquent standby penalties. YTD ended under budget due to less than anticipated receipts of delinquent assessments.

Line 4 Other Fees & Charges: Other Fees & Charges includes permit & inspection charges, connection fees, other fees and charges and delinquent charges on fees. YTD ended over budget due to high volume of connection fees collected along with being budgeted conservatively due to the unexpected nature of these fees.

Line 5 Other Income/(Expense): Other Income includes gain or loss on sale of assets and other miscellaneous income. YTD activity ended with the sale of a tractor loader for \$3,000.

Line 9 Salaries: Salaries is for all sewer employees. YTD ended in line with budget.

Line 10 Benefits: Benefits include employee insurance, PERS retirement, workers compensation, payroll taxes, and education & training. YTD ended over budget at 103% due to the annual worker's compensation renewal which came in higher than budgeted for due to the reclassification of some employees.

Line 13 Contractual Services: Contract Services include lab testing, engineering, GIS support & other contractual services. YTD ended under budget at 97%.

Line 14 Power: This account includes electricity used for Sewer. YTD ended slightly under budget at 96%.

Line 15 Operations & Maintenance: This account includes compost disposal, vehicle maintenance, vehicle fuel, uniforms, small tools and salaries for mechanics. YTD ended over budget at 127% due to more maintenance than anticipated.

Line 16 Permits and Fees: This line accounts for all annual permits and fees paid to the state. YTD ended over budget due to higher than anticipated annual permit renewals.

Line 19 Utilities (G&A): Utilities includes gas and telephone expenses. YTD ended under budget at 76%.

Line 20 Office & Other Expenses: Office & Other Expenses includes mileage/travel reimbursements, office supplies, water conservation program, and dues & subscriptions. YTD ended over budget due to increased operating supplies purchases, including \$2,745 from USA Blue Book in May.

Line 21 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (fund 10) expenses to the enterprise funds.

Line 23 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Payments are made twice a year in December and June. YTD ended over budget due to a refinancing in December 2020.

Line 26 Capital Expenses: YTD balance in capital expense includes the following:

- \$76,303 Secondary Irrigation Pump Project
- \$92,019 Manhole Cutter /Trailer Mounted Jetters Purchase
- \$145,310 Storage Building



Helendale CSD
Statement of Revenues and Expenses - Recycling Center
As of June 30, 2021

(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Retail Sales	\$ 24,988	\$ 305,701	\$ 264,000	116%	\$ 228,227
3 Donations	-	-	-	0%	-
4 Board Discretionary Revenue	(4,674)	(154,401)	(84,380)	183%	-
5 Total Revenues	20,314	151,299	179,620	84%	228,227
6 Expenses					
7 Salaries & Benefits					
8 Salaries	10,526	102,693	136,326	75%	104,355
9 Benefits	1,355	17,046	16,070	106%	22,260
10 Total Salaries & Benefits	11,881	119,739	152,396	79%	126,615
11 Recycling Center Operations					
12 Contractual Services	-	324	4,300	8%	718
13 Operations & Maintenance	970	13,914	11,300	123%	13,928
14 Total Recycling Center Operations	970	14,238	15,600	91%	14,646
15 General & Administrative					
16 Utilities	1,019	7,346	8,124	90%	8,214
17 Office & Other Expenses	(1,962)	1,572	3,500	45%	8,266
18 Total G&A	(943)	8,918	11,624	77%	16,480
19 Total Expenses	11,909	142,894	179,620	80%	157,741
20 Net Income (Loss) Before Capital	8,405	8,405	-		70,486
21 Capital Expenses	-	-	-	0%	10,736
22 Net Income (Loss) After Capital	\$ 8,405	\$ 8,405	\$ -	0%	\$ 59,750

03-Recycling Center Revenues and Expenses

Line 2 Retail Sales: Retail sales include sales revenues from the Thrift Store. YTD ended over budget due to higher sales than anticipated.

Line 3 Donations: Donations are not budgeted for due to the unexpected nature of these revenues.

Line 4 Board Discretionary Revenue: This line shows the transfer of net transfer from the Recycling Center (fund 03) to the Parks & Recreation Fund (fund 05). This transfer is done at year end for the audit.

Line 8 Salaries: Salaries for all recycling center employees, which are all part-time. YTD concluded below budget at 75% due to thrift store shutdown in the early part of the year due to COVID-19.

Line 9 Benefits: Benefits include employee insurance, workers compensation, payroll taxes, and education & training. YTD ended at 106% due to the annual worker's compensation renewal, which came in higher than budgeted for due to the reclassification of some employees.

Line 12 Contractual Services: Contractual Services includes software support and other contract services. YTD ended under budget due to less services needed than anticipated due to the shutdown of the store in early part of the year.

Line 13 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, operating supplies and uniforms. YTD ended over budget due to thrift store roof repairs.

Line 16 Utilities (G&A): Utilities includes electric and telephone expenses. YTD ended under budget at 90%.

Line 17 Office & Other Expenses: Office & Other Expenses includes advertising, bank charges and other miscellaneous expenses. YTD ended over budget due to higher than anticipated bank charges.

Line 20 Net Income: Net income in the Recycling Center is moved to Parks & Recreation fund (fund 5) at year end for the audit through Board Discretionary Revenue.



Helendale CSD
Statement of Revenues and Expenses - Property Rental
As of June 30, 2021
(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Property Rental Revenues	\$ 9,040	\$ 125,112	\$ 128,280	98%	\$ 128,742
3 Other Income	-	515	200	258%	375
4 Board Discretionary Revenue	-	-	-	0%	-
5 Total Revenues	9,040	125,627	128,480	98%	129,117
6 Expenses					
7 Contractual Services	-	-	5,000	0%	325
8 Utilities	651	5,311	10,111	53%	5,486
9 Operations & Maintenance	567	12,729	6,000	212%	8,447
10 Debt Service	-	81,586	85,882	95%	-
11 Total Expenses	1,218	99,625	106,993	93%	14,258
12 Net Income (Loss)	\$ 7,822	\$ 26,002	\$ 21,487	121%	\$ 114,860

04-Property Rental Revenues and Expenses

Line 2 Property Rental Revenues: Property Rentals is revenue for 15302 Smithson and 15425 Wild Road properties. YTD ended in line with budget.

Line 3 Other Income: Other Income includes penalties and other miscellaneous Income; due to the unexpected nature of these revenues these accounts are budgeted conservatively. YTD ended over budget due to rental late charges.

Line 4 Board Discretionary Revenue: This line shows the transfer of net cash from the Property Rental fund (fund 04) to Parks & Recreation fund (fund 05). There is no transfer this fiscal year to allow the rental fund to gather cash for needed future repairs and maintenance.

Line 7 Contractual Services: Contractual Services includes contractor and handyman expenses for installation of appliances, drywall repair, roofing or plumbing repairs. No services have been needed for this fiscal year.

Line 8 Utilities: Utilities includes electric & gas expense for the rental properties. YTD ended under budget at 50%.

Line 9 Operations & Maintenance: Operations & Maintenance includes maintenance and other costs relating to the rental properties. YTD ended over budget due to A/C maintenance for Unit A in July and an A/C system install for Unit B in October.

Line 10 Debt Service: Debt Service includes interest and principal payments on outstanding debt, paid in December and June. YTD ended under budget due to a refinancing in December 2020.

Line 12 Net Income: Net income in the Property Rental fund (fund 04) is usually moved to the Parks & Recreation fund, however this fiscal year the rental fund is retaining it for future repairs and maintenance.



Helendale CSD
Statement of Revenues and Expenses - Parks & Recreation
As of June 30, 2021

(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Program Fees	\$ 4,108	\$ 20,228	\$ 27,800	73%	\$ 25,334
3 Property Taxes	1,845	20,009	17,160	117%	16,395
4 Donations & Sponsorships	750	13,313	10,790	123%	11,716
5 Rental Income	3,445	21,360	28,100	76%	24,029
6 Developer Impact Fees	1,720	18,920	-	0%	5,160
7 Grants	43,087	43,456	-	0%	-
8 Interfund Transfer Out/(In)	(3,508)	(42,100)	(42,100)	100%	-
9 Board Discretionary Revenue	22,130	519,176	417,004	125%	477,108
10 Total Revenues	73,576	614,364	458,754	134%	559,741
11 Expenses					
12 Salaries & Benefits					
13 Salaries	6,563	84,790	87,564	97%	71,343
14 Benefits	3,085	36,544	43,903	83%	32,664
15 Total Salaries & Benefits	9,649	121,334	131,467	92%	104,007
16 Program Expense	4,524	43,961	71,439	62%	59,274
17 Contractual Services	-	14,612	12,560	116%	13,066
18 Utilities	2,712	36,362	56,301	65%	35,235
19 Operations & Maintenance	2,688	31,447	24,216	130%	45,204
20 Permits & Fees	-	1,546	5,338	29%	2,848
21 Grant Expense	-	-	-	0%	-
22 Other Expenses	-	8,961	3,105	289%	2,129
23 Debt Service	-	347,881	22,710	1532%	81,652
24 Total Expenses	19,573	606,104	327,137	185%	343,414
25 Net Income (Loss) Before Capital	54,003	8,260	131,617	6%	216,327
26 Capital Expenses	-	(58,526)	(135,000)	43%	(32,140)
27 Net Income (Loss) After Capital	\$ 54,003	\$ (50,266)	\$ (3,383)		\$ 184,187

05-Parks & Recreation Revenues and Expenses

Line 2 Program Fees: Program Fees include recreation program fees, basketball league fees, youth soccer league fees and farmers market revenue. YTD ended under budget at 73% due to lower than planned activity due to Covid-19 restrictions.

Line 3 Property Taxes: Property taxes accounts for the transfer of property taxes for streetlight utility expenses. YTD ended over budget due to higher than anticipated property tax receipts.

Line 4 Donations & Sponsorships: This account includes concert in the park sponsorships, event sponsorships and other donations/sponsorships. YTD ended over budget due to increased sponsorships.

Line 5 Rental Income: Rental Income includes rental income from the water shop, storage for the recycling center, community center room rental, church rental, and gymnastics rental. YTD ended under budget at 76% due to lower than planned activity due to Covid-19 restrictions.

Line 6 Developer Impact Fees: Developer Impact Fees are not budgeted due to the unexpected nature of these revenues. YTD ended at \$18.9K due to increased housing development.

Line 7 Grants: This accounts for grants and is not budgeted for until a grant is awarded. YTD balance consists of Farmer's Market EBT program activity and Parks per Capita Grant.

Line 8 Interfund Transfer Out/(In): This line shows the transfer of cash balance from the Recycling Center (fund 03) to the Parks & Recreation fund (fund 05).

Line 9 Board Discretionary: Board Discretionary Revenue in June includes the following:

- Radio Tower Site Rent – \$11,629
- Property Taxes - \$155
- Solid Waste Franchise Fees - \$7,517
- Transfer Property Tax Revenue for Street Light Utilities – \$(1,845)

Line 13 Salaries: Amounts for full and part-time Parks and Recreation employees. YTD ended slightly under budget due to a vacant position.

Line 14 Benefits: Benefits includes health insurance, CalPERS retirement, worker's compensation insurance, payroll taxes, and employee education & trainings. YTD ended under budget at 83% due to less education and training than expected and lower than expected medical insurance.

Line 16 Program Expense: Program Expense includes supplies and expenses for the youth soccer league, park, community center, farmers market and other programs. YTD concluded under budget at 62% due to less program activity.

Line 17 Contractual Services: Contractual Services includes software support and other contract services. YTD ended over budget due to services from ALTEC Engineering for the CEQA study for new park facilities and Altec Land Planning for Cultural Resource Assessment.

Line 18 Utilities: Utilities includes gas and electric for parks and the community center, along with telephone & electricity for street lighting. YTD ended under budget at 65%.

Line 19 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, small tools, vehicle fuel and building repair for the park and community center. YTD ended over budget due to unanticipated painting services for the community center in December.

Line 20 Permits & fees: This account includes permit and inspection fees, along with San Bernardino county fees. YTD ended under budget due to less fees than anticipated.

Line 21 Grants: There was not grant activity planned or taking place in FY 21.

Line 22 Other Expenses: Other expenses includes uniforms, printing costs, dues & subscriptions and bank charges. YTD ended over budget due to pay-off penalties of \$6,733 for the CNB Loan #11-007.

Line 23 Debt Service: Debt Service includes interest & principal payments on outstanding debt. Debt Service payments are made quarterly in September, December, March and June. YTD ended over budget to due to the payoff of CNB Loan #11-007.

Line 26 Capital Expenses: YTD balance in capital expense includes the following:

- \$7,163 Park Signage
- \$8,277 Park Fencing
- \$43,087 Additional Restroom Building



Helendale CSD
Statement of Revenues and Expenses - Solid Waste Disposal
As of June 30, 2021
(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Charges for Services	\$ 50,846	\$ 556,973	\$ 582,089	96%	\$ 509,181
3 Assessments & Fees	3,560	236,913	235,847	100%	231,988
4 Other Charges	1,017	10,361	11,000	94%	9,056
5 Board Discretionary Revenue	-	-	-	0%	-
6 Total Revenues	55,423	804,247	828,937	97%	750,224
7 Expenses					
8 Salaries & Benefits					
9 Salaries	9,642	84,634	79,269	107%	67,727
10 Benefits	4,525	39,072	39,654	99%	32,316
11 Total Salaries & Benefits	14,167	123,707	118,923	104%	100,043
12 Contractual Services	90,310	554,024	540,117	103%	503,474
13 Disposal Fees	12,947	157,004	141,956	111%	155,843
14 Operations & Maintenance	346	4,005	4,215	95%	2,724
15 Other Operating Expenses	543	9,388	9,997	94%	8,607
16 Admin Allocation	930	11,164	11,164	100%	9,812
17 Total Expenses	119,243	859,292	826,373	104%	780,504
18 Net Income (Loss)	\$ (63,820)	\$ (55,046)	\$ 2,564		\$ (30,280)

06-Solid Waste Disposal Revenues and Expenses

Line 2 Charges for Services – Solid Waste: This is for regular pick up of solid waste. YTD ended slightly budget.

Line 3 Assessment & Fees: This account includes special assessments for refuse land use fees for current & prior years. YTD ended as budgeted.

Line 4 Other Charges: Other charges include delinquent fees and penalties on delinquent taxes. YTD ended under budget at 94% due to lower than anticipated fees.

Line 5 Board Discretionary Revenue: This is the amount that would be transferred in from discretionary funds if this fund operates at a deficit for the fiscal year. There is no deficit budgeted for current fiscal year.

Line 9 Salaries: This is the salaries for solid waste employees. YTD ended a little over budget.

Line 10 Benefits: Benefits include employee insurance, CalPERS retirement, workers compensation, payroll taxes, and education & training. YTD ended in line with budget.

Line 12 Contractual Services: Contractual Services include Burrtec fees and other miscellaneous contract services. YTD ended over budget due to higher than anticipated Burrtec fees.

Line 13 Disposal Fees: Disposal Fees include San Bernardino County disposal fees and green waste disposal fees. YTD ended over budget due to higher than anticipated San Bernarndo County disposal fees.

Line 14 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, operating supplies and uniforms. YTD ended slightly under budget at 95% due to less maintenance needed than anticipated.

Line 15 Other Operating Expenses: Other Operating Expenses include rent for park storage, telephone, postage, event expenses, public outreach, printing, small tools and bad debt expenses. YTD ended under budget at 94% with less services needed.

Line 16 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.



Helendale CSD
Statement of Revenues and Expenses - Administration
As of June 30, 2021

(Unaudited - Results Do Not Include All Year End Adjustments)

	June 2021	YTD Actual	Budget	% Budget	PYTD
1 Operating Revenues					
2 Tower Rent	\$ 11,629	\$ 166,999	\$ 150,420	111%	\$ 153,292
3 Property Taxes	3,509	126,761	103,844	122%	121,889
4 Solid Waste Billing & Fees	13,994	162,637	149,129	109%	147,024
5 Fees & Charges	2,161	23,885	14,000	171%	15,998
6 Investments	5,001	10,950	45,000	24%	86,840
7 Other Income	8,281	16,905	6,800	249%	15,825
8 Board Discretionary Revenue	(19,302)	(384,784)	(332,624)	116%	(355,425)
9 Total Revenues	25,273	123,352	136,570	90%	185,444
10 Expenses					
11 Salaries & Benefits					
12 Salaries	60,500	521,249	511,463	102%	531,401
13 Benefits	21,125	187,266	200,548	93%	148,914
14 Directors' Fees	8,256	62,439	89,000	70%	27,473
15 Total Salaries & Benefits	89,882	770,954	801,011	96%	710,114
16 Contractual Services	13,732	232,722	217,210	107%	283,296
17 Insurance	-	94,342	84,673	111%	54,678
18 Utilities	1,233	17,541	25,732	68%	17,258
19 Operations & Maintenance	93	1,204	5,216	23%	1,448
20 Permits & Fees	965	17,087	14,685	116%	8,272
21 Office & Other Expenses	9,283	60,964	53,622	114%	60,356
22 Election Expense	-	3,402	20,000	17%	-
23 Admin Allocation	(93,035)	(1,116,414)	(1,116,414)	100%	(981,235)
24 Total Expenses	22,154	81,801	105,735	77%	154,186
25 Net Income (Loss)	\$ 3,119	\$ 41,551	\$ 30,835	135%	\$ 31,257

10-Administrative Revenues and Expenses

Line 2 Tower Rent: Tower Rent includes radio tower site rental fees. YTD ended over budget due negotiated contract increase with one of the cell tower rentals.

Line 3 Property Taxes: This account includes current & prior property tax and penalties. YTD ended over budget due to higher than anticipated receipts.

Line 4 Solid Waste Billing & Fees: This includes franchise fees and billing for solid waste. YTD ended over budget due to higher franchise fees.

Line 5 Fees & Charges: Fees & Charges consists of credit card processing fees and other miscellaneous fees. YTD ended over budget due to the large volume of credit card processing fees.

Line 6 Investments: This account includes investment income and unrealized gain or loss on investments. YTD ended under budget at 24% due to a sharp decline in interest rates.

Line 7 Other Income: Other Income includes recycling revenues and other miscellaneous income. YTD concluded over budget due to more recycling revenues than anticipated.

Line 8 Board Discretionary Income: Board Discretionary Revenue includes the transfer of the following for Parks and Recreation fund (fund 05):

- Radio Tower Site Rent – \$11,629 (line 2)
- Property Taxes – \$155 (line 3)
- Solid Waste Franchise Fees – \$7,517 (part of line 4)

Line 12 Salaries: Salaries includes full time, part time & overtime for administrative employees. YTD ended in line with budget.

Line 13 Benefits: Benefits include employee insurance, CalPERS retirement, workers compensation, payroll taxes, employee benefit & morale and education & training. YTD ended below budget at 93% due to employee morale & training expenses being less than anticipated.

Line 14 Directors' Fees: This category includes directors fees as well as directors training, seminars and mileage expense. YTD concluded under budget at 70% due to less meeting activity.

Line 16 Contractual Services: Contractual Services include software support, legal services, and auditing & accounting services. YTD ended over budget due to higher than anticipated legal costs.

Line 17 Insurance: This account includes both general and vehicle insurance expenses. YTD ended over budget due to higher than anticipated insurance premiums.

Line 18 Utilities: Utilities includes telephone and electricity expenses. YTD ended under budget at 68%.

Line 19 Operations & Maintenance: Operations & Maintenance includes vehicle maintenance, vehicle fuel, mileage & travel reimbursement, uniforms, and equipment maintenance. YTD ended under budget due to less maintenance needed than anticipated.

Line 20 Permits & Fees: This category includes the annual LAFCO fees, the GFOA application fee for the budget award, and San Bernardino County fees. YTD ended over budget due to higher than anticipated annual renewals.

Line 21 Office & Other Expense: Office & Other Expenses include board meeting supplies, public relations, community promotion, bank charges, office supplies, postage and dues & subscription. YTD ended over budget due to higher than anticipated bank charges and supplies.

Line 22 Election Expense: Costs relating to board member election.

Line 23 Admin Allocation: This is the monthly distribution of the budgeted Administration fund (Fund 10) expenses to the enterprise funds.



Helendale Community Services District

Date: June 3, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3e
COVID Pandemic Update

STAFF RECOMMENDATION:

Receive and file.

STAFF REPORT:

Over the past few weeks the data has shown an increase in the COVID cases throughout the country. In California the Governor has mandated vaccines or twice-weekly testing for all state employees. The trends are disappointing to say the least.

As of 7/22/21, the past due amount for utility bills is \$60,414.94. This is an increase of \$14,000 from the last report. Staff continues to monitor these outstanding balances and will apply for any state funding that is available to offset the loss due to non-payment.

FISCAL IMPACT: \$60,414.94 in outstanding receivables

ATTACHMENTS: None



Helendale Community Services District

DATE: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Discussion and Possible Action Regarding Adoption of Resolution 2021-16: A Resolution of the Helendale Community Services District Board of Directors Approving Award of a Sole Source Contract to High Desert Underground for New Wastewater Mini Lift Station

STAFF RECOMMENDATION:

Staff recommends approval of this item.

STAFF REPORT:

As part of the new building construction a sewer line must be installed to accommodate the restroom facility that is required by County in order to get permits for the construction. This is a fairly complicated project due to the congestion of underground infrastructure as noted on the attached drawing of the site.

The options for wastewater were to convey it back to the Smithson lift station at approximately 1 mile in distance; run it through the new park lift station at over half a mile or install a mini-lift station and convey the flow directly into the headworks. The most reasonable solution due to distance was to convey the waste directly to the headworks.

Due to the elevation of the pipeline, building and other infrastructure to be crossed, a small lift station is the only option to pressurize and push the flow into the headworks. Due to the intricacies of this project, Staff is requesting that a sole source contract be issued to High Desert Underground to complete this scope of work. Initially, this project was going to come at a later date with the inside of the structure was completed, however, County's requirement to have the bathroom installed as a condition of the permit has necessitated completion of this project as soon as possible. Not having a completed sewer lift station would delay receiving the certification of occupancy from County when the construction is completed.

As an example of how complicated this project is, the utilities that must be crossed include natural gas, telco, water and sewer forced mains. The congestion of these utilities adds to the uniqueness and complexity of this project in that the new 2" forced main line for the building must go under the 3" potable water supply going to the old office; a 4" irrigation line; a 2" gas service and cross over the two old 8" sewer forced main lines and the new 12" forced main line and connect to the

Headworks in an extremely congested utility area. The new lift station would discharge into the Headworks via a gooseneck-type pipe configuration.

Further, the unique knowledge that High Desert possesses based upon the new 12" forced main project that they completed in 2017 and the fact that HDU also has the contract for the fire sprinkler system for the building and has the need to locate facilities related to that required project makes HDU uniquely qualified to complete this scope of work for the District within the required timeframe.

FISCAL IMPACT: \$36,044 with consideration of a contingency due to the complicate nature of the project.

REQUESTED ACTION: Adopt Resolution 2021-16 and determine a contingency amount.

ATTACHMENTS: Resolution 2021-16
HDU Proposal
Site Drawing

RESOLUTION NO. 2021-16

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
HELENDALE COMMUNITY SERVICES DISTRICT
APPROVING AWARD OF A SOLE SOURCE CONTRACT
TO HIGH DESERT UNDERGROUND FOR
NEW WASTEWATER MINI LIFT STATION**

WHEREAS, the Helendale Community Services District (“District”) is a Community Services District organized and operating pursuant to California Government Code Section 61000 et seq.;

WHEREAS, the District is subject to Public Contracts Code Section 20682.5(b), which provides that “[a]ll contracts for the construction of completion of any building, structure, or improvement, when the cost exceeds \$25,000 shall be contracted for and let to the lowest responsible bidder after notice”;

WHEREAS, it is well-settled that exceptions to the competitive bidding requirement exist in the event that the specific facts and circumstances surrounding the particular work is such that the services sought for the proposed project are unique to a single contractor and the public agency must use such specialized services for efficient and effective completion thereof [see, e.g., Hiller v. City of Los Angeles (1962) 197 Cal. App. 2d 685, 17 Cal. Rptr. 579], or that engaging in the process would be undesirable or impracticable as a matter of public interest because a delay would result that would operate to undermine the public benefits to be gained by the proposed project [see, e.g., Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal. App. 3d 631, 164 Cal. Rptr. 56];

WHEREAS, on September 5, 2019, the District’s Board of Directors (“Board”) adopted a revised Purchasing Policies and Procedures for the District (“the Purchasing Policy”) which created bidding and contract procedures as part of the District’s Rules and Regulations so as to provide guidance and direction to the District’s staff in obtaining outside services for projects initiated by the District;

WHEREAS, Section 6e(3) of the Purchasing Policy provides that the District must comply with the competitive bidding requirements of Public Contracts Code Section 20682.5 with respect to the purchase for other contracts when the cost exceeds \$15,000 but not exceeding \$25,000;

WHEREAS, pursuant to legally-recognized exceptions to competitive bidding requirements, Section 7(A) (4) of the Purchasing Policy provides that the District may procure services on a negotiated basis “when competitive bidding would fail to produce an advantage and/or when the advertisement for Competitive Bidding would be undesirable, impractical, or impossible”;

WHEREAS, pursuant to legally recognized exceptions to competitive bidding requirements, Section 7(A)(3) of the Purchasing Policy also provides that the District may procure services on a negotiated basis for any project in which a “Sole Source Contractor” has been designated;

WHEREAS, pursuant to legally recognized exceptions to competitive bidding requirements, Section 7(A)(5) of the Purchasing Policy also provides that, when time is of the essence, the District may procure services on a negotiated basis for any project in which a “Sole Source Contractor” has been designated;

WHEREAS, for purposes of Section 6(D)(3) of the Purchasing Policy, the term “Sole Source Contractor” is defined in Section 2(O) thereof as “a contractor or consultant that has been evaluated to provide unique or specialized Services or Supplies that cannot be obtained from other contractors or consultants,” which designation must be approved by the Board;

WHEREAS, the facts, circumstances, and challenges surrounding the proposed installation of the new Mini Lift Station (“the Project”), as described in the staff report attached hereto and incorporated herein (“the Staff Report”), supports a determination by the District’s Board of Directors that imposing a formal competitive bidding requirement for the construction of the proposed Project would be undesirable or impracticable because the process could potentially not be timely completed given all the intervening factors outlined in the staff report specifically the complexity of utilities within the Project area; and

WHEREAS, as further described in the Staff Report, High Desert Underground possesses unique background and knowledge of the District's existing infrastructure that would be impacted and utilized in connection with the proposed Project, and High Desert Underground has performed all prior force main installation services for the District in a timely manner and with high-quality workmanship that has been accepted by both the District and other local governmental agencies possessing regulatory oversight.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District that, based upon the unique facts and circumstances described in the Staff Report and other evidence presented to the Board, the Board hereby finds and determines that expedited construction of the Project is exempt from any otherwise-applicable formal competitive bidding requirement pursuant to Section 7(A) of the Purchasing Policy because compliance therewith would be undesirable and impracticable as a matter of public interest since engaging in the process would cause a delay that could result in the Project not achieving satisfactory completion prior to another force main break.

BE IT FURTHER RESOLVED that the Board hereby finds and determines that High Desert Underground be designated as a sole source contractor for the Project pursuant to Section 7(A) of the Purchasing Policy. The Board reserves the right to withdraw this designation in its entirety, or to suspend this designation on a project-by-project basis, in the exercise of its sole discretion.

BE IT FURTHER RESOLVED that the Board hereby approves construction of the Project, and authorizes the award of a contract for the construction thereof to High Desert Underground for a price not to exceed \$36,044.00, based upon the recommendations of the District's General Manager in the Staff Report, as well as the oral and written statements presented to, and considered by, the District's Board of Directors prior to adoption of this Resolution.

ADOPTED this 5th day of August, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

Tim Smith, President, Board of Directors

ATTEST:

Sandy Haas, Secretary, Board of Directors

High Desert Underground Inc.

GENERAL ENGINEERING PIPELINE CONSTRUCTION
 13355 Osage Court Apple Valley, CA 92308
 Office (760) 247-8999 Fax (760) 247-2777
www.hdupipeline.com

DATE: 6/9/2021

COMPANY: Helendale CSD

SUBMITTED TO: Alex

PROJECT NO.:

PROJECT DESCRIPTION: new wastewater shop lift station

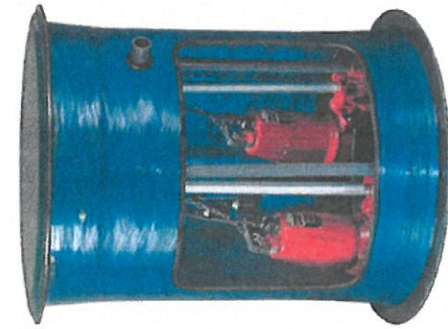
PROPOSAL

QTY	DESCRIPTION	PRICE	TOTAL
1	Provide and install Liberty pumps duplex grinder system (D3648LSG202)	\$ 19,776.00	\$ 19,776.00
			\$ -
1	Install 2" PVC forcemain to headworks and build goosneck piping outlet into inlet basin. Appx 650 LF, with 2" galvanized steel goosneck	\$ 16,268.00	\$ 16,268.00
			\$ -
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		TOTAL	\$ 36,044.00

NOTICE:	This project was bid using industry standard tools and equipment. Should underground conditions require special equipment, we will notify the owner and reconsider the proposal.
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EXCLUSIONS INCLUDE (BUT ARE NOT LIMITED TO):	**Exclusions Include but are not limited to: Permits, Fees, Surveying, Compaction Tests, Job Water, Permanent Paving
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Thank you for the opportunity to submit this Proposal



Roll over image to zoom.

LIBERTY PUMPS

Grinder Pump System, 2 Number of Pumps, 2 hp HP, Tether Float

Item # 10V136

Mfr. Model # D3648LSG202

UNSPSC # 40151517

Catalog Page # N/A

Country of Origin USA. Country of Origin is subject to change.

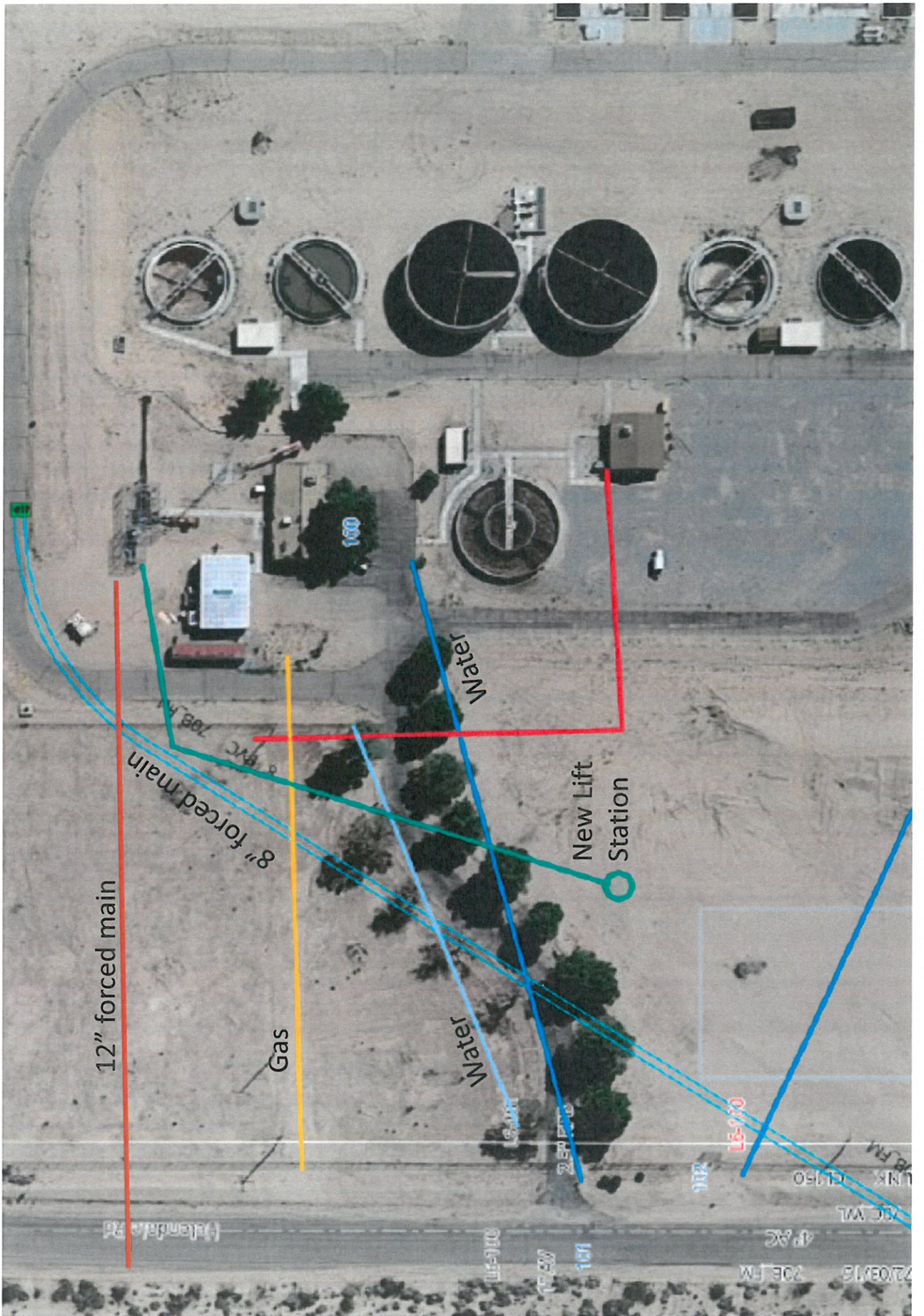
These 220V sewage grinder pump systems have an alarm that turns on when water rises to a preset level in the sump basin to alert that the pump has malfunctioned or is not able to keep up with the water flow. They use a higher voltage that allows for large [View More](#)

Compare this product

Product Image Feedback

Technical Specs

Item	Grinder Pump System	Flow Rate @ 15 Ft. of Head	50.0 gpm
HP	2 hp	Flow Rate @ 20 Ft. of Head	50.0 gpm
Phase - Pumps	1	Flow Rate @ 30 Ft. of Head	50.0 gpm
Rated Voltage	208/240 V AC	Max. Head	106.0 ft
Hz	60	Vent Size	2 in /3 in
Amps	15 A	Inlet	4 in FNPT
Number of Pumps	2	Max. Diameter Solids	2 in
Pump Body Material	Stainless Steel	Max. Liquid Temp.	140 Degrees F
Impeller Material	Stainless Steel	RPM	3,450 RPM
Switch Actuation	Tether Float	Duty Cycle	Intermittent
Switch Electrical Connection	Integral	Cord Length	25 ft
Off Point	13 in	Includes	Alternating Control Panel
On Point	25 in	Manufacturers Warranty Length	3 yr
Flow Rate @ 5 Ft. of Head	50.0 gpm	Nominal Voltage	208V AC, 220V AC
Flow Rate @ 10 Ft. of Head	50.0 gpm		





Helendale Community Services District

DATE: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion and Possible Action Regarding Adoption of Resolution 2020-17: A Resolution of the Board of Directors of the Helendale Community Services District Approving Award of a Sole Source Contract with K.C. Fabrication and Restoration for a Rolling Well-House Enclosure for Well 13

STAFF RECOMMENDATION:

Staff requests approval of a sole source contract with K.C. Fabrication and Restoration

STAFF REPORT:

In 2012, the District purchased a similar building from K.C. Fabrication for Well 4A. As the Board may recall, this was an innovative design created with input the District Staff. The building is a movable metal building fabricated on a rail and roller system that allows for the building to be rolled from over the well to facilitate access to the well head for maintenance purposes. This design replaced the old CMU block building design used by County. The versatility and cost of this unit made it an appealing option for the District. At that time the District paid \$37,965 for the building. With the increased cost of building materials over the past nine years and today's exaggerated price climate the proposed cost of the new building is \$58,369.60.

The unique nature of the building design and function necessitate the sole source contract with K.C. Fabrication. In 2012, when the District was looking into well house designs, K.C. offered this one-of-a-kind approach based upon their knowledge and experience in the water industry. The expertise K.C. Fabrication brings to the table for this project is unparalleled.

Due to the remote location of this site it is important that we are able to secure the well as soon as possible upon completion of drilling the equipping the well. Based upon the long lead time for materials, Staff is requesting that the Board consider approving this award now so that fabrication can begin as soon as possible.

Further, standardizing the buildings assists with efficiency for the water staff in daily operations and maintenance of the wells.

The Board may recall that Well 4A was completed in 2011, but the building was not ordered until October 2012 with it finally being installed in January 31, 2013. Due to the location of Well 4A

within the housing development, there was not the same level of heightened concern relative to vandalism that exists for Well 13.

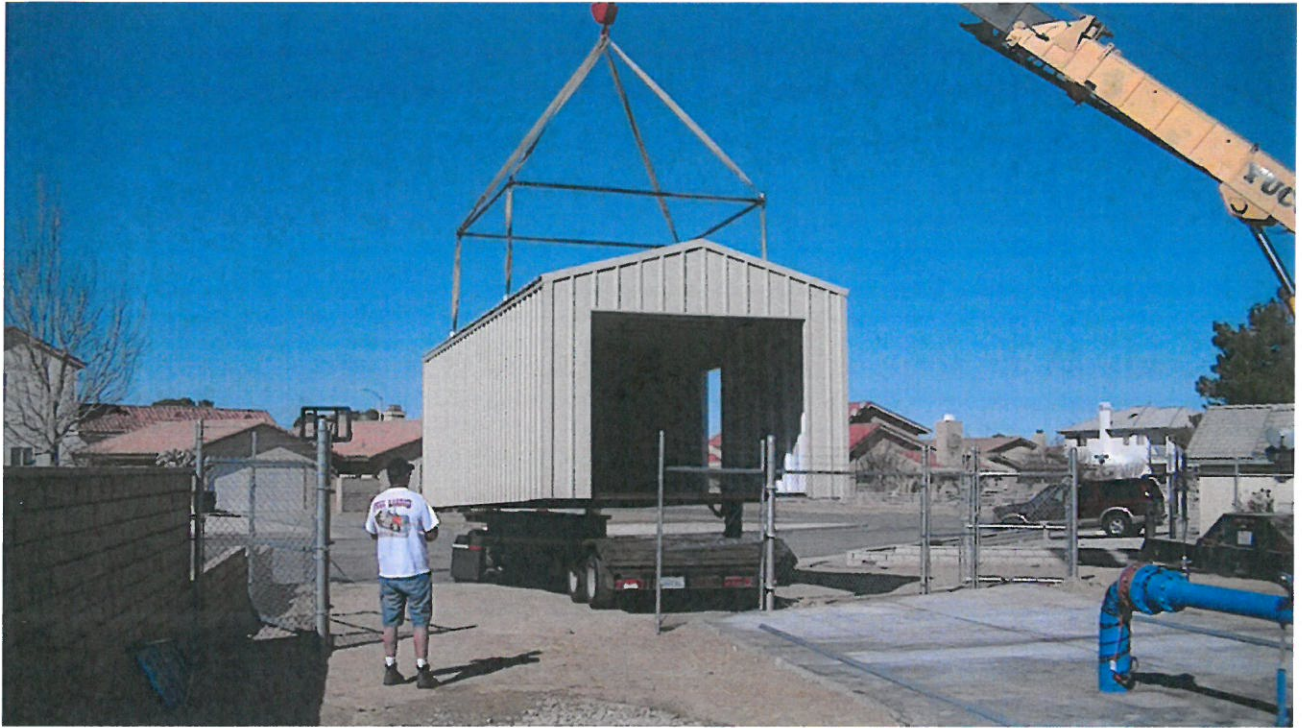
In 2011, Staff has attempted to get comparative quotes for both metal and block buildings with the removal roof and back wall, however, that type of structure is highly specialized which made the normal process of getting competitive quotes challenging.

Fabrication for the proposed building takes place off-site and the structure will be transported to the site for installation. Concrete for the building will be done under a separate contract with a yet to be determined vendor.

FISCAL IMPACT: %58,369.60

REQUESTED ACTION: Adopt Resolution 2021-17 and provide a contingency amount.

ATTACHMENTS: Resolution 2021-17
Photo of building
Quote from K.C. Fabrication and Restoration



K.C. Fabrication and Restoration
PO box 403562
Hesperia Ca. 92340

Helendale Community Services District

Rolling Well House Building Proposal

28'x12'x12' (peak) nom
Shell framing 3"x3"x .090 double sole plate single top plate
Trusses 2"x2"x .090 2' pitch to center
26 ga sheet
3'0 steel man door
10'x10' roll up door
(2) lower vent openings and (1) 120v ex fan
Shell framing and trusses on 24" centers
Trim out sheet metal
Solid cast inverted V wheels (4)
Lowering jacks (4)
One coat primer and one coat enamel finish on framing
Hold down brackets
Lifting eyes

There has been a 168% price increase on raw steel since Sept. of 2020, currently the steel prices that are quoted are good for 3 days. Although I do not see a radical change in prices in the near future this proposal will need to be modified to reflect only the steel price increase from the quoted at proposal time to purchase price if the steel price is greater than 5% of quotes.

Delivered and set on site

\$58,369.60

RESOLUTION NO. 2021-17

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
HELENDALE COMMUNITY SERVICES DISTRICT
APPROVING AWARD OF A SOLE SOURCE CONTRACT
TO K. C. FABRICATION AND RESTORATION**

WHEREAS, the Helendale Community Services District (“District”) is a Community Services District organized and operating pursuant to California Government Code Section 61000 et seq.;

WHEREAS, the District is subject to Public Contracts Code Section 20682.5(b), which provides that “[a]ll contracts for the construction of completion of any building, structure, or improvement, when the cost exceeds \$25,000 shall be contracted for and let to the lowest responsible bidder after notice”;

WHEREAS, it is well-settled that exceptions to the competitive bidding requirement exist in the event that the specific facts and circumstances surrounding the particular work is such that the services sought for the proposed project are unique to a single contractor and the public agency must use such specialized services for efficient and effective completion thereof [see, e.g., Hiller v. City of Los Angeles (1962) 197 Cal. App. 2d 685, 17 Cal. Rptr. 579], or that engaging in the process would be undesirable or impracticable as a matter of public interest because a delay would result that would operate to undermine the public benefits to be gained by the proposed project [see, e.g., Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal. App. 3d 631, 164 Cal. Rptr. 56];

WHEREAS, on September 5, 2019, the District’s Board of Directors (“Board”) adopted a revised Purchasing Policies and Procedures for the District (“the Purchasing Policy”) which created bidding and contract procedures as part of the District’s Rules and Regulations so as to provide guidance and direction to the District’s staff in obtaining outside services for projects initiated by the District;

WHEREAS, Section 6e(3) of the Purchasing Policy provides that the District must comply with the competitive bidding requirements of Public Contracts Code Section 20682.5 with respect to the purchase for other contracts when the cost exceeds \$15,000 but not exceeding \$25,000;

WHEREAS, pursuant to legally-recognized exceptions to competitive bidding requirements, Section 7(A) (4) of the Purchasing Policy provides that the District may procure services on a negotiated basis “when competitive bidding would fail to produce an advantage and/or when the advertisement for Competitive Bidding would be undesirable, impractical, or impossible”;

WHEREAS, pursuant to legally recognized exceptions to competitive bidding requirements, Section 7(A)(3) of the Purchasing Policy also provides that the District may procure services on a negotiated basis for any project in which a “Sole Source Contractor” has been designated;

WHEREAS, pursuant to legally recognized exceptions to competitive bidding requirements, Section 7(A)(5) of the Purchasing Policy also provides that, when time is of the essence, the District may procure services on a negotiated basis for any project in which a “Sole Source Contractor” has been designated;

WHEREAS, for purposes of Section 6(D)(3) of the Purchasing Policy, the term “Sole Source Contractor” is defined in Section 2(O) thereof as “a contractor or consultant that has been evaluated to provide unique or specialized Services or Supplies that cannot be obtained from other contractors or consultants,” which designation must be approved by the Board;

WHEREAS, the facts, circumstances, and challenges surrounding the proposed new Well Building (“the Project”), as described in the staff report attached hereto and incorporated herein (“the Staff Report”), supports a determination by the District’s Board of Directors that imposing a formal competitive bidding requirement for the construction of the proposed Project would be undesirable or impracticable because the process could potentially not be timely completed given all the intervening factors outlined in the staff report specifically the public health and safety risk that could occur if another force main break occurs; and

WHEREAS, as further described in the Staff Report, K.C. Fabrication and Restoration possesses unique background and knowledge of the District's desired building construction and configuration that would be impacted and utilized in connection with the proposed Project, and K.C. Fabrication and Restoration has performed similar services for the District in a timely manner and with high-quality workmanship that has been accepted by both the District and other local governmental agencies possessing regulatory oversight.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District that, based upon the unique facts and circumstances described in the Staff Report and other evidence presented to the Board, the Board hereby finds and determines that expedited construction of the Project is exempt from any otherwise-applicable formal competitive bidding requirement pursuant to Section 7(A) of the Purchasing Policy because compliance therewith would be undesirable and impracticable as a matter of public interest since engaging in the process would cause a delay that could result in the Project not achieving satisfactory completion prior to another force main break.

BE IT FURTHER RESOLVED that the Board hereby finds and determines that K.C. Fabrication be designated as a sole source contractor for the Project pursuant to Section 7(A) of the Purchasing Policy. The Board reserves the right to withdraw this designation in its entirety, or to suspend this designation on a project-by-project basis, in the exercise of its sole discretion.

BE IT FURTHER RESOLVED that the Board hereby approves construction of the Project, and authorizes the award of a contract for the construction thereof to K.C. Fabrication for a price not to exceed \$58,369.60, based upon the recommendations of the District's General Manager in the Staff Report, as well as the oral and written statements presented to, and considered by, the District's Board of Directors prior to adoption of this Resolution.

ADOPTED this 5th day of August, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

Tim Smith, President, Board of Directors

ATTEST:

Sandy Haas, Secretary, Board of Directors



Helendale Community Services District

DATE: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion Only Regarding Sewer Rate Analysis

STAFF RECOMMENDATION:

Staff request input from the Board.

STAFF REPORT:

Based upon direction given to Staff at the May 20, 2021, meeting, Staff has attached the prior and current financial projections completed by consultants for the Wastewater operation. The analysis accounts for the revenue and capital expenditures anticipated for the next five years as well as cash flow projections through Fiscal Year 2029. This evaluation provides a look-ahead for the wastewater fund and the basis for a potential rate increase. Staff will review the document in more detail at the board meeting.

For some time, District Management has expressed concern about the cost of wastewater maintenance and the related impact on the reserve funds. The consultants are recommending an increase in the wastewater rates from the current rate of \$36.64 per month to \$43.64 per month.

There are several assumptions included in projections 1, 2 & 3:

- All capital projects are completed in the next 5-years
- A minimum reserve of \$3 million is maintained (Currently \$3.6M)
- A loan is required in FY23 for \$1.94M
- A loan is required in FY28 for \$1.3M

Based upon input from the Board in May projections 4-7 have been provided with the following assumptions:

- No loans
- Draw reserve fund to around \$2M
- Projections for capital project needs vary from \$0 to \$675,000/year

Staff is seeking direction from the Board on proceeding with the Prop 218 public notification process based upon the Board's selected scenario. It is imperative that the deficiency in the Wastewater fund be addressed as the capital project needs are exceeding the annual revenue and the fund is unsustainable in its current state.

The current June 2021, financial report shows the unaudited year-end fund balance at (\$217,359) with maintenance building project to be completed this year (FY22).

FISCAL IMPACT: As noted.

REQUESTED ACTION: None

ATTACHMENTS: Draft Projections 1-7

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses \$1,041,107 \$1,075,585 \$1,164,392 \$1,217,259 \$1,272,609 \$1,330,562 \$1,391,242 \$1,454,780 \$1,521,314 \$1,590,989 \$1,663,956

Net Revenue Before Capital(Loss) \$301,361 \$270,577 \$196,163 \$204,511 \$2,272,806 \$328,282 \$322,901 \$316,596 \$309,299 \$1,600,934 \$291,424

Debt Service Coverage 4.86 3.61 2.61 2.83 2.57 1.76 1.73 1.70 1.66 1.34 1.29

CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$500,000	\$500,000	\$500,000
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
2022/23 Loan Proj, Debt Service	0	0	0	0	56,937	113,873	113,873	113,873	113,873	113,873	113,873
2027/28 Loan Proj, Debt Service	0	0	0	0	0	0	0	0	0	38,153	76,307
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,094,314	\$1,161,251	\$286,251	\$936,251	\$686,251	\$724,404	\$726,369

Total Exp & CIP \$1,467,730 \$1,339,852 \$1,239,433 \$2,119,637 \$2,366,924 \$2,491,813 \$1,677,492 \$2,391,031 \$2,207,565 \$2,315,393 \$2,390,325

Net Revenue(Loss) (\$125,262) \$6,309 \$121,122 (\$697,867) \$1,178,492 (\$832,969) \$36,650 (\$619,655) (\$376,952) \$876,530 (\$434,945)

Ending Balance \$3,898,616 \$3,200,749 \$4,379,241 \$3,546,272 \$3,582,922 \$2,963,267 \$2,586,315 \$3,462,845 \$3,027,900

Table 5 Projection 2
 Helendale Community Services District
 Maintain \$3MM In Fund Balance - \$7/mo increase in 7/1/2021

	Actual		Budget		Projections									
	2018-19	2019-20	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Balance					\$3,777,494	\$3,898,616	\$3,384,394	\$4,616,314	\$3,838,644	\$3,932,527	\$3,372,110	\$4,298,152	\$3,663,658	
Rate Adjustments						19.1%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Rate, Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$36.64	\$43.64	\$45.17	\$46.75	\$48.38	\$50.08	\$51.83	\$53.64	\$55.52	
Revenue Generated by This Fund:														
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,526,527	\$1,579,956	\$1,635,254	\$1,692,488	\$1,751,725	\$1,813,035	\$1,876,492	\$1,942,169			
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	0	0	
Proj Loans (4%, 30 Yrs, 1.5% Fees)	0	0	0	0	1,940,000	0	0	0	0	1,510,000	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,605,415	\$3,598,844	\$1,714,142	\$1,771,376	\$1,830,613	\$3,401,923	\$1,955,380	\$2,021,057			

ACCOUNT NO.	ACCOUNT TITLE	Actual		Budget		Projections									
		2018-19	2019-20	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
SALARIES & FRINGE BENEFITS															
	Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226			
	Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401			
	Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142			
	PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498			
	Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145			
	Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369			
	Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183			
	Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0			
	PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0			
	PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763			
	Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0			
	Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232			
	SUBTOTAL	\$786,952	\$831,929	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,967	\$1,324,961			

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,217,259	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$388,156	\$2,326,234	\$383,580	\$380,134	\$375,853	\$1,860,609	\$364,391	\$357,101
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Debt Service Coverage

	4.86	3.61	5.36	2.99	2.06	2.04	2.02	1.61	1.33	1.50
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CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$724,000	\$724,000	\$724,000
Existing Debt Service	62,014	75,035	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
2022/23 Loan Proj. Debt Service	0	0	0	56,937	113,873	113,873	113,873	113,873	113,873	113,873
2026/27 Loan Proj. Debt Service	0	0	0	0	0	0	0	44,317	88,633	88,633
SUBTOTAL	\$426,623	\$264,268	\$902,378	\$1,094,314	\$1,161,251	\$286,251	\$936,251	\$954,567	\$998,884	\$962,695

Total Exp & CIP

	\$1,467,730	\$1,339,852	\$2,119,637	\$2,366,924	\$2,491,813	\$1,677,492	\$2,391,031	\$2,475,882	\$2,589,873	\$2,626,651
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Net Revenue(Loss)

	(\$125,262)	\$6,309	(\$514,222)	\$1,231,920	(\$777,671)	\$93,884	(\$560,417)	\$926,042	(\$634,494)	(\$605,595)
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Ending Balance

	\$3,898,616	\$3,884,394	\$4,616,314	\$3,838,644	\$3,932,527	\$3,372,110	\$4,298,152	\$3,663,658	\$3,058,064
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Table 6 Projection 3
 Helendale Community Services District
 Maintain \$3MM In Fund Balance - \$4.50/month Increase January 2022 and \$4.50/month Increase July 2022

	Actual		Projections									
	2018-19	Budget 2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,218,239	\$3,821,208	\$3,099,681	\$3,250,308	\$3,984,833	\$3,652,357	\$3,314,325	
Rate Adjustments				12.3%	10.9%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	
Rate, Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$45.64	\$47.24	\$48.89	\$50.60	\$52.37	\$54.21	\$56.10	
Rate Effective January 1st 2022				\$41.14								
Revenue Generated by This Fund:												
Sewer Service Charges	\$1,279,102	\$1,279,089	\$1,281,667	\$1,360,372	\$1,596,487	\$1,652,364	\$1,710,197	\$1,770,054	\$1,832,006	\$1,896,126	\$1,962,490	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Prof. Loans (4% 30 Yrs, 1.5% Fees)	0	0	0	1,275,000	1,275,000	0	0	1,275,000	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,439,260	\$2,950,375	\$1,731,252	\$1,789,085	\$3,123,942	\$1,910,894	\$1,975,014	\$2,041,378	

ACCOUNT NO.	ACCOUNT TITLE	Projections											
		2018-19	Budget 2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
SALARIES & FRINGE BENEFITS													
	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226		
Salaries - Full Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401		
Salaries - Over Time	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142		
PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498		
Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145		
Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369		
Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183		
Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0		
PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0		
PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763		
Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0		
Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232		
SUBTOTAL	\$786,952	\$831,929	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961		

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software /GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sudge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,164,392	\$1,217,259	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$196,163	\$222,001	\$1,677,766	\$400,690	\$397,843	\$1,669,162	\$389,580	\$384,025	\$377,422
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Debt Service Coverage

	4.86	3.61	2.61	3.07	3.67	2.72	2.70	2.13	1.75	1.73	2.03
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CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$500,000	\$500,000	\$500,000
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
2022/23 Loan Proj. Debt Service	0	0	0	0	37,420	74,839	74,839	74,839	74,839	74,839	74,839
2025/26 Loan Proj. Debt Service	0	0	0	0	0	0	0	37,420	74,839	74,839	74,839
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,074,797	\$1,122,217	\$247,217	\$934,637	\$722,056	\$722,056	\$685,868

Total Exp & CIP

	\$1,467,730	\$1,339,852	\$1,239,433	\$2,119,637	\$2,347,407	\$2,452,779	\$1,638,458	\$2,389,416	\$2,243,370	\$2,313,045	\$2,349,824
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Net Revenue(Loss)

	(\$125,262)	\$6,309	\$121,122	(\$680,377)	\$602,968	(\$721,527)	\$150,627	\$734,526	(\$332,477)	(\$338,031)	(\$308,445)
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Ending Balance

	\$3,898,616	\$3,218,239	\$3,821,208	\$3,099,661	\$3,250,308	\$3,984,833	\$3,652,357	\$3,314,325	\$3,005,880
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Table 7 Projection 4
 Helendale Community Services District
 Maintain \$3MM In Fund Balance - No Debt - \$7.75/month Increase January 2022 and \$7.75/month Increase July 2022

	Actual 2018-19	Budget 2019-20	Projections									
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,275,082	\$2,867,840	\$2,456,481	\$2,925,511	\$2,749,385	\$2,827,499	\$2,909,191	
Rate Adjustments				21.2%	17.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	
Rate, Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$52.14	\$53.96	\$55.85	\$57.81	\$59.83	\$61.93	\$64.09	
Rate Effective January 1st 2022			\$44.39									
Revenue Generated by This Fund:												
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,417,215	\$1,823,857	\$1,887,692	\$1,953,761	\$2,022,143	\$2,092,918	\$2,166,170	\$2,241,986	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,496,103	\$1,902,745	\$1,966,580	\$2,032,649	\$2,101,031	\$2,171,806	\$2,245,058	\$2,320,874	

ACCOUNT NO.	ACCOUNT TITLE	Actual 2018-19	Budget 2019-20	Projections									
				2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
SALARIES & FRINGE BENEFITS													
	Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226	
	Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401	
	Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142	
	PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498	
	Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145	
	Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369	
	Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183	
	Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0	
	PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0	
	PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763	
	Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0	
	Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232	
	SUBTOTAL	\$786,952	\$831,929	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961	

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses

\$1,041,107 \$1,075,585 \$1,164,392 \$1,217,259 \$1,272,609 \$1,330,562 \$1,391,242 \$1,454,780 \$1,521,314 \$1,590,989 \$1,663,956

Net Revenue Before Capital(Loss)

\$301,361 \$270,577 \$196,163 \$278,844 \$630,136 \$636,018 \$641,408 \$646,251 \$650,492 \$654,069 \$656,918

Debt Service Coverage

4.86 3.61 2.61 3.85 8.71 8.79 8.86 8.93 8.99 9.04 18.15

CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$500,000	\$500,000	\$500,000
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,037,378	\$1,047,378	\$172,378	\$822,378	\$572,378	\$572,378	\$536,189

Total Exp & CIP

\$1,467,730 \$1,339,852 \$1,239,433 \$2,119,637 \$2,309,987 \$2,377,939 \$2,277,157 \$2,093,692 \$2,163,367 \$2,200,145

Net Revenue(Loss)

(\$125,262) \$6,309 \$121,122 (\$623,534) (\$407,242) (\$411,359) \$469,030 (\$176,126) \$78,114 \$81,692 \$120,729

Ending Balance

\$3,898,616 \$3,275,082 \$2,867,840 \$2,456,481 \$2,925,511 \$2,749,385 \$2,827,499 \$2,909,191 \$3,029,920

Table 1 Projection 5
 Helendale Community Services District
 Scenario 1: Maintain \$2.5MM In Fund Balance - No Debt - \$7.75/month Increase January 2022 and \$7.75/month Increase July 2022

	Actual 2018-19	Budget 2019-20	Projections									
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,275,082	\$2,867,840	\$2,456,481	\$2,925,511	\$2,749,385	\$2,652,499	\$2,559,191	
Rate Adjustments				21.2%	17.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	
Rate Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$52.14	\$53.96	\$55.85	\$57.81	\$59.83	\$61.93	\$64.09	
Rate Effective January 1st 2022		\$44.39										
Revenue Generated by This Fund:												
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,417,215	\$1,823,857	\$1,887,692	\$1,953,761	\$2,022,143	\$2,092,918	\$2,166,170	\$2,241,986	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,496,103	\$1,902,745	\$1,966,580	\$2,032,649	\$2,101,031	\$2,171,806	\$2,245,058	\$2,320,874	

ACCOUNT NO.	ACCOUNT TITLE	Actual 2018-19	Budget 2019-20	Projections									
				2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
SALARIES & FRINGE BENEFITS													
	Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226	
	Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401	
	Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142	
	PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498	
	Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145	
	Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369	
	Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183	
	Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0	
	PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0	
	PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763	
	Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0	
	Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232	
	SUBTOTAL	\$786,952	\$831,929	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961	

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,201
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,164,392	\$1,217,259	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$196,163	\$278,844	\$630,136	\$636,018	\$641,408	\$646,251	\$650,492	\$654,069	\$656,918
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Debt Service Coverage

	4.86	3.61	2.61	3.85	8.71	8.79	8.86	8.93	8.99	9.04	18.15
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CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$675,000	\$675,000	\$675,000
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,037,378	\$1,047,378	\$172,378	\$822,378	\$747,378	\$747,378	\$711,189

Total Exp & CIP

	\$1,467,730	\$1,339,852	\$1,239,433	\$2,119,637	\$2,309,987	\$2,377,939	\$1,563,619	\$2,277,157	\$2,268,692	\$2,338,367	\$2,375,145
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Net Revenue(Loss)

	(\$125,262)	\$6,309	\$121,122	(\$623,534)	(\$407,242)	(\$411,359)	\$469,030	(\$176,126)	(\$96,886)	(\$93,308)	(\$54,271)
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Ending Balance

	\$3,898,616	\$3,275,082	\$2,867,840	\$2,925,511	\$2,749,385	\$2,652,499	\$2,559,191	\$2,504,920
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Table 2 Projection 6
 Helendale Community Services District
 Scenario 2: Maintain \$2.5MM In Fund Balance - No Debt - \$15 increase in three increments (Jan 22, Jul 22 & Jan 23)

	Actual 2018-19	Budget 2019-20	Projections									
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,226,984	\$2,627,352	\$2,047,218	\$2,432,077	\$2,168,834	\$2,266,782	\$2,365,151	
Rate Adjustments				13.6%	12.0%	10.7%	3.5%	3.5%	3.5%	3.5%	3.5%	
Rate, Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$46.64	\$46.64	\$46.64	\$53.45	\$55.32	\$57.25	\$59.26	
Rate Effective January 1st			\$41.64			\$51.64						
Revenue Generated by This Fund:	Actual 2018-19	Budget 2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,369,117	\$1,631,467	\$1,718,917	\$1,869,590	\$1,935,026	\$2,002,752	\$2,072,848	\$2,145,398	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,448,005	\$1,710,355	\$1,797,805	\$1,948,478	\$2,013,914	\$2,081,640	\$2,151,736	\$2,224,286	

ACCOUNT NO.	ACCOUNT TITLE	Actual 2018-19	Budget 2019-20	Projections									
				2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
SALARIES & FRINGE BENEFITS													
	Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226	
	Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401	
	Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142	
	PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498	
	Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145	
	Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369	
	Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183	
	Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0	
	PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0	
	PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763	
	Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0	
	Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232	
	SUBTOTAL	\$786,952	\$831,929	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961	

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,164,392	\$1,217,259	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$196,163	\$230,746	\$437,746	\$467,243	\$557,237	\$559,134	\$560,325	\$560,747	\$560,329
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Debt Service Coverage

	4.86	3.61	2.61	3.19	6.05	6.46	7.70	7.73	7.74	7.75	15.48
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CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$390,000	\$390,000	\$390,000
Exsting Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,037,378	\$1,047,378	\$172,378	\$822,378	\$462,378	\$462,378	\$426,189

Total Exp & CIP

	\$1,467,730	\$1,339,852	\$1,239,433	\$2,119,637	\$2,309,987	\$2,377,939	\$1,563,619	\$2,277,157	\$1,983,692	\$2,053,367	\$2,090,145
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Net Revenue(Loss)

	(\$125,262)	\$6,309	\$121,122	(\$671,632)	(\$599,632)	(\$580,134)	\$384,859	(\$263,244)	\$97,948	\$98,369	\$134,141
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Ending Balance

	\$3,898,616	\$3,226,984	\$2,627,352	\$2,047,218	\$2,432,077	\$2,168,834	\$2,266,782	\$2,365,151	\$2,499,291
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Table 3 Projection 7
 Helendale Community Services District
 Scenario 3: Maintain \$2.2MM in Fund Balance - No Debt - \$ 5 increase in July 22 and July 23 and 3% CPI for years 3, 4 & 5

	Actual 2018-19	Budget 2019-20	Projections									
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,139,534	\$2,365,002	\$1,697,418	\$1,893,098	\$1,425,653	\$1,693,597	\$1,954,263	
Rate Adjustments				0.0%	13.6%	12.0%	3.0%	3.0%	3.0%	3.5%	3.5%	
Rate, Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$41.64	\$46.64	\$48.04	\$49.48	\$50.96	\$52.75	\$54.59	
Rate Effective January 1st 2022		\$36.64	\$36.64	\$36.64								
Revenue Generated by This Fund:	Actual 2018-19	Budget 2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,281,667	\$1,456,567	\$1,631,467	\$1,680,411	\$1,730,824	\$1,782,748	\$1,845,144	\$1,909,725	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,360,555	\$1,535,455	\$1,710,355	\$1,759,299	\$1,809,712	\$1,861,636	\$1,924,032	\$1,988,613	

ACCOUNT NO.	ACCOUNT TITLE	Projections									
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
	Budget 2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
	Actual 2018-19	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
	SALARIES & FRINGE BENEFITS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
	Salaries - Full Time	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226	
	Salaries - Over Time	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401	
	Salaries - On Call Pay	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142	
	PERS Retirement	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498	
	Employee Group Insurance	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145	
	Workers Compensation	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369	
	Payroll Taxes - FICA/Medicare	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183	
	Vision / Dental Expense	0	0	0	0	0	0	0	0	0	
	PERS EPMC	0	0	0	0	0	0	0	0	0	
	PEPRA Retirement	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763	
	Actuarial Pension Expense Adjustment	0	0	0	0	0	0	0	0	0	
	Admin Allocation	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232	
	SUBTOTAL	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961	

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses \$1,041,107 \$1,075,585 \$1,164,392 \$1,217,259 \$1,272,609 \$1,330,562 \$1,391,242 \$1,454,780 \$1,521,314 \$1,590,989 \$1,663,956

Net Revenue Before Capital(Loss) \$301,361 \$270,577 \$196,163 \$143,296 \$262,846 \$379,793 \$368,058 \$354,932 \$340,322 \$333,043 \$324,656

Debt Service Coverage 4.86 3.61 2.61 1.98 3.63 5.25 5.09 4.90 4.70 4.60 4.60 8.97

CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$0	\$0	\$0
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,037,378	\$1,047,378	\$172,378	\$822,378	\$72,378	\$72,378	\$36,189

Total Exp & CIP \$1,467,730 \$1,339,852 \$1,239,433 \$2,119,637 \$2,309,987 \$2,377,939 \$1,563,619 \$2,277,157 \$1,593,692 \$1,663,367 \$1,700,145

Net Revenue(Loss) (\$125,262) \$6,309 \$121,122 (\$759,082) (\$774,532) (\$667,584) \$195,680 (\$467,446) \$267,945 \$260,666 \$288,468

Ending Balance \$3,898,616 \$3,139,534 \$2,365,002 \$1,697,418 \$1,893,098 \$1,425,653 \$1,693,597 \$1,954,263 \$2,242,731

Table 1
Helendale Community Services District
Scenario 1: Maintain \$2.5MM in Fund Balance - No Debt - \$7.75/month Increase January 2022 and \$7.75/month Increase July 2022

	Actual 2018-19	Budget 2019-20	Projections									
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,275,082	\$2,867,840	\$2,456,481	\$2,925,511	\$2,749,385	\$2,652,499	\$2,559,191	
Rate Adjustments				21.2%	17.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	
Rate Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$52.14	\$55.96	\$55.85	\$57.81	\$59.83	\$61.93	\$64.09	
Rate Effective January 1st 2022				\$44.39								
Revenue Generated by This Fund:												
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,417,215	\$1,823,857	\$1,887,692	\$1,953,761	\$2,022,143	\$2,092,918	\$2,166,170	\$2,241,986	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,496,103	\$1,902,745	\$1,966,580	\$2,032,649	\$2,101,031	\$2,171,806	\$2,245,058	\$2,320,874	
ACCOUNT NO.	Actual	Budget	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
SALARIES & FRINGE BENEFITS												
Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226	
Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401	
Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142	
PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498	
Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145	
Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369	
Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183	
Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0	
PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0	
PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763	
Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0	
Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232	
SUBTOTAL	\$786,952	\$831,929	\$896,765	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961	

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,800	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,956

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,154,392	\$1,217,259	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$196,163	\$278,844	\$630,136	\$636,018	\$641,408	\$646,251	\$650,492	\$654,069	\$656,918
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Debt Service Coverage

	4.86	3.61	2.61	3.85	8.71	8.79	8.86	8.93	8.99	9.04	18.15
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CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$675,000	\$675,000	\$675,000
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,037,378	\$1,047,378	\$172,378	\$822,378	\$747,378	\$747,378	\$711,189

Total Exp & CIP

	\$1,467,730	\$1,339,852	\$1,239,433	\$2,119,637	\$2,309,987	\$2,377,939	\$1,563,619	\$2,277,157	\$2,268,692	\$2,338,367	\$2,375,145
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Net Revenue(Loss)

	(\$125,262)	\$6,309	\$121,122	(\$623,534)	(\$407,242)	(\$411,359)	\$469,030	(\$176,126)	(\$96,886)	(\$93,308)	(\$54,271)
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Ending Balance

	\$3,898,616	\$3,275,082	\$2,867,840	\$2,456,481	\$2,925,511	\$2,749,385	\$2,652,499	\$2,559,191	\$2,504,920
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Table 2
 Helendale Community Services District
 Scenario 2: Maintain \$2.5MM In Fund Balance - No Debt - \$15 increase in three increments (Jan 22, Jul 22 & Jan 23)

	Actual		Budget		Projections									
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29			
Beginning Balance			\$3,777,494	\$3,898,616	\$3,226,984	\$2,627,352	\$2,047,218	\$2,432,077	\$2,168,834	\$2,266,782	\$2,365,151			
Rate Adjustments				13.6%	12.0%	10.7%	3.5%	3.5%	3.5%	3.5%	3.5%			
Rate Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$46.64	\$46.64	\$53.45	\$55.32	\$57.25	\$59.26	\$61.33			
Rate Effective January 1st		\$41.64	\$41.64			\$51.64								
Revenue Generated by This Fund:	Actual	Budget	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29			
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,369,117	\$1,631,467	\$1,718,917	\$1,869,590	\$1,935,026	\$2,002,752	\$2,072,848	\$2,145,398			
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0			
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438			
Fees & Services	45	0	0	0	0	0	0	0	0	0	0			
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000			
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000			
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800			
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550			
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0			
Other Income	7,407	0	0	0	0	0	0	0	0	0	0			
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100			
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,448,005	\$1,710,355	\$1,797,805	\$1,948,478	\$2,013,914	\$2,081,640	\$2,151,736	\$2,224,286			
ACCOUNT NO.	Actual	Budget	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29			
ACCOUNT TITLE														
SALARIES & FRINGE BENEFITS														
Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120	\$338,226			
Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334	22,401			
Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136	21,142			
PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332	45,498			
Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852	69,145			
Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875	10,369			
Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937	5,183			
Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0	0			
PERS EPMC	77	4,711	0	0	0	0	0	0	0	0	0			
PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536	4,763			
Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0	0			
Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745	808,232			
SUBTOTAL	\$786,952	\$831,929	\$896,785	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867	\$1,324,961			

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,689
Contractual Services	46,613	18,497	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,400	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	27,617	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,467	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	79,750	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	720	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,300	6,489	6,684	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	4,896	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,689
Vehicle Maintenance	14,737	20,550	16,820	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	567	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,340	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	662	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$267,606	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,956

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,164,392	\$1,217,259	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$196,163	\$230,746	\$437,746	\$467,243	\$557,237	\$559,134	\$560,325	\$560,747	\$560,329
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Debt Service Coverage

	4.86	3.61	2.61	3.19	6.05	6.46	7.70	7.73	7.74	7.75	15.48
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CAPITAL

Capital Improvement Program

Existing Debt Service	\$364,609	\$189,233	\$0	\$830,000	\$965,000	\$975,000	\$100,000	\$750,000	\$390,000	\$390,000	\$390,000
SUBTOTAL	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	72,378	36,189

Net Revenue(Loss)

	\$426,623	\$264,268	\$75,042	\$902,378	\$1,037,378	\$1,047,378	\$172,378	\$822,378	\$462,378	\$462,378	\$426,189
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Total Exp & CIP

	\$1,467,730	\$1,339,852	\$1,239,433	\$2,119,637	\$2,309,987	\$2,377,939	\$1,563,619	\$2,277,157	\$1,983,692	\$2,053,367	\$2,090,145
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Ending Balance

	(\$125,262)	\$6,309	\$121,122	(\$671,632)	(\$599,632)	(\$580,134)	\$384,859	(\$263,244)	\$97,948	\$98,369	\$134,141
			\$3,898,616	\$3,226,984	\$2,627,352	\$2,047,218	\$2,432,077	\$2,168,834	\$2,266,782	\$2,365,151	\$2,499,291

Table 3
 Helendale Community Services District
 Scenario 3: Maintain \$2.2MM In Fund Balance - No Debt - \$ increase in July 22 and July 23 and 3% CPI for years 3, 4 & 5

	Actual 2018-19	Budget 2019-20	Projections									
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
Beginning Balance			\$3,777,494	\$3,898,616	\$3,139,534	\$2,365,002	\$1,697,418	\$1,893,098	\$1,425,653	\$1,693,597	\$1,954,263	
Rate Adjustments				0.0%	13.6%	12.0%	3.0%	3.0%	3.0%	3.5%	3.5%	
Rate Effective July 1st	\$36.64	\$36.64	\$36.64	\$36.64	\$41.64	\$46.64	\$48.04	\$49.48	\$50.96	\$52.75	\$54.59	
Rate Effective January 1st 2022		\$36.64	\$36.64									
Revenue Generated by This Fund:												
Sewer Service Charges	\$1,279,102	\$1,279,069	\$1,281,667	\$1,281,667	\$1,456,567	\$1,631,467	\$1,680,411	\$1,730,824	\$1,782,748	\$1,845,144	\$1,909,725	
Permits & Inspection	876	438	0	0	0	0	0	0	0	0	0	
Connection Fees	16,606	6,722	438	438	438	438	438	438	438	438	438	
Fees & Services	45	0	0	0	0	0	0	0	0	0	0	
Delinquent Fees & Penalties	16,357	18,115	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - Sewer Standby	14,261	16,962	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Special Assessments - PY Sewer Standby	4,883	16,747	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	
Penalties on Delinquent Taxes	759	8,108	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	
Gain or Loss on Sale of Assets	2,173	0	0	0	0	0	0	0	0	0	0	
Other Income	7,407	0	0	0	0	0	0	0	0	0	0	
Park Fund Transfer	0	0	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	42,100	
Total Revenue	\$1,342,468	\$1,346,162	\$1,360,555	\$1,360,555	\$1,535,455	\$1,710,355	\$1,759,299	\$1,809,712	\$1,861,636	\$1,924,032	\$1,988,613	

ACCOUNT NO.	ACCOUNT TITLE	Projections									
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	
	SALARIES & FRINGE BENEFITS										
	Salaries - Full Time	\$176,348	\$200,121	\$228,925	\$240,371	\$252,390	\$265,009	\$278,260	\$292,173	\$306,781	\$322,120
	Salaries - Over Time	10,865	22,926	15,162	15,920	16,716	17,552	18,430	19,351	20,319	21,334
	Salaries - On Call Pay	12,870	13,380	14,310	15,026	15,777	16,566	17,394	18,264	19,177	20,136
	PERS Retirement	26,245	27,445	30,795	32,335	33,951	35,649	37,432	39,303	41,268	43,332
	Employee Group Insurance	37,172	36,266	46,800	49,140	51,597	54,177	56,886	59,730	62,716	65,852
	Workers Compensation	24,205	37,302	7,018	7,369	7,737	8,124	8,530	8,957	9,405	9,875
	Payroll Taxes - FICA/Medicare	2,727	3,275	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937
	Vision / Dental Expense	0	2,040	0	0	0	0	0	0	0	0
	PERS EPIC	77	4,711	0	0	0	0	0	0	0	0
	PEPRA Retirement	55	2,784	3,224	3,385	3,554	3,732	3,919	4,115	4,320	4,536
	Actuarial Pension Expense Adjustment	16,770	0	0	0	0	0	0	0	0	0
	Admin Allocation	479,618	481,681	547,043	574,395	603,115	633,271	664,934	698,181	733,090	769,745
	SUBTOTAL	\$786,952	\$831,929	\$896,795	\$941,625	\$988,706	\$1,038,141	\$1,090,048	\$1,144,551	\$1,201,778	\$1,261,867

MAINTENANCE AND OPERATIONS

Laboratory Analysis	\$14,721	\$23,787	\$25,750	\$28,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669
Contractual Services	46,613	18,487	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671
Engineering Services	0	0	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668
Contract Service - Sod Farm	0	0	0	0	0	0	0	0	0	0
Software / GIS Support	2,400	4,800	2,472	2,546	2,623	2,701	2,782	2,866	2,952	3,040
Permits and Fees	24,900	45,703	28,446	29,299	30,178	31,083	32,016	32,976	33,965	34,984
Education and Training	3,929	4,224	6,661	6,861	7,067	7,279	7,497	7,722	7,954	8,192
Insurance	0	0	0	0	0	0	0	0	0	0
Utilities - Electric	61,385	80,640	82,143	84,607	87,145	89,760	92,452	95,226	98,083	101,025
Utilities - Gas	1,035	673	742	764	787	810	835	860	886	912
Sludge/Compost Disposal	6,657	13,809	6,489	6,884	6,884	7,091	7,303	7,523	7,748	7,981
Telephone	3,333	4,290	5,043	5,194	5,350	5,510	5,676	5,846	6,021	6,202
Operations & Maintenance	49,594	8,614	25,000	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Vehicle Maintenance	14,737	20,550	17,325	17,844	18,380	18,931	19,499	20,084	20,686	21,307
Vehicle Fuel	7,767	10,168	9,000	9,548	9,835	10,130	10,433	10,746	11,069	11,401
Mileage and Travel Reimbursement	0	1,392	1,200	1,273	1,311	1,351	1,391	1,433	1,476	1,520
Operating Supplies	13,339	2,713	5,000	5,305	5,464	5,628	5,796	5,970	6,149	6,334
Office Supplies	0	0	0	0	0	0	0	0	0	0
Public Outreach	0	0	550	583	601	619	638	657	676	697
Uniforms	1,192	1,893	3,243	3,440	3,544	3,650	3,760	3,872	3,988	4,108
Small Tools	2,112	1,451	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800
Dues and Subscriptions	441	452	643	682	703	724	745	768	791	815
SUBTOTAL	\$254,155	\$243,655	\$275,634	\$283,904	\$292,421	\$301,193	\$310,229	\$319,536	\$329,122	\$338,996

Total Operating Expenses

	\$1,041,107	\$1,075,585	\$1,164,392	\$1,272,609	\$1,330,562	\$1,391,242	\$1,454,780	\$1,521,314	\$1,590,989	\$1,663,956
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Net Revenue Before Capital(Loss)

	\$301,361	\$270,577	\$196,163	\$262,846	\$379,793	\$368,068	\$354,932	\$340,322	\$333,043	\$324,656
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Debt Service Coverage

	4.86	3.61	2.61	3.63	5.25	5.09	4.90	4.70	4.60	8.97
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CAPITAL

Capital Improvement Program	\$364,609	\$189,233	\$0	\$830,000	\$975,000	\$100,000	\$750,000	\$0	\$0	\$0
Existing Debt Service	62,014	75,035	75,042	72,378	72,378	72,378	72,378	72,378	72,378	36,189
SUBTOTAL	\$426,623	\$264,268	\$75,042	\$902,378	\$1,047,378	\$172,378	\$822,378	\$72,378	\$72,378	\$36,189

Total Exp & CIP

	\$1,467,730	\$1,339,852	\$1,239,433	\$2,309,987	\$2,377,939	\$1,563,619	\$2,277,157	\$1,593,692	\$1,663,367	\$1,700,145
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Net Revenue(Loss)

	(\$125,262)	\$6,309	\$121,122	(\$774,532)	(\$667,584)	\$195,680	(\$467,446)	\$267,945	\$260,666	\$288,468
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Ending Balance

	\$3,898,616	\$3,139,534	\$2,365,002	\$1,697,418	\$1,893,098	\$1,425,653	\$1,693,597	\$1,954,263	\$2,242,731
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Helendale Community Services District

Date: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette, Program Coordinator
SUBJECT: Agenda Item #8 Discussion and Possible Action Regarding Approval to Circulate Request for Proposal for Ball Field Lighting and New Baseball Field

STAFF RECOMMENDATION: Staff requests board input and approval of this item.

STAFF REPORT:

The District received a grant from the California State Parks Per Capita Program for \$177,952.00. One of the projects under this grant is to install lighting for sports fields.

The District currently has two little league fields that supports little league teams up to age 12, travel ball teams, and high school girls softball. Recently the District has added an adult co-ed softball league. The fields are too short for standard co-ed softball league play so rules have been modified to accommodate the players on our shorter fields.

The District has had many requests to extend the baseline and outfield fence to accommodate co-ed softball, baseball, travel teams and a men's league. In addition to the requests to extend the fields, the District has also had requests to light the fields for evening play.

Staff explored all options and has concluded that the existing east field can not be extended due to space issues. The west field can be extended approximately 20 feet which will extend the field out to 250', the minimum for adult co-ed and baseball is 275'.

Staff has determined a new baseball field south of the existing football field can be constructed to meet the minimum 275' field size. This new field will cost approximately \$56,000 which will include: irrigation, seeding, backstops, dugouts, and foul line fencing. This price will not include concrete or outfield fencing.

The new field will require 6 poles – four 70' and two 60'. With this configuration new lights can be installed on the south side of the football field increasing the uniformity and illumination; on the east side of the new baseball field lights can be installed to illuminate not only the baseball field but also the new water operations yard and building for security purposes. These two poles and wiring will be paid out of the water fund. Two 60' outfield lights will also be necessary.

Staff requests the board to approve construction of the new baseball field and to circulate the request for proposal for lighting.

Fiscal Impact: To be determined

Motion: Approve construction of the new baseball field and to circulate the request for proposal for lighting.

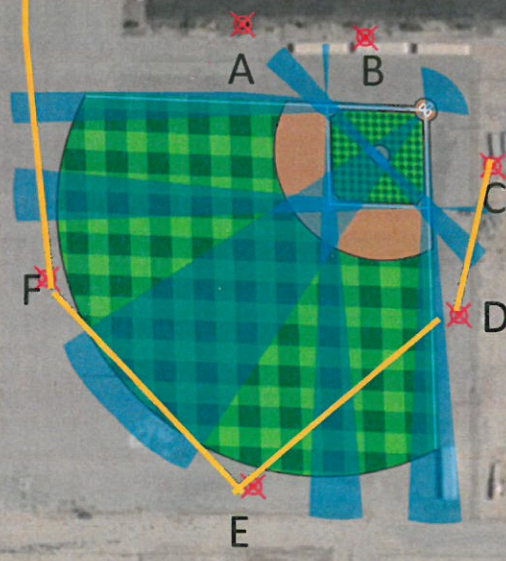
Attachment: Lighting layout and filed location



Point of connection

Electrical Conduit

15425 Wild Rd,
Helendale, CA 92342





Helendale Community Services District

DATE: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #9
Discussion and Possible Action Regarding Request to Purchase Surplus Equipment

STAFF RECOMMENDATION:

Staff seeks approval of this request.

STAFF REPORT:

At the Board meeting held May 6th, the Board approved the surplus of items and designated the use of an auction house to liquidate the items. The auction houses are inundated with equipment such as ours.

The District received an inquiry from Lee Graham who is interested in purchasing two additional pieces of surplus equipment. Mr. Graham is a key partner with the District and is the contractor who runs the agricultural operation that disperses the wastewater on District property.

Because the Board governs the method of disposal and previously directed Staff to use the auction process, staff is seeking the Board's interest on this proposed direct purchase. Attached for the Board consideration is a proposal to purchase the following items directly from the District as is, where is. Mr. Graham's proposal acknowledges the fact that this equipment does not meet current emission requirements:

Self-propelled Broom - \$1,000

Trencher and Trailer - \$1500

Staff reviewed the proposal and feels that it is fair considering the time it would take staff to arrange auction services, auction house fees and tracking the payment to the District.

FISCAL IMPACT: \$2500 in revenue to the water fund

POSSIBLE MOTION: A motion to approve proposed purchase of surplus equipment by Lee Graham

ATTACHMENTS: Email of interest

Kimberly Cox

Subject: FW: Equipment purchase

From: lee grahamequipment.net <lee@grahamequipment.net>

Sent: Tuesday, July 27, 2021 1:20 PM

To: Kimberly Cox <KCox@helendalecsd.org>

Subject: Re: Equipment purchase

I would like to purchase one trencher and trailer for \$1,500.00.

One self-propelled broom \$1,000.00.

I would buy As is, Where Is.

Thank you for your consideration.

Lee Graham,

760-686-4715



Helendale Community Services District

DATE: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #10
Discussion and Possible Action Regarding Repairs to Current Water Maintenance Building

STAFF RECOMMENDATION:

Staff seeks input from the Board regarding this scope of work.

STAFF REPORT:

The existing water maintenance building is over 30 years old and is in need of repair to several of the metal panels. While the metal building contractor is one site, Staff is seeking approval to have the current shop repaired and insulated to prolong the useful life of this aged structure. There is still a need for District Staff to utilize it on a daily basis, as the park staff will house their equipment in this building and the mechanic will continue to service equipment in this facility.

Attached is an estimate from MWC to perform repairs and insulate this structure to ensure its continued use by the District. Staff recommends that this be approved as a change order to the current contract with MWC relying on the factors that they specialize in this type of structure, are on-site for the other maintenance building projects and can complete the repairs timely.

Insulation Material:	\$ 21,250
Labor/Equipment:	\$ 28,240
Repair Torn panels:	<u>\$ 4,500</u>
	\$ 53,990

If the Board does not wish to insulate the building, Staff can proceed under the General Manager's signing authority to complete the remaining scope of work.

Attached are some photos of the needed repairs to the building.

FISCAL IMPACT: Maximum of \$53,990 from the water fund

POSSIBLE MOTION: A motion to approve a change order to MWC as part of the Maintenance Building Project in the amount determined by the Board.

ATTACHMENTS: Quote from MWC for insulation and repairs.





MWC GROUP, INC.

4037 PHELAN RD. STE# A145, PHELAN, CA 92371

PHONE (760) 563-2014

FAX: (760) 418-4658

07/28/2021

Kimberly Cox, DPA

General Manager

Helendale CSD

26540 Vista Road

Helendale, CA 92342

Office: 760-951-0006

Cell: 760-217-2221

Re: Insulation for Water Maintenance Buildings

MWC Group proposes to bid on the following items for the Helendale CSD Water Maintenance building insulation requirements (retrofit).

Scope of Work: Building Insulation

Install new 8" blanket fiberglass in the existing 40' x 60' x 16 pre-engineered metal building as follows. Upon approval to proceed, MWC Group will install 1" metal strapping underneath the sub structural framing (both roof and walls). MWC Group will then install 8" blanket fiberglass insulation (white PSKVR facing). The pricing below assumes clear access to roof and walls of the interior space as well as all necessary utilities removed (removal/replacement by others). All material and labor (prevailing wage) necessary to install each of the above items will be provided for the pricing below. MWC Group is an LA City approved fabricator (license# FB0200).

Result: \$49,650

Material: \$21,250

Labor/Equipment: \$28,400

**** OPTION: Replace five (5) panels on the existing exterior walls of the existing water maintenance building - ADD \$4,500 ****

MWC Group proposes to exclude any bonding, grouting, landscaping, irrigation, SWPPs, BMPs, geotechnical observations, trench plates, compaction testing, blocking installation, utility relocation, rollup door insulation, framing modifications, roofing, flashings, insulation, downspouts, ladder guards, waterproofing, electrical, stucco patch/repair, priming or finish painting, special inspections, welding inspections, permits, liquidated damages, and any item not listed above.

Any questions with the above scope of work should be directed to Robert Masseth (PH: 760-563-2017, Fax: 760-418-4658, Email: Robert.Masseth@mwgroup.net). In addition, MWC is interested in bidding on your future steel projects; we have in-house engineers, detailed project managers, and can provide a wide range of steel construction services from providing pre-engineered buildings to constructing structures with virtually any architectural finish (engineering, drafting, fabrication and/or erection).

Respectfully,
Robert Masseth



Helendale Community Services District

DATE: August 5, 2021
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #11
Discussion and Possible Action Regarding Approval of Open Purchase Orders for Fiscal Year 2022 for Certain Vendors

STAFF RECOMMENDATION:

Staff seeks approval of this request.

STAFF REPORT:

Annually Staff requests that the Board approve Open Purchase orders for certain vendors. While the Board approved the resolution adopting the budget and authorizing the expenditure therefrom, some of the expenditures exceed the General Manager's signing authority as outlined in the purchasing policy. Several large expenditures are based upon contracts that the Board has approved separately at a point in time. Utilities are excluded from open PO process as there are several accounts as outlined and approved in the budget.

Following is a list of the vendors and the amount for which the open PO is being requested:

<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>
Aqua Metrics	Meters	\$91,156
Brunick, McElhaney & Kennedy	Legal Expense	\$65,000
Beck Oil	Fuel	\$31,700
Inland Water Works	Water Dist Supplies	\$70,000

If approved by the board, purchased orders will be created and future bills within the fiscal year will be charged against the purchase order.

FISCAL IMPACT: As outlined above

POSSIBLE MOTION: Motion to approve Open Purchase Orders for the vendors as outlined

ATTACHMENTS: None