



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

REGULAR BOARD MEETING **Thursday, June 2, 2022 at 6:30 PM**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Helendale Community Services District will hold this meeting of its Board of Directors both in-person at the District Office located at 26540 Vista Road, Suite C, Helendale, California, and via teleconference. This meeting is open to the public in person or via virtual interface and can be accessed by clicking on the link below: www.zoom.com Meeting ID 463 173 8547 Passcode: HCSD. (Dial-in instructions will be provided after registering at the link above)

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card in person or using the "raise the hand" or "chat" feature. If viewing remotely a speaker's card may be filled out at the following link: <https://www.surveymonkey.com/r/HKGNLL8> or use the features referenced above. The District requests that all speaker cards be submitted at any time prior to the close of public participation.

3. Consent Items

- a. Approval of Minutes: May 19 Regular Board Meeting
- b. Bills Paid Report
- c. Directors' Compensation and Expenses
- d. Resolution 2022-1G: A Resolution of the Board of Directors of the Helendale Community Services District Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring That Local Emergency Conditions Persist, and Re-Authorizing Remote Teleconference Meetings of the Board of Directors and Its Standing Committees for the Period June 2, 2022, to July 1, 2022, Pursuant to Brown Act Provisions

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Regular Business:

5. Public Hearing to Receive Comments and Possible Adoption of Resolution 2022-11: A Resolution of the Helendale Community Services Board of Directors Determining that there was No Majority Protest to Proposed Increases to Refuse Collection Services Charges and Adopting a Rate Schedule for Such Charges and Superseding Existing Applicable Rates
6. Public Hearing to Receive Comments and Possible Adoption of Resolution 2022-10: A Resolution of the Board of Directors of the Helendale Community Services District Approving and Adopting the FY2023 Annual Budget and Authorizing Appropriations Therefrom
7. Discussion and Possible Adoption of Resolution 2022-09: A Resolution of the Board of Directors of the Helendale Community Services District Establishing the Appropriations Limit for Fiscal Year 2023 Pursuant to Article XIII B of the California State Constitution

8. Discussion Only Regarding Emergency Drought Regulation from the State Water Resources Control Board

Other Business

9. Requested items for next or future agendas (Directors and Staff only)

10. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda'd public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

Date: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3
Consent Items

CONSENT ITEMS

- a. Approval of Minutes: Regular Board Meeting of May 16, 2022
- b. Bills Paid Report
- c. Directors Expenses
- d. Resolution 2022-1G: A Resolution of the Helendale Community Services District Ratifying the Proclamation of a State of Emergency by Governor Newsome, Declaring the Existence of Local Emergency Conditions, and Authorizing Remote Teleconference Meetings of the Board of Directors and Its Standing Committee for the Period June 2, 2022, to July 1, 2022, Pursuant to Brown Act Provisions



Helendale Community Services District

Date: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3a
Minutes from Board meetings

Attached, please find the minutes from the Regular Board Meeting of 5/19/2022



Minutes of the Helendale Community Services District
REGULAR BOARD OF DIRECTORS MEETING
May 19, 2022, at 6:30 PM
26540 Vista Road, Suite C, Helendale, CA 92342

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Helendale Community Services District will hold this meeting of its Board of Directors both in-person at the District Office located at 26540 Vista Road, Suite C, Helendale, California, and via teleconference. This meeting is open to the public in person or via virtual interface and can be accessed by clicking on the link below:

www.zoom.com Meeting ID 463 173 8547 Passcode: HCSD
(Dial-in instructions will be provided after registering at the link above)

Board Members Roll Call:

Present: President Tim Smith; Vice President Henry Spiller; Secretary, Sandy Haas; Director Ron Clark, Director Craig Schneider

Staff Members Present:

Kimberly Cox, General Manager (via Zoom); Craig Carlson, Water Operations Manager; Alex Aviles, Wastewater Operations Manager; Cheryl Vermette, Parks, Recreation & Programs Supervisor

Consultants:

Steve Kennedy, Legal Counsel; Richard Nino, Vice President Burrtec Waste

Members of the Public:

There was one members of the public present (via Zoom).

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm by President Smith, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Clark.

Vote: The motion carried by the following vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider -Yes; Director Haas -Yes

2. Public Participation

None

3. Consent Items

- a. Approval of Minutes: May 5 Regular Board Meeting
- b. Bills Paid Report
- c. Directors Compensation and Expenses
- d. March Financials

Action: President Smith requested to pull item 3c. Director Schneider made a motion to approve the consent items excluding item 3c. Vice President Spiller seconded the motion.

Vote: The motion carried by the following roll call vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider -Yes; Director Haas -Yes

4. Reports

a. Directors Reports

Director Schneider reported that he attended the ASBCSD meeting. He also reported that the Farmers Market was great.

Vice President Spiller reported attended the Concert in the Park and thanked Staff. He also said that the National Night Out ad hoc committee met and began planning. The committee established an outline and assignments.

President Smith thanked Staff for getting all the food vendors at the concert.

b. General Managers Report *this item was skipped and was presented after item 5*

Water Operations Manager Carlson reported that Staff repaired a leak at Fairways Courts, replaced an A-Stop, completed EAr for the Distribution System, completed the EAr for the Community Center, and completed the monthly coliform report. Staff is continuing the meter replacement program. Staff has installed rough electric and plumbing in new building. Carlson presented pictures of the electrical and plumbing for the new building.

Parks, Recreation and Programs Supervisor Vermette reported that the Concert in the Park was a success and shared several photos from the event. Adult softball will be starting on June 6 and Cornhole will begin again in August.

Operations Manager Carlson gave the Administration report. There were 52 account transfers in April. There were 14 credit checks to waive the deposit, 4 were denied and 10 were approved. He also presented a table on how people make their payments.

Wastewater Operations Manager Aviles gave an update on the Rivers Edge Sewer Lining. On 1/31 Staff was advised of a sewer blockage discovered by Arizona Pipeline while performing a cctv pre-inspection. District staff jetted the line and discovered a section of broken pipe requiring staff to seek a proposal for an emergency sewer lining. Staff received a quote from Insituform for a 334' section of 8" VCP to be lined via cure in place pipe. Proposal for the scope in the amount of \$45,100 was approved by the Board at the April Meeting. Had pre-con meeting with Insituform on 5-13-22. CIPP has been scheduled for 6-2-22. Scope of work will be performed after school hours to minimize excess traffic in the work zone. Scope of work will include a sewer bypass, 8" sewer lining, and the reinstatement of all active sewer laterals. Staff will adjust work schedule accordingly so that a representative of the District will be on site during the project at all times.

Regular Business

5. Discussion Only Regarding Proposed Solid Waste Rate Increase and Update on SB 1383

Discussion: Richard Nino, Vice President of Burrtec Waste presented an overview of SB1383 and discussed the District's compliance. He estimated that the District will begin the self-haul drop off program in quarter three. He then discussed the District's proposed rate increase.

Action: There was no action on this item.

6. Discussion and Possible Action Regarding Scheduling Sexual Harassment Training in 2022

Discussion: Legal Counsel provided an overview of Resolution 2019-16. In 2019 the Board adopted Resolution 2019-16 attesting to its commitment to a safe work environment. Sexual Harassment training was introduced in 2005 by AB1825 and further expanded with Senate Bill 1343 in 2019. All staff needs to complete 1 hour every 2 years or upon hiring. Supervisors and Board needs to complete 2 hours every 2 years. Prior to the end of 2022, the Board must complete training. Options include: training at a Regular Board meeting, individual computer training, or training at a Special Board Meeting. The Board discussed the options and decided they would like to do individual training.

Action: Director Schneider made a motion to conduct the annual sexual harassment training through an interactive computer training. Vice President Spiller seconded the motion.

Vote: The motion carried by the following vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider -Yes; Director Haas -Yes

7. Discussion Only Regarding Review of Solid Waste and Recycling Programs and Update on Completion of Grant

Discussion: On June 29, 2021, the District received a grant from the Mattress Recycling Counsel for \$7,348.13. The projects selected for the grant were a mattress storage container and longer forks for the forklift to assist with moving the mattresses around the lot. The cost for the container was: \$8,283.56. The cost of the forks was: \$407.68. The grant reimbursement is \$7,348.13. Photos of the mattress container as well as the fork extensions were shown. A graph of the District's mattress recycling was also presented. Information on the District's other recycling programs, including electronic waste, metal recycling, cardboard recycling, green waste recycling and miscellaneous electronic recycling was also presented.

Action: There was no action on this item.

8. Discussion Only Regarding Progress on Well 13

Discussion: Water Operations Manager Carlson gave an update on Well 13. He shared information regarding the progress/status on the well house, electrical, SCADA, pipeline, and security.

Action: There was no action on this item.

Other Business

9. Requested items for next or future agendas (Directors and Staff only)

None

10. Adjournment

President Smith adjourned the meeting at 7:55 pm

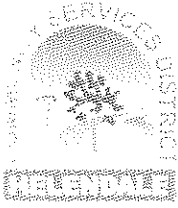
Submitted by:

Approved by:

Tim Smith, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item #3 b
Consent Items: Updated Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Updated Report Only. Receive and File

STAFF REPORT:

Staff issued 31 checks and 5 EFT's totaling \$112,564.96

Total Cash Available:	<u>5/25/22</u>	<u>5/16/22</u>
Cash	\$5,587,311.65	\$5,531,620.91
Checks/EFT's Issued	\$ 104,998.64	\$ 112,564.96

Investment Report

The Investment Report shows the status of the invested District funds. The current interest rate is 0.04% for LAIF and 0.10% for the CBB Sweep Account for April 2021. Interest earned April 2022 on CBB Sweep Account is \$177.47



Helendale CSD

Bills Paid and Presented for Approval Transaction Detail

Issued Date Range: 05/16/2022 - 05/25/2022

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 251229590 - CBB Checking					
05/19/2022	<u>25299</u>	A&G Instrument Service and Calibration, Inc.	-1,167.66	Check	Accounts Payable
05/19/2022	<u>25300</u>	Amazon Capitol Services	-357.56	Check	Accounts Payable
05/19/2022	<u>25301</u>	ASBCSD	-80.00	Check	Accounts Payable
05/19/2022	<u>25302</u>	Atlas Environmental Engineering, Inc	-4,150.00	Check	Accounts Payable
05/19/2022	<u>25303</u>	Burrtec Waste Group, Inc	-48,245.51	Check	Accounts Payable
05/19/2022	<u>25304</u>	County of San Bernardino, Solid Waste Mgmt. Div.	-942.85	Check	Accounts Payable
05/19/2022	<u>25305</u>	Forshock	-57.00	Check	Accounts Payable
05/19/2022	<u>25306</u>	Frontier Communications	-68.83	Check	Accounts Payable
05/19/2022	<u>25307</u>	Hach Company	-3,142.00	Check	Accounts Payable
05/19/2022	<u>25308</u>	Inland Water Works Supply Co.	-608.23	Check	Accounts Payable
05/19/2022	<u>25309</u>	Jonathan A. Escobar	-273.96	Check	Accounts Payable
05/19/2022	<u>25310</u>	Lynn Nicholson	-1,900.00	Check	Accounts Payable
05/19/2022	<u>25311</u>	Ornnell Fire Sprinkler, Inc	-3,260.00	Check	Accounts Payable
05/19/2022	<u>25312</u>	Print Mart	-915.44	Check	Accounts Payable
05/19/2022	<u>25313</u>	Sheba Keilah Short	-458.60	Check	Accounts Payable
05/19/2022	<u>25314</u>	Uline	-1,160.43	Check	Accounts Payable
05/19/2022	<u>25315</u>	USA Blue Book	-1,428.06	Check	Accounts Payable
05/19/2022	<u>25316</u>	Verizon Wireless	-106.32	Check	Accounts Payable
05/19/2022	<u>25321</u>	Walters Wholesale Electric Co.	-110.91	Check	Accounts Payable
05/19/2022	<u>25322</u>	Water Systems Consulting, Inc	-2,260.00	Check	Accounts Payable
05/24/2022	<u>25323</u>	Cardmember Services	-247.65	Check	Accounts Payable
05/24/2022	<u>25324</u>	Frontier Communications	-89.86	Check	Accounts Payable
05/24/2022	<u>25325</u>	Frontier Communications	-61.82	Check	Accounts Payable
05/24/2022	<u>25326</u>	Helendale Community Services District	-201.44	Check	Accounts Payable
05/24/2022	<u>25327</u>	Home Depot Credit Services	-8,424.85	Check	Accounts Payable
05/24/2022	<u>25328</u>	Jean Thomas	-5,360.00	Check	Accounts Payable
05/24/2022	<u>25329</u>	Kurt E. Carlson	-13,769.73	Check	Accounts Payable
05/24/2022	<u>25330</u>	Pacific Advanced Civil Engineering, Inc.	-3,800.00	Check	Accounts Payable
05/24/2022	<u>25330</u>	Pacific Advanced Civil Engineering, Inc Reversal	3,800.00	Check Reversal	Accounts Payable
05/24/2022	<u>25331</u>	Sierra Analytical Labs, Inc	-300.00	Check	Accounts Payable
05/24/2022	<u>25332</u>	Staples Credit Plan	-275.07	Check	Accounts Payable
05/24/2022	<u>25333</u>	USA Blue Book	-426.19	Check	Accounts Payable
05/24/2022	<u>25334</u>	Verizon Wireless	-1,905.39	Check	Accounts Payable
05/16/2022	<u>EFT0004126</u>	ACH Water Shop SCE Acct 700453074415	-107.33	EFT	General Ledger
05/16/2022	<u>EFT0004127</u>	SCE ACH 4-Plex Acct 700392338368	-282.78	EFT	General Ledger
05/23/2022	<u>EFT0004132</u>	SCE Street Lighting Acct # 700013030275	-1,886.53	EFT	General Ledger
05/23/2022	<u>EFT0004133</u>	SCE ACH Park Wellheads Acct 700448234519	-197.90	EFT	General Ledger
05/16/2022	<u>EFT0004140</u>	To record Tasc Flex Claim Pmt PPE 5/8/22	-768.74	EFT	General Ledger
Bank Account 251229590 Total: (38)					-104,998.64
Report Total: (38)					-104,998.64

Summary

Bank Account

251229590 CBB Checking

Count	Amount
38	-104,998.64
Report Total: 38	-104,998.64

Cash Account

99.99.111000 Cash in CBB - Checking

Count	Amount
38	-104,998.64
Report Total: 38	-104,998.64

Transaction Type	Count	Amount
Check	32	-105,555.36
Check Reversal	1	3,800.00
EFT	5	-3,243.28
Report Total:	38	-104,998.64

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Name: Tim Smith

Date	Event	Expense Description/Explanation	Miles	Meals	Lodging	Other	Exp Category	
05/09/2022	Public Benefit	Ascsd	60.0				J: Meeting w/organization with interests in n	
05/10/2022	Event	Park and Rec					A: Public Meeting governed by Brown Act	
05/11/2022	Public Benefit	Met with staff about A/C for new buildings					G: Meeting w/GM re District Operations	
05/14/2022	Event	Concert in the Park					B: Public Event*	
05/17/2022	Public Benefit	mtg with gm					G: Meeting w/GM re District Operations	
05/19/2022	Event	board meeting					A: Public Meeting governed by Brown Act	
	Public Benefit						A: Public Meeting governed by Brown Act	
	Event							
	Public Benefit							
	Event							
	Public Benefit							
	Event							
	Public Benefit							
	Event							
	Public Benefit							
	Event							
	Public Benefit							
Notes/Comments:			60.0					
			Totals: Mileage <u>34.80</u> 35.10 Meals <u> </u> Lodging <u> </u> 9.25 Other <u> </u> Grand Total <u>34.80</u>					
Signature			Submitted By: Tim Smith					
Appropriate Approval			Date					

- Expense Categories
- A: Public Meeting governed by Brown Act
 - B: Public Event*
 - C: Representation at Public Meeting/Event*
 - D: Representation on a 501C3 Board*
 - E: Conference/seminar/Training Program related to District*
 - F: Ad Hoc committee of the Board
 - G: Meeting w/GM re District Operations
 - H: Meeting w/auditors, attorney or consultant retained by District
 - I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J: Meeting w/organization with interests in matters involving functions or operations of the District
 - K: Meeting pre-approved by the Board of Directors

* Written or verbal report required to be presented at the next Board meeting



HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER
 CRAIG SCHNEIDER 5/23/2022

Date	Event	Expense Description/Explanation	Meeting	Miles	Meals	Lodging	Other	Exp Category
5/9/2022	Description of Public Benefit	ASBCSD SBSDA Meeting of Regional Special Districts	137.50	58.00				C: Representation at Public Meeting/Event*
5/10/2022	Event	Park and Recreation Meeting	137.50					A: Public Meeting governed by Brown Act
5/10/2022	Description of Public Benefit	Discuss and review Park Maintenance and Recreation Programs						
5/11/2022	Event	Farmers Market	137.50					C: Representation at Public Meeting/Event*
5/11/2022	Description of Public Benefit	Meet Residents and Assist Vendors						
5/11/2022	Event	Farmers Market	137.50					C: Representation at Public Meeting/Event*
5/18/2022	Description of Public Benefit	Meet Residents and Assist Vendors						
5/19/2022	Event	Regular BOD	137.50					A: Public Meeting governed by Brown Act
5/19/2022	Description of Public Benefit	Business Meeting of HCSD						
5/20/2022	Event	National Night Out Committee	137.50					F: Ad Hoc committee of the Board
5/20/2022	Description of Public Benefit	Plan and Discuss 8/2/2022 event						
	Event							
	Description of Public Benefit							
	Event							
	Description of Public Benefit							
	Event							
	Description of Public Benefit							
	Event							
	Description of Public Benefit							
	Event							
	Description of Public Benefit							
								Total
			Total Meetings	Total Miles	Total Meals	Total Lodging	Total Other	Total
			825.00	58 miles	\$	\$	\$ 33.93	

Submitted by:

CJS
 Signature

Craig J. Schneider
 5/20/2022
 Date

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KS

HELENDALE COMMUNITY SERVICES DISTRICT
BOARD MEMBER EXPENSE VOUCHER

NAME: Arvidy Naas Date: 5-22

Date	Event	Expense Description/Explanation	Mileage	Meals	Lodging	Other	Exp. Category
5/16	Public Benefit	Park & Rec					
5/11	Event	Standing Comm - Construction		2131		Presy	K
5/11	Public Benefit	In Comm Lunch					
5/12	Event	Last CSO Abate meets questions					K
5/12	Event	GM					
5/16	Public Benefit	Business Consent and					
5/16	Event	Discussion at Cheryl					
5/16	Public Benefit	Consent in the Park - all obstacles				Tables - Cars - Business	
5/17	Event	Meet w/ Craig					
5/19	Public Benefit	Le. agenda work on Shendale Road, pole & benches					
5/19	Event	Regular Meeting					
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
	Event						
	Public Benefit						
Notes/Comments:			Totals:	Mileage	Meals	Lodging	Grand Total
Ok to process for payroll				2131	975		846 31

Board Member Signature: Arvidy Naas

Expense Categories:
 G: Meeting w/GM re: District Operations
 H: Meeting w/auditors, attorney or consultant retained by District
 I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 J: Meeting w/organization with interests in matter involving functions or operations of the District
 K: Meeting pre-approved by the Board of Directors

*Written or verbal report required to be presented at the next Board meeting

Mileage calculated at \$0.56/mile effective 1/1/21

LOS JOMINGOS
(760) 256-1381

Ticket No: 79
Ticket UID: 202205112A0E-42
Small Room->5

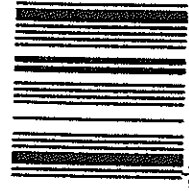
Employee: Brittney
Dine In
Date: 5/11/2022
Time: 12:19:39 PM

L-25 Crispy Chicken Wrap \$8.95
L-6 Quesadillas \$7.89

Subtotal: \$16.84
Tax: \$1.47
Total: \$18.31

3/31

Suggested Tip
10% (Tip: \$1.83, Total: \$20.14)
15% (Tip: \$2.75, Total: \$21.06)
20% (Tip: \$3.66, Total: \$21.97)



Thank you come again!
Please leave us a review on Yelp, Google or Facebook

IF CREDIT VOUCHER)

X.....
SIGNATURE



Helendale Community Services District

Date: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3c
Directors' Compensation and Expenses

STAFF REPORT:

Attached for the Board's consideration is a spreadsheet that outlines Director's expenses paid for the current pay period and/or since the last Board meeting.



Helendale Community Services District

Date: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3d
Resolution 2022-01G: A Resolution of the Board of Directors of the Helendale Community Services District Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring that Local Emergency Conditions Persist, and Re-Authorizing Remote Teleconference Meetings for the Board of Directors and tis Standing Committees for the Period June 2, 2022, to July 1, 2022, Pursuant to Brown Act Provisions

RESOLUTION NO. 2022- 01G

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE
COMMUNITY SERVICES DISTRICT RE-RATIFYING THE PROCLAMATION OF A
STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL
EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE
TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS
STANDING COMMITTEES FOR THE PERIOD JUNE 2, 2022, TO JULY 1, 2022,
PURSUANT TO BROWN ACT PROVISIONS**

WHEREAS, the Helendale Community Services District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

WHEREAS, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2022-01F on May 5, 2022, finding that the requisite conditions exist for the Board and its standing committees to conduct remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

WHEREAS, emergency conditions persist within the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

WHEREAS, directions from the San Bernardino County Department of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders

and guidance, and that continuing to conduct the District's Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her delegee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED AND ADOPTED by the Board of Directors of the Helendale Community Services District this 2nd day of June, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Tim Smith, President, Board of Directors

ATTEST:

Sandy Haas, Secretary, Board of Directors



Helendale Community Services District

DATE: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Public Hearing to Receive Comments and Possible Adoption of Resolution 2022-11:
A Resolution of the Helendale Community Services Board of Directors Determining
that there was No Majority Protest to Proposed Increases to Refuse Collection
Services Charges and Adopting a Rate Schedule for Such Charges and Superseding
Existing Applicable Rates

STAFF RECOMMENDATION:

None.

STAFF REPORT:

Per the contract with Burrtec the Board accepted the rate request in March and provided direction to Staff to prepare and mail the Proposition 218 notification to all customer (residential and commercial). The rate notice included a public meeting held May 19, during which the District will provided a presentation and members of the public had the opportunity to ask questions related to the proposed increase. At the public hearing to be held June 2, the Board will again receive inquiry from the public and upon the conclusion will render the decision as to whether or not a majority protest exists related to the proposed rate increase for Solid Waste services.

The Burrtec contract is very specific regarding the annual rate request process and states that Burrtec will present a request for an increase related to the annual average of the Consumer Price Index over the course of the preceding 12-month period (Jan-Dec).

Section 10.05 of the contract outlines the annual formula-based compensation adjustment as follows:

"The maximum rates set forth in Attachment D, Residential Bin and Commercial Services may be adjusted annually effective each July 1st by an amount equal to the calendar year annual twelve-month mean average change in the Consumer Price Index for All Urban Consumers for the Los Angeles-Riverside Orange Counties as published by the United States Department of Labor, Bureau of Labor Statistics for the previous calendar year annual twelve-months period (CPI)"...It is understood by both parties that the maximum annual CPI increase shall be no greater than four percent (4%) in any given adjustment period."

With the creation of the Riverside, San Bernardino, Ontario market index, the CPI has been changed to the more applicable market and memorialized in a contract amendment dated June 17, 2021.

The rate request submitted by Burrtec noted that CPI was 5.76% for the annual average. As a comparison, the CPI increase effective 7/1/20 was 3.07%; the CPI increase effective 7/1/21 was 1.87%. Recycling costs decreased for this year by \$0.64 cents per month to \$1.20. Last year's recycling fee was a \$1.84. This reflects modest improvement in the recycled material markets.

This is the first time that the Consumer Price Index has been over 4% since the contract was implemented in 2011, attesting to the extraordinary times we are in. The Board elected to grant a 5.76% CPI based adjustment in an effort to forestall a potential increase for extraordinary expenses.

The breakdown for the residential CPI and other related increases is represented on the chart below. Commercial rates vary significantly and are represented in the attachment to this staff report.

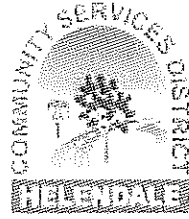
CPI related increase of 5.76%

Fee	Current	Proposed	Difference
Cart service w/ESFR	16.80	17.77	0.97
Recycling Fee	1.84	1.20	-0.64
Admin Billing Fee	2.40	2.54	0.14
218 Fee	0.07	0.07	0
Franchise Fee	2.33	2.39	0.06
			\$0.53

FISCAL IMPACT: As outlined in Staff Report

REQUESTED ACTION: Adopt Resolution 2022-11 if it is determined that no majority protest exists.

ATTACHMENTS: Resolution 2022-11
Mailed Public notification for rate increase
Burrtec Letter requesting rate increase



RESOLUTION NO. 2022-11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS DETERMINING THAT THERE WAS NO MAJORITY PROTEST TO PROPOSED INCREASES TO REFUSE COLLECTION SERVICES CHARGES AND ADOPTING A RATE SCHEDULE FOR SUCH CHARGES AND SUPERSEDING EXISTING APPLICABLE RATES

WHEREAS, the Helendale Community Services District ("District") is a Community Services District located within the County of San Bernardino and is organized and operates pursuant to the California Government Code Section 61000 et seq.

WHEREAS, on or about June 21, 2006, the Local Agency Formation Commission of the County of San Bernardino ("LAFCO") adopted Resolution No. 2927 which made determinations on, and approved the incorporation of, the District, which was subsequently approved by the electorate pursuant to an election held on November 7, 2006, and thereafter confirmed by LAFCO pursuant to its adoption of Resolution No. 2951 on December 4, 2006, all of which operated to authorize the formation of the District as the successor agency for the performance of water, sewer, streetlighting, refuse collection, parks and recreation, and graffiti abatement functions and services within the prior County Service Area 70, Improvement Zones B and C (the "District Boundaries").

WHEREAS, LAFCO Resolution No. 2951 specifically authorizes the District to collect, transfer, and dispose of solid waste and to provide solid waste handling services, including but not limited to source reduction, recycling, and composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code ("Solid Waste Services"), within the District Boundaries.

WHEREAS, pursuant to the authority expressly set forth in LAFCO Resolution No. 2951, the District entered into an Exclusive Franchise Agreement with Burrtec Waste Industries, Inc. ("Burrtec"), effective December 1, 2011, and updated effective January 1, 2018 (the "Franchise Agreement"), which granted to Burrtec the exclusive right, privilege, and franchise to provide certain Solid Waste Services (as described in the Franchise Agreement) within the District Boundaries, subject to the terms and conditions of said Franchise Agreement.

WHEREAS, the Franchise Agreement established a rate schedule for the refuse collection service charges for the Solid Waste Services, subject to potential annual adjustment in an amount equal to the calendar year annual twelve-month mean average change in the Consumer Price Index for All Urban Consumers for Riverside-San Bernardino Counties as published by the United States Department of Labor, Bureau of Labor Statistics, for the previous calendar year annual twelve-month period ("CPI").

WHEREAS, pursuant to the Franchise Agreement, Burrtec submitted to the District a written request not later than April 1, 2021, for a CPI-based rate adjustment of 5.76 percent to the refuse collection service charges for Residential Cart Solid Waste Services resulting in an increase of **\$0.97**

per month for residential customers.

WHEREAS, the cost of processing residential recycled materials and the value to resell such items for beneficial use has slightly increased over the past year, resulting in a decrease cost of recycling of **-\$0.64** cents per month.

WHEREAS, the cost of hauling green waste has remained the same at **\$0.37** cents per month.

WHEREAS, the revenue raised by the proposed rate increases to the refuse collection service charges will be used to provide adequate Solid Waste Services within the District Boundaries and do not exceed the total cost of such services.

WHEREAS, the District is allowed to collect certain administrative fees in relation to residential cart service for billing and processing residential solid waste customer payments and other related costs of **\$0.14** cents, in addition to a franchise fee that has also increased by **\$0.06** cents, and the costs of printing and postage to mail notifications of **\$0.07** per customer per month which is unchanged from last year for a total cost increase of **\$0.53** per residential customer per month or **\$6.36** per year.

WHEREAS, this action is necessary to meet operation and administration expenses for refuse disposal and recycling programs, and to obtain funds necessary to maintain adequate Solid Waste Services within the District Boundaries, and is therefore exempt from the requirements of the California Environmental Quality Act as provided by Public Resources Code Section 21080(b)(8).

WHEREAS, rates for commercial solid waste customers varies by numerous factors and are outlined on Exhibit A based upon service specifics

WHEREAS, the amount of the rates and charges hereby adopted do not exceed the reasonable anticipated costs for the corresponding services provided by the District, and therefore the fees imposed hereby to not qualify as a "tax" under Article XIIC, Section 1(e) of the California Constitution or Section 50076 of the California Government Code, and the actions taken herein are exempt from the additional notice and public meeting requirements of the Brown Act pursuant to Government Code Section 54954.6(a)(1)(A) and (B).

WHEREAS, the District has satisfied all of the substantive and procedural prerequisites of Articles XIIC and XIID of the California Constitution in establishing the rates and charges set forth herein, including but not limited to, the identification of the parcels upon which the rates and charges will be imposed; the calculation of the rates and charges; the mailing of written notice to the record owners of each parcel upon which the rates and charges will be imposed describing the amount thereof, the basis upon which the rates and charges were calculated, the reason for the rates and charges, and the date, time, and location of the public hearing to be held thereon; and the conducting of a public hearing on the rates and charges not less than 45 days after mailing the notice during which all protests against the fee were considered.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Helendale Community Services District does hereby resolve and determine that the written protests against the rates and charges set forth herein that were received by the District prior to the close of the public hearing hereon represented less than a majority of the parcels subject to the rates and charges set forth below and, thus, the District's Board of Directors further finds that the public interest and necessity

requires the adoption of the following rates and charges for Solid Waste Services, as well as affirmation and ratification of all prior rates and charges previously approved and/or adopted by the District's Board of Directors:

SECTION 1. REFUSE COLLECTION SERVICE CHARGES

The rates for residential and commercial refuse collection service charges for Solid Waste Services within the District Boundaries are hereby established in the amounts listed in Exhibit "A" attached hereto and incorporated herein by this reference.

SECTION 2. GENERAL MANAGER AUTHORITY

The District's General Manager is hereby authorized to take any and all actions necessary to carry out the intent of the District's Board of Directors as is stated herein and as otherwise required in order to comply with applicable law.

SECTION 3. EFFECTIVE DATE

This Resolution shall take effect on July 1, 2022, and shall supersede any and all prior resolutions and ordinances applicable to the District only to the extent expressly inconsistent with the terms hereof.

APPROVED AND ADOPTED by the Board of Directors of the Helendale Community Services District at a regular meeting held on June 2, 2022, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

By:

Tim Smith, President

Attest:

Sandy Haas, Secretary

Exhibit A

NOTICE OF PUBLIC HEARING REGARDING HELENDALE COMMUNITY SERVICES DISTRICT REFUSE COLLECTION SERVICE CHARGES

The HELENDALE CSD Board of Directors will be considering an \$0.53 cent per month increase in residential curbside trash service. Commercial rate increase will also be considered based upon level of service.

Article XIID of the California Constitution requires the Helendale Community Services District (HCSD) to send notification of a proposed rate increase to all owners and tenants of real property within HCSD's service area who would be directly liable to pay for refuse collection services to the property at least 45 days prior to a public hearing at which adoption of the proposed rate increases will be considered. In accordance with those requirements, please be advised that HCSD is proposing an increase in its refuse collection service charges. This Notice identifies the amount of the proposed rate increases; the basis upon which the proposed increases were calculated; the reason for the proposed rate increases; the date, time, and location of a public hearing on the proposed rate increases; and the manner in which all persons opposed to the proposed increases may object and/or file a written protest thereto. Consequently, please be advised that this document shall serve as formal notification to you that HCSD's Board of Directors will hold a Public Meeting on **May 19, 2022**, and a Public Hearing on **June 2, 2022**, on the proposed rate increases described herein, at 6:30 p.m., in the HCSD Board Room located at 26540 Vista Road, Suite C, Helendale, California and will also be available via teleconference at www.zoom.com Meeting ID: 463 173 8457 Passcode: HCSD

INFORMATION ABOUT THE CHARGES

- A. Basis upon which the charges were calculated.** The HCSD Board of Directors has previously determined that the collection and disposal of refuse in its service area shall be performed by Burrtec Waste Industries, Inc. ("Burrtec"), under the terms of an exclusive franchise agreement. The monthly **residential** curbside collection charge is comprised of six components: (1) an amount for the administration and operation of automated curbside refuse collection service, which includes the provision of collection carts - a 95 gallon refuse cart and up to two 65-gallon recycling carts - with weekly pick-up service; (2) the cost of recycling; (3) an amount to compensate HCSD for its administrative costs in connection with billing, customer service and noticing requirements; (4) an amount to compensate HCSD for franchise service provision as assumed from the County of San Bernardino; (5) the cost of residential disposal at the landfill; and (6) the cost of hauling green waste. Typically, residential disposal costs are paid out of a disposal fee listed on the property tax bill. If this fee is not paid on the tax bill, then the disposal costs are added to the monthly bill for those accounts receiving curbside service. The **commercial** charges are comprised of three components: (1) An amount for the administration and operation of commercial bin refuse and recycling collection service; (2) the tipping/disposal fee; and (3) an amount to compensate HCSD for franchise service provision as assumed from the County of San Bernardino.
- B. Reason for the proposed increases.** The total proposed increase of \$0.53 per month is based on the following factors: a \$0.97 per month **increase** for collection service based on the Riverside-San Bernardino-Ontario 2021 average Consumer Price Index (CPI) for All Urban Consumers; a \$0.14 **increase** per month in the administration fee to reflect the CPI increase; a \$0.06 **increase** per month in the franchise fee to reflect the CPI increase; a \$0.64 **decrease** per month in the cost of recycling. Commercial rates vary by frequency and type of service. See Exhibit A for more information related to commercial services.
- C. Charge per parcel.** HCSD proposes to adopt rate increases for residential and commercial refuse collection service charges as described in Exhibit A on the reverse side of this Notice. If you need assistance determining the charge for your property or parcel for residential service, you may contact HCSD by calling (760) 951-0006, by mail to PO BOX 359, Helendale, CA 92342, or in person at 26540 Vista Road, Suite B, Helendale, California. For questions about commercial refuse service, you may contact Burrtec by calling (760) 245-8607.
- D. Written report.** A written report has been prepared and filed with HCSD's General Manager regarding the proposed new commercial and residential refuse collection service charges. As required by California Government Code Section 66016, the written report also provides data indicating the amount of cost, or estimated cost, to provide refuse collection service and the revenue sources anticipated to provide the service. A copy of the written report is available at HCSD's offices located at 26540 Vista Road, Suite B, Helendale, California.

HOW TO PARTICIPATE

If you have any questions or comments about the proposed rates or wish to protest you may:

Write – Formal written protests may be mailed to the Helendale Community Services District, Attention: Clerk of the Board, P.O. Box 359, Helendale, CA 92342; or hand delivered to the administration office at 26540 Vista Road, Suite B, Helendale, California. Written protests must specify the rate or charge being protested and must include: Your name, parcel number and/or service address, and your signature. E-mailed protests will not be accepted.

Attend the Public Hearing – Written protests may also be submitted at the Public Hearing on **June 2, 2022**, at 6:30 p.m., in HCSD's Board Room located at 26540 Vista Road, Suite C, Helendale, California. All written protests must be received before the Public Hearing. You may address the Board; however, oral comments do not qualify as a formal protest unless accompanied by a written protest. You may attend the Public Hearing on **June 2, 2022**, at 6:30 p.m. either in-person in HCSD's Board Room located at 26540 Vista Road, Suite C, Helendale, California, or via teleconference at www.zoom.com Meeting ID: 463 173 8457 Passcode: HCSD

Information available to you – Copies of the written report, the proposed Resolution, HCSD's exclusive franchise agreement with Burrtec, and further details concerning the reasons for the proposed rate increases and the basis upon which they were calculated, are available for review at the HCSD office located at 26540 Vista Road, Suite B, Helendale, California.

Public Hearing process – At the time of the Public Hearing, the Board of Directors will hear and consider all protests and objections. After the Public Hearing, if a majority of the property owners and tenants of real property directly liable for paying refuse collection service bills for the affected parcels file written protests in opposition to the proposed rate increases, the increases will not be imposed. However, if a majority protest is not received, HCSD's Board of Directors may increase the refuse collection service rates after public input and deliberation in the manner described in this Notice. If adopted, the proposed rates would become effective **July 1, 2022**.



Helendale Community Services District

DATE: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Public Hearing to Receive Comments and Possible Adoption of Resolution 2022-10: A Resolution of the Board of Directors of the Helendale Community Services District Approving and Adopting the FY2023 Annual Budget and Authorizing Appropriations Therefrom

STAFF RECOMMENDATION:

Consider approval of the FY 2023 Annual Budget.

STAFF REPORT

The public notice for budget adoption was published two times in the local newspaper, identifying the date and time of the public hearing at which the public can provide comment on how the District expends the funds collected.

Attached for reference is the budget in worksheet format. The final budget document with department statistics and details will be presented to the Board in hard copy format at the meeting due to the size of the document.

Over the past five months, District staff has presented various aspects of the budget at both a special and regular board meetings where various components of the budget were discussed. The structure and composition of the budget is intended to provide greater depth of information and transparency as requested by the Board. The specificity of revenues and expenditures in the budget will provide a clear guide to the public as to how the District utilizes the funds it receives. Staff will make a detailed presentation to the Board and the public during the hearing.

The budget is developed using the "zero-based budget" technique, which means all line items start at "zero" at the beginning of each fiscal year. All line items were evaluated based upon current year's expenses and anticipated costs during the upcoming year. An extensive review of revenue and expenditure details was part of the staff-level budget development process. The Budget Summary pages (attached) show the projected results of operations for Fiscal Year 2022 and the proposed Fiscal Year 2023 budget.

With the inflation of costs that has occurred several line items have been increase accordingly. The Budget represents Staff's best estimate of anticipated expenses and revenues for the upcoming year. Fuel and material costs have seen precipitous increases in recent months and continue to escalate. Understanding that the budget is guide and not a limitation, Staff is

confident that the projections embodied in the budget are as accurate as possible given current volatility. Revenues are stable, however, expenses are unpredictable. During mid-year budget review the Staff will have the opportunity to review budget estimates and make any necessary modifications. Further, the monthly financial reports will provide on-going data that will expose any concerning trends.

Capital Improvement Plan

The contemplated capital improvement expenditures as discussed with the Board are included in the budget document and everything over the General Manager's signing authority will entail an additional agendaized discussion with the Board on a case-by-case basis with a designated funding source identified as part of the Board approval process. Funding for capital items could include grant funding, reserves, or projected excess revenue. The approved five-year Capital Improvement Plan (CIP) is included in this packet for the Board review and consideration as part of the budget approval process. The CIP is a look ahead by Staff as to what projects are considered necessary for the park, water, and wastewater operations. During the year additional unanticipated capital improvements may occur that are not embodied in the CIP document. The development of the Park CIP has been a collaborative process involving discussion with the Board and the Park & Rec Committee.

Availability of the Budget

Copies of the draft detailed budget for Fiscal Year 2023 are available at the District administrative office for public viewing and is part of the agenda material. Once approved, the FY2023 Budget will be posted on the District's website.

Staffing

The organizational chart included within the budget depicts the approved staffing that was previously discussed with the Board. No significant modifications have been made to staffing over the prior budget year. Staffing is discussed in full-time equivalents or FTE's which represents 2080 working hours in a year. Staffing has remained the same for FY23 at 22.3 FTE. Water staffing essentially remains the same with anticipation that two staff members will advance to the next level once they receive the appropriate certifications. Advancement for one park worker is anticipated during the course of the year based upon performance. Salary costs increased based upon the approved Cost of Living Adjustment (COLA) of 7% and an anticipated merit increase during the year.

Debt Service

The District continues to enjoy a reduced debt service burden in FY23 due to the early pay-off of one loan and the refinance of a second loan. The District will continue to pay down debt as quickly as practical. Interest and principle are listed in each fund for the greatest transparency.

Fiscal Impact

The projected net surplus based upon the revenue and expenditure estimates contained within the draft budget document is outlined in the chart below. All capital expenditures would utilize the fund balance and reserves as necessary.

Fund	Revenue	Expenditures	Balance
Water	\$ 3,074,858	\$ 2,143,098	\$ 931,760
Wastewater	\$ 1,774,335	\$ 1,363,927	\$ 410,428
Solid Waste	\$ 862,201	\$ 885,128	\$ (22,927)
Recycling Center	\$ 258,000	\$ 173,259	\$ 2,255
Properties	\$ 125,480	\$ 85,270	\$ 43,210
Parks	\$ 532,495	\$ 357,076	\$ 181,419
Admin	\$ 0	\$ 0	\$ -

**Does not include any capital expenditures for the year*

Park funding:

The Board has prioritized the development of park facilities utilizing discretionary funds. This Fiscal Year the Recycling center is anticipated to contribute \$67,000 to park development per Board direction based upon the estimated revenues and expenses. This is approximately 50% less revenue that the prior fiscal year due to the need to charge 30% of the Supervisor’s salary (\$28,435.50) to the Recycling Center Operation to reduce the deficit in the Solid Waste fund. Other revenue sources include cell site rental, UIA infrastructure fees and franchise fees for solid waste. To date the District has developed a 14-acre public park that includes soccer/football fields, baseball fields, playground, exercise circuit and picnic shelters and pavilions. The park has an inter-fund loan with Wastewater that is memorialized in a resolution and repayment plan. Each year \$42,100 is repaid on this loan. In the event that the Park fund has additional revenue it can accelerate the repayment of the loan to the Wastewater fund

FISCAL IMPACT: As outlined in the draft Fiscal Year 2023 Budget

REQUESTED ACTION: Adopt Resolution 2022-10

ATTACHMENTS: Resolution 2022-10
FY 2023 budget (worksheet only)
FY 2023 Capital Improvement Plan



RESOLUTION NO. 2022-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE 2020 ANNUAL BUDGET AND AUTHORIZING APPROPRIATIONS THEREFROM.

WHEREAS, a proposed annual budget for the Helendale Community Services District for the fiscal year commencing July 1, 2022, and ending June 30, 2023 was submitted to the Board of Directors and is on file in the District Administration office; and

WHEREAS, the proceedings for adoption of the budget have been duly taken; and

WHEREAS, the Board of Directors conducted budget workshops open to the public and has made certain revisions and modifications to the proposed budget; and

WHEREAS, the General Manager has caused the proposed document to reflect the changes ordered by the Board of Directors.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The budget incorporated herein by reference, is adopted by Resolution as the Annual Budget for the Helendale Community Services District for the fiscal year commencing July 1, 2022 and ending June 30, 2023.

Section 2. There is hereby appropriated to each account set forth in the said budget, incorporated herein by reference, the sum shown for each account in the Fiscal Year 2023 Budget, and the General Manager is authorized and empowered to expend such sum for the purpose of such account within the purchasing limits adopted by prior Board resolution. No expenditure by any department for any items within an account shall exceed the amount budgeted therefore without prior approval of the General Manager, and/or prior approval of the District Board of Directors.

APPROVED AND ADOPTED this 2nd day of June, 2022.

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By: _____
Tim Smith, President

Attest: _____
Sandy Haas, Secretary

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD

Defined Budgets
FY 2021-2022
FY 2022-2023
YTD Activity
Preliminary

Fund: 01 - Water Operations		FY 2019-2020	FY 2019-2020	FY 2020-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	Defined Budgets
Revenue		Total Budget	Total Activity	Total Budget	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
01-410011-00-0	Water Sales - Single Family-Me	1,430,064.00	1,432,515.39	1,505,890.32	1,506,078.33	1,505,890.32	1,505,890.32	1,261,510.44	1,505,890.32
Budget Detail	Description			Units	Price	Amount			
Budget Code	Single Family 1" Meter: \$46.05 x 12 =		2,723.00	-552.60	-1,504,729.80				
Preliminary	\$552.60								
Preliminary	Single Family 2" Meter: \$96.71 x 12 =		1.00	-1,160.52	-1,160.52				
	\$1160.52								
01-410012-00-0	Water Sales - Single Family-Con	722,544.00	717,147.76	722,544.00	766,099.77	780,000.00	780,000.00	622,789.50	780,000.00
Budget Detail	Description			Units	Price	Amount			
Budget Code	Consumption		20,000.00	-1.50	-780,000.00				
Preliminary									
01-410111-00-0	Water Sales - Multi-Family-Met	10,315.44	8,630.04	10,831.32	10,341.37	10,831.32	10,831.32	10,748.54	10,831.32
Budget Detail	Description			Units	Price	Amount			
Budget Code	Multi-Family 1" Meter: \$46.05x 12 =		7.00	-552.60	-3,868.20				
Preliminary	\$552.60								
Preliminary	Multi-Family 2" Meter: \$96.71x 12 =		6.00	-1,160.52	-6,963.12				
	\$1160.52								
01-410112-00-0	Water Sales - Multi-Family-Con	4,929.00	5,418.00	7,311.00	5,475.98	5,550.00	5,550.00	4,105.34	4,500.00
Budget Detail	Description			Units	Price	Amount			
Budget Code	Consumption		3,000.00	-1.50	-4,500.00				
Preliminary									
01-410311-00-0	Water Sales - Water Only-Mete	7,939.80	13,158.00	7,939.80	13,815.00	7,939.80	7,939.80	11,512.50	10,000.00
Budget Detail	Description			Units	Price	Amount			
Budget Code	Water Sales - Water Only-Cons		17,286.00	13,209.00	18,471.00	19,500.00	19,500.00	13,276.50	10,950.00
Preliminary									
01-410312-00-0	Water Sales - Commercial-Met	24,209.88	31,559.91	25,420.44	50,765.86	34,559.54	34,559.54	30,440.20	34,559.54
Budget Detail	Description			Units	Price	Amount			
Budget Code	Consumption		7,300.00	-1.50	-10,950.00				
Preliminary									

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Budget Detail	Description	Units	Price	Amount
Budget Code Preliminary	Commercial 1" Meter" \$46.05x 12 = \$552.60	13.00	-552.60	-7,183.80
Preliminary	Commercial 2" Meter" \$96.71 x 12 = \$1160.52	12.00	-1,160.52	-13,926.24
Preliminary	Commercial 3" Meter" \$363.81x 12 = \$4365.72	2.00	-4,365.72	-8,731.44
Preliminary	Commercial 2" WWTP Internal	2.00	96.71	193.42
Preliminary	Construction Meter \$545.72 x 3 meters= \$1637.16	3.00	-1,637.16	-4,911.48
<u>01-411022-00-0</u>	Water Sales - Commercial-Cons	17,550.00	51,948.12	19,845.00
				24,601.27
				19,845.00

Budget Detail	Description	Units	Price	Amount
Budget Code Preliminary	Consumption - Churches	550.00	-1.50	-825.00
Preliminary	Consumption - Commercial	11,000.00	-1.50	-16,500.00
Preliminary	Consumption - Construction Hydrant	500.00	-3.99	-1,995.00
Preliminary	Consumption - Hotel	150.00	-1.50	-225.00
Preliminary	Consumption - Wastewater Internal	200.00	-1.50	-300.00
<u>01-411421-00-0</u>	Water Sales - Park-Meter	3,923.52	6,715.10	6,741.84
				5,618.20
				6,741.84

Budget Detail	Description	Units	Price	Amount
Budget Code Preliminary	Park 1" Meter: \$46.05 x 12 = \$552.60	8.00	-552.60	-4,420.80
Preliminary	Park 2" Meter: \$96.71 x 12 = \$1160.52	2.00	-1,160.52	-2,321.04
<u>01-411422-00-0</u>	Water Sales - Park-Consumption	18,764.25	24,584.23	45,363.00
				31,075.50
				45,363.00

Budget Detail	Description	Units	Price	Amount
Budget Code Preliminary	Consumption - Park	16,542.00	-1.50	-24,813.00
Preliminary	Consumption - SLA RV Park	2,200.00	-1.50	-3,300.00
Preliminary	Consumption Park (Internal)	23,000.00	-0.75	-17,250.00
<u>01-411521-00-0</u>	Water Sales - School-Meter	9,891.96	9,852.71	9,891.96
				8,243.30
				9,891.96

Budget Detail	Description	Units	Price	Amount
Budget Code Preliminary	School 3" Meter: \$363.81 x 12 = \$4365.72	1.00	-4,365.72	-4,365.72
Preliminary	School 4" Meter : \$460.52 x 12 =	1.00	-5,526.24	-5,526.24
<u>01-411522-00-0</u>	Water Sales - School-Consump	29,856.00	30,699.00	29,856.00
				21,655.50
				24,900.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

Budget Detail Budget Code Preliminary	Description	FY 2019-2020		FY 2020-2021		FY 2021-2022		FY 2022-2023	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Total Budget	Preliminary
<u>01-413041-00-0</u>	Consumption	14,262.48	15,003.78	14,976.12	17,083.25	17,186.52	14,322.10	17,186.52	
Budget Detail	Water Sales - Irrigation-Meter								
Budget Code									
Preliminary									
<u>01-413042-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-415000-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-416000-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-417000-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-419000-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-419700-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-419815-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									
<u>01-450000-00-0</u>									
Budget Detail									
Budget Code									
Preliminary									
Preliminary									

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Code	Description	Defined Budgets						
		FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
01-705000-00-0	Special Assmts - Water Standb	18,000.00	16,363.10	18,000.00	16,211.25	18,000.00	13,272.75	22,820.00
01-705500-00-0	Special Assmts - PY Water Stan	4,800.00	8,789.10	4,800.00	2,650.68	4,800.00	7,828.05	4,858.00
01-706000-00-0	Penalties On Delinquent Taxes	1,610.00	4,732.24	1,600.00	2,723.06	500.00	16,057.94	2,700.00
01-711000-00-0	Gain or Loss and Sale of Assets	0.00	0.00	0.00	10,000.00	0.00	0.00	
01-712000-00-0	Other Income	0.00	0.00	0.00	6,506.28	0.00	88,526.24	
01-712200-00-0	Enel X Demand Response Progr	3,000.00	943.66	1,000.00	2,182.49	0.00	2,861.08	
01-740000-00-0	Grant Revenue	75,000.00	90,257.50	37,500.00	60,050.20	305,000.00	472,630.80	405,000.00
Budget Detail								
Budget Code								
Preliminary								
Preliminary								
Preliminary								

Description	Units	Price	Amount
DWR Grant	1.00	-350,000.00	-350,000.00
Grant reimbursement from Bureau of Rec Small Scale	1.00	-50,000.00	-50,000.00
MWA Strategic Partners	1.00	-5,000.00	-5,000.00
Revenue Total:	2,590,020.03	3,515,392.47	2,978,255.34
Fund: 01 - Water Operations Total:	2,590,020.03	3,515,392.47	2,978,255.34
Report Total:	2,590,020.03	3,515,392.47	2,978,255.34

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD



Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Fund: 01 - Water Operations

Expense

01-500001-00-0	Salaries - Full Time	274,236.56	239,674.03	263,647.00	264,550.08	279,247.02	247,333.42	305,496.62
01-500002-00-0	Salaries - Overtime	14,000.00	13,592.28	14,000.00	15,579.45	14,000.00	13,316.19	14,000.00
01-500003-00-0	Salaries - On-Call Pay	14,310.00	14,067.14	14,310.00	14,167.15	14,090.00	11,720.00	14,090.00

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	On-Call Fri-Sun: 3 days x 52 weeks	157.00	50.00	7,850.00
Preliminary	On-Call Mon-Thu: 4 days x 52 weeks	208.00	30.00	6,240.00

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Salaries - Part-Time Mechanic	38,817.00	32,468.23	19,534.00
	Mechanic @ 50%	0.50	43,107.00	21,553.50

Budget Detail

Budget Code	Description	Units	Price	Amount
01-510000-00-0	PERS Retirement	36,040.00	30,888.14	35,427.09
01-510001-00-0	Benefit Plan	62,400.00	44,912.79	62,400.00
01-510002-00-0	Workers Compensation	7,364.00	8,357.17	5,766.15
01-510003-00-0	Payroll Taxes - FICA/Medicare	6,611.81	7,080.82	6,919.23
01-510005-00-0	Vision / Dental Expense	0.00	4,135.94	0.00
01-510007-00-0	Retirement Expense 457	0.00	10,393.15	0.00
01-510008-00-0	PERS EPMC	0.00	5,507.97	0.00
01-510009-00-0	PEPRA Retirement	2,665.00	2,645.72	2,800.00
01-510100-00-0	Actuarial Pension Expense Adj	0.00	17,038.00	0.00
01-521000-00-0	Laboratory Analysis	4,000.00	3,950.00	6,000.00
01-521500-00-0	Contractual Services	20,000.00	53,769.90	21,080.00
				0.00
				4,901.50
				2,517.73
				3,279.00
				6,000.00
				21,634.50
				31,840.00

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Apple Valley Communication	12.00	80.00	960.00
Preliminary	Dig Alert	0.50	1,000.00	500.00
Preliminary	Dig Alert Annual Fee	1.00	475.00	475.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

	Defined Budgets						
	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary							
Preliminary							
Preliminary							
Preliminary							
01-521501-00.0							
01-521600-00.0							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
01-523000-00.0							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
01-524000-00.0							
01-524500-00.0							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
Preliminary							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 FY 2019-2020 FY 2020-2021 FY 2020-2021 FY 2021-2022 FY 2021-2022 FY 2022-2023
 Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity Preliminary

Rents and Leases - Water Shop 9,600.00 9,600.00 9,600.00 9,600.00 9,600.00 7,200.00 9,600.00

01-527500-00-0
Budget Detail

Budget Code
 Preliminary

Description
 Water Shop Lease Paid to Park
 Units 12.00 Price 800.00 Amount 9,600.00

01-527501-00-0

Rent - BLM Tank Sites 1,260.00 630.00 1,260.00 1,260.00 1,260.00 1,890.00 1,890.00

01-531000-00-0

Utilities - Electric 113,730.00 110,264.60 124,106.40 125,660.02 207,247.04 151,722.65 207,247.04

Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary

Description
 New Edison Service - Well #13
 Water Shop/Park = 0.5 x \$161.57= \$80.79
 Well #1 3-029-4595-77
 Well #13
 Well #2: 3-029-4601-27
 Well #3 3-029-4595-87
 Well #4 3-029-4596-03
 Well #6 3-029-4596-36
 Well #7 3-029-4596-44
 Well #8 3-029-4596-58
 Well #9: 3-029-4596-71
 Units Price Amount
 1.00 5,000.00 5,000.00
 12.00 80.79 969.48
 12.00 5,750.82 69,009.84
 12.00 5,795.83 69,549.96
 12.00 297.19 3,566.28
 12.00 113.00 1,356.00
 12.00 4,426.70 53,120.40
 12.00 183.61 2,203.32
 12.00 98.87 1,186.44
 12.00 56.50 678.00
 12.00 50.61 607.32

01-531001-00-0

Utilities - Gas 540.00 456.36 540.00 232.16 1,500.00 178.67 500.00

01-532500-00-0

Utilities - Telephone 4,584.00 4,499.35 4,896.00 4,713.03 5,000.00 3,314.47 5,000.00

Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary

Description
 Mechanic - 50%
 Misc
 Verizon - 4 Water Staff
 Verizon Wireless - Tablet (4 units)
 Water Shop
 Units Price Amount
 12.00 31.00 372.00
 1.00 272.00 272.00
 12.00 250.00 3,000.00
 12.00 63.00 756.00
 12.00 50.00 600.00

01-541000-00-0

Operations and Maintenance 90,000.00 20,144.12 90,000.00 57,544.21 90,000.00 49,033.68 90,000.00

Budget Detail

Budget Code
 Preliminary
 Preliminary

Description
 Distributor Parts & Materials /
 Maintenance Servis
 Meters and Meter Parts
 Units Price Amount
 1.00 65,000.00 65,000.00
 1.00 25,000.00 25,000.00

01-545000-00-0

Vehicle Maintenance 10,000.00 9,660.61 10,000.00 12,351.21 10,000.00 8,115.10 7,000.00

01-545001-00-0

Vehicle Fuel 14,000.00 12,085.39 13,000.00 16,870.90 17,700.00 20,757.19 25,000.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

		FY 2019-2020				FY 2020-2021		FY 2021-2022		Defined Budgets	
		Total Budget	Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary			
01-55-2700-00-0	Mileage and Travel Reimburse	400.00	1,042.32	1,100.00	1,331.68	1,500.00	692.02	1,500.00			
01-55-3000-00-0	Operating Supplies	24,000.00	15,920.26	12,000.00	18,092.40	13,000.00	27,146.79	18,000.00			
Budget Detail	Description			Units	Price	Amount					
Preliminary	Clorine			1.00	10,000.00	10,000.00					
Preliminary	Misc Operating Supplies			1.00	8,000.00	8,000.00					
01-55-3555-00-0	Water Conservation Program	1,500.00	0.00	1,580.00	0.00	4,158.00	607.72	4,000.00			
Budget Detail	Description			Units	Price	Amount					
Preliminary	AWAC Calendar			300.00	1.26	378.00					
Preliminary	Misc			1.00	222.00	222.00					
Preliminary	Toilet Rebate Program			25.00	100.00	2,500.00					
Preliminary	Water Audit			1.00	100.00	100.00					
Preliminary	Water Conservation Printed Materials			1.00	500.00	500.00					
Preliminary	Water Conservation Workshop			3.00	100.00	300.00					
01-55-3600-00-0	Uniforms	3,074.00	2,629.75	3,932.00	2,482.80	3,500.00	1,562.49	2,500.00			
01-55-4600-00-0	Small Tools	2,750.00	1,251.67	2,750.00	3,283.87	2,750.00	4,885.35	3,000.00			
01-55-6500-00-0	Dues & Subscriptions	335.00	-75.42	335.00	322.25	125.00	921.17	250.00			
Budget Detail	Description			Units	Price	Amount					
Preliminary	HDMWA			5.00	25.00	125.00					
Preliminary	Misc			1.00	125.00	125.00					
01-56-1000-00-0	Watermaster Fees	7,360.00	3,510.36	7,400.00	9,503.12	8,100.00	5,738.59	7,000.00			
01-59-5001-00-0	Interest Expense	0.00	172,638.90	164,705.05	150,190.54	136,196.32	132,070.74	127,766.00			
Budget Detail	Description			Units	Price	Amount					
Preliminary	2014 Loan - 14-017			1.00	120,326.00	120,326.00					
Preliminary	2020 Loan - 20-024			1.00	7,440.00	7,440.00					
01-60-0000-00-0	Depreciation	0.00	233,092.49	0.00	236,762.09	0.00	0.00				
01-72-0000-00-0	Other Expense	0.00	0.00	0.00	13,434.68	0.00	0.00				
01-80-0000-00-0	Debt Service	388,733.68	213,358.89	224,028.64	208,776.19	395,112.77	375,531.26	403,545.00			
Budget Detail	Description			Units	Price	Amount					
Preliminary	2014 Loan - 14-017			1.00	178,570.00	178,570.00					
Preliminary	2020 Loan 20-024			1.00	39,975.00	39,975.00					

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

	Pittman Water Righths 1-22/1-23											
Preliminary												
01-800100-00-0	Debt Service Reversal	0.00	-213,358.89	0.00	-212,126.81	0.00	0.00	0.00	0.00	0.00	0.00	
01-800500-00-0	Capital Expenditure	0.00	8,866.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Budget Detail											
	Budget Code											
Preliminary	AMI Meters - \$162,667			1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Preliminary	Generator - \$90,000			1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Preliminary	New Well Pipeline - \$210,000			1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Preliminary	Well 1A Building Improvements - \$40,000			1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-800599-00-0	Capital Transfer	0.00	-347,978.14	0.00	-1,214,121.53	0.00	0.00	0.00	0.00	0.00	0.00	
01-810001-00-0	Corporate Yard 60x120 Metal	0.00	0.00	0.00	143,563.84	0.00	0.00	0.00	0.00	406,472.54	0.00	
01-810003-00-0	New Well (Location TBD)	0.00	0.00	0.00	2,480.25	0.00	0.00	0.00	0.00	484,273.55	0.00	
01-810006-00-0	New Well Pipeline (Connect to	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	214,582.08	0.00	
01-810015-00-0	AMI Meters	0.00	55,518.55	0.00	84,363.77	0.00	0.00	0.00	0.00	148,114.06	0.00	
01-810016-00-0	Well Exploration Test Holes	0.00	131,665.00	0.00	2,430.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-810017-00-0	Service Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,918.06	0.00	
01-810018-00-0	Water Rights	0.00	250,568.17	0.00	790,000.00	0.00	0.00	0.00	0.00	24,462.50	0.00	
01-810019-00-0	CIP Real Property Acquisition	0.00	0.00	0.00	374,514.94	0.00	0.00	0.00	0.00	0.00	0.00	
01-810020-00-0	Water Ops Building - Plan Chec	0.00	0.00	0.00	1,047.04	0.00	0.00	0.00	0.00	0.00	0.00	
01-810023-00-0	Interior of Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73,018.90	0.00	
01-810025-00-0	Old Shop Maintenance and Ins	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53,990.00	0.00	
01-810027-00-0	Well House Well 13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,194.60	0.00	
01-810028-00-0	Electrical Well 13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,269.27	0.00	
01-810029-00-0	Concrete, fencing, camera, inte	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,890.00	0.00	
01-810039-00-0	Temporary Flush Line for New	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,900.00	0.00	
01-810040-00-0	Vector Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,000.00	0.00	
01-810046-00-0	Water Maintenance Building P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,383.00	0.00	
01-810050-00-0	Water Equipment	0.00	33,025.38	0.00	3,151.69	0.00	0.00	0.00	0.00	0.00	0.00	
01-999100-00-0	Admin Allocation	491,510.87	490,617.36	558,207.22	568,649.69	576,796.94	432,597.69	646,025.40				

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Budget Detail
 Budget Code
 Preliminary

Description
 50% of Admin allocation

Units Price Amount
 0.50 1,292,050.79 646,025.40

Expense Total:	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	3,321,217.14	2,143,097.56
Fund: 01 - Water Operations Total:	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	3,321,217.14	2,143,097.56
Report Total:	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	3,321,217.14	2,143,097.56

Budget Worksheet

Account Summary

Helendale CSD

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

		FY 2019-2020				FY 2020-2021				FY 2021-2022				Defined Budgets	
		Total Activity				Total Budget				YTD Activity				FY 2022-2023	
		1,191,966.60				1,189,334.40				1,036,868.12				1,599,212.16	
		Sewer Charges - Single Family				Sewer Charges - Single Family				Sewer Charges - Single Family				Sewer Charges - Single Family	
		2,712.00				2,712.00				2,712.00				2,712.00	
		-279.84				-279.84				-279.84				-279.84	
		-758,926.08				-840,286.08				-1,029,072.12				-1,029,072.12	
		-840,286.08				-840,286.08				-840,286.08				-840,286.08	
		20,664.96				22,423.68				20,667.15				20,667.15	
		Sewer Charges - Multi-Family				Sewer Charges - Multi-Family				Sewer Charges - Multi-Family				Sewer Charges - Multi-Family	
		47.00				47.00				47.00				47.00	
		-279.84				-279.84				-279.84				-279.84	
		-13,152.48				-14,562.48				-13,152.48				-13,152.48	
		-14,562.48				-14,562.48				-14,562.48				-14,562.48	
		43,125.28				47,045.76				47,027.44				47,045.76	
		Sewer Charges - Commercial				Sewer Charges - Commercial				Sewer Charges - Commercial				Sewer Charges - Commercial	
		5.00				5.00				5.00				5.00	
		-279.84				-279.84				-279.84				-279.84	
		-1,399.20				-1,549.20				-1,399.20				-1,399.20	
		-1,549.20				-1,549.20				-1,549.20				-1,549.20	
		68.00				68.00				68.00				68.00	
		-279.84				-279.84				-279.84				-279.84	
		-19,029.12				-21,069.12				-19,029.12				-19,029.12	
		-21,069.12				-21,069.12				-21,069.12				-21,069.12	
		3.00				3.00				3.00				3.00	
		-279.84				-279.84				-279.84				-279.84	
		-839.52				-929.52				-839.52				-839.52	
		-929.52				-929.52				-929.52				-929.52	
		31.00				31.00				31.00				31.00	
		-279.84				-279.84				-279.84				-279.84	
		-8,675.04				-9,605.04				-8,675.04				-8,675.04	
		-9,605.04				-9,605.04				-9,605.04				-9,605.04	
		2,015.20				2,198.40				2,209.67				2,198.40	
		Sewer Charges - Park				Sewer Charges - Park				Sewer Charges - Park				Sewer Charges - Park	
		2,198.40				2,198.40				2,198.40				2,198.40	
		2,215.12				2,215.12				2,215.12				2,215.12	
		2,948.40				2,948.40				2,948.40				2,948.40	

Fund: 02 - Sewer Operations

Revenue

02-410010-00-0

Budget Detail

Budget Code

Preliminary

Preliminary

02-410110-00-0

Budget Detail

Budget Code

Preliminary

Preliminary

02-410200-00-0

Budget Detail

Budget Code

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

02-411420-00-0

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Budget Detail Budget Code Preliminary	Description	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
02-4115-00-00-0	Sewer Charges - School	16,268.16	14,912.48	16,268.16	16,268.16	16,268.16	14,111.80	21,818.16
	Sewer rate = \$46.64 x 6 months= \$279.84 / EDU			5.00	-279.84			-1,399.20
	Sewer rate = \$51.64 x 6 months= \$309.84 / EDU			5.00	-309.84			-1,549.20
02-4130-00-00-0	Sewer Charges - Irrigation w/R	1,758.72	1,612.16	1,758.72	1,758.72	1,758.72	1,525.60	2,358.72
	Sewer rate = \$46.64 x 6 months= \$279.84 / EDU			4.00	-279.84			-1,119.36
	Sewer rate = \$51.64 x 6 months= \$309.84 / EDU			4.00	-309.84			-1,239.36
02-415000-00-0	Permits & Inspection	0.00	657.00	0.00	2,409.00	876.00	876.00	876.00
	Permit & inspection Fees			4.00	-219.00			-876.00
02-416000-00-0	Connection Fees	0.00	10,082.85	438.00	36,970.45	13,443.60	13,443.80	13,443.60
	Sewer Connection Fees			4.00	-3,360.90			-13,443.60
02-419000-00-0	Fees & Services	0.00	0.00	0.00	0.00	0.00	45.00	
02-419500-00-0	Delinquent Fees & Penalties	18,000.00	17,986.35	15,000.00	16,488.71	15,000.00	16,232.47	17,000.00
02-705000-00-0	Special Assmts - Sewer Standb	15,000.00	13,676.40	15,000.00	12,799.05	15,000.00	10,117.05	19,440.00
02-705500-00-0	Special Assmts - PY Sewer Stan	4,800.00	8,766.30	4,800.00	2,635.23	2,400.00	7,655.55	4,827.00
02-706000-00-0	Penalties on Delinquent Taxes	1,550.00	4,612.36	1,550.00	1,368.79	600.00	4,815.09	600.00
02-711900-00-0	Gain or Loss on Sale of Assets	0.00	0.00	0.00	3,000.00	1,000.00	0.00	1,000.00

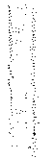
	Defined Budgets						
	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Other Income	0.00	0.00	0.00	2,254.66	0.00	23,474.34	
Revenue Total:	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76
Fund: 02 - Sewer Operations Total:	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76
Report Total:	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76

Budget Worksheet

Account Summary

Helendale CSD

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022



	FY 2019-2020				FY 2020-2021				FY 2021-2022				Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	FY 2021-2022	FY 2022-2023	Preliminary	Preliminary

Fund: 02 - Sewer Operations

Expense	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 Total Activity	FY 2022-2023 Total Budget	FY 2022-2023 Total Activity	FY 2021-2022 YTD Activity	FY 2021-2022 Preliminary	FY 2022-2023 Preliminary
Salaries - Full Time	216,756.80	220,330.08	228,925.00	220,510.95	241,820.80	212,489.19			212,489.19	263,931.00	
Salaries - Overtime	15,162.00	17,964.36	15,162.00	18,290.72	12,000.00	6,038.99			6,038.99	7,000.00	
Salaries - On-Call Pay	14,310.00	13,907.14	14,310.00	14,178.57	14,090.00	12,020.00			12,020.00	14,040.00	
PERS Retirement	32,668.99	23,090.87	30,795.00	23,614.73	28,544.98	21,192.72			21,192.72	32,834.00	
Benefit Plan	39,828.54	38,096.80	46,800.00	48,853.73	46,800.00	44,456.74			44,456.74	47,160.00	
Workers Compensation	16,413.46	23,431.76	7,018.00	5,619.83	4,609.89	4,599.17			4,599.17	6,831.00	
Payroll Taxes - FICA/Medicare	3,350.47	2,336.25	3,508.34	3,598.40	3,709.98	3,268.40			3,268.40	4,031.00	
Vision / Dental Expense	0.00	2,324.40	0.00	3,083.71	0.00	2,977.93			2,977.93		
Retirement Expense 457	0.00	0.00	0.00	3,071.69	0.00	2,927.23			2,927.23		
PERS EPMC	0.00	4,607.07	0.00	4,400.23	0.00	3,957.19			3,957.19		
PEPRA Retirement	0.00	2,818.57	3,224.00	3,126.88	3,671.43	3,315.11			3,315.11	4,302.00	
Actuarial Pension Expense Adj	0.00	16,610.00	0.00	12,091.00	0.00	0.00			0.00		
Laboratory Analysis	19,000.00	29,901.00	25,000.00	29,183.50	25,000.00	21,499.00			21,499.00	20,000.00	
Contractual Services	45,682.00	11,193.62	40,000.00	43,887.98	44,000.00	45,763.40			45,763.40	53,000.00	

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Apple Valley Communication - Alarms	12.00	36.00	432.00
Preliminary	Atlas Labs	1.00	18,000.00	18,000.00
Preliminary	Dig Alert	350.00	3.14	1,100.00
Preliminary	Electrical Work	1.00	5,150.00	5,150.00
Preliminary	Misc	1.00	6,318.00	6,318.00
Preliminary	Sewer Line Cleaning	1.00	22,000.00	22,000.00
02-521501-00-0	Engineering Services	10,000.00	0.00	2,500.00
02-521600-00-0	Software/GIS Support	2,400.00	2,777.10	5,000.00

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	GIS Support	1.00	2,400.00	2,400.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary							
miscellaneous			1.00	2,600.00	2,600.00		
Permits and Fees	26,000.00	24,356.25	27,617.00	30,099.06	35,000.00	31,267.58	37,500.00
Budget Detail			Units	Price	Amount		
Preliminary			0.50	2,000.00	1,000.00		
Preliminary			1.00	3,000.00	3,000.00		
Preliminary			1.00	4,500.00	4,500.00		
Preliminary			1.00	1,000.00	1,000.00		
Preliminary			1.00	24,000.00	24,000.00		
Preliminary			1.00	4,000.00	4,000.00		
Education and Training	6,467.00	2,679.37	6,467.00	928.08	7,485.00	1,231.78	6,177.00
Budget Detail			Units	Price	Amount		
Preliminary			1.00	850.00	850.00		
Preliminary			3.00	240.00	720.00		
Preliminary			2.00	200.00	400.00		
Preliminary			3.00	300.00	900.00		
Preliminary			3.00	110.00	330.00		
Preliminary			2.00	188.00	376.00		
Preliminary			9.00	189.00	1,701.00		
Preliminary			3.00	300.00	900.00		
Utilities - Electric	68,955.00	77,176.01	79,750.30	71,095.73	89,613.00	84,737.80	89,613.00
Budget Detail			Units	Price	Amount		
Preliminary			1.00	3,533.68	3,533.68		
Preliminary			12.00	47.08	564.96		
Preliminary			1.00	4,280.00	4,280.00		
Preliminary			12.00	76.51	918.12		
Preliminary			12.00	1,056.95	12,683.40		
Preliminary			12.00	1,142.87	13,714.44		
Preliminary			12.00	4,493.20	53,918.40		
Utilities - Gas	720.00	772.16	720.00	741.84	720.00	845.09	840.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 FY 2019-2020 FY 2020-2021 FY 2020-2021 FY 2021-2022 FY 2021-2022 FY 2022-2023
 Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity Preliminary

Budget Detail

Budget Code
 Preliminary

02-531002-00-0

02-531006-00-0

Budget Detail

Budget Code
 Preliminary
 Preliminary

02-532500-00-0

Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Preliminary

02-541000-00-0

02-545000-00-0

Budget Detail

Budget Code
 Preliminary
 Preliminary

02-545001-00-0

02-552700-00-0

02-553000-00-0

02-553555-00-0

Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary

02-553600-00-0

02-554600-00-0

Description	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Southwest Gas - WWTP							
Utilites-Water- WWTP	0.00	0.00	0.00	0.00	300.00	4,208.68	4,000.00
Sludge/Compost Disposal	7,800.00	9,101.52	6,300.00	4,049.15	6,620.00	4,124.48	6,030.00
Description							
Burrtec Hauling - Sludge							
Sludge Disposal=Tiping Fee - Biosolids							
Telephone	4,896.00	4,399.52	4,896.00	3,646.85	4,896.00	2,743.29	3,567.48
Description							
Frontier Landlines Alarm for Process							
Smithson Lift Station							
Verizon Wireless - Tablet							
Verizon Wireless- 3 Operators							
Operations and Maintenance	30,000.00	21,944.25	25,000.00	46,804.08	18,000.00	11,850.60	15,000.00
Vehicle Maintenance	16,820.00	18,612.37	16,820.00	18,852.03	17,567.20	31,847.46	19,182.87
Description							
General Vehicle Repair Parts & Services							
Mechanic Labor Reimbursement from Water							
Vehicle Fuel	8,500.00	8,013.89	9,000.00	6,046.97	9,000.00	9,581.32	11,000.00
Mileage and Travel Reimburse	200.00	1,215.50	1,200.00	1,346.36	1,500.00	0.00	1,500.00
Operating Supplies	10,000.00	5,730.02	5,000.00	10,623.44	12,000.00	5,331.21	9,000.00
Public Outreach	550.00	406.76	550.00	0.00	550.00	0.00	550.00
Description							
Fog Flyer							
Misc							
Outreach Materials							
Uniforms	3,018.00	1,924.42	3,243.00	2,075.81	3,243.00	1,278.16	3,500.00
Small Tools	4,000.00	2,265.56	3,000.00	1,990.92	4,500.00	4,034.53	4,500.00

Budget Detail Budget Code Preliminary Preliminary	Description	FY 2019-2020				FY 2020-2021				FY 2021-2022				Defined Budgets	
		Total Budget	Total Activity	Total Budget	Price	Total Activity	Total Budget	Price	Total Activity	Total Budget	YTD Activity	FY 2021-2022	FY 2022-2023	Preliminary	
02-55500-00-0	Mechanic Small Tool	643.00	292.00	643.00	192.00	710.00	160.00	710.00	160.00	710.00					
	Misc				3,500.00	3,500.00									
	Dues & Subscriptions	643.00	292.00	643.00	192.00	710.00	160.00	710.00	160.00	710.00			710.00		
02-59500-1-00-0	Interest Expense	0.00	22,502.69	18,325.36	17,096.41	13,000.08	9,457.92	13,000.08	9,457.92	13,000.08			16,024.00		
	Depreciation	0.00	142,465.72	0.00	161,193.87	0.00	0.00	0.00	0.00	0.00					
02-72000-00-0	Other Expense	0.00	0.00	0.00	14,424.26	0.00	0.00	0.00	0.00	0.00					
02-80000-00-0	Debt Service	75,041.63	52,495.16	56,716.27	52,133.09	59,376.76	41,603.52	59,376.76	41,603.52	59,376.76			86,099.00		
02-80000-00-0	2020 Loan Refinance 02-024														
	Debt Service - Reversal	0.00	-52,495.16	0.00	-59,345.22	0.00	0.00	0.00	0.00	0.00					
02-80000-00-0	Capital Transfer	0.00	-305,064.73	0.00	-313,631.33	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Monitoring Wells	0.00	49,015.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Grit Removal System (Replace	0.00	144,016.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Secondary Irrigation Pump Proj	0.00	6,130.00	0.00	76,303.07	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Storage Building/Office/Lab	0.00	0.00	0.00	144,262.67	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Wastewater Ops Building - Plan	0.00	0.00	0.00	1,047.04	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	WOM Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Interior Completion of Mainte	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Mini-Lift Station Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Wastewater Maintenance Buil	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Sewer Equipment	0.00	105,902.91	0.00	92,018.55	0.00	0.00	0.00	0.00	0.00					
02-82000-00-0	Emergency Sewer Lining	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Detail Budget Code Preliminary	Description	Defined Budgets						
		FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
02_999100_00_0	Admin Allocation	481,680.66	480,805.07	547,043.08	557,276.63	565,261.00	423,945.72	633,104.89
	49% of Admin allocation			Units 0.49	Price 1,292,050.79	Amount 633,104.89		
02_999000_00_0	Interfund Transfer Out/(In)	-42,100.00	0.00	-42,100.00	159,382.13	-42,100.00	-31,574.97	-42,100.00
	Description			Units	Price	Amount		
	Interfund Loan Payment Receipt (From Park)			1.00	-42,100.00	-42,100.00		
	Expense Total:	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24
	Fund: 02 - Sewer Operations Total:	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24
	Report Total:	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24

Budget Worksheet

Account Summary

Helendale CSD

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022



	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	Defined Budgets	
									FY 2022-2023	Preliminary
Retail Sales - Recycling Center	294,000.00	228,226.99	264,000.00	305,700.77	300,000.00	271,032.76				325,000.00
Other Income	0.00	0.00	0.00	0.00	0.00	7,622.89				
Grant Revenue	0.00	10,000.00	0.00	0.00	0.00	0.00				
Board Discretionary Revenue	-74,940.48	0.00	-84,380.00	0.00	-126,740.34	0.00				-67,000.00
Revenue Total:	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65				258,000.00
Fund: 03 - Recycling Center Total:	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65				258,000.00
Report Total:	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65				258,000.00

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD



Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Fund: 03 - Recycling Center

Expense

03-500001-00-0

Budget Detail

Budget Code
 Preliminary

28,435.50

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

Description
 Thrift Store Supervisor Share

Units Price Amount
 0.30 94,785.00 28,435.50

03-500004-00-0

Budget Detail

Budget Code
 Preliminary

151,790.00

113,082.29

126,472.00

102,692.63

136,326.00

104,354.98

152,959.00

152,959.00

152,959.00

152,959.00

151,790.00

Description
 Part Time Salaries

Units Price Amount
 1.00 151,790.00 151,790.00

03-510002-00-0

Budget Detail

Budget Code
 Preliminary

1,785.00

203.33

1,090.55

2,156.67

1,121.00

4,398.53

3,081.16

3,081.16

3,081.16

3,081.16

1,785.00

Description
 Workers Compensation

Units Price Amount
 1.00 1,785.00 1,785.00

03-510003-00-0

Budget Detail

Budget Code
 Preliminary

11,612.00

8,650.93

9,675.11

7,810.75

10,429.00

15,789.89

11,701.36

11,701.36

11,701.36

11,701.36

11,612.00

Description
 Payroll Taxes - FICA/Medicare

Units Price Amount
 10.429 7,810.75 8,650.93

03-510004-00-0

Budget Detail

Budget Code
 Preliminary

4,500.00

0.00

0.00

-477.09

0.00

0.00

0.00

0.00

0.00

0.00

4,500.00

Description
 Unemployment Expense

Units Price Amount
 4.300 0.00 0.00

03-521500-00-0

Budget Detail

Budget Code
 Preliminary

2,500.00

0.00

2,500.00

323.89

4,300.00

718.25

5,300.00

5,300.00

5,300.00

5,300.00

4,500.00

Description
 Contractual Services

Units Price Amount
 4.300 2,500.00 2,500.00

03-524500-00-0

Budget Detail

Budget Code
 Preliminary

500.00

0.00

500.00

0.00

500.00

4,600.00

500.00

5,600.00

5,600.00

5,600.00

500.00

Description
 Climate Control

Units Price Amount
 1.00 2,000.00 2,000.00

03-526601-00-0

Budget Detail

Budget Code
 Preliminary

500.00

0.00

500.00

0.00

500.00

3,809.68

3,000.00

3,000.00

3,000.00

3,000.00

500.00

Description
 Maintenance Services

Units Price Amount
 1.00 2,000.00 2,000.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Detail Budget Code Preliminary	Description Credit Card line	Defined Budgets						
		FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
03-541000-00-0	Operations and Maintenance	2,000.00	1,715.88	1,000.00	2,072.08	1,500.00	642.06	1,500.00
03-545000-00-0	Vehicle Maintenance	0.00	2,828.28	2,000.00	678.27	1,000.00	1,312.46	1,000.00
03-545001-00-0	Vehicle Fuel/Propane	0.00	426.66	300.00	334.34	400.00	271.85	400.00
03-553000-00-0	Operating Supplies	10,000.00	8,956.90	8,000.00	10,714.11	10,000.00	7,668.97	8,000.00
03-553600-00-0	Uniforms	0.00	0.00	0.00	81.71	0.00	0.00	100.00
03-554600-00-0	Small Tools	0.00	0.00	0.00	33.36	0.00	0.00	
03-556800-00-0	EE Incentive Program	5,820.00	2,969.47	4,020.00	6,658.23	7,000.00	6,324.84	7,000.00
03-600000-00-0	Depreciation	0.00	984.17	0.00	1,073.64	0.00	0.00	
03-720000-00-0	Other Expense	0.00	-143.75	0.00	-2,378.09	0.00	0.00	
03-800500-00-0	Capital Expenditure	0.00	10,736.12	0.00	0.00	0.00	0.00	
03-800599-00-0	Capital Transfer	0.00	-10,736.12	0.00	0.00	0.00	0.00	
03-999800	Interfund Transfer In	0.00	79,501.67	0.00	154,401.40	0.00	0.00	
	Expense Total:	219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	255,744.50
	Fund: 03 - Recycling Center Total:	219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	255,744.50
	Report Total:	219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	255,744.50

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD



Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Delinquent Penalties	0.00	375.00	200.00	515.00	0.00	70.00	
15302 Smithson Rental	102,480.00	98,580.00	94,680.00	91,580.00	94,680.00	82,229.15	91,880.00

Fund: 04 - Property Rental

Revenue

04-419500-00-0
04-462000-00-4

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Unit #A & Paddock	12.00	-1,090.00	-13,080.00
Preliminary	Unit #B	12.00	-1,000.00	-12,000.00
Preliminary	Unit #C	12.00	-500.00	-6,000.00
Preliminary	Unit #D	12.00	-1,500.00	-18,000.00
Preliminary	Unit #E	12.00	-1,100.00	-13,200.00
Preliminary	Unit #F	5.00	-2,000.00	-10,000.00
Preliminary	Unit #F	7.00	-2,800.00	-19,600.00

04-463000-00-5

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Units A-D	48.00	-700.00	-33,600.00

04-712000-00-0
04-999700-00-0

Other Income	0.00	0.00	0.00	336.05	0.00	0.00
Board Discretionary Revenue	-22,310.09	0.00	0.00	0.00	0.00	0.00

Revenue Total:	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00
Fund: 04 - Property Rental Total:	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00

Report Total:

	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00
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Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Contractual Services	10,000.00	325.00	5,000.00	0.00	5,000.00	0.00	5,000.00
San Bernardino County Fees	0.00	367.00	367.00	0.00	367.00	435.00	367.00
Utilities - Electric - Unit D	0.00	1,241.26	0.00	0.00	0.00	0.00	
Utilities - Electric - Smithson	0.00	0.00	0.00	415.73	0.00	31.62	
Utilities - Electric - Wild Rd	4,656.00	2,897.92	3,300.00	3,397.31	3,700.00	3,877.77	4,000.00
Utilities - Gas - Smithson	0.00	0.00	0.00	0.00	0.00	5.72	
Utilities - Gas - Wild Rd	1,560.00	1,346.51	800.00	1,535.77	800.00	1,350.75	1,500.00
Utilities-Water- Smithson	0.00	0.00	711.71	0.00	3,995.52	995.68	3,995.52

Fund: 04 - Property Rental

Expense

04-531002-00-0	
04-523500-00-0	
04-531000-00-0	
04-531000-00-4	
04-531000-00-5	
04-531001-00-4	
04-531001-00-5	
04-531002-00-4	

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Water Consumption	1,890.00	1.50	2,835.00
Preliminary	Water Meter Charges - 2"	12.00	96.71	1,160.52

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Water Consumption	158.00	1.50	237.00
Preliminary	Water Meter Charges - 2 x \$46.05 =	12.00	92.10	1,105.20

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Utilities - Sewer- Smithson	2,198.40	0.00	2,198.40
Preliminary	Sewer Smithson - 5 EDU x 46.64 =	6.00	208.20	1,249.20
Preliminary	Sewer Smithson - 5 EDU x 51.64 =	6.00	258.20	1,549.20

Budget Detail

Budget Code	Description	Units	Price	Amount
Preliminary	Utilities - Sewer - Wild	1,758.72	0.00	1,758.72
Preliminary	Monthly Sewer Charges - 2 Units x 46.64 = \$93.28	6.00	93.28	559.68

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary	
Preliminary			6.00	103.28	619.68				
Monthly Sewer Charges - 2 Units x 51.64 = \$103.28									
Operation & Maintenance - Sm	5,000.00	3,583.23	1,633.00	10,561.23	10,000.00	6,234.00	10,000.00		
Operation & Maintenance - Wil	3,000.00	4,496.64	4,000.00	2,167.79	6,000.00	716.58	2,000.00		
Interest Expense	0.00	25,753.09	20,972.58	20,342.28	14,878.86	4,916.62	8,330.00		
Description			Units	Price	Amount				
Loan - 20-024 Property Purchase			1.00	8,330.00	8,330.00				
Depreciation - Smithson	0.00	43,292.50	0.00	42,997.86	0.00	0.00			
Depreciation - Wild Rd	0.00	12,991.22	0.00	13,612.03	0.00	0.00			
Other Expense	0.00	0.00	0.00	3,751.55	0.00	0.00			
Debt Service - Rental Property	85,881.91	60,088.67	64,909.32	0.00	67,954.15	21,627.22	44,758.00		
Description			Units	Price	Amount				
20-024			1.00	44,758.00	44,758.00				
Debt Service - Reversal	0.00	-60,088.67	0.00	0.00	0.00	0.00			
Interfund Transfer In	0.00	649,556.89	0.00	188.07	0.00	0.00			
Interfund Transfer Out	0.00	0.00	0.00	-201,482.09	0.00	0.00			
Expense Total:	110,097.91	745,851.26	106,992.93	-102,512.47	117,994.85	43,786.34	85,270.48		
Fund: 04 - Property Rental Total:	110,097.91	745,851.26	106,992.93	-102,512.47	117,994.85	43,786.34	85,270.48		
Report Total:	110,097.91	745,851.26	106,992.93	-102,512.47	117,994.85	43,786.34	85,270.48		

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD



05-430003-00-0
05-430002-00-0

Defined Budgets
FY 2021-2022
FY 2022-2023
Preliminary

Fund: 05 - Parks & Recreation

Revenue

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Recreation Program Fees	100.00	1,940.00	1,000.00	0.00	1,000.00	6,437.00	1,000.00
Basketball League Program Fee	5,000.00	6,050.00	6,000.00	0.00	3,600.00	7,780.36	8,400.00

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	120.00	-70.00	-8,400.00

Description
Basketball: \$70 each

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	10,570.80	10,800.00	8,000.00

Description
Youth Soccer

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	130.00	-70.00	-9,100.00

Description
Soccer: \$75 each

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	5,000.00	10,894.40	5,000.00
Preliminary	5,000.00	8,650.00	5,000.00

Description
Farmers Market Revenue

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	500.00	-10.00	-5,000.00

Description
Market Match EBT Grant

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	0.00	0.00	0.00
Preliminary	0.00	0.00	0.00
Preliminary	0.00	0.00	0.00
Preliminary	9,600.00	9,600.00	9,600.00

Description
Adult Softball

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	12.00	-800.00	-9,600.00

Description
Water Shop

Budget Detail

Budget Code	Units	Price	Amount
Preliminary	6,000.00	6,000.00	6,000.00
Preliminary	6,000.00	2,531.72	7,974.96

Description
Storage at Park- from Solid Wa

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 FY 2019-2020 FY 2020-2021 FY 2020-2021 FY 2021-2022 FY 2021-2022 FY 2022-2023
 Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity Preliminary

Church Rental Sunday 12.00 -500.00 -6,000.00

05-261000-00-0 Preliminary 0.00 0.00 2,250.00 5,462.00 5,000.00 5,000.00

Budget Detail

Budget Code Park Field Rental 5,000.00 7,000.00 5,462.00 5,000.00
 Preliminary Field Rental for HSD 1.00 -5,000.00 -5,000.00
 Football/Soccer/Softball

05-461000-00-0 Community Center Rental - C & 1,500.00 2,428.50 978.50 2,285.00 1,500.00 1,500.00

05-700000-00-0 Property Taxes - Street Lights 16,394.83 20,009.46 16,806.93 23,533.00

05-712200-00-0 Other Income 0.00 0.00 0.00 3,064.14

05-713200-00-0 Park Development Impact Fees 0.00 5,160.00 6,880.00 6,880.00 6,880.00 6,880.00

Budget Detail

Budget Code Park Development Impact Fees 4.00 -1,720.00 -6,880.00
 Preliminary

05-730000-00-0 Donations & Sponsorship 12,940.00 11,716.00 12,563.00 10,150.00 5,500.00 5,500.00

Budget Detail

Budget Code Basketball League Sponsorship 1.00 0.00 0.00
 Preliminary Burretec Annual Donation 1.00 -5,500.00 -5,500.00
 Preliminary Concerts in the Park Sponsorship 1.00 0.00 0.00
 Preliminary Memorial Tree Sponsorship 1.00 0.00 0.00
 Preliminary Youth Soccer Sponsorship 1.00 0.00 0.00

05-740000-00-0 Grant Revenue 130,000.00 0.00 43,456.31 0.00 0.00 0.00

05-999700-00-0 Board Discretionary Revenue 420,668.33 339,030.22 364,774.98 261,666.36 461,446.35 441,506.58

Budget Detail

Budget Code Description Units Price Amount
 Preliminary Property Taxes 1.00 -104,140.58 -104,140.58
 Preliminary Radio Tower Site 1.00 -83,335.00 -83,335.00
 Preliminary Recycling Center Net 1.00 -67,000.00 -67,000.00
 Preliminary Solid Waste Franchise Fee 1.00 -95,831.00 -95,831.00
 Preliminary UJA 12.00 -7,600.00 -91,200.00

Revenue Total: 630,008.33 421,663.35 500,853.64 502,408.37 540,501.31 368,171.66 532,494.54

Fund: 05 - Parks & Recreation Total: 630,008.33 421,663.35 500,853.64 502,408.37 540,501.31 368,171.66 532,494.54

Report Total: 630,008.33 421,663.35 500,853.64 502,408.37 540,501.31 368,171.66 532,494.54

Budget Worksheet

Account Summary

Helendale CSD

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022



Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Fund: 05 - Parks & Recreation							
Expense							
05-500001-00-0	75,171.20	64,167.03	76,295.00	68,906.40	76,377.60	65,614.80	82,701.00
Salaries - Full Time							
05-500002-00-0	4,000.00	435.07	4,000.00	59.84	1,000.00	468.89	1,000.00
Salaries - Overtime							
05-510000-00-0	6,489.96	428.71	0.00	391.75	0.00	38.13	
PERS Retirement							
05-510001-00-0	16,851.84	14,882.07	31,200.00	17,050.79	31,200.00	14,382.28	31,440.00
Benefit Plan							
05-510002-00-0	8,734.30	12,468.95	3,111.00	1,258.00	3,208.00	1,030.00	4,565.00
Workers Compensation							
05-510003-00-0	2,922.72	1,259.03	1,663.00	2,104.79	1,331.49	1,307.03	1,200.00
Payroll Taxes - FICA/Medicare							
05-510004-00-0	0.00	80.01	0.00	0.00	0.00	48.79	
Unemployment Expense							
05-510005-00-0	0.00	938.61	0.00	1,273.28	0.00	1,121.33	
Vision / Dental Expense							
05-510007-00-0	0.00	0.00	0.00	6,938.54	0.00	6,805.75	
Retirement Expense 457							
05-510008-00-0	0.00	252.29	0.00	0.00	0.00	0.00	
PERS EPMC							
05-510009-00-0	0.00	4,277.58	5,329.00	4,896.49	5,334.98	4,455.26	6,178.00
PEPRA Retirement							
05-510100-00-0	0.00	755.00	0.00	550.00	0.00	0.00	
Actuarial Pension Expense Adj							
05-521500-00-0	11,800.00	13,066.02	12,560.00	14,611.99	9,560.00	44,862.66	21,760.00
Contractual Services							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
05-521600-00-0	0.00	633.33	1,900.00	1,667.44	589.88	478.00	589.88
Software Support - Park							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
05-523000-00-0	1,848.00	2,848.00	5,338.00	133.00	1,863.00	437.00	983.00
Permits and Inspection Fees							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

		Defined Budgets				
		FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
		Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Budget Detail						
Budget Code						
Preliminary	Farmers Market - Food Permit SB County			533.00		533.00
Preliminary	Fireworks - SB County Fire			450.00		450.00
<u>05-523000-00-3</u>	Permits and Fees - Community	0.00	0.00	1,413.00	880.00	
<u>05-524500-00-0</u>	Education and Training	3,400.00	609.68	1,700.00	2,105.75	4,100.00
Budget Detail						
Budget Code						
Preliminary	Herbicide/ Pesticide Training			200.00		200.00
Preliminary	Irrigation Training			800.00		2,400.00
Preliminary	Misc			500.00		500.00
Preliminary	Park Training			1,000.00		1,000.00
<u>05-525000-00-0</u>	Insurance	0.00	0.00	1,887.00	2,803.34	3,000.00
Budget Detail						
Budget Code						
Preliminary	Sports Insurance			3,000.00		3,000.00
<u>05-526600-00-0</u>	Public Relations	200.00	10.98	200.00	0.00	200.00
<u>05-531000-00-0</u>	Utilities - Electric	3,816.00	2,417.15	1,872.37	3,584.27	2,384.64
Budget Detail						
Budget Code						
Preliminary	Mobile Home Well (3-033-0695-56)			11.77		141.24
Preliminary	Park Wellhead (3-033-0695-77)			98.09		1,177.08
Preliminary	Water Shop / Park = 0.5 x \$151 = \$75.50			88.86		1,066.32
<u>05-531000-00-3</u>	Utilities - Electric - Community	13,116.00	7,376.23	6,598.39	6,634.17	10,500.00
Budget Detail						
Budget Code						
Preliminary	Community Center Unit C			875.00		10,500.00
<u>05-531001-00-3</u>	Utilities - Gas - Community Cen	6,000.00	3,924.82	2,343.16	4,212.36	6,000.00
<u>05-531002-00-0</u>	Utilities-Water- Park Internal	0.00	0.00	0.00	11,800.50	17,250.00
Budget Detail						
Budget Code						
Preliminary	Baseball Fields		5,350.00	0.75		4,012.50
Preliminary	Dog Park		2,500.00	0.75		1,875.00
Preliminary	Park Restroom		150.00	0.75		112.50

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary		15,000.00		0.75	11,250.00		
Wild Rd Park							
Utilities - Street Lighting Electri	16,600.00	19,441.56	17,160.00	20,306.28	18,000.00	18,693.12	23,533.00
Utilities-Sewer-Park Internal	0.00	0.00	0.00	0.00	0.00	308.12	500.00
Utilities - Electric Comm Ctr Un	0.00	-1,162.99	0.00	661.23	0.00	1,043.44	1,500.00
Budget Detail							
Budget Code							
Preliminary							
Community Center #D: 3-037-9555-25							
Telephone	648.00	3,237.96	2,352.00	2,577.99	2,352.00	1,705.96	2,288.40
Budget Detail							
Budget Code							
Preliminary							
Community Center Pump Alarm							
Verizon Wireless - 2 Maintenance							
Operation and Maintenance - P	4,000.00	21,346.25	4,000.00	5,449.35	4,000.00	4,303.39	4,000.00
Operation & Maintenance - Co	8,000.00	16,615.50	8,000.00	16,120.12	8,000.00	8,494.50	8,000.00
Vehicle Equipment / Maintena	5,000.00	3,790.30	5,129.36	3,976.35	5,149.35	3,756.88	5,472.57
Budget Detail							
Budget Code							
Preliminary							
General Vehicle Maintenance							
Mechanic Labor Reimbursement							
Vehicle Fuel	3,640.00	2,495.56	2,500.00	2,757.91	2,500.00	3,562.59	2,500.00
Supplies - Basketball	5,394.00	7,456.01	5,394.00	-582.39	3,760.00	8,423.09	8,200.00
Budget Detail							
Budget Code							
Preliminary							
Basketballs							
Clock/Books person							
End of Season Party							
Pictures							
Referee							
Trophies							
Uniform							
Youth Soccer	11,330.00	11,632.84	11,330.00	101.13	7,775.00	9,220.66	8,975.00
Budget Detail							
Budget Code							
Preliminary							
Balls							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity	Preliminary
Chalk			1.00	100.00	100.00			
Cones			15.00	10.00	150.00			
First Aid			5.00	15.00	75.00			
Misc			1.00	1,000.00	1,000.00			
Pictures			100.00	5.00	500.00			
Refs			66.00	50.00	3,300.00			
Trophies			100.00	5.00	500.00			
Uniforms			1.00	3,000.00	3,000.00			
Adult Softball	0.00	0.00	0.00	0.00	0.00	0.00	999.60	900.00
Cornhole League	0.00	0.00	0.00	0.00	0.00	0.00	920.00	200.00
Cheer Camp	0.00	0.00	0.00	0.00	0.00	0.00	1,145.09	500.00
Operating Supplies - Park	20,000.00	17,873.34	20,000.00	23,268.70	20,000.00	20,000.00	10,058.64	21,000.00

Budget Detail

Description	Units	Price	Amount
Fertilizer	2.00	5,500.00	11,000.00
Grass Seed	1.00	6,000.00	6,000.00
Misc	1.00	1,000.00	1,000.00
Pesticide/Herbicide	1.00	1,000.00	1,000.00
Sprinklers	1.00	500.00	500.00
Woodchip / Sand	1.00	1,500.00	1,500.00

05-553000-00-0 Operating Supplies - Communit 4,000.00 3,354.43 4,000.00 556.30 4,000.00 2,375.78 6,000.00

05-553300-00-0 Concert in the Park Expense 8,938.00 9,015.89 12,750.00 1,250.00 12,750.00 8,554.16 11,000.00

Budget Detail

Description	Units	Price	Amount
Concerts in Park - Entertainment	5.00	1,500.00	7,500.00
Fire Works	1.00	3,500.00	3,500.00

05-553400-00-0 Program Expenses 5,000.00 2,791.44 3,525.00 132.00 2,000.00 5,885.98 2,000.00

Budget Detail

Description	Units	Price	Amount
Classes & Programs	1.00	1,565.00	1,565.00
Memorial Trees	3.00	145.00	435.00

05-553402-00-0 Senior Center 0.00 0.00 0.00 0.00 0.00 0.00 2,500.00

05-553404-00-0 Farmers Market Expense 7,200.00 6,623.03 8,440.00 5,946.51 8,440.00 2,538.35 3,400.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Budget Detail							
Budget Code							
Preliminary							
05-553404-00-8							
Budget Detail							
Budget Code							
Preliminary							
05-553405-00-0							
Budget Detail							
Budget Code							
Preliminary							
05-553600-00-0							
05-553700-00-0							
05-554600-00-0							
05-555500-00-0							
Budget Detail							
Budget Code							
Preliminary							
05-595001-00-0							
Budget Detail							
Budget Code							
Preliminary							
05-600000-00-0							
05-600000-00-3							
05-720000-00-0							
05-800000-00-3							
05-800100-00-3							
05-800599-00-0							
05-850003-00-0							
05-850007-00-0							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Code	Defined Budgets									
	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary			
05-850008-00-0	0.00	7,250.00	0.00	0.00	0.00	0.00				
05-850010-00-0	0.00	0.00	0.00	7,162.72	0.00	0.00				
05-850011-00-0	0.00	0.00	0.00	8,277.00	0.00	0.00				
05-850012-00-0	0.00	0.00	0.00	0.00	0.00	2,187.32				
05-850013-00-0	0.00	0.00	0.00	0.00	0.00	2,521.62				
05-850015-00-0	0.00	0.00	0.00	0.00	0.00	5,297.76				
05-850026-00-0	0.00	0.00	0.00	0.00	0.00	29,970.00				
05-850027-00-0	0.00	0.00	0.00	0.00	0.00	10,247.04				
05-850050-00-0	0.00	0.00	0.00	3,151.69	0.00	0.00				
05-999800	0.00	-754,811.65	0.00	-154,589.47	0.00	0.00				
05-999900-00-0	42,100.00	25,753.09	42,100.00	42,099.96	42,100.00	31,574.97				42,100.00

Budget Detail

Description	Units	Price	Amount
Interfund Loan (Wastewater)	1.00	42,100.00	42,100.00
Expense Total:			327,867.94
Fund: 05 - Parks & Recreation Total:			601,294.92
Report Total:			601,294.92

Budget Worksheet

Account Summary

Helendale CSD

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2021-2022
FY 2022-2023
Preliminary

Fund: 06 - Solid Waste Disposal		FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
Revenue		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Charges for Services - Solid Wa		508,402.20	509,181.20	582,089.44	556,973.05	578,519.28	481,038.18	599,922.12
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Preliminary	218 Recovery \$0.07 x 12 months = \$0.84		2,422.00	-0.84	-2,034.48			
Preliminary	Condo \$19.41 x 12 months = \$232.92 (w/o ESFR)		57.00	-232.92	-13,276.44			
Preliminary	Duplex \$38.82 x 12 months = \$465.84		1.00	-465.84	-465.84			
Preliminary	Extra Recycling Barrel \$1.55 x 12 months = \$18.60		8.00	-18.60	-148.80			
Preliminary	Extra Trash Barrel \$7.91 x 12 = \$94.92		344.00	-94.92	-32,652.48			
Preliminary	Trash Service \$18.97 x 12 months = \$227.64		2,422.00	-227.64	-551,344.08			
	Green Waste Hauling Fee	0.00	0.00	0.00	0.00	0.00	8,276.53	10,926.84
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Preliminary	Green Waste Hauling = \$0.37 x 12 = \$4.44		2,461.00	-4.44	-10,926.84			
	Other Fees & Services	0.00	0.00	0.00	425.72	0.00	562.50	6,000.00
	Delinquent Fees & Penalties	7,300.00	7,315.26	7,000.00	7,235.98	7,200.00	7,212.17	6,000.00
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Preliminary	Penalties		12.00	-500.00	-6,000.00			
	Special Assmts - ESFR	235,278.00	224,528.27	232,347.06	230,832.30	233,453.88	212,097.86	234,220.14
Budget Detail								
Budget Code	Description		Units	Price	Amount			
Preliminary	Condo ESFR \$85.14		55.00	-85.14	-4,682.70			
Preliminary	Single Family w/o ESFR \$85.14		2,696.00	-85.14	-229,537.44			
	Special Assmts - Pr Yr Refuse La	6,500.00	7,459.38	3,500.00	6,080.64	3,500.00	5,089.08	3,500.00
	Penalties on Delinquent Taxes	2,500.00	1,740.28	4,000.00	2,699.03	2,000.00	1,892.74	1,832.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

06-712000-00-0	Other Income	0.00	0.00	0.00	0.00	0.00	4,768.37	
06-712100-00-0	Recycling Revenue	0.00	0.00	0.00	0.00	7,160.00	3,571.99	5,800.00

Budget Detail

Budget Code
 Preliminary
 Preliminary

Description	Units	Price	Amount
E-Waste Recycling	4.00	-1,200.00	-4,800.00
Mattress Recycling	4.00	-250.00	-1,000.00

06-740000-00-0
 06-999700-00-0

Grant Revenue	0.00	0.00	0.00	0.00	1,000.00	0.00	
Board Discretionary Revenue	0.00	0.00	0.00	0.00	20,000.00	0.00	
Revenue Total:	759,980.20	750,224.39	828,936.50	804,246.72	852,833.16	724,509.42	862,201.10
Fund: 06 - Solid Waste Disposal Total:	759,980.20	750,224.39	828,936.50	804,246.72	852,833.16	724,509.42	862,201.10
Report Total:	759,980.20	750,224.39	828,936.50	804,246.72	852,833.16	724,509.42	862,201.10

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD



Defined Budgets

		FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Fund: 06 - Solid Waste Disposal Expense								
	Salaries - Full Time	73,320.00	67,726.54	79,269.00	86,965.19	85,425.60	72,318.10	66,349.50
Budget Detail								
<u>06-510001-00-0</u>	Salaries			0.70	94,785.00	66,349.50		
Preliminary								
<u>06-510002-00-0</u>	PERS Retirement	6,383.31	1,403.60	0.00	-757.06	0.00	40.92	
<u>06-510003-00-0</u>	Benefit Plan	21,690.36	20,455.29	31,200.00	22,997.84	31,200.00	19,256.86	31,440.00
<u>06-510004-00-0</u>	Workers Compensation	4,076.44	4,631.79	1,768.00	2,445.27	3,455.55	1,030.00	3,021.00
<u>06-510005-00-0</u>	Payroll Taxes - FICA/Medicare	1,063.14	705.04	1,149.40	1,127.48	1,238.67	1,037.80	1,375.00
<u>06-510006-00-0</u>	Vision / Dental Expense	0.00	1,158.97	0.00	1,367.10	0.00	1,278.19	
<u>06-510007-00-0</u>	Retirement Expense 457	0.00	0.00	0.00	5,080.34	0.00	5,855.52	
<u>06-510008-00-0</u>	PEPRA Retirement	0.00	5,148.89	5,537.00	5,647.54	5,966.98	5,045.91	7,081.00
<u>06-510009-00-0</u>	Actuarial Pension Expense Adj	0.00	5,285.00	0.00	3,848.00	0.00	0.00	
<u>06-521500-00-0</u>	Contractual Services	3,200.00	0.00	0.00	0.00	0.00	0.00	
<u>06-521510-00-0</u>	Contract Service - Burrtec Fees	467,116.80	503,473.96	540,117.12	554,024.47	565,926.48	431,693.62	585,367.08
Budget Detail								
<u>06-523000-00-0</u>	Permits and Fees	0.00	223.00	0.00	55.00	0.00	0.00	
<u>06-523500-00-0</u>	SB County Disposal Fees	126,072.00	139,568.62	127,956.00	161,458.35	147,600.00	141,533.88	156,768.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

Budget Detail Budget Code Preliminary Preliminary	Description	FY 2019-2020		FY 2020-2021		FY 2021-2022		FY 2022-2023	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Total Budget	Preliminary
<u>06-523500-00-0</u>	Residential Disposal fee	12,000.00	16,051.83	14,000.00	9,760.17	10,452.40	5,739.79	9,000.00	
<u>06-523500-00-0</u>	SB County Dump Pass Fee	500.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>06-523500-00-0</u>	Green Waste Disposal	0.00	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	
<u>06-523500-00-0</u>	Education and Training	312.00	294.63	312.00	323.55	312.00	294.05	258.84	
<u>06-523500-00-0</u>	Rents - Storage at Park								
<u>06-523500-00-0</u>	Telephone								
<u>06-541000-00-0</u>	Budget Detail								
<u>06-541000-00-0</u>	Budget Code								
<u>06-541000-00-0</u>	Preliminary	12.00	21.57	12.00	21.57	12.00	21.57	258.84	
<u>06-541000-00-0</u>	Preliminary								
<u>06-543000-00-0</u>	Verizon Wireless - Tablet & Data Plan								
<u>06-543000-00-0</u>	Operations and Maintenance	0.00	0.00	0.00	18.41	0.00	0.00	0.00	
<u>06-543000-00-0</u>	Vehicle Maintenance	2,200.00	733.62	1,276.32	1,734.24	2,281.34	1,119.79	2,362.14	
<u>06-552000-00-0</u>	Budget Detail								
<u>06-552000-00-0</u>	Budget Code								
<u>06-552000-00-0</u>	Preliminary	0.02	43,107.18	0.02	862.14	0.02	862.14	0.02	
<u>06-552000-00-0</u>	Preliminary	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00	1,500.00	
<u>06-553000-00-0</u>	Vehicle Fuel	3,360.00	1,990.83	2,500.00	1,713.96	2,000.00	5,135.95	4,500.00	
<u>06-553000-00-0</u>	Mileage and Travel Reimburse	0.00	0.00	0.00	103.50	0.00	0.00	0.00	
<u>06-553000-00-0</u>	Operating Supplies	300.00	0.00	0.00	370.23	0.00	0.00	0.00	
<u>06-553000-00-0</u>	Postage & Delivery	650.00	629.55	650.00	775.76	650.00	863.44	900.00	
<u>06-553000-00-0</u>	Public Outreach	2,060.00	424.03	1,735.00	125.70	1,735.00	81.11	1,735.00	
<u>06-553500-00-0</u>	Budget Detail								
<u>06-553500-00-0</u>	Budget Code								
<u>06-553500-00-0</u>	Preliminary	2.00	80.00	2.00	160.00	2.00	160.00	2.00	
<u>06-553500-00-0</u>	Preliminary	1.00	100.00	1.00	100.00	1.00	100.00	1.00	
<u>06-553500-00-0</u>	Preliminary	2.00	100.00	2.00	200.00	2.00	200.00	2.00	
<u>06-553500-00-0</u>	Preliminary	1.00	400.00	1.00	400.00	1.00	400.00	1.00	
<u>06-553500-00-0</u>	Preliminary	1.00	325.00	1.00	325.00	1.00	325.00	1.00	
<u>06-553500-00-0</u>	Preliminary	1.00	100.00	1.00	100.00	1.00	100.00	1.00	
<u>06-553500-00-0</u>	Preliminary	1.00	250.00	1.00	250.00	1.00	250.00	1.00	
<u>06-553500-00-0</u>	Preliminary	1.00	200.00	1.00	200.00	1.00	200.00	1.00	
<u>06-553600-00-0</u>	Uniforms	714.00	0.00	439.01	167.92	250.00	0.00	250.00	
<u>06-553700-00-0</u>	Printing Costs	1,100.00	1,246.38	1,300.00	1,062.53	1,300.00	0.00	1,300.00	

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Code	Description	Defined Budgets						
		FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
06-590100-00-0	Bad Debt Expense	0.00	12.27	0.00	997.43	0.00	2,368.85	
06-600000-00-0	Depreciation	0.00	202.75	0.00	0.00	0.00	0.00	
06-860000-00-0	Mattress Recycling	0.00	0.00	0.00	0.00	0.00	8,405.30	500.00
06-999100-00-0	Admin Allocation	9,830.22	9,812.41	11,164.14	11,373.04	11,535.94	8,651.97	12,920.51
Budget Detail								
Budget Code								
Preliminary								
			Units	Price	Amount			
			0.01	1,292,050.79	12,920.51			
	Expense Total:	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	711,751.05	885,128.07
	Fund: 06 - Solid Waste Disposal Total:	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	711,751.05	885,128.07
	Report Total:	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	711,751.05	885,128.07

Budget Worksheet

Account Summary

Helendale CSD

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Fund: 10 - Administration							
Revenue							
10-410000-00-0	1,400.00	2,285.74	2,000.00	2,205.21	2,000.00	1,625.05	1,300.00
10-419100-00-0	12,000.00	13,712.50	12,000.00	21,677.50	15,000.00	20,612.50	21,000.00
10-464000-00-0	144,838.00	153,292.07	150,420.00	166,998.63	158,510.94	152,373.98	173,535.52
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
10-700000-00-0	96,958.00	114,775.27	100,844.00	122,190.54	104,344.71	110,981.71	104,140.58
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
10-704000-00-0	1,500.00	5,551.46	2,000.00	1,364.78	2,000.00	2,263.38	2,000.00
10-706000-00-0	500.00	603.73	500.00	725.22	500.00	459.37	500.00
10-707000-00-0	500.00	958.68	500.00	912.60	500.00	446.58	500.00
10-710000-00-0	77,000.00	59,831.94	45,000.00	11,046.70	30,000.00	5,058.42	7,140.00
10-710001-00-0	0.00	27,007.79	0.00	215.34	0.00	0.00	
10-712000-00-0	200.00	8,360.66	200.00	7,039.27	200.00	25,456.02	200.00
10-712100-00-0	6,600.00	7,464.61	6,600.00	9,838.38	0.00	2,020.07	-3,000.00
10-713100-00-0	77,237.76	81,637.02	81,359.64	93,770.11	91,850.36	79,870.98	94,697.72
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
Preliminary							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

	Defined Budgets				
	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Preliminary
Preliminary					
Single Family Residential \$2.39 x 12 = \$28.68		2,422.00	-28.68	-69,462.96	
Solid Waste Billing Fees	67,313.88	65,387.31	67,769.76	70,300.80	58,602.04
75,559.92					
Budget Detail					
Budget Code					
Preliminary		2,422.00	-30.48	-73,822.56	
Preliminary		55.00	-30.48	-1,676.40	
Preliminary		1.00	-60.96	-60.96	
Admin Fee for Duplex \$5.08 x 12 = \$60.96					
Admin Fee for Condos \$2.54 x 12 months = \$30.48					
Admin Fee \$2.54 x 12 months = \$30.48					
Board Discretionary Revenue	-323,417.76	-355,425.05	-332,623.64	-384,784.44	-278,473.29
-372,373.30					
Budget Detail					
Budget Code					
Preliminary					
Preliminary		1.00	104,140.58	104,140.58	
Preliminary		1.00	82,335.00	82,335.00	
Preliminary		1.00	94,697.72	94,697.72	
Preliminary		12.00	7,600.00	91,200.00	
UFA Lease					
Revenue Total:	162,629.88	185,443.73	136,569.76	122,066.39	181,296.81
105,200.44					
Fund: 10 - Administration Total:	162,629.88	185,443.73	136,569.76	122,066.39	181,296.81
105,200.44					
Report Total:	162,629.88	185,443.73	136,569.76	122,066.39	181,296.81
105,200.44					

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Helendale CSD

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Salaries - Full Time	464,018.40	490,827.13	494,282.00	504,968.85	516,619.20	454,305.22	551,937.60
Salaries - Overtime	1,600.00	862.91	1,600.00	16.51	1,600.00	584.28	1,600.00
Salaries - Part-Time	14,764.50	39,710.90	15,581.00	11,886.56	16,379.50	10,954.73	17,935.00
PERS Retirement	89,180.27	36,609.67	82,630.00	48,259.32	86,248.72	44,134.74	95,603.83
Benefit Plan	41,755.44	39,657.76	93,600.00	51,663.73	93,600.00	46,377.06	94,320.00
Workers Compensation	2,791.83	3,985.95	1,214.00	1,273.33	3,161.31	13,712.67	5,669.07
Payroll Taxes - FICA/Medicare	7,857.75	9,684.26	8,359.00	12,787.56	8,744.01	11,767.74	9,375.12
Unemployment Expense	0.00	0.00	0.00	-81.00	0.00	454.52	
Vision / Dental Expense	0.00	2,326.06	0.00	2,741.83	0.00	3,507.39	
PERS Unfunded Accrued Liabili	0.00	24,057.00	30,335.00	29,326.00	30,335.00	36,745.00	36,745.00

Fund: 10 - Administration

Expense

10-510001-00-0	
10-510002-00-0	
10-510003-00-0	
10-510004-00-0	
10-510005-00-0	
10-510006-00-0	
10-510007-00-0	
10-510008-00-0	
10-510009-00-0	
10-510010-00-0	
10-510011-00-0	

Budget Detail

Budget Code

Preliminary	
Preliminary	

10-510007-00-0	Retirement Expense 457	0.00	0.00	25,320.44	0.00	12,756.47	
10-510008-00-0	PERS EPMC	0.00	46,723.83	0.00	35,276.83	30,092.40	
10-510009-00-0	PEPRA Retirement	0.00	3,288.09	3,245.00	3,233.47	3,409.91	3,994.72
10-510100-00-0	Actuarial Pension Expense Adj	0.00	29,444.00	0.00	21,434.00	0.00	
10-521500-00-0	Contractual Services	50,430.00	40,992.42	42,230.00	40,646.69	29,932.17	45,034.00

Budget Detail

Budget Code

Preliminary	
Preliminary	
Preliminary	
Preliminary	
Preliminary	
Preliminary	

Description	Units	Price	Amount
Customer Billing - Infosend	12.00	131.00	1,572.00
Customer Billing - Infosend Postage	12.00	1,757.00	21,084.00
District Answering Service	12.00	100.00	1,200.00
Misc	1.00	10,300.00	10,300.00
Office Cleaning	26.00	165.00	4,290.00
PERS Medical Admin Fee	12.00	50.00	600.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

		Defined Budgets				
		FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2022-2023
		Total Budget	Total Budget	Total Activity	Total Budget	Preliminary
Preliminary	Printer Maintenance					
Preliminary	Shred Services					
<u>10-521600-00-0</u>	Software Support	49,980.00	89,944.20	48,980.00	39,594.91	52,520.00
				12.00	414.00	4,968.00
				12.00	85.00	1,020.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
Preliminary	Adobe Publisher			5.00	180.00	900.00
Preliminary	GIS Hosting			1.00	5,000.00	5,000.00
Preliminary	HCSD Website Support			1.00	2,500.00	2,500.00
Preliminary	IT Support			12.00	1,500.00	18,000.00
Preliminary	Tyler Insite Credit Card Processing			8,054.00	1.25	10,067.50
Preliminary	Tyler Software			1.00	27,425.00	27,425.00
Preliminary	Virtual Meeting Interface			1.00	150.00	150.00
<u>10-522000-00-0</u>	Legal Services	60,000.00	49,676.25	50,000.00	74,971.88	50,000.00
<u>10-522001-00-0</u>	Auditing & Accounting Services	91,950.00	102,683.10	76,000.00	87,408.90	74,600.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
Preliminary	Accounting Support			1.00	50,000.00	50,000.00
Preliminary	Audit & State Controllers Report			1.00	27,700.00	27,700.00
<u>10-522500-00-0</u>	Director's Fees	84,000.00	22,643.00	82,500.00	60,686.60	82,500.00
<u>10-522505-00-0</u>	Directors' Training/Seminars/	6,500.00	4,830.05	6,500.00	1,752.61	6,500.00
<u>10-522510-00-0</u>	Board Meeting Supplies	1,000.00	1,591.08	1,000.00	2,420.21	2,000.00
<u>10-522000-00-0</u>	Permits and Fees	5,185.00	5,233.00	10,185.00	10,809.00	10,000.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
Preliminary	LAFCO fee			1.00	10,000.00	10,000.00
<u>10-523500-00-0</u>	San Bernardino County Fees	4,500.00	3,038.62	4,500.00	6,274.18	6,700.00
Budget Detail						
Budget Code	Description			Units	Price	Amount
Preliminary	Misc			1.00	700.00	700.00
Preliminary	Property Tax Fee			1.00	2,800.00	2,800.00
Preliminary	Recording Fee			12.00	460.00	5,520.00
<u>10-523900-00-0</u>	Election Expense	0.00	0.00	20,000.00	3,402.00	0.00
<u>10-524300-00-0</u>	Employment Expense	2,500.00	1,199.00	2,500.00	199.00	2,500.00
<u>10-524500-00-0</u>	Education and Training	2,500.00	1,007.43	2,500.00	222.08	3,882.00
						8,545.31
						15,000.00
						2,500.00
						10,000.00
						9,020.00
						59,403.28
						64,042.50

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Detail	Budget Code	Description	FY 2019-2020		FY 2020-2021		FY 2021-2022		Defined Budgets	
			Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	FY 2022-2023	Preliminary
		Conference Travel/Meals			1,400.00	1,400.00				
		Misc			3,500.00	3,500.00				
		Tyler Conference		1,500.00	2.00	3,000.00				
		Tyler Training		14.00	150.00	2,100.00				
		Insurance	56,000.00	54,678.01	84,673.00	94,342.00	92,924.00	94,995.00	99,476.00	
		Board Insurance			1.00	265.00	265.00			
		Property & General Liability			1.00	99,211.00	99,211.00			
		Public Notices	3,000.00	3,843.47	3,000.00	5,807.08	3,000.00	4,224.78	3,000.00	
		Community Promotion	6,000.00	2,681.36	6,000.00	964.39	6,000.00	3,924.51	6,000.00	
		Bank Charges	22,940.00	22,222.23	22,940.00	32,443.60	30,000.00	32,188.18	30,720.00	
		CBB Bank Analysis Charge			12.00	600.00	7,200.00			
		Official Payments - Online Resources & Check Free			12.00	60.00	720.00			
		Point of Sale CC			12.00	350.00	4,200.00			
		Web Pay			12.00	1,550.00	18,600.00			
		Utilities - Electric	13,116.00	6,814.20	14,427.60	6,598.42	10,200.00	6,634.22	7,000.00	
		Telephone	13,200.00	10,443.87	11,304.00	10,601.14	11,304.00	10,511.42	11,887.32	
		UJA-VOIP			12.00	798.61	9,583.32			
		Verizon Wireless - 2 Admin / SB Sheriff			12.00	192.00	2,304.00			
		Operation and Maintenance -	0.00	285.40	0.00	130.48	0.00	271.87	500.00	
		Vehicle Maintenance	2,000.00	350.41	2,016.16	240.08	2,016.16	382.19	2,059.07	
		Mechanic Labor Reimbursement			0.01	43,107.18	431.07			
		Parts & Services			1.00	1,628.00	1,628.00			
		Vehicle Fuel	1,400.00	690.57	1,400.00	520.16	500.00	766.39	1,000.00	

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

		Defined Budgets					
		FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2022-2023
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Preliminary
10-552700-00-0	Mileage and Travel Reimburse	1,000.00	121.43	1,000.00	211.54	500.00	200.00
10-553000-00-0	Operating Supplies - Office	8,966.44	13,242.17	8,966.44	8,024.76	6,500.00	8,000.00
10-553200-00-0	Postage & Delivery	1,200.00	1,762.25	1,200.00	1,372.58	1,300.00	2,500.00
10-553600-00-0	Uniforms	300.00	0.00	300.00	102.19	0.00	200.00
10-554500-00-0	Equipment Maintenance & Sup	500.00	0.00	500.00	0.00	500.00	500.00
10-556500-00-0	Dues & Subscriptions	10,516.00	11,839.28	10,516.00	9,968.46	7,834.87	15,232.00
Budget Detail							
Budget Code	Description		Units	Price	Amount		
Preliminary	Amazon Prime		12.00	325.00	3,900.00		
Preliminary	ASBCSD		1.00	275.00	275.00		
Preliminary	AWWA		1.00	459.00	459.00		
Preliminary	CA Special District		1.00	7,615.00	7,615.00		
Preliminary	Daily Press Newspaper		1.00	370.00	370.00		
Preliminary	National Notary		1.00	69.00	69.00		
Preliminary	SB Sun		12.00	18.00	216.00		
Preliminary	Silver Lake HOA		12.00	194.00	2,328.00		
10-556800-00-0	Employee Benefit & Morale	6,500.00	7,570.88	6,500.00	5,804.26	6,500.00	6,500.00
10-595001-00-0	Interest Expense	0.00	0.00	0.00	37.82	0.00	0.00
10-600000-00-0	Depreciation	0.00	7,200.44	0.00	6,217.13	0.00	0.00
Budget Detail							
Budget Code	Description		Units	Price	Amount		
Preliminary	Depreciation - 7200		1.00	0.00	0.00		
10-720000-00-0	Other Expense	0.00	3,293.16	0.00	0.00	0.00	0.00
10-999100-00-0	Admin Allocation	-983,021.75	-981,234.84	-1,116,414.44	-1,137,299.36	-1,153,593.88	-865,195.38
Budget Detail							
Budget Code	Description		Units	Price	Amount		
Preliminary	1% of Admin Allocation to Solid Waste		0.01	1,292,050.78	-12,920.51		
Preliminary	49% of Admin Allocation to Sewer		0.49	1,292,050.78	-633,104.88		
Preliminary	50% of Admin Allocation to Water		0.50	1,292,050.79	-646,025.40		
Expense Total:		144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	105,200.44
Fund: 10 - Administration Total:		144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	105,200.44
Report Total:		144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	105,200.44

Group Summary

Account Type	Defined Budgets									
	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary			
Fund: 01 - Water Operations										
Revenue	2,552,924.06	3,090,176.91	2,590,020.03	3,515,392.47	2,978,255.34	2,855,955.99	3,074,857.60			
Expense	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	3,321,217.14	2,143,097.56			
	886,108.80	1,370,109.97	848,762.91	1,543,839.06	959,273.78	-465,261.15	931,760.04			
Fund: 02 - Sewer Operations										
Revenue	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76			
Expense	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24			
	199,615.57	96,402.94	118,483.77	-178,528.23	89,678.64	-498,531.33	410,407.52			
Fund: 03 - Recycling Center										
Revenue	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65	258,000.00			
Expense	219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	255,744.50			
	0.00	-897.44	0.00	8,459.10	0.00	128,554.43	2,255.50			
Fund: 04 - Property Rental										
Revenue	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00			
Expense	110,097.91	745,851.26	106,992.93	-102,512.47	117,994.85	43,786.34	85,270.48			
	0.00	-616,734.16	21,487.07	228,475.32	10,285.15	69,312.81	40,209.52			
Fund: 05 - Parks & Recreation										
Revenue	630,008.33	421,663.35	500,853.64	502,408.37	540,501.31	368,171.66	532,494.54			
Expense	339,434.39	-351,810.67	378,737.09	222,417.32	327,867.94	601,294.92	357,075.49			
	290,573.94	773,474.02	122,116.55	279,991.05	212,633.37	-233,123.26	175,419.05			
Fund: 06 - Solid Waste Disposal										
Revenue	759,980.20	750,224.39	828,936.50	804,246.72	852,833.16	724,509.42	862,201.10			
Expense	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	711,751.05	885,128.07			
	24,031.93	-36,954.61	2,563.51	-74,539.24	-18,496.80	12,758.37	-22,926.97			
Fund: 10 - Administration										
Revenue	162,629.88	185,443.73	136,569.76	122,066.39	120,500.80	181,296.81	105,200.44			
Expense	144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	279,013.85	105,200.44			
	18,500.00	-30,376.27	500.00	-515.83	0.00	-97,717.04	0.00			
Report Surplus (Deficit):	1,418,830.24	1,555,024.45	1,113,913.81	1,807,181.23	1,253,374.14	-1,084,007.17	1,537,124.66			

Water CIP FY23

		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
1	Camera System	15,000				
	Automated Gate	15,000				
2	Material Storage Bays	35,000				
3	New Well (Community Center)		1,000,000			
4	Generator	90,000				
5	Well 13 Rehab				-	90000
6	Well 1A Building Improvements	-	40,000			
7	Well Rehabilitation 1A			90,000		
8	Abandon Wells 5 & 6		-	-		30,000
9	North & South Tank - Interior Re-Coating	250,000				
10	North & South Tank - Valves & Manifold	80,000				
11	New Turbine Pumps Well 4A & Rehab	85,000				
12	AMI Meters	55,000	90,000			
13	Service Truck	50,000		50,000		
14	Bobcat Attachments		5,000			
15	Air Compressor	5,000				
17	Arc Welder				3000	
18	Valves (4)	20,000				
19	SCADA Software Upgrade	25,000				
20	River Crossing Permitting		50,000			
21	River Crossing Water Pipeline			1,000,000		
22	Portable Lift	20,000				
	Total Water Capital Projects	\$ 745,000	\$ 1,185,000	\$ 1,140,000	\$ 3,000	\$ 120,000

Wastewater Capital Budget FY 2023 - FY2027

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Rehab Digester		\$ 175,000			
Generator replacement wiring & conduit			\$ 125,000		
Plant & Lift Station #1 SCADA	\$ 100,000				
Plant Sludge Lines (Replacement)	\$ 320,000				
Secondary Clarifier Rehabilitation			\$ 240,000		
Schooner Pump Station Coating & new pump		\$ 65,000			
Parkway Pump Station Coating & new pump		\$ 65,000			
Coating Parshall Flume, grit chamber and Concrete Repair & Replacement. New grating				\$ 240,000.00	
BioFilter Rebuild TF#1 & TF#2			\$ 75,000		
Collection System Lining - Various areas	\$ 25,000				
Fine Bar Screen	\$ 130,000				
New Trickling Filter Pump (2)	\$ 70,000				
Pump Room Valve Replacements (18)		\$ 15,000			
Sump Pumps (5)		\$ 20,000			
Service Truck	\$ 30,000				
Backhoe				\$ 120,000.00	
Sludge Compressors (2)	\$ 20,000				
Diaphragm Sludge Pumps		\$ 40,000			
Effluent Chamber diffuser system (w/ blower line)			\$ 100,000	\$ 15,000.00	
Headworks Fence Repair & Modification		\$ 50,000			
Headworks Electrical Repair/Replacement			\$ 115,000		
Coarse Barscreen Replacement					\$ 200,000.00
Primary Clarifier Coating	\$ 150,000				
New Filtrate Pumps, Electrical Panel & Sonic Meter		\$ 60,000			
Solar Field					\$ 120,000.00
Collection System Lining - Vista to Sunshine			\$ 350,000		
Plant and Process Camera System	\$ 30,000				
Electrical Replacement Primary, Secondary, Digester				\$ 150,000.00	\$ 150,000.00
VFD for TF feed pumps	\$ 60,000				
	\$ 935,000	\$ 490,000	\$ 1,005,000	\$ 525,000	\$ 470,000

Park Capital Budget FY 2023 - FY2027

Parks and Recreation Fund		FY 2023	FY 2024	FY 2025	FY 2026	FY2027	Grant Only
1	Community Center Parking Lot Lights (New area)						
LWCF 2	Electronic Gates (2)	\$ 45,000.00					
3	Lighting for Baseball and sports fields						
LWCF 4	Lighting for Baseball Field East		\$ 90,000.00				
5	Community Center Parking Lot Resurfacing			\$ 40,000.00			
6	Parking Lot Lighting (Wild Road) using LED						
7	Improvements to Unit D			\$ 65,000.00			
8	Roof Replacement - Community Center	\$ 150,000.00					
9	DG Walking Paths - So. Field			\$ 25,000.00			
10	DG Walking Path Memorial Grove	\$ 10,000.00					
11	Additional Playground Features		\$ 20,000.00				
12	Batting Cages				\$ 40,000.00		
13	Solid Surfacing at Wild Rd playground						\$ 65,000.00
14	Parking Lot at Community Park						\$ 250,000.00
15	Handball Courts						\$ 40,000.00
16	New Dog Park (Galleon or Community Center)						\$ 25,000.00
17	Vista Road Center park						
18	Splash Pad						\$ 500,000.00
19	Building w/ amphitheater						\$ 4,300,000.00
20	Pump Track						\$ 250,000.00
21	Public Art (Veteran Memorial)						\$ 25,000.00
22	Park Shelters						\$ 40,000.00
23	Playground						\$ 150,000.00
24	Community Garden						\$ 10,000.00
25	Walking Paths						\$ 150,000.00
26	Outdoor Basketball						\$ 50,000.00
27	Fencing						\$ 85,000.00
28	Open space, trees irrigation, grading						\$ 200,000.00
29	Safety lighting						\$ 150,000.00
30	Mini Golf						\$ 160,000.00
31	Drivers Box for RC Track	\$ 2,000.00					
32	Dirt bicycle track for kids at Wild Road Park around Nature Play	\$ 1,000.00					
Total Capital Projects		\$ 150,000	\$ 110,000	\$ 130,000	\$ 40,000		\$ 6,440,000



Helendale Community Services District

DATE: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion and Possible Adoption of Resolution 2022-09: A Resolution of the Board of Directors of the Helendale Community Services District Establishing the Appropriations Limit for Fiscal Year 2023 Pursuant to Article XIII B of the California State Constitution

STAFF RECOMMENDATION:

Adopt Resolution 2022-09 establishing the Helendale Community Services District Appropriations Limit for Fiscal Year 2023.

STAFF REPORT

Article XIII B of the California Constitution and related implementing legislation provide for an annual "appropriations limit" for each entity of local government, including special districts. The law requires the governing body of each local jurisdiction to establish its appropriation limit by resolution each year.

The appropriations limit does not apply to the entire District budget but only to the appropriation of "proceeds of taxes". In the District's case this is represented solely by property taxes and special assessments. Each year the limit is adjusted by two factors: Price and Population. For FY 2023 the California Department of Finance provided these factors for San Bernardino County. The Price Factor is 7.55 and the Population Growth Factor for San Bernardino County is -.46%. The attached chart shows the calculation for Fiscal Year 2023 as well as for the last eight fiscal years (Historic GANN Calculations). For Fiscal Year 2023 the District Appropriation Limit is \$889,964.

Included in the appropriation limit are the following:

- "proceeds from taxes"
- Solid Waste Disposal per parcel assessment
- Water and Wastewater standby assessments and
- General property taxes that fund the streetlights and the balance shared with the Park fund.

For Fiscal Year 2023, the total of these taxes and property assessments is estimated to be \$393,532.72, which is well below the limit. Should appropriations exceed the limit, the excess

taxes are required to be returned by a revision of the tax rates within the next two subsequent fiscal years.

Fiscal Impact

Resolution 2022-09 establishes the District's FY2023 appropriations limit for proceeds of taxes at \$889,964 in accordance with Article XIII B of the California State Constitution.

FISCAL IMPACT: None.

REQUESTED ACTION: Approve Resolution 2022-09

ATTACHMENTS: GANN Calculation Worksheet
Historic GANN Calculations
Resolution 2022-09 with attachments A & B

**HELENDALE COMMUNITY SERVICES DISTRICT
APPROPRIATIONS LIMIT
2022 - 2023**

Per capita personal income	7.55%	See Price Population 2021 attachment
Population growth - County	-0.46%	See Price Population 2010 attachment
2021-2022 GANN limit	<u>\$ 831,313</u>	
2022-2023 GANN limit	<u>\$ 889,964</u>	

**HELENDALE COMMUNITY SERVICES DISTRICT
 APPROPRIATIONS LIMIT**

Historic GANN Calculations

Year	Prior Year Appropriations Limit	CA per Capita Personal Income		Change in Population		Calculation Factor	Appropriations Subject to Limit
6/30/2014	553,066	5.12%	1.0512	0.65%	1.0065	1.0580	585,162
6/30/2015	585,162	-0.23%	0.9977	0.69%	1.0069	1.0046	587,844
6/30/2016	587,844	3.82%	1.0382	1.09%	1.0109	1.0495	616,952
6/30/2017	616,952	5.37%	1.0537	0.68%	1.0068	1.0609	654,503
6/30/2018	654,503	3.69%	1.0369	1.16%	1.0116	1.0489	686,527
6/30/2019	686,527	3.67%	1.0367	0.95%	1.0095	1.0465	718,484
6/30/2020	718,484	3.85%	1.0385	0.90%	1.0090	1.0478	752,861
6/30/2021	752,861	3.73%	1.0373	0.51%	1.0051	1.0426	784,926
6/30/2022	784,926	5.73%	1.0573	0.17%	1.0017	1.0591	831,313



RESOLUTION NO. 2022-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION

WHEREAS, Article XIII B of the Constitution of the State of California provides that the total annual appropriations subject to limitation for each government entity shall not exceed the appropriations limit of each governmental agency for the prior year adjusted for certain changes mandated by Proposition 4 passed on November 4, 1979 and Proposition 111 passed June, 1990, except as otherwise provided for in Article XIII B and implementing State statutes; and

WHEREAS, pursuant to Article XIII B, and Section 7900 *et seq.* of the California Government Code, the District is required to set its appropriation limit for each fiscal year; and

WHEREAS, the General Manager for the Helendale Community Services District has conducted the necessary analysis and calculations to determine the appropriations limit for Fiscal Year 2022-23, relying on the approved limit from fiscal year 2021-22, and the following two adjustment factors: Annual Percent Change in Population for January 1, 2022 for San Bernardino County and the state-wide Per Capita Personal Income Change; and

WHEREAS, based on such calculations, the General Manager has determined the said appropriations limit to be \$831,313 and pursuant to Section 7910 of the Government Code, has made available to the public the documentation used in the determination of the limit. (Exhibit "A" and "B" attached and made of part hereto).

NOW, THEREFORE, BE IT RESOLVED, ORDERED AND DETERMINED BY THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT.

APPROVED AND ADOPTED this 2nd day of June, 2022.

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By: _____
Tim Smith, President

Attest: _____
Sandy Haas, Secretary

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2021-2022	1-1-21	1-1-22	1-1-2022
San Bernardino				
Adelanto	-0.58	36,569	36,357	36,357
Apple Valley	-0.70	76,160	75,628	75,628
Barstow	-0.56	24,996	24,855	25,202
Big Bear Lake	-0.26	5,054	5,041	5,041
Chino	1.75	86,713	88,228	91,998
Chino Hills	-0.60	78,437	77,964	77,964
Colton	-0.44	53,853	53,617	53,617
Fontana	1.39	209,889	212,809	212,809
Grand Terrace	-0.68	13,131	13,042	13,042
Hesperia	0.10	100,225	100,324	100,324
Highland	-0.65	56,915	56,546	56,546
Loma Linda	0.18	25,269	25,314	25,349
Montclair	-0.54	38,052	37,846	37,846
Needles	-0.79	4,915	4,876	4,876
Ontario	1.60	176,689	179,516	179,516
Rancho Cucamonga	0.00	174,484	174,476	174,476
Redlands	-0.48	72,933	72,585	72,585
Rialto	-0.09	104,050	103,954	103,954
San Bernardino	-0.55	220,768	219,544	220,840
Twentynine Palms	-0.77	15,895	15,772	27,685
Upland	0.31	78,891	79,139	79,139
Victorville	0.82	131,522	132,597	136,561
Yucaipa	-0.61	54,830	54,494	54,494
Yucca Valley	-0.15	21,846	21,813	21,813
Unincorporated	-0.46	292,872	291,532	300,003
County Total	0.14	2,154,958	2,157,869	2,187,665

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



Helendale Community Services District

DATE: June 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #8
Discussion Only Regarding Emergency Drought Regulations from the State Water Resources Control Board

STAFF RECOMMENDATION:

Receive and file.

STAFF REPORT:

Attached for the Board's information are documents from this week's State Water Resources Control Board meeting during which draft language was proposed related to mandatory drought measures. As with all recent unfunded mandates from the State, the District will be required to enforce the regulations once adopted.

The regulations are directed primarily to Urban Water Suppliers (+3000 connections), however, it does not completely exclude the small water providers. The impetus for the regulations is a recent increase in overall water use statewide rather than the desired 15% voluntary reduction. Since this is an election year, it is Staff's opinion that the Governor has been reluctant to come out with heavy-handed regulations prior to now. He has tasked the SWRCB once again with the dubious responsibility to develop the reduction mandates and oversee enforcement.

ACWA has provided a comment letter to SWRCB that is included with the staff report.

FISCAL IMPACT: None

POSSIBLE MOTION: None

ATTACHMENTS: Proposed Emergency Regulation Text
SWRCB Staff Report
SWRCB Resolution
ACWA Comment letter excerpt

PROPOSED EMERGENCY REGULATION TEXT

Version: May 13, 2022

Title 23. Waters

Division 3. State Water Resources Control Board and Regional Water Quality Control Boards

Chapter 3.5. Urban Water Use Efficiency and Conservation

Article 2. Prevention of Drought Wasteful Water Uses

§ 996. Urban Drought Response Actions

(a) As used in this section:

(1) "Commercial, industrial and institutional" refers to commercial water users, industrial water users, and institutional water users as respectively defined in Water Code, section 10608.12, subdivisions (e), (i), and (j), and includes homeowners' associations, common interest developments, community service organizations, and other similar entities but does not include the residences of these entities' members or separate interests.

(2) "Common interest development" has the same meaning as in section 4100 of the Civil Code.

(3) "Community service organization or similar entity" has the same meaning as in section 4110 of the Civil Code.

(4) "Homeowners' association" means an "association" as defined in section 4080 of the Civil Code.

(5) "Non-functional turf" means turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events. Non-functional turf does not include sports fields and turf that is regularly used for human recreational purposes or for civic or community events.

(6) "Separate interest" has the same meaning as in section 4185 of the Civil Code.

(7) "Turf" has the same meaning as in section 491.

(8) "Urban water supplier" has the same meaning as Water Code section 10617.

(9) "Water shortage contingency plan" means the plan required by Water Code section 10632.

- (b) Each urban water supplier shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section 10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code.
- (c) (1) Each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources shall implement by June 10, 2022, at a minimum, the demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten to twenty percent (Level 2).
- (2) Notwithstanding subdivision (1), urban water suppliers shall not be required to implement new residential connection moratoria pursuant to this section.
- (d) Each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources shall, by June 10, 2022, and continuing until the supplier has implemented the demand reduction actions identified in the supplier's water shortage contingency plan adopted under Water Code 10632 for a shortage level of ten to twenty percent (Level 2), implement at a minimum the following actions:
- (1) Initiate a public information and outreach campaign for water conservation and promptly and effectively reach the supplier's customers, using efforts such as email, paper mail, bill inserts, customer app notifications, news articles, websites, community events, radio and television, billboards, and social media.
- (2) Implement and enforce a rule or ordinance limiting landscape irrigation to no more than two days per week and prohibiting landscape irrigation between the hours of 10:00 a.m. and 6:00 p.m.
- (3) Implement and enforce a rule or ordinance banning, at a minimum, the water uses prohibited by section 995. Adoption of a rule or ordinance is not required if the supplier has authority to enforce, as infractions, the prohibitions in section 995 and takes enforcement against violations.
- (e) (1) To prevent the unreasonable use of water and to promote water conservation, the use of potable water is prohibited for the irrigation of non-functional turf at commercial, industrial, and institutional sites.
- (2) Notwithstanding subdivision (e)(1), the use of water is not prohibited by this section to the extent necessary to ensure the health of trees and other perennial non-turf plantings or to the extent necessary to address an immediate health and safety need.

- (f) The taking of any action prohibited in subdivision (e) is an infraction punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. The fine for the infraction is in addition to, and does not supersede or limit, any other remedies, civil or criminal.
- (g) A decision or order issued under this section by the Board, or an officer or employee of the Board, is subject to reconsideration under article 2 (commencing with section 1122) of chapter 4 of part 1 of division 2 of the Water Code.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 4080, 4100, 4110, and 4185, Civil Code; Section 8627.7, Government Code; Sections 102, 104, 105, 275, 350, 491, 1122, 10608.12, 10617, 10632, and 10632.1, Water Code; *Light v. State Water Resources Control Board* (2014) 226 Cal.App.4th 1463; *Stanford Vina Ranch Irrigation Co. v. State of California* (2020) 50 Cal.App.5th 976.

**STATE WATER RESOURCES CONTROL BOARD
BOARD MEETING SESSION
OFFICE OF RESEARCH PLANNING AND PERFORMANCE
MAY 24, 2022**

ITEM 3

SUBJECT

CONSIDERATION OF A PROPOSED RESOLUTION REGARDING A DROUGHT-RELATED EMERGENCY REGULATION FOR WATER CONSERVATION

DISCUSSION

On April 12, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, Governor Newsom proclaimed states of emergency that continue today and exist across all the counties of California, due to extreme and expanding drought conditions.

On March 28, 2022, in Executive Order N-7-22, the Governor affirmed that the orders and provisions contained in the four Proclamations from 2021 remain in full force and effect, except as modified by those Proclamations, and called on all Californians to reduce water use and directed specific State agencies to take actions in support of water conservation. Immediate action is needed to ensure water suppliers and all Californians are taking sufficient actions to conserve water and preserve the State's water supply.

Executive Order N-7-22 directs the State Water Board to consider adopting an emergency regulation by May 25, 2022, that requires urban water suppliers to submit preliminary supply and demand assessments to the Department of Water Resources by June 1, 2022; that requires urban water suppliers to implement Level 2 demand reduction actions by a date determined by the State Water Board; and that defines "non-functional turf" and bans the irrigation of non-functional turf in commercial, industrial, and institutional sectors. Emergency regulations adopted under Water Code section 1058.5 may remain in effect for up to one year, unless rescinded earlier, or extended by the State Water Board.

POLICY ISSUE

Should the State Water Board adopt the proposed resolution and accompanying regulation?

FISCAL IMPACT

Reduced water sales due to demand reductions, and increased communication costs may lead to one-time fiscal impacts for the water sector, statewide, of approximately \$400 million.

REGIONAL BOARD IMPACT

None.

STAFF RECOMMENDATION

Staff recommends that the State Water Board adopt the proposed resolution adopting the emergency regulation.

D R A F T

STATE WATER RESOURCES CONTROL BOARD RESOLUTION NO. 2022-

TO ADOPT AN EMERGENCY REGULATION TO REDUCE WATER DEMAND AND IMPROVE WATER CONSERVATION

WHEREAS:

1. On April 21, May 10, July 8, and October 19, 2021, Governor Newsom issued proclamations that a state of emergency exists statewide due to severe drought conditions and directed state agencies to take immediate action to preserve critical water supplies and mitigate the effects of drought and ensure the protection of health, safety, and the environment.
2. These proclamations urge Californians to reduce their water use.
3. On March 28, 2022, Governor Newsom signed an Executive Order directing the State Water Resources Control Board (State Water Board or Board) to consider adopting emergency regulations to increase water conservation. The Executive Order includes a request that the Board require urban water suppliers to implement Level 2 of their water shortage contingency plans, establish water shortage response actions for urban water suppliers that have not submitted water shortage contingency plans, taking into consideration model actions that the Department of Water Resources, and establish a ban on the irrigation of non-functional turf by entities in the commercial, industrial, and institutional sectors.
4. Many Californians and urban water suppliers have taken bold steps over the years to reduce water use; nevertheless, the severity of the current drought requires additional conservation actions from urban water suppliers, residents, and the commercial, industrial, and institutional sectors.
5. Water conservation is the easiest, most efficient, and most cost-effective way to quickly reduce water demand and extend limited water supplies through this summer and into the next year, providing flexibility for all California communities. Water saved is water available next year, giving water suppliers added flexibility to manage their systems effectively over time. The more water that is conserved now, the less likely it is that a community will experience dire shortages that may require water rationing or other emergency actions.
6. Most Californians use more water outdoors than indoors. In many areas, 50 percent or more of daily water use is for irrigation of lawns and outdoor landscaping irrigation. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water.

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7. The use of potable water to irrigate turf on commercial, industrial, or institutional properties that is not regularly used for human recreational purposes or for civic or community events can be reduced in commercial, industrial, and institutional areas to protect local water resources and enhance water resiliency.
8. Public information and awareness are critical to achieving conservation goals, and the Save Our Water campaign (SaveOurWater.com), run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response.
9. SaveWater.CA.Gov is an online tool designed to help save water in communities. This website lets anyone easily report water waste from their phone, tablet, or computer by simply selecting the type of water waste they see, typing in the address where the waste is occurring, and clicking send. These reports are filed directly with the State Water Board and relevant local water supplier.
10. Enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated.
11. On March 28, 2022, the Governor suspended the environmental review required by the California Environmental Quality Act to allow State Water Board-adopted drought conservation emergency regulations and other actions to take place quickly to respond to emergency conditions.
12. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: “prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter’s priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports.”
13. On May 13, 2022, the State Water Board issued public notice that it will consider the adoption of the regulation at the Board’s regularly scheduled May 24, 2022 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations.
14. The emergency regulation exempts suppliers from enforcing connection moratoria, if their Level 2 demand management actions call for them, because new residential connections are critical to addressing the state’s housing supply shortage. However, the Board recognizes connections for other projects may not be appropriate given the shortage conditions and urges water suppliers to carefully evaluate new development projects for their water use impacts.

DRAFT

15. Disadvantaged communities may require assistance responding to Level 2 conservation requirements, including irrigation restrictions, temporary changes to rate structures, and prohibited water uses. State shortage contingency plans aimed at increasing water conservation, and state and local agencies should look for opportunities to provide assistance in promoting water conservation. This assistance should include but not be limited to translation of regulation text and dissemination of water conservation announcements into languages spoken by at least 10 percent of the people who reside in a water supplier's service area, such as in newspaper advertisements, bill inserts, website homepage, social media, and notices in public libraries.
16. The Board directs staff to consider the following in pursuing any enforcement of section 996, subdivision (e): before imposing monetary penalties, staff shall provide one or more warnings; monetary penalties must be based on an ability to pay determination, consider allowing a payment plan of at least 12 months, and shall not result in a tax lien; and Board enforcement shall not result in shutoff.
17. The Board encourages entities other than Board staff that consider any enforcement of this regulation to apply these same factors identified in resolved paragraph 16. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulation adopted by this resolution, and local agencies retain their enforcement discretion in enforcing the regulation, to the extent authorized, and may develop their own progressive enforcement practices to encourage conservation.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board adopts California Code of Regulations, title 23, section 996, as appended to this resolution as an emergency regulation that applies to urban water suppliers, as defined by Water Code section 10617.
2. State Water Board staff shall submit the regulation to the Office of Administrative Law (OAL) for final approval.
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes.

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4. This regulation shall remain in effect for one year after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions or unless the State Water Board renews the regulation due to continued drought conditions, as described in Water Code section 1058.5.
5. The State Water Board directs State Water Board staff to work with the Department of Water Resources and the Save Our Water campaign to disseminate information regarding the emergency regulation.
6. The State Water Board directs staff to allow urban water suppliers to include information on efforts to maintain trees through the monthly conservation reporting form that urban water suppliers submit to the Board.
7. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Local agencies are encouraged to develop their own progressive enforcement practices to promote conservation.

CERTIFICATION

The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on May 24, 2022.

Jeanine Townsend
Clerk to the Board



PROPOSED DROUGHT-RELATED EMERGENCY REGULATION FOR WATER CONSERVATION

MAY 19, 2022 COMMENT LETTERS

Agency: State Water Resources Control Board

Subject: Joint ACWA/CMUA Comment Letter – Proposed Drought-Related Emergency Regulation for Water Conservation

Letter excerpt:

The Association of California Water Agencies (ACWA) and California Municipal Utilities Association (CMUA) appreciate the opportunity to submit comments to the State Water Resources Control Board (State Water Board) on the Proposed Drought-Related Emergency Regulation for Water Conservation (Proposed Emergency Regulation). ACWA represents over 460 local public water agencies that supply water for domestic, agricultural, and industrial uses to over 90 percent of California's population. CMUA represents over 50 public water agencies that deliver water to over 75 percent of California's population. Our member agencies take California's drought emergency and the associated challenges in water management very seriously, as demonstrated by ongoing water savings following the previous drought.

[Download Comment Letter](#)