



Helendale Community Services District

26540 Vista Road, Suite C, Helendale, CA 92342

REGULAR BOARD MEETING **Thursday, May 5, 2022 at 6:30 PM**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361 which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, Helendale Community Services District will hold this meeting of its Board of Directors both in-person at the District Office located at 26540 Vista Road, Suite C, Helendale, California, and via teleconference. This meeting is open to the public in person or via virtual interface and can be accessed by clicking on the link below:

www.zoom.com Meeting ID 463 173 8547 Passcode: HCSD

(Dial-in instructions will be provided after registering at the link above)

Call to Order - Pledge of Allegiance

1. Approval of Agenda

2. Public Participation

Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card in person or using the "raise the hand" or "chat" feature. If viewing remotely a speaker's card may be filled out at the following link: <https://www.surveymonkey.com/r/HKGNLL8> or use the features referenced above. The District requests that all speaker cards be submitted at any time prior to the close of public participation.

3. Consent Items

- a. Approval of Minutes: April 21 Regular Board Meeting
- b. Bills Paid Report
- c. Directors Compensation and Expenses
- d. Resolution 2022-1F: A Resolution of the Helendale Community Services District Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions, and Authorizing Remote Teleconference Meetings of the Board of Directors and Its Standing Committee for the Period May 5, 2022, to June 2, 2022, Pursuant to Brown Act Provisions

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Regular Business:

5. Discussion and Possible Action Regarding Approval of a Senior Nutrition Program
6. Discussion Only Regarding Review of Denial of Waiver Application for SB1383
7. Discussion Only Regarding Review of Governor's Current Conservation Mandate
8. Discussion Only Regarding Review of Draft Budget

Other Business

9. Requested items for next or future agendas (Directors and Staff only)

10. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agendized public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.



Helendale Community Services District

Date: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3
Consent Items

CONSENT ITEMS

- a. Approval of Minutes: Regular Board Meeting of April 7 and Special Meeting of April 14, 2022
- b. Bills Paid Report
- c. Directors Expenses
- d. Resolution 2022-01F: A Resolution of the Helendale Community Services District Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions, and Authorizing Remote Teleconference Meetings of the Board of Directors and Its Standing Committee for the Period February 3, 2022, to March 3, 2022, Pursuant to Brown Act Provisions



Helendale Community Services District

Date: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3a
Minutes from Board meetings

Attached, please find the minutes from the Regular Board Meeting of 4/21/22



*Minutes of the Helendale Community Services District
SPECIAL BOARD OF DIRECTORS MEETING
April 21, 2022, at 6:30 PM
26540 Vista Road, Suite C, Helendale, CA 92342*

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

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www.zoom.com Meeting ID 463 173 8547 Passcode: HCSD
(Dial-in instructions will be provided after registering at the link above)

Board Members Roll Call:

Present: President Tim Smith; Vice President Henry Spiller; Secretary, Sandy Haas; Director Ron Clark, Director Craig Schneider

Staff Members Present:

Kimberly Cox, General Manager; Craig Carlson, Water Operations Manager; Cheryl Vermette, Parks, Recreation & Programs Supervisor

Consultants:

Steve Kennedy, Legal Counsel (via Zoom), Paul Fuller, Allied Insurance

Members of the Public:

There were five members of the public present.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm by President Smith, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as amended. The motion was seconded by Director Haas.

Vote: The motion carried by the following vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider -Yes; Director Haas -Yes

2. Public Participation

None

3. Consent Items

- a. Approval of Minutes: April 7 Regular Board Meeting and April 14 Special Board Meeting
- b. Bills Paid Report
- c. Directors Compensation and Expenses
- d. March Financials

Action: A motion was made by Director Schneider to approve the Consent Calendar. The motion was seconded by Director Haas. President Smith requested to pull item 3c. President Smith requested to form an ad hoc committee to go over the Sunshine Ordinance and to review Resolution 2021-01 establishing policies for its compensation, reimbursement, and ethics training to go over what constitutes a meeting. He appointed Director Clark and himself to this committee. Item 3c will be deferred to a future meeting.
Vote: The motion carried by the following vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider -Yes; Director Haas -Yes

4. Reports

a. Directors Reports

Vice President Spiller reported that he attended the ASBCSD meeting hosted by West Valley Water District. The topic was workforce development.

President Smith reported that he attended the CSDA Leadership Conference.

Director Clark reported that the Sunsetters are having their car show this weekend.

b. General Managers Report

Water Operations Manager Carlson presented pictures of the water and wastewater building interior progress. Staff is working on the interior electrical. He reported that Staff completed the quarterly Watermaster report, completed all monthly inspections, are continuing the meter replacement program and vactoring meter boxes.

General Manager Cox reported that there were 48 account transfers in March and 18 credit checks for deposit waivers, 13 were approved and 5 were denied.

Regular Business

5. Discussion and Possible Action Regarding Adoption of Table of Organization for Fiscal Year 2023

Discussion: CalPers circular letter #200-003-20 outlines eight requirements related to employee retirement compensation, they are: it must be approved and adopted by the Board in a duly agendized meeting; identify position title for every employee; show the payrate for each position; indicate the time basis (i.e. hourly, salary, etc.); make it available for the public via posting in the office and website; list effective date; retain for five years; and it does not reference another document, (i.e. contract) in lieu of pay rate. Failure to approve the schedule in this manner could impact employee retirement calculations. The prepared table of organization (pay schedule and positions) complies with these requirements. The District's Organization Chart reflects the FTE's outlined in the pay schedule (table). The table and organizational chart will also be included in the Districts FY 23 budget. General Manager Cox presented both the pay schedule and table of organization.

Action: Director Schneider made a motion adopt the table of organization listing employee salaries for fiscal year 2023. Director Haas seconded the motion.

Vote: The motion carried by the following vote: 4 - Yes; 0 - No; 1 - Absent. President Smith-Yes; Vice President Spiller-Absent; Director Clark -Yes; Director Schneider - Yes; Director Haas -Yes

6. Discussion and Possible Action Regarding Adoption of Resolution 2022-08: A Resolution of the Board of Directors of the Helendale Community Services District Initiating Procedures to Continue Collection of Water and Sewer Standby Charges for Fiscal Year 2023

Discussion: The standby fees are discussed by the Board each year; the District is allowed to utilize the County property tax process to collect the annual water and sewer standby fees. A standby fee is a charge for availability of service to vacant property that has access to a water and sewer main. Standby fees are discussed by the Board each year. In 2014, an engineer's report was completed to evaluate the fee. The report noted that the fee could be significantly higher than what the Board has

set. The document is available for public review and has been attached to the agenda item. The fee is \$30 for each vacant lot up to 1-acre. The total received as of 4/18/22 is \$17,633 for water and \$15,530.55 for wastewater. The budget estimate for FY 23 is \$41,750. The amount changes each year as in-fill development occurs. A protest hearing is scheduled for July 21, 2022, at 6:30 pm. At the public hearing the Board will hear and consider any objections or protests to the proposed charges. The final standby fee list will be submitted to the County in August.

Action: Director Spiller made a motion adopt Resolution 2022-08 initiating procedures to continue collection of water and sewer standby charges for fiscal year 2023. Director Clark seconded the motion.

Vote: The motion carried by the following vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider - Yes; Director Haas -Yes

7. Discussion and Possible Action Regarding Approval of a Workers Compensation Policy

Discussion: In 2020, the District changed insurance carriers. Cal-Mutual JPA offered more affordable coverage through their JPA structure. Allied provided general liability and auto coverage and Zenith provided workers compensation coverage. Zenith was required to perform an audit of employee classifications and payroll. The audit resulted in an increase for the first two coverage periods. Due to the increase in costs, the Board directed Staff to secure a quote from SDRMA. Staff received an email from SDRMA declining to provide a quote. The only option at this point for coverage is through Zenith. Staff will look at ACWA and SDRMA again in the future. Paul Fuller from Allied provided some market insight regarding the insurance industry.

Action: Director Haas made a motion approve workers compensation coverage with Zenith for \$30,446 for 5/1/22 to 4/30/23. Vice President Spiller seconded the motion.

Vote: The motion carried by the following vote: 5 - Yes; 0 - No. President Smith-Yes; Vice President Spiller-Yes; Director Clark -Yes; Director Schneider - Yes; Director Haas -Yes

8. Discussion And Possible Action Regarding National Night Out

Discussion: National Night Out was created by a non-profit that branded the event nation wide to unite law enforcement/first responders with the community. They sell products and promotional items and have designated the first Tuesday in August as the official event date. Staff sought direction from the Board regarding the location, possible locations included the North Lake parking lot, the market parking lot or the Helendale Community Park. President Smith suggested holding the event at the Community Center in the parking lot. The Board also provided direction on the date preferring to hold it on the official night rather than move it to a Saturday. The Board did want to have free food as well as invite food vendors. The President appointed Director Schneider and Vice President Spiller to the ad-hoc committee.

9. Discussion and Possible Action Regarding Approval of a Professional Services Agreement with Kennedy Jenks Consultants for Grant Services

Discussion: With the amount of projected funding for infrastructure the Board may wish to consider expert assistance. Kennedy Jenks has been used by MWA for several years with success. Staff has not engaged with other possible vendors. A staffer for Kennedy Jenks is familiar with our area and assisted in obtaining the \$750,000 well grant through MWA. The Board discussed the idea of hiring Kennedy Jenks as a consultant and agreed that more information was needed. Director Schneider suggested setting up a meeting with a staff member at MWA.

Other Business

10. Requested items for next or future agendas (Directors and Staff only)

Desert trash clean up. Using Unit D on Sundays and one night per week for Open Gym.

11. Adjournment

President Smith adjourned the meeting at 7:40 pm

Submitted by:

Approved by:

Tim Smith, President

Sandy Haas, Secretary

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Sharon Kreinop, Senior Account Specialist
SUBJECT: Agenda item #3 b
Consent Items: Updated Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Updated Report Only. Receive and File

STAFF REPORT:

Staff issued 36 checks and 11 EFT's totaling \$276,784.21

Total Cash Available:	<u>5/2/22</u>	<u>4/18/22</u>
Cash	\$5,484,526.25	\$5,468,395.48
Checks/EFT's Issued	\$ 276,784.21	\$ 10,965.62

Investment Report

The Investment Report shows the status of the invested District funds. The current interest rate is 0.03% for LAIF and 0.10% for the CBB Sweep Account for April 2021. Interest earned April 2022 on CBB Sweep Account is \$177.47



Helendale CSD

Bills Paid and Presented for Approval Transaction Detail

Issued Date Range: 04/18/2022 - 05/02/2022

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
Bank Account: 251229590 - CBB Checking					
04/20/2022	25173	MWC Group, Inc	-70,590.00	Check	Accounts Payable
04/20/2022	25174	MWC Group, Inc	-101,145.00	Check	Accounts Payable
04/20/2022	25175	Eide Bailly LLP	-2,237.70	Check	Accounts Payable
04/21/2022	25176	D & H BUCKLEY FAMILY LTD	-87.69	Check	Utility Billing
04/21/2022	25177	Beck Oil Inc	-4,468.03	Check	Accounts Payable
04/21/2022	25178	County of San Bernardino, Solid Waste Mgmt. Div.	-1,141.02	Check	Accounts Payable
04/21/2022	25179	Frontier Communications	-61.19	Check	Accounts Payable
04/21/2022	25180	Frontier Communications	-68.83	Check	Accounts Payable
04/21/2022	25181	Kaitelyne Blackwood	-629.66	Check	Accounts Payable
04/21/2022	25182	Lakeside Heating and Air Conditioning	-289.00	Check	Accounts Payable
04/21/2022	25183	Mojave Desert AQMD	-373.93	Check	Accounts Payable
04/21/2022	25184	Sierra Analytical Labs, Inc	-3,105.00	Check	Accounts Payable
04/21/2022	25185	Tyler Technologies, Inc.	-315.88	Check	Accounts Payable
04/21/2022	25186	Verizon Wireless	-649.93	Check	Accounts Payable
04/21/2022	25187	Verizon Wireless	-106.32	Check	Accounts Payable
04/21/2022	25188	WaterMaster	-1,393.83	Check	Accounts Payable
04/21/2022	25189	Brunick, McElhaney & Kennedy Professional Law Corp	-6,337.50	Check	Accounts Payable
04/26/2022	25190	POWER GRADE INC	-24.19	Check	Utility Billing
04/27/2022	25191	ACI Payments, Inc	-57.30	Check	Accounts Payable
04/27/2022	25192	Allied Public Risk LLC	-31,637.00	Check	Accounts Payable
04/27/2022	25193	ASBCSD	-160.00	Check	Accounts Payable
04/27/2022	25194	Burrtec Waste Group, Inc	-11,485.13	Check	Accounts Payable
04/27/2022	25195	Daily Press	-603.19	Check	Accounts Payable
04/27/2022	25196	Daily Press	-613.72	Check	Accounts Payable
04/27/2022	25197	Frontier Communications	-89.86	Check	Accounts Payable
04/27/2022	25198	Lawson Products, Inc.	-268.15	Check	Accounts Payable
04/27/2022	25199	Parkhouse Tire, Inc.	-656.43	Check	Accounts Payable
04/27/2022	25200	Paul Harvey	-1,400.00	Check	Accounts Payable
04/27/2022	25201	Sierra Analytical Labs, Inc	-1,500.00	Check	Accounts Payable
04/27/2022	25202	Staples, Inc	-370.86	Check	Accounts Payable
04/27/2022	25203	Ultimate Internet Access, Inc	-775.52	Check	Accounts Payable
04/27/2022	25204	California State Disbursement Unit	-230.76	Check	Accounts Payable
04/27/2022	25205	State of California - Franchise Tax Board	-50.00	Check	Accounts Payable
04/28/2022	25206	JIMMY RHEINSCHILD	-94.07	Check	Utility Billing
04/28/2022	25207	JAVIER CHAIREZ	-162.69	Check	Utility Billing
04/28/2022	25208	Inland Water Works Supply Co.	-14,053.79	Check	Accounts Payable
04/21/2022	EFT0004098	SCE ACH Park Wellheads Acct 700448234519	-185.32	EFT	General Ledger
04/21/2022	EFT0004099	SCE Street Lighting Acct # 700013030275	-1,886.19	EFT	General Ledger
04/27/2022	EFT0004100	SCE ACH Sod Farm Acct 700255337588	-1,208.65	EFT	General Ledger
04/25/2022	EFT0004103	CalPERS Classic Pmt PPE 3/27/22	-7,358.98	EFT	General Ledger
04/25/2022	EFT0004105	CalPERS PEPRP Pmt PPE 3/27/22	-1,510.18	EFT	General Ledger
05/02/2022	EFT0004111	SCE ACH Well 6,7,8,9 & 2 Acct 700620711734	-196.53	EFT	General Ledger
04/18/2022	EFT0004120	To record Tasc Flex Claim Pmt PPE 4/10/CalPERS 457	-768.74	EFT	General Ledger
04/29/2022	EFT0004122	Pmt PPE 4/24/22CalPERS 457 Pmt PPE 4/24/22	-3,253.05	EFT	General Ledger
05/02/2022	EFT0004129	To record Global Merchant Fees Acct 4366 -	-695.99	EFT	General Ledger

Bank Transaction Report**Issued**

Date	Number	Description	Amount	Type	Module
05/02/2022	EFT0004130	To record Global Merchant Fees Acct 4367 -	-2,022.84	EFT	General Ledger
05/02/2022	EFT0004131	To record EVO Thrift Store CC Fees 23099	-464.57	EFT	General Ledger
			Bank Account 251229590 Total: (48)		-276,784.21
			Report Total: (48)		-276,784.21

Bank Transaction Report

Issued Date Range: -

Summary

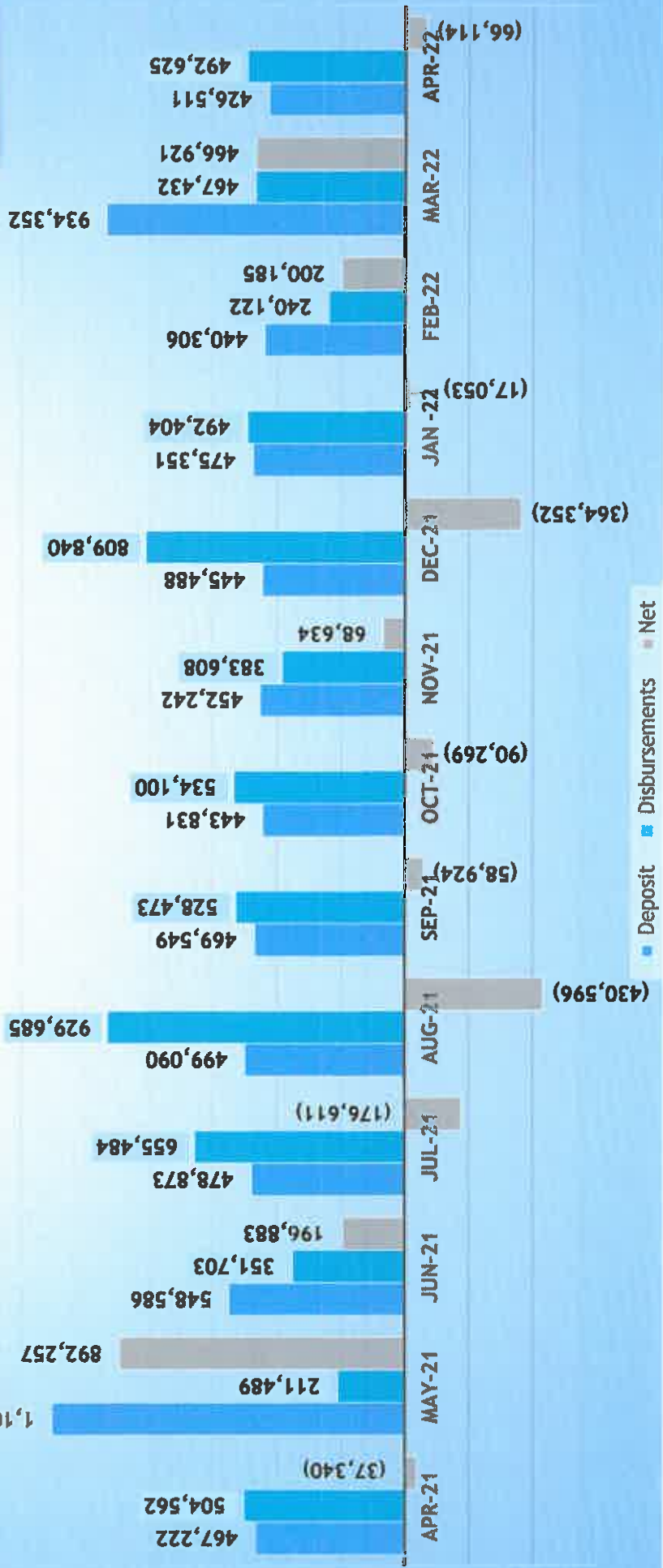
Bank Account	Count	Amount
751279590 CBB Checking	47	-276,784.21
Report Total:	47	-276,784.21

Cash Account	Count	Amount
99 99-111000 Cash in CBB - Checking	47	-276,784.21
Report Total:	47	-276,784.21

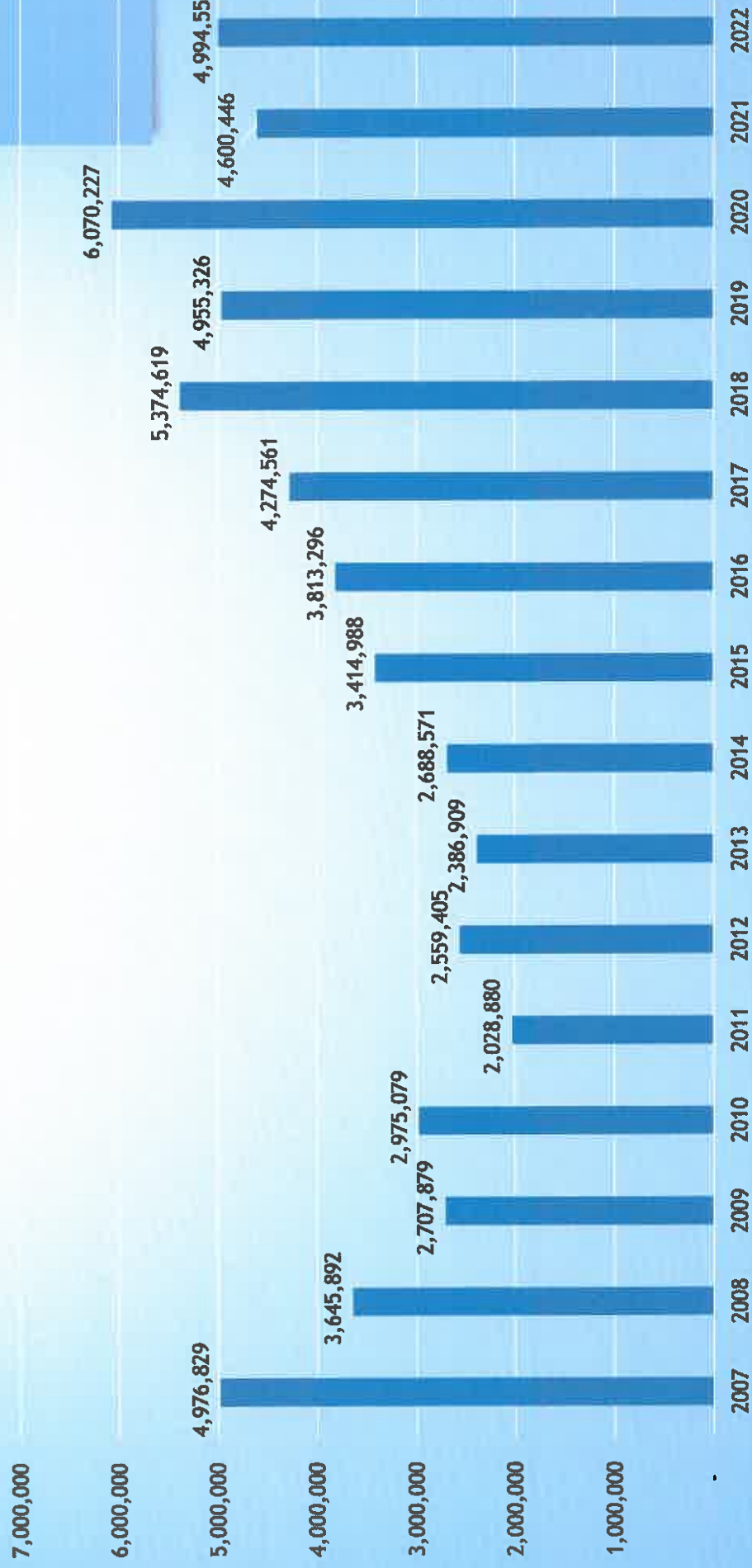
Transaction Type	Count	Amount
Check	36	-257,233.17
EFT	11	19,551.04
Report Total:	47	-276,784.21

Cash Flow Report

Monthly Deposits & Disbursements

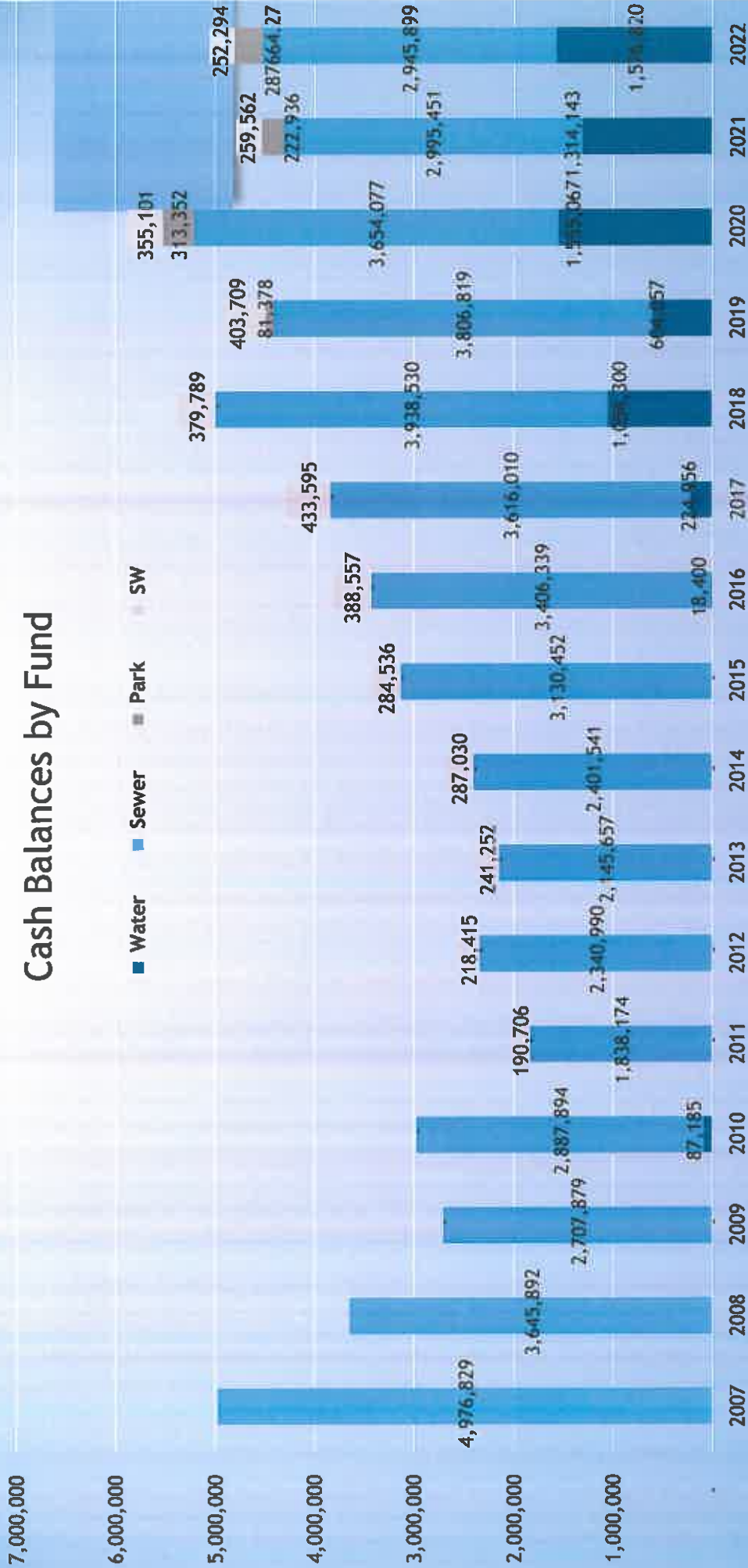


Total Cash Balances

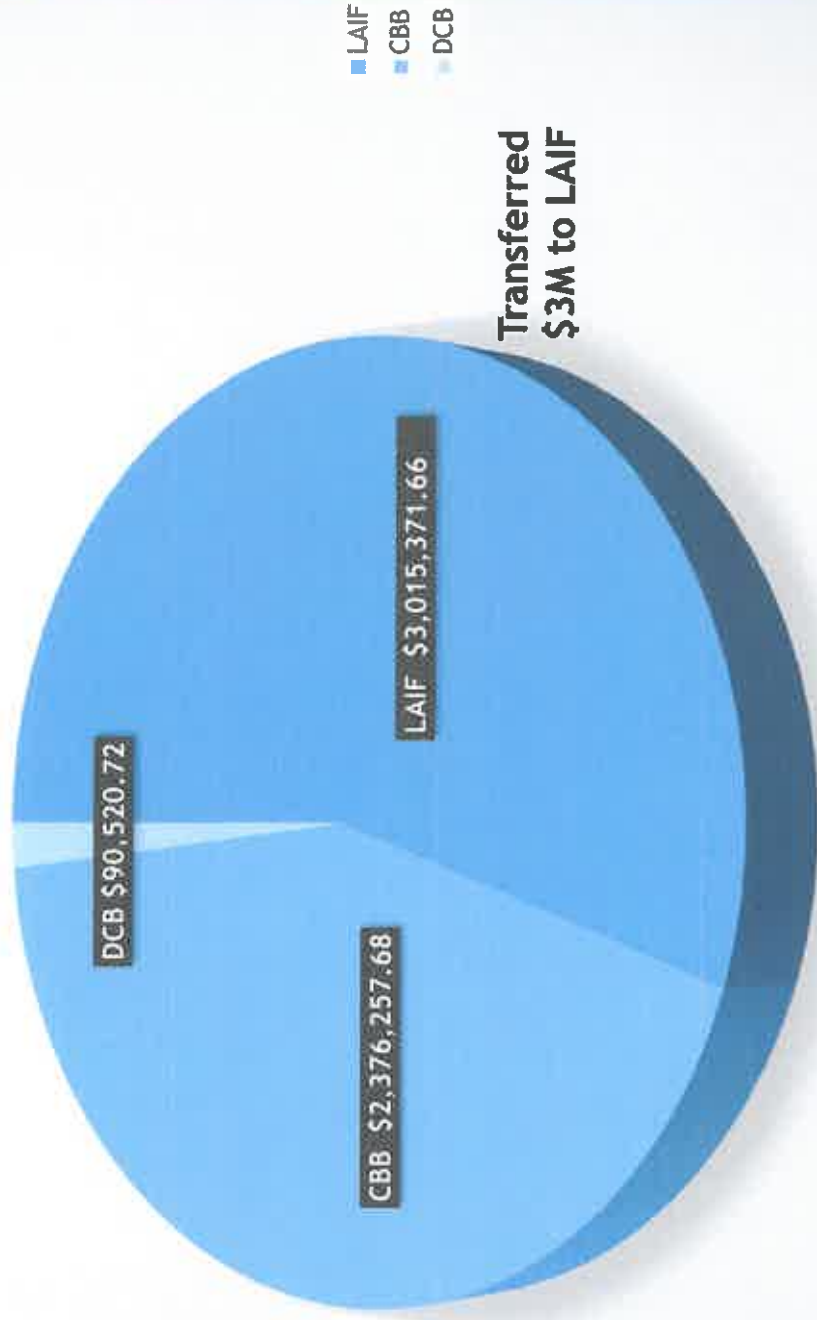


Cash Balances by Fund

■ Water ■ Sewer ■ Park ■ SW



FUNDS BY DEPOSITORY



Left \$2.5M in CBB for capital and operating expenses

Transferred \$3M to LAIF



Helendale Community Services District

Date: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
BY: Cheryl Vermette
SUBJECT: Agenda item #3c
Directors' Compensation and Expenses

STAFF REPORT:

Attached for the Board's consideration is a spreadsheet that outlines Director's expenses paid for the current pay period and/or since the last Board meeting.

**HELENDALE COMMUNITY SERVICES DISTRICT
BOARD MEMBER EXPENSE VOUCHER**

NAME: Alexey Novos Date: 4-22

Date	Event	Expense Description/Explanation	Mileage	Meals	Lodging	Other	Exp. Category
4/12	Public Benefit	Board Per Meeting					A
4/13	Event	Updates - Council - Programs - Motions		23.51			C
4/14	Public Benefit	Tri. Committee Bus					A
4/14	Event	After small date: Dept shows trying to get water					A
4/14	Public Benefit	Special Meeting					A
4/20	Event	Budget work sho					A
4/20	Event	Meeting w/ GM					A
4/21	Public Benefit	Agenda & other Dist Business / updates on issues					G
4/21	Event	General Meeting					A
	Public Benefit						A
	Event						
	Public Benefit						
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	Event						
	Public Benefit						
Notes/Comments:		Totals: Mileage <u> </u> Meals <u> </u> Lodging <u> </u> Grand Total <u>\$710.87</u>					

Ok to process for payroll

Signature _____ Date _____
Board Member Signature: [Signature]

- Expense Categories:
- A: Public Meeting governed by Brown Act
 - B: Public Event*
 - C: Representation at Public Meeting/Event*
 - D: Representation on 501C3 Board *
 - E: Conference/Seminar/Training program related to District*
 - F: Ad Hoc Committee of the Board
- Expense Categories:
- G: Meeting w/GM re: District Operations
 - H: Meeting w/auditors, attorney or consultant retained by District
 - I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J: Meeting w/organization with interests in matter involving functions or operations of the District
 - K: Meeting pre-approved by the Board of Directors

*Written or verbal report required to be presented at the next Board meeting
Mileage calculated at \$0.56/mile effective 1/1/21

Los Domingos
(760) 256-1381

Ticket No: 67
Ticket UID: 20220413AED1-127
Small Room->(3) 10

Employee: Alex Ross
Dine In
Date: 4/13/2022
Time: 12:52:54 PM

L-9 Taco Salad \$7.89
-- Meat Chicken \$0.00

Subtotal: \$7.89
Tax: \$0.69
Total: \$8.58

3.00

Suggested Tip
10% (Tip: \$0.86, Total: \$9.44)
15% (Tip: \$1.29, Total: \$9.87)
20% (Tip: \$1.72, Total: \$10.30)

\$19.37

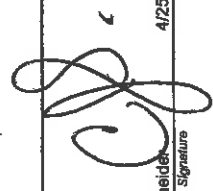


Thank you come again!
Please leave us a review on Yelp, Google or Facebook

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER
 CRAIG SCHNEIDER 4/25/2022

Date	Expense Description/Explanation	Meeting	Miles	Meals	Lodging	Other	Exp. Category	
4/12/2022	Park Meeting	137.50					A: Public Meeting governed by Brown Act	
	Review Programs, Projects and Maintenance at Park							
4/13/2022	Farmers Market	137.50					C: Representation at Public Meeting/Event*	
	Meet with Residents and Vendors							
4/14/2022	Special BOD Meeting	137.50					A: Public Meeting governed by Brown Act	
	HCSD Agenda for Special BOD Meeting							
4/20/2022	Meeting with GM	137.50					G: Meeting w/GM re District Operations	
	Review agenda for BOD meeting							
4/21/2022	Regular BOD	137.50					A: Public Meeting governed by Brown Act	
	HCSD Agenda for BOD Meeting							
4/22/2022	Wastewater Maintenance Building	137.50					G: Meeting w/Staff re District Operations	
	Meet with Alex A. and review Office Construction in new building							
							Total Meetings	
							Total Miles	
							Total Meals	\$ -
							Total Lodging	\$ -
							Total Other	\$ -
							Total	\$ -

Submitted by:


 Signature

Craig J. Schneider
 4/25/2022
 Date

HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

NAME: Tim Smith Date: 4/26/2022

Date	Expense Description/Explanation	Mileage	Meals	Lodging	Other	Exp. Category
4/14/22	Budget workshop					
4/19/22	Asst CSD mty					
4/19/22	Meeting w/GM					
4/21/22	Board Mtg - sep.					

Notes/Comments: _____

Ok to process for payroll

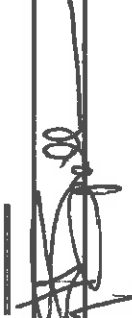
Signature _____ Date _____

Totals: Mileage _____
Meals _____
Lodging _____
Grand Total 550.00

- Expense Categories:
- G: Meeting w/GM re: District Operations
 - H: Meeting w/auditors, attorney or consultant retained by District
 - I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 - J: Meeting w/organization with interests in matter involving functions or operations of the District
 - K: Meeting pre-approved by the Board of Directors

*Written or verbal report required to be presented at the next Board meeting
Mileage calculated at \$0.56/mile effective 1/1/21

HELLENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER

Date	Event	Expense Description/Explanation	Miles	Meals	Lodging	Other	Exp Category															
4/12	Public Benefit	Sanitarianous Clean-up Day					B															
4/5	Event	Public Event					G															
4/6	Public Benefit	Meeting with GM					C															
4/7	Public Benefit	Meeting w/GM re: District Ops					A															
4/12	Event	Farmer Market					A															
4/13	Public Benefit	Rep @ Public Event					C															
4/14	Event	Rep @ Board Meeting					G															
4/18	Public Benefit	Public Meeting Covered by the Brown Act					E															
4/19	Event	Public Meeting Covered by the Brown Act					G															
4/21	Public Benefit	Farmer Market					A															
4/24	Public Benefit	Rep @ Public Event					C															
4/24	Event	Special Board Meeting					G															
4/18	Event	Meeting regarding District Business					E															
4/19	Event	Special District of SB Conference					E															
4/19	Event	Training presentation by SB SD organization					G															
4/19	Event	Meeting with GM					G															
4/21	Event	Meeting with GM regarding district ops					A															
4/21	Event	Board Meeting CSO					A															
4/21	Event	Public Meeting Covered by the Brown Act					A															
Notes/Comments:																						
Totals																						
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Appropriate Approval							Submitted By: 															
Signature							Date															

Expense Categories

A: Public Meeting governed by Brown Act
 B: Public Event*
 C: Representation at Public Meeting/Event*
 D: Representation on a 501C3 Board*
 E: Conference/Seminar/Training Program related to District*
 F: Ad Hoc committees of the Board

G: Meeting w/GM re District Operations
 H: Meeting w/auditors, attorney or consultant retained by District
 I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD
 J: Meeting w/organization with interests in matters involving functions or operations of the District
 K: Meeting pre-approved by the Board of Directors

* Written or verbal report required to be presented at the next Board meeting



Helendale Community Services District

Date: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #3d Resolution 2022-1F: Discussion and Possible Action Regarding Adoption of Resolution 2022-01A: A Resolution of the Helendale Community Services District Ratifying the Proclamation of a State of Emergency by Governor Newsom, Declaring the Existence of Local Emergency Conditions, and Authorizing Remote Teleconference Meetings of the Board of Directors and Its Standing Committee for the Period May 5, 2022, to June 2, 2022, Pursuant to Brown Act Provisions

RESOLUTION NO. 2022- 01F

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HELENDALE
COMMUNITY SERVICES DISTRICT RE-RATIFYING THE PROCLAMATION OF A
STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL
EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE
TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS
STANDING COMMITTEES FOR THE PERIOD MAY 5, 2022, TO JUNE 2, 2022,
PURSUANT TO BROWN ACT PROVISIONS**

WHEREAS, the Helendale Community Services District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

WHEREAS, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board previously adopted Resolution No. 2022-01E on April 7, 2022, finding that the requisite conditions exist for the Board and its standing committees to conduct remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

WHEREAS, emergency conditions persist within the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

WHEREAS, directions from the San Bernardino County Department of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HELENDALE COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders

and guidance, and that continuing to conduct the District’s Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-Ratification of Governor’s Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California’s Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District’s General Manager, or his or her delegee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED AND ADOPTED by the Board of Directors of the Helendale Community Services District this 5th day of May, 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Tim Smith, President, Board of Directors

ATTEST:

Sandy Haas, Secretary, Board of Directors



Helendale Community Services District

DATE: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #5
Discussion and Possible Action Regarding Approval of a Senior Nutrition Program

STAFF RECOMMENDATION:

Staff seeks direction from the Board regarding this item.

STAFF REPORT:

Staff reached out to the First District Supervisor's office and the Barstow Senior Center regarding programs for our seniors. On Friday, April 29, a representative from Barstow Senior Center came to view our facilities and discuss the options with Staff. Barstow Senior Center provides the food service for multiple senior nutrition programs throughout the high desert including Oak Hills, Hesperia and Barstow.

The program would provide all of the equipment and staffing to serve lunch five days per week. Attached for the Boards review is the menu for May 2022. The service operates on a donation basis with a suggested donation of \$3 per senior or \$7.50 for non-seniors, however, no one is turned away if they do not donate. The menus are approved by a registered dietician and the program is funded through the County Department of Aging and Adult Services as a contract. The vendor would provide NSF approved refrigerator and freezers along with steam tables and sufficient staff for the program. It would potentially provide employment for up to four local residents for four hours a day. This program will compliment the current Meals on Wheels Program. The logistics of the program, including set up, serving and tear down will be handled by the employees. This includes cleaning the kitchen and vacuuming the floors, etc. The envisioned use agreement would provide the exclusive use of the facility (Unit C or D) Monday through Friday from 11:30 to 12:30 with closure for certain holidays.

Pending Board approval, we are planning on contracting with the Barstow Senior Nutritional Program for the scheduled quarterly senior Taco Lunch for June 17 that is funded by the District. This will provide the opportunity for a presentation about the program. President Smith will be making a presentation for that meeting and can introduce the program manager at the conclusion of his presentation.

If this new program is approved by the Board the anticipated start date will be July 11th. The Helendale Senior Center Board of Directors approved the concept and requested that Staff bring this item to the Board with their support. They view this as a win-win for our senior community.

FISCAL IMPACT: Use of the Facility in conjunction with the Helendale Senior Center and the addition of Wednesday lunch.

REQUESTED ACTION: Direct Staff to work with Counsel on a Use Agreement for Senior Nutrition Program with Barstow Senior Nutrition

ATTACHMENTS: May Menu



May 2022



Partial funding for this service has been provided by the County of S.B. DAAS through a grant award from the CA Department of Aging. Every meal is served with 1% low-fat milk.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Beef Patty w/ Gravy, Scalloped Potatoes, Corn, Three Bean Salad, Corn Bread, Raspberry Yogurt Parfait	3 Baked Chicken, Rice, Broccoli, Garden Salad, Wheat Roll, Apple	4 Pork Roast, Mashed Potatoes, Carrots, Garden Salad, Wheat Roll, Strawberry Shortcake	5 Meatloaf, Mashed Potatoes w/ Gravy, Mixed Vegetables, Wheat Roll, Peaches	6 Tuna Casserole, Broccoli, Caesar Salad, Wheat Roll, Fruit Cocktail	7
8	9 Beef Stroganoff, Peas & Carrots, Garden Salad, Wheat Roll, Peas	10 Cheese Raviolis, Zucchini, Spinach Salad, Garlic Cheese Sticks, Mixed Fruit	11 Pot Roast, Mashed Potatoes, Brussel Sprouts, Garden Salad Wheat Roll, Banana Pudding	12 Scrambled Eggs, Country Fried Potatoes, Sausage, Wheat Toast, Cantaloupe	13 Chili Mac, Broccoli Salad, Wheat Roll, Apple Pie	14
15	16 Chicken Fried Steak, Mashed Potatoes w/Gravy, Creamed Corn, Wheat Roll, Orange	17 Sweet & Sour Pork, Brown Rice, Broccoli, Carrot & Raisin Salad, Peaches	18 Baked Chicken, Brown Rice, Cauliflower w/Cheese, Wheat Roll, Peas	19 Chicken Enchilada, Rice, Beans, Roasted Corn, Apple	20 Baked Fish, Scalloped Potatoes, Spinach, Wheat Roll, Mandarin Orange	21
22	23 Chicken Parmesan, Green Salad, Garlic Toast, Orange	24 Pot Roast, Mashed Potatoes w/ Gravy, Green Beans, Spinach Salad, Wheat Berry Bread, Apple	25 Turkey, Mashed Potatoes w/Gravy, Carrots, Wheat Roll, Peach Cobbler	26 Fettuccini Alfredo w/Chicken, California Blend, Green Salad, Wheat Roll, Peaches	27 Meatloaf, Mashed Potatoes w/ Gravy, Corn, Wheat Roll, Mandarin Orange	28
29	30 Closed Memorial Day	31 Pot Roast, Mashed Potatoes, Carrots, Green Salad, Wheat Roll, Raspberry Yogurt Parfait				Lunch Served 11:30--12:30 Ph: 760-256-9111 Fax: 760-256-5004



Helendale Community Services District

DATE: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #6
Discussion Only Regarding Denial of Waiver from SB1383 Organics Program

STAFF RECOMMENDATION:

None.

STAFF REPORT:

Staff was very disappointed that the District's waiver was denied for organics recycling under SB1383. This program has some challenging provisions that Staff's views as costly for our residents and the District to implement.

Absent the waiver, the District, as outlined in Ordinance 2022-XX, are responsible for implementation of the requirements including citations and fines as appropriate. The District would engage in punitive measures as a last resort, however, it is important to understand that we are encumbered with this mandate.

During the course of the call with CalRecycle, State staff explained the technicality that caused the District's waiver denial. It is based upon population per square mile using the 2020 Census maps. Had they used the 2010 Census maps, the District would have qualified for the waiver.

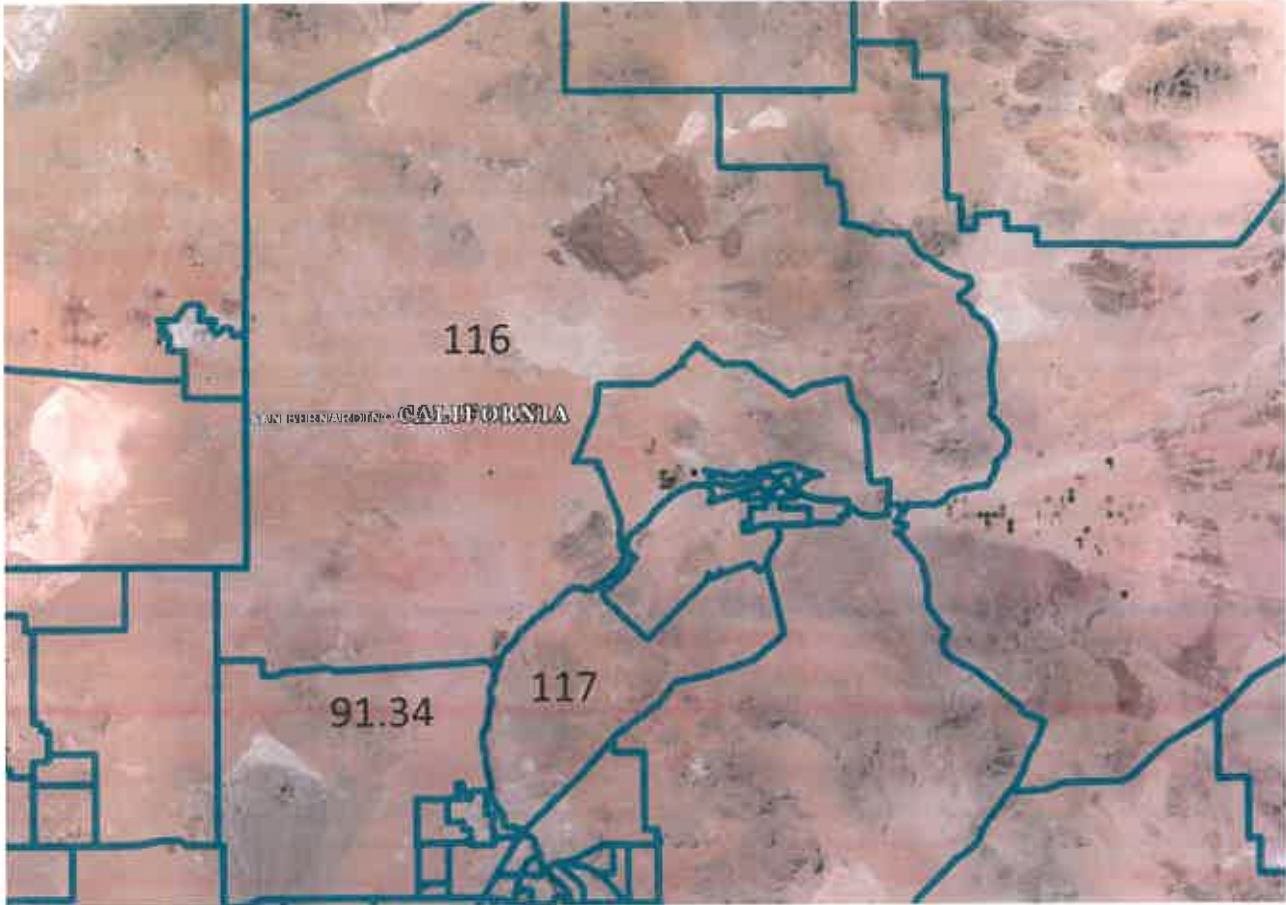
Richard Nino participated on the call with District Staff and was insightful in asking if a drop-off location would be acceptable with State staff. Cara Morgan, Chief of Local Assistance Branch concurred with Richard that a drop off site would work. Staff will work with Burrtec on this option as it will be the most cost effective to meet the State's requirements. In the future if the State determines that further measure are required, then the District will have to implement further provisions.

FISCAL IMPACT: TBD

POSSIBLE MOTION: None

ATTACHMENTS: Census Maps for 2010 and 2020

Census Tracts 2010



Helendale CSD 2020 Census Tracts

GeoID20
06071011602

GeoID20
06071011601

GeoID20
06071011700

GeoID20
06071009134





Helendale Community Services District

Date: May 5, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #7
Discussion Only Regarding Review of Governor's Current Conservation Mandate

STAFF RECOMMENDATION:

None

STAFF REPORT:

The media outlets have shared the woes of drought for the past few months. Recently Metropolitan Water Agency, the largest water service provider in Southern California, announced drastic cut backs for water users. This messaging has been streamed on television and in the newspaper headlines regularly. Local customers have called the District asking about what measures we are imposing.

Staff wanted to provide this report to explain what our District's response requirement is currently related to the drought. Based upon evaluation by Mojave Water Agency staff, we are currently in year 11 of what appears to be a mega-drought cycle. Mega-droughts can last up to 30 years. While we are hopeful that rain is in the near future, there is no certainty at this point. Mojave Water Agency is engaging in drought mitigation recharge pilot project with the potential of more to come. This project is being done in an effort to help private and domestic wells that have been impacted by the drought conditions.

Attached for the Board's review is a press release issued after the Governor's Executive Order N-7-22 was issued. The Governor encourages all Californians to conserve water and further as directed by the Governor, the State Water Resources Control Board (SWRCB) issued the requirement that Urban water suppliers, those providing service to more than 3000 connections, put stringent measures in place to reduce water use. The Urban Water Suppliers were previously required to adopt a Water Supply Contingency Plan that addressed drought scenarios. These water reductions scenarios include watering odd or even days, punitive measure for water waste, mandatory reduction in water use, etc. As a small water agency, the District is not required to adopt a Water Supply Contingency Plan until July 1, 2023 and outlined in Senate Bill 552. Staff is participating in the rule-making currently for a Plan.

As the Board may recall, in 2016, the District adopted an Ordinance establishing water conservation measures to meet the State requirements from the drought that occurred at that time. The Board opted for an approach that embraced the minimum guidelines of the SWRCB. Section 3 of the attached Ordinance outlines the Mandatory Conservation Actions. In Section 7,

punitive measures were addressed. The pending Water Supply Contingency Plan for small systems will have some of the similar elements as out conservation ordinance.

ATTACHMENTS:

Press Release dated 3/28/2022

Executive Order N-7-22

Senate Bill 552

Ordinance 2016-02: Ordinance of the Board Establishing Conservation Measures for the Delivery and Consumption of Water for Public Use

As Western Drought Worsens, Governor Newsom Moves to Bolster Regional Conservation Efforts

Published: Mar 28, 2022

Executive order calls on local water suppliers to activate drought contingency plans

Governor orders Water Board to consider ban on watering of decorative grass around commercial, industrial and institutional buildings

SACRAMENTO – Following the driest first three months of a year in the state’s recorded history, Governor Gavin Newsom today took steps to drive water conservation at the local level, calling on local water suppliers to move to Level 2 of their Water Shortage Contingency Plans, which require locally-appropriate actions that will conserve water across all sectors, and directing the State Water Resources Control Board to consider a ban on the watering of decorative grass at businesses and institutions.

In an executive order signed today, the Governor ordered the State Water Resources Control Board (SWRCB) to evaluate the adoption of regulations banning irrigation of “non-functional” turf (or grass), such as decorative grass adjacent to large industrial and commercial buildings. The ban would not include residential lawns or grass used for recreation, such as school fields, sports fields and parks. The Department of Water Resources estimates this ban alone will result in potential water savings of several hundred thousand acre-feet. An acre-foot of water serves the needs of approximately three households for a year.

“While we have made historic investments to protect our communities, economy and ecosystems from the worsening drought across the West, it is clear we need to do more,” said Governor Newsom. “Today, I am calling on local water agencies to implement more aggressive water conservation measures, including having the Water Board evaluate a ban on watering ornamental grass on commercial properties, which will drive water use savings at this critical time. Amid climate-driven extremes in weather, we must all continue to do our part and make water conservation a way of life.”

A copy of the executive order can be found [here](#).

As the drought persists into a third year and conditions worsen amidst dry, hot weather, today’s order called on the SWRCB to consider requiring urban water suppliers to activate, at a minimum, Level 2 of their customized Water Shortage Contingency Plans. These plans, required by state law, are developed by local water agencies to navigate drought and each plan is customized based on an agency’s unique infrastructure and management. Triggering Level 2 of these plans involves implementing water conservation actions to prepare for a water shortage level of up to 20 percent. For example, in many communities, this would mean reducing the number of days that residents can water outdoors, among other measures.

To further conserve water and strengthen drought resiliency in this critically dry year, the Governor is encouraging suppliers, where appropriate, to consider going above and beyond the Level 2 of their water shortage contingency plans, activating more ambitious measures. The Governor has also ordered state agencies to submit funding proposals to support the state’s short- and long-term drought response, including emergency assistance to communities and households facing drought-related water shortages, facilitating groundwater recharge and wastewater recycling, improvements in water use efficiency, protecting fish and wildlife, and minimizing drought-related economic disruption.

Today’s executive order includes several other provisions that will protect all water users:

- **Ensuring Vulnerable Communities Have Drinking Water**
 - Cuts red tape so communities that need access to emergency hauled or bottled water can get it immediately
- **Safeguarding Groundwater Supplies**
 - Requires local permitting authorities to coordinate with Groundwater Sustainability Agencies to ensure new proposed wells do not compromise existing wells or infrastructure, as 85 percent of public water systems rely heavily on groundwater during drought
 - Streamlines permitting for groundwater recharge projects that help to refill aquifers when rains come
- **Protecting Vulnerable Fish And Wildlife**
 - Expedites state agency approvals for necessary actions to protect fish and wildlife where drought conditions threaten their health and survival
- **Preventing Illegal Water Diversions**
 - Directs the Water Board to expand site inspections in order to determine whether illegal diversions are occurring

The Governor’s California Comeback Plan invests \$5.2 billion over three years to support the immediate drought response and build water resilience, including funding to secure and expand water supplies; bolster drought contingency planning and multi-benefit land repurposing projects; support drinking water and wastewater infrastructure, with a focus on small and disadvantaged communities; advance Sustainable Groundwater Management Act implementation to improve water supply security and quality; and support wildlife and habitat restoration efforts, among other nature-based solutions.

Earlier this month, Governor Newsom advanced an additional \$22.5 million to bolster the state's drought response. Of this funding, \$8.25 million will be used to increase educational and outreach efforts, including through the Save Our Water campaign, which is providing Californians with water-saving tips via social media and other digital advertising. The Governor's California Blueprint proposal includes \$750 million in additional drought funding, \$250 million of which was set aside as a drought reserve to be allocated in the spring, based on conditions and need.

More information on the state's response to the drought and informational resources available to the public are available at <https://drought.ca.gov/>.

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EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-7-22

WHEREAS on April 12, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed states of emergency that continue today and exist across all the counties of California, due to extreme and expanding drought conditions; and

WHEREAS climate change continues to intensify the impacts of droughts on our communities, environment, and economy, and California is in a third consecutive year of dry conditions, resulting in continuing drought in all parts of the State; and

WHEREAS the 21st century to date has been characterized by record warmth and predominantly dry conditions, and the 2021 meteorological summer in California and the rest of the western United States was the hottest on record; and

WHEREAS since my October 19, 2021 Proclamation, early rains in October and December 2021 gave way to the driest January and February in recorded history for the watersheds that provide much of California's water supply; and

WHEREAS the ongoing drought will have significant, immediate impacts on communities with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

WHEREAS the two largest reservoirs of the Central Valley Project, which supplies water to farms and communities in the Central Valley and the Santa Clara Valley and provides critical cold-water habitat for salmon and other anadromous fish, have water storage levels that are approximately 1.1 million acre-feet below last year's low levels on this date; and

WHEREAS the record-breaking dry period in January and February and the absence of significant rains in March have required the Department of Water Resources to reduce anticipated deliveries from the State Water Project to 5 percent of requested supplies; and

WHEREAS delivery of water by bottle or truck is necessary to protect human safety and public health in those places where water supplies are disrupted; and

WHEREAS groundwater use accounts for 41 percent of the State's total water supply on an average annual basis but as much as 58 percent in a critically dry year, and approximately 85 percent of public water systems rely on groundwater as their primary supply; and

WHEREAS coordination between local entities that approve permits for new groundwater wells and local groundwater sustainability agencies is important to achieving sustainable levels of groundwater in critically overdrafted basins; and

WHEREAS the duration of the drought, especially following a multiyear drought that abated only five years ago, underscores the need for California to redouble near-, medium-, and long-term efforts to adapt its water management and delivery systems to a changing climate, shifting precipitation patterns, and water scarcity; and

WHEREAS the most consequential, immediate action Californians can take to extend available supplies is to voluntarily reduce their water use by 15 percent from their 2020 levels by implementing the commonsense measures identified in operative paragraph 1 of Executive Order N-10-21 (July 8, 2021); and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. The orders and provisions contained in my April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021 Proclamations remain in full force and effect, except as modified by those Proclamations and herein. State agencies shall continue to implement all directions from those Proclamations and accelerate implementation where feasible.
2. To help the State achieve its conservation goals and ensure sufficient water for essential indoor and outdoor use, I call on all Californians to strive to limit summertime water use and to use water more efficiently indoors and out. The statewide Save Our Water conservation campaign at SaveOurWater.com provides simple ways for Californians to reduce water use in their everyday lives. Furthermore, I encourage Californians to understand and track the amount of water they use and measure their progress toward their conservation goals.
3. By May 25, 2022, the State Water Resources Control Board (Water Board) shall consider adopting emergency regulations that include all of the following:
 - a. A requirement that each urban water supplier, as defined in section 10617 of the Water Code, shall submit to the Department of Water Resources a preliminary annual water supply and demand assessment consistent with section 10632.1 of the Water Code no later than June 1, 2022, and submit a final annual water

supply and demand assessment to the Department of Water Resources no later than the deadline set by section 10632.1 of the Water Code;

- b. A requirement that each urban water supplier that has submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, the shortage response actions adopted under section 10632 of the Water Code for a shortage level of up to twenty percent (Level 2), by a date to be set by the Water Board; and
- c. A requirement that each urban water supplier that has not submitted a water shortage contingency plan to the Department of Water Resources implement, at a minimum, shortage response actions established by the Water Board, which shall take into consideration model actions that the Department of Water Resources shall develop for urban water supplier water shortage contingency planning for Level 2, by a date to be set by the Water Board.

To further conserve water and improve drought resiliency if the drought lasts beyond this year, I encourage urban water suppliers to conserve more than required by the emergency regulations described in this paragraph and to voluntarily activate more stringent local requirements based on a shortage level of up to thirty percent (Level 3).

- 4. To promote water conservation, the Department of Water Resources shall consult with leaders in the commercial, industrial, and institutional sectors to develop strategies for improving water conservation, including direct technical assistance, financial assistance, and other approaches. By May 25, 2022, the Water Board shall consider adopting emergency regulations defining "non-functional turf" (that is, a definition of turf that is ornamental and not otherwise used for human recreation purposes such as school fields, sports fields, and parks) and banning irrigation of non-functional turf in the commercial, industrial, and institutional sectors except as it may be required to ensure the health of trees and other perennial non-turf plantings.
- 5. In order to maximize the efficient use of water and to preserve water supplies critical to human health and safety and the environment, Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended, with respect to the directives in paragraphs 3 and 4 of this Order and any other projects and activities for the purpose of water conservation to the extent necessary to address the impacts of the drought, and any permits necessary to carry out such projects or activities. Entities that desire to conduct activities under this suspension, other than the directives in paragraphs 3 and 4 of this Order, shall first request that the Secretary of the Natural Resources Agency make a determination that the proposed activities are eligible to be conducted under this suspension. The Secretary shall use sound discretion in applying this Executive Order to ensure that the suspension serves the purpose of accelerating conservation projects that are necessary to address impacts of the drought, while at the same time

protecting public health and the environment. The entities implementing these directives or conducting activities under this suspension shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

6. To support voluntary approaches to improve fish habitat that would require change petitions under Water Code section 1707 and either Water Code sections 1425 through 1432 or Water Code sections 1725 through 1732, and where the primary purpose is to improve conditions for fish, the Water Board shall expeditiously consider petitions that add a fish and wildlife beneficial use or point of diversion and place of storage to improve conditions for anadromous fish. California Code of Regulations, title 23, section 1064, subdivisions (a)(1)(A)(i)-(ii) are suspended with respect to any petition that is subject to this paragraph.
7. To facilitate the hauling of water for domestic use by local communities and domestic water users threatened with the loss of water supply or degraded water quality resulting from drought, any ordinance, regulation, prohibition, policy, or requirement of any kind adopted by a public agency that prohibits the hauling of water out of the water's basin of origin or a public agency's jurisdiction is hereby suspended. The suspension authorized pursuant to this paragraph shall be limited to the hauling of water by truck or bottle to be used for human consumption, cooking, or sanitation in communities or residences threatened with the loss of affordable safe drinking water. Nothing in this paragraph limits any public health or safety requirement to ensure the safety of hauled water.
8. The Water Board shall expand inspections to determine whether illegal diversions or wasteful or unreasonable use of water are occurring and bring enforcement actions against illegal diverters and those engaging in the wasteful and unreasonable use of water. When access is not granted by a property owner, the Water Board may obtain an inspection warrant pursuant to the procedures set forth in Title 13 (commencing with section 1822.50) of Part 3 of the Code of Civil Procedure for the purposes of conducting an inspection pursuant to this directive.
9. To protect health, safety, and the environment during this drought emergency, a county, city, or other public agency shall not:
 - a. Approve a permit for a new groundwater well or for alteration of an existing well in a basin subject to the Sustainable Groundwater Management Act and classified as medium- or high-priority without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability

Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

- b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

This paragraph shall not apply to permits for wells that will provide less than two acre-feet per year of groundwater for individual domestic users, or that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code.

10. To address household or small community drinking water shortages dependent upon groundwater wells that have failed due to drought conditions, the Department of Water Resources shall work with other state agencies to investigate expedited regulatory pathways to modify, repair, or reconstruct failed household or small community or public supply wells, while recognizing the need to ensure the sustainability of such wells as provided for in paragraph 9.
11. State agencies shall collaborate with tribes and federal, regional, and local agencies on actions related to promoting groundwater recharge and increasing storage.
12. To help advance groundwater recharge projects, and to demonstrate the feasibility of projects that can use available high water flows to recharge local groundwater while minimizing flood risks, the Water Board and Regional Water Quality Control Boards shall prioritize water right permits, water quality certifications, waste discharge requirements, and conditional waivers of waste discharge requirements to accelerate approvals for projects that enhance the ability of a local or state agency to capture high precipitation events for local storage or recharge, consistent with water right priorities and protections for fish and wildlife. For the purposes of carrying out this paragraph, Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division, and Chapter 3 (commencing with section 85225) of Part 3 of Division 35 of the Water Code and regulations adopted pursuant thereto are hereby suspended to the extent necessary to address the impacts of the drought. This suspension applies to (a) any actions taken by state agencies, (b) any actions taken by local agencies where the state agency with primary responsibility for the implementation of the directives concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b). The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.
13. With respect to recharge projects under either Flood-Managed Aquifer Recharge or the Department of Water Resources Sustainable


Groundwater Management Grant Program occurring on open and working lands to replenish and store water in groundwater basins that will help mitigate groundwater conditions impacted by drought, for any (a) actions taken by state agencies, (b) actions taken by a local agency where the Department of Water Resources concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b), Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought. The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

14. To increase resilience of state water supplies during prolonged drought conditions, the Department of Water Resources shall prepare for the potential creation and implementation of a multi-year transfer program pilot project for the purpose of acquiring water from willing partners and storing and conveying water to areas of need.
15. By April 15, 2022, state agencies shall submit to the Department of Finance for my consideration proposals to mitigate the worsening effects of severe drought, including emergency assistance to communities and households and others facing water shortages as a result of the drought, facilitation of groundwater recharge and wastewater recycling, improvements in water use efficiency, protection of fish and wildlife, mitigation of drought-related economic or water-supply disruption, and other potential investments to support short- and long-term drought response.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 28th day of March 2022.


GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

**SB-552 Drought planning: small water suppliers: nontransient noncommunity water systems.** (2021-2022)

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Date Published: 09/24/2021 02:00 PM

Senate Bill No. 552

CHAPTER 245

An act to add Part 2.56 (commencing with Section 10609.50) to Division 6 of the Water Code, relating to water.

[Approved by Governor September 23, 2021. Filed with Secretary of State September 23, 2021.]

LEGISLATIVE COUNSEL'S DIGEST

SB 552, Hertzberg. Drought planning: small water suppliers: nontransient noncommunity water systems.

Existing law declares that small water suppliers and rural communities are often not covered by established water shortage requirements, and that the state should provide guidance to improve drought planning for small water suppliers and rural communities. Existing law required the Department of Water Resources, in consultation with the State Water Resources Control Board and other relevant state and local agencies and stakeholders, to use available data to identify, no later than January 1, 2020, small water suppliers and rural communities that may be at risk of drought and water shortage vulnerability. To implement this directive, the department formed a stakeholder advisory group, the County Drought Advisory Group. Existing law required the department, in consultation with the state board, to propose to the Governor and the Legislature, by January 1, 2020, recommendations and guidance relating to the development and implementation of countywide drought and water shortage contingency plans to address the planning needs of small water suppliers and rural communities, as provided.

This bill would require small water suppliers, as defined, serving 1,000 to 2,999 service connections, inclusive, and nontransient noncommunity water systems that are schools, no later than July 1, 2023, to develop and maintain an abridged Water Shortage Contingency Plan that includes specified drought-planning elements. The bill would require a small water supplier serving fewer than 1,000 service connections to add drought planning elements to its emergency notification or response plan and submit the plan to the state board. The bill would require these water systems to report annually specified water supply condition information to the state board through the state board's Electronic Annual Reporting System or other reporting tool, as directed by the state board. The bill would require small water suppliers and nontransient noncommunity water systems that are schools to implement, subject to funding availability, specified drought resiliency measures, including, among others, having at least one backup source of water supply and metering each service connection. The bill would exempt from these provisions small water suppliers, or small water suppliers integrated into larger water systems, that voluntarily choose to instead comply with specified existing law relating to urban water management plans.

This bill would require a county to establish a standing county drought and water shortage task force to facilitate drought and water shortage preparedness for state small water systems and domestic wells within the county's jurisdiction, as provided. The bill would authorize a county, in lieu of establishing a standing task force, to establish an alternative process that facilitates drought and water shortage preparedness for state small water systems and domestic wells within the county's jurisdiction, as provided. The bill would provide that a county that establishes a drought task force on or before January 1, 2022, shall be deemed in compliance with these requirements as long as the task force continues to exist. The bill would require a county to develop a plan that includes potential drought and water shortage risk and proposed interim and long-term solutions, as provided. Because the bill would impose additional duties on counties, the bill would impose a state-mandated local program.

This bill would require the department to take specified actions to support implementation of the recommendations from the County Drought Advisory Group. The bill would require the department to establish a standing interagency drought and water shortage task force to, among other things, facilitate proactive planning and coordination, both for predrought planning and postdrought emergency response, which shall consist of various representatives, including representatives from local governments. Because the bill would impose additional duties on local governments, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Part 2.56 (commencing with Section 10609.50) is added to Division 6 of the Water Code, to read:

PART 2.56. Drought Planning for Small Water Suppliers, State Small Water Systems, and Domestic Well Communities
CHAPTER 1. General Provisions

10609.50. The Legislature finds and declares all of the following:

(a) Droughts are predicted to become more frequent, longer, and more severe as climate change progresses, putting drinking water supplies at risk of running dry or becoming contaminated.

(b) As demonstrated by the most recent drought from 2012 to 2016, inclusive, (2012–16 drought) drought conditions disproportionately impact low-income, small, and rural communities, as demonstrated by all of the following:

(1) (A) Rural communities are more likely to rely solely on groundwater from small water suppliers or domestic wells.

(B) Domestic wells tend to be shallower and are susceptible to running dry when groundwater is overpumped.

(2) (A) The 2012–16 drought negatively impacted over 480,000 people relying on drought-impacted public water systems.

(B) Seventy-six percent of impacted public water systems were small, serving 1,000 service connections or fewer and concentrated in the southern San Joaquin Valley.

(c) There are currently varying levels of water contingency planning and coverage across counties for small water suppliers and self-supplied communities, leaving hundreds of thousands of people at risk of going without water to meet their basic household and drinking water needs during the next drought.

(d) If another drought occurs that is as severe as the 2012–16 drought, more than 4,500 domestic wells in the San Joaquin Valley may be impacted. The cost to mitigate this damage could be more than one hundred fifteen million dollars (\$115,000,000).

(e) No one should go without running water during a drought. California can take basic steps to implement more proactive drought planning that would benefit the communities most at risk, and by doing so help prevent catastrophic impacts on drinking water for the communities most vulnerable to the impacts of climate change.

10609.51. For purposes of this part, the following definitions apply:

(a) "Community water system" has the same meaning as defined in Section 116275 of the Health and Safety Code.

(b) "County Drought Advisory Group" means the group created by the department to implement Chapter 10 (commencing with Section 10609.40) of Part 2.55.

(c) "Department" means the Department of Water Resources.

(d) "Domestic well" has the same meaning as defined in Section 116681 of the Health and Safety Code.

(e) "Fund expenditure plan" means the fund expenditure plan established in Section 116768 of the Health and Safety Code.

(f) "Groundwater sustainability agency" has the same meaning as defined in Section 10721.

(g) "Nontransient noncommunity water system" has the same meaning as defined in Section 116275 of the Health and Safety Code.

(h) "Public water system" has the same meaning as defined in Section 116275 of the Health and Safety Code.

(i) "Risk vulnerability tool" means the tool created by the department to implement Chapter 10 (commencing with Section 10609.40) of Part 2.55.

(j) "Rural community" means a community with fewer than 15 service connections, or regularly serving less than 25 individuals daily at least 60 days out of the year.

(k) "Small water supplier" means a community water system serving 15 to 2,999 service connections, inclusive, and that provides less than 3,000 acre-feet of water annually.

(l) "State board" means the State Water Resources Control Board.

- 、 (m) "State small water system" has the same meaning as defined in Section 116275 of the Health and Safety Code.

CHAPTER 2. Small Water Suppliers and Nontransient Noncommunity Water Systems

10609.60. (a) No later than July 1, 2023, and updated every five years thereafter, a small water supplier serving 1,000 to 2,999 service connections, inclusive, and a nontransient noncommunity water system that is a school shall each develop and maintain, onsite, an abridged Water Shortage Contingency Plan (WSCP) that includes, at a minimum, all of the following drought-planning elements:

(1) Drought-planning contacts, including all of the following:

(A) At least one contact at the water system for water shortage planning and response and the development of the plan.

(B) Contacts for local public safety partners and potential vendors that can provide repairs or alternative water sources, including, but not limited to, local community-based organizations that work with the population in and around areas served by the water system, contractors for drilling wells, vended water suppliers, and emergency shower vendors.

(C) State and local agency contacts who should be informed when a drought or water shortage emergency is emerging or has occurred.

(D) Regional water planning groups or mutual aid networks, to the extent they exist.

(2) Triggering mechanisms and levels for action, including both of the following:

(A) Standard water shortage levels corresponding to progressive ranges based on the water supply conditions. Water shortage levels shall also apply to catastrophic interruption of water supplies, including, but not limited to, a regional power outage, an earthquake, a fire, and other potential emergency events.

(B) Water shortage mitigation, response, customer communications, enforcement, and relief actions that align with the water shortage levels required by subparagraph (A).

(b) A small water supplier serving 1,000 to 2,999 service connections, inclusive, and a nontransient noncommunity water system that is a school shall each make the abridged Water Shortage Contingency Plan available on their individual internet websites, if any. A small water supplier serving 1,000 to 2,999 service connections, inclusive, or a nontransient noncommunity water system that is a school that does not have an internet website shall make the abridged Water Shortage Contingency Plan available to persons upon request. The abridged Water Shortage Contingency Plan shall be provided to the state board's Division of Drinking Water for inspection upon demand.

(c) A small water supplier serving fewer than 1,000 service connections shall add drought planning elements, including, but not limited to, those listed in paragraph (1) of subdivision (a) and subparagraph (A) of paragraph (2) of subdivision (a), to its emergency notification or response plan and submit the plan to the state board. The plan shall be updated every five years, or when significant changes occur.

(d) No later than December 31, 2022, the department and the state board shall create an abridged Water Shortage Contingency Plan template for small water suppliers serving 1,000 to 2,999 service connections, inclusive, and nontransient noncommunity water systems that are schools to facilitate implementation of this section.

(e) To the extent that funding is made available, the state board shall offer technical assistance to small water suppliers serving fewer than 1,000 service connections and nontransient noncommunity water systems that are schools to improve drought and water shortage resiliency, including requirements related to the emergency notification or response plan.

10609.61. A small water supplier and a nontransient noncommunity water system that is a school shall each report annually water supply condition information to the state board through the state board's Electronic Annual Reporting (eAR) System or other reporting tool, as directed by the state board. Water supply condition information includes, but is not limited to, both of the following:

(a) An inventory and assessment of each water supply source, including its available status and if any further investments or treatment are required for its utilization, any lead time required for its utilization, and its delivery parameters such as flow rate and total volume available.

(b) The reporting year's total water demand volume for each month, and average and peak flowrate demand for each month and annually.

10609.62. Small water suppliers and nontransient noncommunity water systems that are schools shall implement, subject to funding availability, all of the following drought resiliency measures:

(a) No later than January 1, 2023, implement monitoring systems sufficient to detect production well groundwater levels.

(b) Beginning no later than January 1, 2023, maintain membership in the California Water/Wastewater Agency Response Network (CalWARN) or similar mutual aid organization.

- (c) No later than January 1, 2024, to ensure continuous operations during power failures, provide adequate backup electrical supply.
- (d) No later than January 1, 2027, have at least one backup source of water supply, or a water system intertie, that meets current water quality requirements and is sufficient to meet average daily demand.
- (e) No later than January 1, 2032, meter each service connection and monitor for water loss due to leakages.
- (f) No later than January 1, 2032, have source system capacity, treatment system capacity if necessary, and distribution system capacity to meet fire flow requirements.

10609.63. This chapter does not apply to small water suppliers, or small water suppliers integrated into larger water systems, that voluntarily choose to instead comply with Chapter 3 (commencing with Section 10620) of Part 2.6.

CHAPTER 3. State Small Water Systems Serving 5 to 14 Service Connections, Inclusive, and Domestic Wells

10609.70. (a) (1) A county shall establish a standing county drought and water shortage task force to facilitate drought and water shortage preparedness for state small water systems and domestic wells within the county's jurisdiction, and shall invite representatives from the state and other local governments, including groundwater sustainability agencies, and community-based organizations, local water suppliers, and local residents, to participate in the task force.

(2) In lieu of the task force required by paragraph (1), a county may establish an alternative process that facilitates drought and water shortage preparedness for state small water systems and domestic wells within the county's jurisdiction. The alternative process shall provide opportunities for coordinating and communicating with the state and other local governments, community-based organizations, local water suppliers, and local residents on a regular basis and during drought or water shortage emergencies.

(3) A county that establishes a drought task force on or before January 1, 2022, shall be deemed in compliance with this subdivision as long as the task force continues to exist.

(b) A county shall develop a plan that includes potential drought and water shortage risk and proposed interim and long-term solutions for state small water systems and domestic wells within the county's jurisdiction. The plan may be a stand-alone document or may be included as an element in an existing county plan, such as a local hazard mitigation plan, emergency operations plan, climate action plan, or general plan. A county shall consult with its drought task force or alternative coordinating process as established by this section in developing its plan. A county shall consider, at a minimum, all of the following in its plan:

- (1) Consolidations for existing water systems and domestic wells.
- (2) Domestic well drinking water mitigation programs.
- (3) Provision of emergency and interim drinking water solutions.
- (4) An analysis of the steps necessary to implement the plan.
- (5) An analysis of local, state, and federal funding sources available to implement the plan.

(c) The state board shall work with counties, groundwater sustainability agencies, technical assistance providers, nonprofit organizations, community-based organizations, and the public to address state small water system and domestic well community drought and emergency water shortage resiliency needs, including both of the following:

- (1) Proactive communication to domestic well communities before a drought occurs, such as information on local bottled water and water tank providers.
- (2) Funding for installation of basic drought and emergency water shortage resiliency infrastructure, such as well monitoring devices.

CHAPTER 4. State Agency Implementation

10609.80. (a) The department shall take both of the following actions to support implementation of the recommendations of its County Drought Advisory Group:

(1) Maintain, in partnership with the state board and other relevant state agencies, the risk vulnerability tool developed as part of the County Drought Advisory Group process and continue to refine existing data and gather new data for the tool, including, but not limited to, data on all of the following:

- (A) Small water suppliers and nontransient noncommunity water systems serving a school.
- (B) State small water systems and rural communities.
- (C) Domestic wells and other self-supplied residents.

(2) Update the risk vulnerability tool for small water suppliers and rural communities periodically, by doing all of the following:

(A) Revise the indicators and construction of the scoring as more data becomes readily available.

(B) Make existing and new data publicly available on the California Open Data internet web portal.

(C) In consultation with other relevant state agencies, identify deficits in data quality and availability and develop recommendations to address these gaps.

(b) (1) The department, in collaboration with the state board and relevant state agencies, shall establish a standing interagency drought and water shortage task force to facilitate proactive state planning and coordination, both for predrought planning and postdrought emergency response, to develop strategies to enhance collaboration between various fields, and to consider all types of water users.

(2) The interagency drought and water shortage task force shall include representatives from local governments, community-based organizations, nonprofit technical assistance providers, the public, and experts in land use planning, water resiliency, and water infrastructure.

SEC. 2. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.



ORDINANCE NO. 2016-02

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE HELENDALE
COMMUNITY SERVICES DISTRICT ESTABLISHING CONSERVATION MEASURES
FOR THE DELIVERY AND CONSUMPTION
OF WATER FOR PUBLIC USE**

WHEREAS, Helendale Community Services District (“District”) is a public agency created under the Community Services District Law, California Government Code Section 61000 et seq., to, among other purposes, provide water service to the water users within the boundaries of the District;

WHEREAS, on January 17, 2014, Governor Edmund G. Brown Jr. issued a proclamation declaring a State of Emergency to exist in California due to severe drought conditions;

WHEREAS, on April 25, 2014, Governor Brown issued an Executive Order to strengthen the State’s ability to manage water and habitat effectively in drought conditions and called on all Californians to redouble their efforts to conserve water;

WHEREAS, on April 1, 2015, Governor Brown issued Executive Order B-29-15 which mandates a 25% reduction in urban water use as compared to 2013 consumption, and directed the State Water Resources Control Board (“SWRCB”) to impose restriction to achieve the statewide 25% reduction;

WHEREAS, on May 18, 2016, the SWRCB adopted new emergency regulations to allow local agencies to develop conservation standards based upon their unique circumstances;

WHEREAS, the District is required to comply with State law, including regulations adopted by the SWRCB, and is authorized to take necessary actions to comply with those regulations and to reduce water use within its service area; and

WHEREAS, the District’s Board of Directors has determined that it is essential to conserve water in order to continue to meet the health and safety of the properties and residents of the District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Helendale Community Services District as follows:

SECTION 1. PURPOSE, INTENT, AND FINDINGS.

1.1 Article X, Section 2, of the California Constitution declares that the general

welfare requires that water resources be put to beneficial use; waste or unreasonable use, or unreasonable method of use, of water be prevented; and conservation of water be fully exercised with a view to the reasonable and beneficial use thereof.

1.2 The District is authorized by Government Code Section 61100(a) and Water Code Sections 375-377, 1009, and 71610.5 to restrict the use of District water during any emergency caused by overdraft, drought or other threatened or existing water shortage, and to prohibit the waste of District water or the use of District water during such periods, for any purpose other than household uses or such other restricted uses as may be determined to be necessary by the District and may prohibit use of such water during such periods for specific uses which the District may from time to time find to be nonessential.

1.3 The District is further authorized by Government Code Sections 61100(a), 61045(b), 61060(a)-(b), and 25120 et seq., and Water Code Sections 375-377, 1009, and 71276-71281 to prescribe and define by ordinance those restrictions, prohibitions and exclusions it may determine to be necessary to restrict the use of District water during threatened or existing water shortages, and is authorized by Government Code Sections 61064(a) and 25132 and Water Code Section 377 to declare violations of this Ordinance to be a misdemeanor.

1.4 The District's Board of Directors, at a duly-noticed public hearing, considered the following evidence regarding water supplies in the District:

- a. The water production records and consumption of water;
- b. The Water Master Plan for the District;
- c. The stipulated judgment, statement of decision and judgment in City of Barstow v. City of Adelanto (Riverside Superior Court Case No. 208568), in which it has been determined that there is an overdraft of the Mojave River Basin Area and each of its respective Subareas, including but not limited to the Subarea of which the District is a part;
- d. Current problems existing with respect to the overuse and waste of water provided by the District to certain customers in connection with various uses thereof, including but not limited to irrigation of landscaping and other outdoor vegetation, lawns, and other growth; and
- e. Other relevant evidence.

1.5 It is in the best interest of the public and the customers and users of District water services, for the District's Board of Directors to exercise its rights in the operation and use of its water system and providing of water, and to find that the prohibitions in this Ordinance are necessary to restrict the use and misuse of water and to prohibit waste of water, until and subject to further action by the District.

1.6 It is therefore the intent of the District's Board of Directors to establish by this

Ordinance those procedures required to maximize the beneficial use of its available water resources to the extent to which they are capable, and that the waste or unreasonable use or unreasonable method of use of water be prevented and the conservation of such water is to be extended with a view to the reasonable and beneficial use thereof.

1.7 The purpose of the Ordinance is to provide the District with additional tools to control the amount of water utilized within the District's service area, particularly to control potential wasteful uses of scarce water resources when water supplies are limited. The District's Board of Directors hereby finds that the Ordinance will have a beneficial effect by ensuring that there will be adequate water supplies for all District customers while protecting the public health and safety. Based on the foregoing, the District's Board of Directors has determined that there is no possibility that the Ordinance have any potential to cause significant effects on the environment, and that, pursuant to the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA"), the Ordinance does not constitute a "project" under Sections 15061 and 15378 of the State CEQA Guidelines, and is therefore exempt from environmental review.

SECTION 2. DEFINITIONS.

2.1 "District" shall mean the Helendale Community Services District.

2.2 "Board" shall mean the Board of Directors of the District.

2.3 "General Manager" shall mean that person appointed by the Board pursuant to California Government Code Sections 61050-61051 to manage the activities of the District or his or her designee.

2.4 "Water" shall mean that water supplied by the District.

2.5 "Overdraft" shall mean that wherein the current total annual consumptive use of water in the Mojave Basin Area exceeds the long-term average annual natural water supply to the Basin Area or Subarea.

2.6 "Consumption" or "Consumptive Use" shall mean the total quantity of water used by a water user.

2.7 "Water User" shall mean any person, firm, partnership, association, corporation or political entity using water obtained from the water system of the District.

2.8 "May" shall mean an action which is discretionary.

2.9 "Shall" or "Must" shall mean an action which is mandatory.

2.10 "Water Supply Shortage" shall mean any water shortage caused by drought or any other threatened or existing water shortage, disaster or facility failure, earthquake, extended

loss of electrical power, pipeline failure or other condition which results in or threatens to result in the District's inability to meet the water demands of its customers.

2.11 "Waste of Water" shall mean any unreasonable or non-beneficial use of water or any unreasonable method or use of water, including but expressly not limited to, the specific uses, conditions, actions or omissions prohibited or restricted by this Ordinance, as hereinafter set forth.

SECTION 3. MANDATORY CONSERVATION ACTIONS. All water users shall use water wisely, prevent the waste or unreasonable use of water, and reduce water consumption to that necessary for ordinary domestic and commercial purposes. No water user shall allow water to be wasted or misused. All of the following conservation measures are hereby imposed by the Board and any violation thereof is hereby determined to be a waste of water and is hereby prohibited, and any violation thereof may be enforced by the District pursuant to Sections 6 through 12 of this Ordinance. To prevent the waste and unreasonable use of water and to promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

3.1 The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;

3.2 The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;

3.3 The application of potable water to driveways and sidewalks;

3.4 The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system;

3.5 The application of potable water to outdoor landscapes during and within 48 hours after measurable rainfall;

3.6 The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;

3.7 The irrigation with potable water of ornamental turf on public street medians; and

3.8 The irrigation with potable water of landscapes outside of newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Building Standards Commission and the Department of Housing and Community Development.

SECTION 4. DETERMINATION, IMPLEMENTATION, AND REPORT. The Board, in accordance with the foregoing findings, hereby determines and declares that the regulations and restrictions on the consumption of water within the District's service area as set forth herein are necessary, in the sound discretion of the Board, to conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection. The Board hereby authorizes the General Manager to take specific steps to implement the required water use restrictions set forth herein. The General Manager shall also monitor the supply and demand for water on a daily basis to determine whether a Water Supply Shortage exists and whether additional and/or modified conservation measures are needed or recommended.

SECTION 5. EXCEPTIONS.

5.1 Application for Exception Permit. The General Manager may grant permits for uses of water otherwise prohibited under the provisions of this Ordinance if he or she finds and determines that special circumstances make compliance impossible, or that restrictions herein would:

- a. Emergency - Cause an emergency condition affecting the health, sanitation, fire protection or safety of the water user or of the public.
- b. Hardship - Cause an unnecessary and undue hardship to the water user or the public.

Such exceptions may be granted only upon written application therefor. Upon granting such exception permit, the General Manager may impose any conditions he or she determines to be just and proper.

5.2 Appeal to Board.

- a. Deadline - Any person whose application for an exception permit is denied by the General Manager may appeal the denial to the Board. The applicant shall file a written appeal not later than ten (10) days following issuance of the General Manager's decision.
- b. Hearing - The appeal shall be scheduled for the next regular meeting of the Board; provided that, the Board may continue the appeal hearing in order to carry out an investigation of the dispute and/or to receive additional information relating to the dispute.
- c. Decision of the Board - The Board may affirm or deny any appeal, and may impose any and all conditions that the Board determines to be reasonable and necessary under the circumstances. The decision of the Board shall be final. Should the Board not render a decision within thirty (30) days of submittal of the appeal to the Board, this failure to act shall be deemed to be a denial of the appeal unless both parties have agreed to extend the resolution period.

SECTION 6. INSPECTION. Authorized employees of the District may, after proper identification and notice, during reasonable hours, inspect any facility having a water conservation plan, and may enter onto private property for the purpose of observing the operation of any water conservation device, irrigation equipment or water facility, and to investigate possible violations of this Ordinance. The investigation shall be made with consent of the owner or tenant of the property. If consent is refused, the District may apply to the Superior Court for a warrant pursuant to California Code of Civil Procedure Section 1822.50 et seq.

SECTION 7. ENFORCEMENT. Violators of the mandatory provisions of this Ordinance shall be subject to surcharge and other enforcement rights of the District, as follows:

7.1 First Violation: For a first violation, the District shall issue a written notice of violation to the water user violating the provisions of this Ordinance. The notice shall be given pursuant to the requirements of Section 8 herein.

7.2 Second Violation: \$250.00 Surcharge. For a second violation of this Ordinance within a 6-month period, or for failure to comply with the notice of violation within the period stated, a surcharge of up to a maximum of \$250.00 is hereby imposed for the meter through which the wasted water was supplied.

7.3 Third Violation: \$500.00 Surcharge and/or Installation of Flow Restrictor. For a third violation of this Ordinance within a 12-month period, or for continued failure to comply within 30 days after notice and imposition of second violation sanctions, a monthly penalty surcharge in the maximum amount of \$500.00 is hereby imposed for the meter through which the wasted water was supplied and will continue until the violation is corrected to the satisfaction of the District. In addition to the surcharge, the District may, at its discretion, install a flow-restricting device at such meter with a one-eighth inch orifice for services up to one and one-half inch size, and comparatively sized restrictors for larger services, on the service of the customer at the premises in which the violation occurred for a period of not less than 48 hours. The charge to the customer for installing a flow-restricting device shall be based upon the size of the meter and the actual cost of installation but shall not be less than that provided in the District's Rules and Regulations. The charge for removal of the flow-restricting device and restoration of normal service shall be as provided in the District's Rules and Regulations and fee schedule.

7.4 Subsequent Violations: Discontinuance of service. For any fourth and/or subsequent violation of this Ordinance within 24 calendar months after the first violation as provided in Section 7.1 hereof, the penalty surcharge provided in Section 7.3 hereof shall be imposed and the District may discontinue water service to that customer at the premises or to the meter where the violation occurred. The charge for reconnection and restoration of normal service shall be as provided in the Rules and Regulations of the District. Such restoration of service shall not be made until the General Manager of the District has determined that the water user has provided reasonable assurances that future violations of this Ordinance by such user will not occur.

SECTION 8. NOTICE.

8.1 First Violation. For a first violation, written notice shall be given to the customer and/or property owner personally or by certified mail.

8.2 Subsequent Violations. If the penalty assessed is a surcharge for a second or third violation, notice may be given by certified mail.

8.3 Violations Involving Installation of Flow-Restrictors or Discontinuance of Water Service. If the penalty assessed is, or includes, the installation of a flow restrictor or the discontinuance of water service to the customer for any period of time, notice of the violation shall be given in the following manner:

a. By giving written notice thereof to the occupant and/or property owner personally; or

b. If the occupant and/or property owner is absent from his/her place of residence and from his/her assumed place of business, by leaving a copy with some person of suitable age and discretion at either place, and sending a copy through the United States mail addressed to the occupant and/or owner at his/her place of business or residence; or

c. If such place of residence and business cannot be ascertained, or a person of suitable age or discretion cannot be located, then by affixing a copy in a conspicuous place on the property where the failure to comply is occurring and also by delivering a copy to a person there residing, if such person can be found, and also sending a copy through the United States mail addressed to the occupant at the place where the property is situated and to the owner, if different.

d. Form of Notice. All notices provided for in this Section shall contain, in addition to the facts of the violation, a statement of the possible penalties for each violation and a statement informing the occupant/owner of his/her right to a hearing on the violation.

SECTION 9. HEARING.

8.1 General Manager Hearing. Any customer or property owner, against whom a penalty is levied pursuant to this Ordinance, shall have a right to a hearing. A written request for a hearing before the General Manager shall be filed with the General Manager within ten (10) business days after notification by the District of the alleged violation.

8.2 Appeal. The customer or property owner may appeal the General Manager's decision to the Board. Such appeal shall be filed within ten (10) business days of issuance of the General Manager's decision. The appeal shall be scheduled at the next regularly scheduled meeting of the Board; provided that, the Board may continue the appeal hearing in order to carry out an investigation of the dispute and/or to receive additional information relating to the dispute. The customer or property owner may appear and present any evidence in support of his/her position to the Board.

9.3 Decision of the Board. The Board may affirm, reverse or modify the decision of the General Manager, in its discretion. The decision of the Board shall be final. Should the Board not render a decision within thirty (30) days of submittal of the appeal to the Board, this failure to act shall be deemed to be a denial of the appeal unless both parties have agreed to extend the resolution period.

SECTION 10. INJUNCTION. In addition to the remedies set forth in this Ordinance, the District may file a civil action to compel compliance with this Ordinance, including but expressly not limited to, an action to enjoin any pending or future violations of the Ordinance, or for the issuance of an order stopping or disconnecting a service if the charges for that service are unpaid at the time specified in the Ordinance.

SECTION 11. ENFORCEMENT OFFICER. The General Manager is hereby declared and appointed as the enforcement officer of this Ordinance, and shall be empowered to take such other actions as authorized herein, or as may otherwise be authorized by the Board or be reasonably necessary, for enforcement of the Ordinance.

SECTION 12. RESERVATION OF RIGHTS. All remedies set forth in this Ordinance are herein declared to be cumulative and non-exclusive, and shall not preclude the District from enforcing any other rights or remedies to discontinue service and/or otherwise enforce this Ordinance or any other rules and regulations of the District.

SECTION 13. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decisions shall not affect the validity of the remaining portions of this Ordinance.

SECTION 14. PUBLICATION AND POSTING. The Secretary of the Board is hereby directed to cause a summary of this Ordinance to be published at least five (5) days prior to the date of adoption hereof in a newspaper of general circulation printed and a copy of the full text must be posted at the District office at least five (5) days prior to the meeting. The full text of this Ordinance must be published within ten (10) days after adoption with the names of the directors voting for and against the adoption, and must likewise be posted at the District office.

SECTION 15. EFFECTIVE DATE. This Ordinance supersedes Ordinance No. SD 90-11 adopted by the District's predecessor on or about October 15, 1990, and shall become effective immediately upon its adoption.

APPROVED AND ADOPTED this ____ day of _____, 2016.

Ron Clark, Vice President

Attest:

Sandy Haas, Secretary

STATE OF CALIFORNIA)
)
COUNTY OF SAN BERNARDINO)

I, _____, Secretary of the Board of Directors of the Helendale Community Services District, do hereby certify that the foregoing Ordinance, being Ordinance No. _____, was duly adopted by the Board of Directors of said District at a regular meeting of said Board held on _____, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Secretary of the Helendale Community Services
District and of the Board of Directors thereof

SEAL



Helendale Community Services District

DATE: May 2, 2022
TO: Board of Directors
FROM: Kimberly Cox, General Manager
SUBJECT: Agenda item #8
Discussion Only Regarding Draft Budget Review

STAFF RECOMMENDATION:

Staff seeks input from the Board.

STAFF REPORT:

Attached for the Board's input is a draft copy of the FY23 Budget. All funds are balanced except Solid Waste. In the past the budget was adopted with the understanding that the Solid Waste fund would draw down reserve funds to balance at the end of the year. This year, the deficit was such that Staff allocated 30% of one full-time Recycling Center employee to the Recycling Center (Fund 3) in an effort to Balance the Solid Waste Fund. The Recycling Center is operated under the Solid Waste Fund so charging a portion of salary to that fund was an appropriate option.

Minor modifications were made to revenues and expenses based upon Staff's efforts over the past few weeks evaluating the current year and projecting future circumstances in a relatively volatile market.

FISCAL IMPACT: As outlined in Budget

POSSIBLE MOTION: None

ATTACHMENTS: Draft FY23 Budget Document

Group Summary

Account Type	Defined Budgets									
	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary			
Fund: 01 - Water Operations										
Revenue	2,552,924.06	3,090,176.91	2,590,020.03	3,515,392.47	2,978,255.34	2,855,955.99	3,074,857.60			
Expense	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	3,321,217.14	2,143,097.56			
	886,108.80	1,370,109.97	848,762.91	1,543,839.06	959,273.78	-465,261.15	931,760.04			
Fund: 01 - Water Operations Surplus (Deficit):										
Fund: 02 - Sewer Operations										
Revenue	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76			
Expense	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24			
	199,615.57	96,402.94	118,483.77	-178,528.23	89,678.64	-498,531.33	410,407.52			
Fund: 02 - Sewer Operations Surplus (Deficit):										
Fund: 03 - Recycling Center										
Revenue	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65	258,000.00			
Expense	219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	255,744.50			
	0.00	-897.44	0.00	8,459.10	0.00	128,554.43	2,255.50			
Fund: 03 - Recycling Center Surplus (Deficit):										
Fund: 04 - Property Rental										
Revenue	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00			
Expense	110,097.91	745,851.26	106,992.93	-102,512.47	117,994.85	43,786.34	85,270.48			
	0.00	-616,734.16	21,487.07	228,475.32	10,285.15	69,312.81	40,209.52			
Fund: 04 - Property Rental Surplus (Deficit):										
Fund: 05 - Parks & Recreation										
Revenue	630,008.33	421,663.35	500,853.64	502,408.37	540,501.31	368,171.66	532,494.54			
Expense	339,434.39	-351,810.67	378,737.09	222,417.32	327,867.94	601,294.92	357,075.49			
	290,573.94	773,474.02	122,116.55	279,991.05	212,633.37	-233,123.26	175,419.05			
Fund: 05 - Parks & Recreation Surplus (Deficit):										
Fund: 06 - Solid Waste Disposal										
Revenue	759,980.20	750,224.39	828,936.50	804,246.72	852,833.16	724,509.42	862,201.10			
Expense	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	711,751.05	885,128.07			
	24,031.93	-36,954.61	2,563.51	-74,539.24	-18,496.80	12,758.37	-22,926.97			
Fund: 06 - Solid Waste Disposal Surplus (Deficit):										
Fund: 10 - Administration										
Revenue	162,629.88	185,443.73	136,569.76	122,066.39	120,500.80	181,296.81	105,200.44			
Expense	144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	279,013.85	105,200.44			
	18,500.00	-30,376.27	500.00	-515.83	0.00	-97,717.04	0.00			
Fund: 10 - Administration Surplus (Deficit):										
Report Surplus (Deficit):	1,418,830.24	1,555,024.45	1,113,913.81	1,807,181.23	1,253,374.14	-1,084,007.17	1,537,124.66			



Helendale CSD

Budget Worksheet Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	Defined Budgets FY 2022-2023 Preliminary
Fund: 01 - Water Operations							
Revenue							
<u>01-410011-00-0</u>	1,430,064.00	1,432,515.39	1,505,890.32	1,506,078.33	1,505,890.32	1,261,510.44	1,505,890.32
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Single Family-Me							
Description							
Single Family 1" Meter: \$46.05 x 12 =		2,723.00	-552.60	-1,504,729.80			
\$552.60							
Single Family 2" Meter: \$96.71 x 12 =		1.00	-1,160.52	-1,160.52			
\$1160.52							
	1,430,064.00	1,432,515.39	1,505,890.32	1,506,078.33	1,505,890.32	1,261,510.44	1,505,890.32
<u>01-410012-00-0</u>	722,544.00	717,147.76	722,544.00	766,099.77	780,000.00	622,789.50	780,000.00
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Single Family-Con							
Description							
Consumption		20,000.00	-1.50	-780,000.00			
	722,544.00	717,147.76	722,544.00	766,099.77	780,000.00	622,789.50	780,000.00
<u>01-410111-00-0</u>	10,315.44	8,630.04	10,831.32	10,341.37	10,831.32	10,748.54	10,831.32
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Multi-Family-Met							
Description							
Multi-Family 1" Meter: \$46.05x 12 =		7.00	-552.60	-3,868.20			
\$552.60							
Multi-Family 2" Meter: \$96.71x 12 =		6.00	-1,160.52	-6,963.12			
\$1160.52							
	10,315.44	8,630.04	10,831.32	10,341.37	10,831.32	10,748.54	10,831.32
<u>01-410112-00-0</u>	4,929.00	5,418.00	7,311.00	5,475.98	5,550.00	4,105.34	4,500.00
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Multi-Family-Con							
Description							
Consumption		3,000.00	-1.50	-4,500.00			
	4,929.00	5,418.00	7,311.00	5,475.98	5,550.00	4,105.34	4,500.00
<u>01-410311-00-0</u>	7,939.80	13,158.00	7,939.80	13,815.00	7,939.80	11,512.50	10,000.00
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Water Only-Mete							
Description							
Consumption		7,300.00	-1.50	-10,950.00			
	7,939.80	13,158.00	7,939.80	13,815.00	7,939.80	11,512.50	10,000.00
<u>01-410312-00-0</u>	13,209.00	17,286.00	13,209.00	18,471.00	19,500.00	13,276.50	10,950.00
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Water Only-Cons							
Description							
Consumption		7,300.00	-1.50	-10,950.00			
	13,209.00	17,286.00	13,209.00	18,471.00	19,500.00	13,276.50	10,950.00
<u>01-411021-00-0</u>	24,209.88	31,559.91	25,420.44	50,765.86	34,559.54	30,440.20	34,559.54
Budget Detail							
Budget Code							
Preliminary							
Water Sales - Commercial-Met							
Description							
Consumption		25,420.44	-1.50	-34,559.54			
	24,209.88	31,559.91	25,420.44	50,765.86	34,559.54	30,440.20	34,559.54

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Budget Detail							
Budget Code							
Preliminary							
Commercial 1" Meter" \$46.05x 12 = \$552.60	13.00		-552.60		-7,183.80		
Preliminary							
Commercial 2" Meter" \$96.71 x 12 = \$1160.52	12.00		-1,160.52		-13,926.24		
Preliminary							
Commercial 3" Meter" \$363.81x 12 = \$4365.72	2.00		-4,365.72		-8,731.44		
Preliminary							
Commercial 2" WWTP Internal	2.00		96.71		193.42		
Preliminary							
Construction Meter \$545.72 x 3 meters= \$1637.16	3.00		-1,637.16		-4,911.48		
Water Sales - Commercial-Cons	16,615.50	16,325.34	17,550.00	51,948.12	19,845.00	24,601.27	19,845.00
Budget Detail							
Budget Code							
Preliminary							
Consumption - Churches	550.00		-1.50		-825.00		
Preliminary							
Consumption - Commercial	11,000.00		-1.50		-16,500.00		
Preliminary							
Consumption - Construction Hydrant	500.00		-3.99		-1,995.00		
Preliminary							
Consumption - Hotel	150.00		-1.50		-225.00		
Preliminary							
Consumption - Wastewater Internal	200.00		-1.50		-300.00		
Water Sales - Park-Meter	3,736.80	5,885.88	3,923.52	6,715.10	6,741.84	5,618.20	6,741.84
Budget Detail							
Budget Code							
Preliminary							
Park 1" Meter: \$46.05 x 12 = \$552.60	8.00		-552.60		-4,420.80		
Preliminary							
Park 2" Meter: \$96.71 x 12 = \$1160.52	2.00		-1,160.52		-2,321.04		
Water Sales - Park-Consumption	26,962.50	22,062.00	18,764.25	24,584.23	45,363.00	31,075.50	45,363.00
Budget Detail							
Budget Code							
Preliminary							
Consumption - Park	16,542.00		-1.50		-24,813.00		
Preliminary							
Consumption - SLA RV Park	2,200.00		-1.50		-3,300.00		
Preliminary							
Consumption Park (Internal)	23,000.00		-0.75		-17,250.00		
Water Sales - School-Meter	4,989.16	8,635.88	9,891.96	9,852.71	9,891.96	8,243.30	9,891.96
Budget Detail							
Budget Code							
Preliminary							
School 3" Meter: \$363.81 x 12 = \$4365.72	1.00		-4,365.72		-4,365.72		
Preliminary							
School 4" Meter : \$460.52 x 12 = \$5526.24	1.00		-5,526.24		-5,526.24		
Water Sales - School-Consump	29,856.00	26,116.50	29,856.00	30,699.00	29,856.00	21,655.50	24,900.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Budget Detail Budget Code Preliminary	Description	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
<u>01-413041-00-0</u>	Consumption	14,262.48	15,003.78	14,976.12	17,083.25	17,186.52	14,322.10	17,186.52
	Water Sales - Irrigation-Meter							
Budget Detail	Description							
Budget Code	Units							
Preliminary	Price							
	Irrigation 1" Meter: \$46.05 x 12 =	8.00	-552.60	-4,420.80				
	Irrigation 2" Meter: \$96.71x 12 =	11.00	-1,160.52	-12,765.72				
<u>01-413042-00-0</u>	Water Sales - Irrigation-Consu	52,780.50	44,076.00	52,780.50	50,706.00	52,500.00	49,584.00	52,500.00
Budget Detail	Description							
Budget Code	Units							
Preliminary	Price							
	PY Consumption	35,000.00	-1.50	-52,500.00				
<u>01-415000-00-0</u>	Permits & Inspections	500.00	180.00	120.00	660.00	360.00	240.00	360.00
<u>01-416000-00-0</u>	Connection Fees	0.00	21,754.95	4,503.30	24,768.15	9,006.60	9,006.60	9,006.60
Budget Detail	Description							
Budget Code	Units							
Preliminary	Price							
	Connection Fee \$2251.65	4.00	-2,251.65	-9,006.60				
<u>01-416500-00-0</u>	Water Supply Fee	0.00	0.00	10,000.00	55,000.00	20,000.00	25,000.00	20,000.00
Budget Detail	Description							
Budget Code	Units							
Preliminary	Price							
	Water Supply Fee	4.00	-5,000.00	-20,000.00				
<u>01-417000-00-0</u>	Meter Installation	0.00	1,800.00	1,200.00	6,600.00	2,400.00	2,400.00	2,400.00
Budget Detail	Description							
Budget Code	Units							
Preliminary	Price							
	Meter Installation Fee	4.00	-600.00	-2,400.00				
<u>01-419000-00-0</u>	Fees & Charges	27,000.00	21,156.50	20,000.00	35,503.71	23,000.00	18,260.21	18,000.00
<u>01-419500-00-0</u>	Delinquent Fees & Penalties	42,000.00	51,063.22	31,000.00	34,926.82	30,000.00	41,678.55	35,000.00
<u>01-419700-00-0</u>	Mechanic Service Reimburse	18,600.00	14,841.16	19,408.50	16,994.11	19,533.44	16,756.46	21,553.50
Budget Detail	Description							
Budget Code	Units							
Preliminary	Price							
	Mechanic Service Reimbursement	0.50	-43,107.00	-21,553.50				
<u>01-419815-00-0</u>	Construction/Hydrant Water F	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>01-450000-00-0</u>	Sale or Lease of Water Rights	0.00	494,475.00	0.00	677,980.00	0.00	31,954.42	0.00

Budget Worksheet

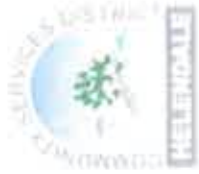
For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Special Assmts - Water Standb	18,000.00	16,363.10	18,000.00	16,211.25	18,000.00	16,211.25	18,000.00	13,272.75	22,820.00
Special Assmts - PY Water Stan	4,800.00	8,789.10	4,800.00	2,650.68	4,800.00	2,650.68	4,800.00	7,828.05	4,858.00
Penalties On Delinquent Taxes	1,610.00	4,732.24	1,600.00	2,723.06	500.00	2,723.06	500.00	16,057.94	2,700.00
Gain or Loss and Sale of Assets	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	
Other Income	0.00	0.00	0.00	6,506.28	0.00	6,506.28	0.00	88,526.24	
Enel X Demand Response Progr	3,000.00	943.66	1,000.00	2,182.49	0.00	2,182.49	0.00	2,861.08	
Grant Revenue	75,000.00	90,257.50	37,500.00	60,050.20	305,000.00	60,050.20	305,000.00	472,630.80	405,000.00
Description			Units	Price	Amount				
DWR Grant			1.00	-350,000.00	-350,000.00				
Grant reimbursement from Bureau of Rec			1.00	-50,000.00	-50,000.00				
Small Scale									
MWA Strategic Partners			1.00	-5,000.00	-5,000.00				
Revenue Total:	2,552,924.06	3,090,176.91	2,590,020.03	3,515,392.47	2,978,255.34	2,978,255.34	2,855,955.99	2,855,955.99	3,074,857.60
Fund: 01 - Water Operations Total:	2,552,924.06	3,090,176.91	2,590,020.03	3,515,392.47	2,978,255.34	2,978,255.34	2,855,955.99	2,855,955.99	3,074,857.60
Report Total:	2,552,924.06	3,090,176.91	2,590,020.03	3,515,392.47	2,978,255.34	2,978,255.34	2,855,955.99	2,855,955.99	3,074,857.60

Budget Detail

Budget Code
Preliminary
Preliminary
Preliminary



Helendale CSD

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Fund: 01 - Water Operations							
Expense							
<u>01-500001-00-0</u>	274,236.56	239,674.03	263,647.00	264,550.08	279,247.02	247,333.42	305,496.62
Salaries - Full Time							
<u>01-500002-00-0</u>	14,000.00	13,592.28	14,000.00	15,579.45	14,000.00	13,316.19	14,000.00
Salaries - Overtime							
<u>01-500003-00-0</u>	14,310.00	14,067.14	14,310.00	14,167.15	14,090.00	11,720.00	14,090.00
Salaries - On-Call Pay							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Description			Units	Price	Amount		
On-Call Fri-Sun: 3 days x 52 weeks			157.00	50.00	7,850.00		
On-Call Mon-Thu: 4 days x 52 weeks			208.00	30.00	6,240.00		
<u>01-500004-00-0</u>	37,160.00	27,848.49	38,817.00	32,468.23	19,534.00	35,550.75	21,553.50
Salaries - Part-Time Mechanic							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Description			Units	Price	Amount		
Mechanic @ 50%			0.50	43,107.00	21,553.50		
<u>01-510000-00-0</u>	40,773.48	28,344.92	36,040.00	30,888.14	35,427.09	26,256.00	40,946.00
PERS Retirement							
<u>01-510001-00-0</u>	42,921.84	44,333.98	62,400.00	44,912.79	62,400.00	37,541.34	62,880.00
Benefit Plan							
<u>01-510002-00-0</u>	18,854.16	26,916.60	7,364.00	8,357.17	5,766.15	8,585.83	8,575.00
Workers Compensation							
<u>01-510003-00-0</u>	6,939.67	4,883.52	6,611.81	7,080.82	6,919.23	6,776.47	7,564.00
Payroll Taxes - FICA/Medicare							
<u>01-510005-00-0</u>	0.00	2,657.84	0.00	4,135.94	0.00	3,706.53	
Vision / Dental Expense							
<u>01-510007-00-0</u>	0.00	0.00	0.00	10,393.15	0.00	11,619.46	
Retirement Expense 457							
<u>01-510008-00-0</u>	0.00	4,776.66	0.00	5,507.97	0.00	4,901.50	
PERS EPMC							
<u>01-510009-00-0</u>	0.00	2,142.38	2,665.00	2,645.72	2,800.00	2,517.73	3,279.00
PEPRA Retirement							
<u>01-510100-00-0</u>	0.00	23,404.00	0.00	17,038.00	0.00	0.00	
Actuarial Pension Expense Adj							
<u>01-521000-00-0</u>	6,000.00	7,075.00	4,000.00	3,950.00	6,000.00	3,429.50	6,000.00
Laboratory Analysis							
<u>01-521500-00-0</u>	13,350.00	36,315.39	20,000.00	53,769.90	21,080.00	21,634.50	31,840.00
Contractual Services							
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Description			Units	Price	Amount		
Apple Valley Communication			12.00	80.00	960.00		
Dig Alert			0.50	1,000.00	500.00		
Dig Alert Annual Fee			1.00	475.00	475.00		

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary							
Electrical Contractor			1.00	15,000.00			15,000.00
HACH			1.00	5,000.00			5,000.00
Misc			1.00	7,905.00			7,905.00
SCADA			1.00	2,000.00			2,000.00
Engineering Services	4,000.00	0.00	6,000.00	1,000.00	6,000.00	3,800.00	6,000.00
Software Support	4,800.00	7,830.47	7,050.00	21,848.41	27,412.00	28,608.56	27,412.00
Budget Detail							
Budget Code							
Preliminary			2.00	3,400.00	6,800.00		6,800.00
Preliminary			1.00	16,112.00	16,112.00		16,112.00
Preliminary			1.00	2,250.00	2,250.00		2,250.00
Preliminary			1.00	2,250.00	2,250.00		2,250.00
Permits and Fees	15,380.00	15,914.16	18,200.00	14,939.22	22,600.00	19,091.03	22,900.00
Budget Detail							
Budget Code							
Preliminary			0.50	2,000.00	1,000.00		1,000.00
Preliminary			2.00	400.00	800.00		800.00
Preliminary			1.00	1,000.00	1,000.00		1,000.00
Preliminary			4.00	525.00	2,100.00		2,100.00
Preliminary			1.00	18,000.00	18,000.00		18,000.00
Equipment Rental	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
Education and Training	8,712.00	656.96	8,712.00	1,957.24	10,160.00	3,394.19	8,738.00
Budget Detail							
Budget Code							
Preliminary			6.00	125.00	750.00		750.00
Preliminary			3.00	200.00	600.00		600.00
Preliminary			2.00	300.00	600.00		600.00
Preliminary			16.00	45.00	720.00		720.00
Preliminary			12.00	189.00	2,268.00		2,268.00
Preliminary			1.00	1,500.00	1,500.00		1,500.00
Preliminary			2.00	300.00	600.00		600.00
Preliminary			2.00	500.00	1,000.00		1,000.00
Preliminary			1.00	300.00	300.00		300.00
Preliminary			1.00	400.00	400.00		400.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 FY 2019-2020 FY 2020-2021 FY 2020-2021 FY 2021-2022 FY 2021-2022 FY 2022-2023
 Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity Preliminary

01-527500-00-0 Rents and Leases - Water Shop 9,600.00 9,600.00 9,600.00 9,600.00 9,600.00 7,200.00 9,600.00

Budget Detail

Budget Code Description Units Price Amount
 Preliminary Water Shop Lease Paid to Park 12.00 800.00 9,600.00

01-527501-00-0 Rent - BLM Tank Sites 1,260.00 630.00 1,260.00 1,890.00 1,890.00 1,890.00

01-531000-00-0 Utilities - Electric 113,730.00 110,264.60 124,106.40 125,660.02 207,247.04 151,722.65 207,247.04

Budget Detail

Budget Code Description Units Price Amount
 Preliminary New Edison Service - Well #13 1.00 5,000.00 5,000.00
 Preliminary Water Shop/Park = 0.5 x \$161.57= \$80.79 12.00 80.79 969.48
 Preliminary Well #1 3-029-4595-77 12.00 5,750.82 69,009.84
 Preliminary Well #13 12.00 5,795.83 69,549.96
 Preliminary Well #2: 3-029-4601-27 12.00 297.19 3,566.28
 Preliminary Well #3 3-029-4595-87 12.00 113.00 1,356.00
 Preliminary Well #4 3-029-4596-03 12.00 4,426.70 53,120.40
 Preliminary Well #6 3-029-4596-36 12.00 183.61 2,203.32
 Preliminary Well #7 3-029-4596-44 12.00 98.87 1,186.44
 Preliminary Well #8 3-029-4596-58 12.00 56.50 678.00
 Preliminary Well #9: 3-029-4596-71 12.00 50.61 607.32

01-531001-00-0 Utilities - Gas 540.00 456.36 540.00 232.16 1,500.00 178.67 500.00

01-532500-00-0 Utilities - Telephone 4,584.00 4,499.35 4,896.00 4,713.03 5,000.00 3,314.47 5,000.00

Budget Detail

Budget Code Description Units Price Amount
 Preliminary Mechanic - 50% 12.00 31.00 372.00
 Preliminary Misc 1.00 272.00 272.00
 Preliminary Verizon - 4 Water Staff 12.00 250.00 3,000.00
 Preliminary Verizon Wireless - Tablet (4 units) 12.00 63.00 756.00
 Preliminary Water Shop 12.00 50.00 600.00

01-541000-00-0 Operations and Maintenance 90,000.00 20,144.12 90,000.00 57,544.21 90,000.00 49,033.68 90,000.00

Budget Detail

Budget Code Description Units Price Amount
 Preliminary Distributon Parts & Materials / Maintenance Servc 1.00 65,000.00 65,000.00
 Preliminary Meters and Meter Parts 1.00 25,000.00 25,000.00

01-545000-00-0 Vehicle Maintenance 10,000.00 9,660.61 10,000.00 12,351.21 10,000.00 8,115.10 7,000.00

01-545001-00-0 Vehicle Fuel 14,000.00 12,085.39 13,000.00 16,870.90 17,700.00 20,757.19 25,000.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget FY 2019-2020 Total Activity FY 2020-2021 Total Budget FY 2020-2021 Total Activity FY 2021-2022 Total Budget FY 2021-2022 YTD Activity FY 2022-2023 Preliminary

Mileage and Travel Reimburse 400.00 1,042.32 1,100.00 1,331.68 1,500.00 692.02 1,500.00
 Operating Supplies 24,000.00 15,920.26 12,000.00 18,092.40 13,000.00 27,146.79 18,000.00

Budget Detail
Budget Code
 Preliminary
 Preliminary
 Description
 Clorine Units Price Amount
 Misc Operating Supplies 1.00 10,000.00 10,000.00
 1.00 8,000.00 8,000.00

Water Conservation Program 1,500.00 0.00 1,580.00 0.00 4,158.00 607.72 4,000.00

Budget Detail
Budget Code
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Description
 AWAC Calendar Units Price Amount
 Misc 300.00 1.26 378.00
 Toilet Rebate Program 1.00 222.00 222.00
 Water Audit 25.00 100.00 2,500.00
 1.00 100.00 100.00
 Water Conservation Printed Materials 1.00 500.00 500.00
 Water Conservation Workshop 3.00 100.00 300.00

Uniforms 3,074.00 2,629.75 3,932.00 2,482.80 3,500.00 1,562.49 2,500.00
 Small Tools 2,750.00 1,251.67 2,750.00 3,283.87 2,750.00 4,885.35 3,000.00
 Dues & Subscriptions 335.00 -75.42 335.00 322.25 125.00 921.17 250.00

Budget Detail
Budget Code
 Preliminary
 Preliminary
 Description
 HDMWA Units Price Amount
 Misc 5.00 25.00 125.00
 1.00 125.00 125.00

Watermaster Fees 7,360.00 3,510.36 7,400.00 9,503.12 8,100.00 5,738.59 7,000.00
 Interest Expense 0.00 172,638.90 164,705.05 150,190.54 136,196.32 132,070.74 127,766.00

Budget Detail
Budget Code
 Preliminary
 Preliminary
 Description
 2014 Loan - 14-017 Units Price Amount
 2020 Loan - 20-024 1.00 120,326.00 120,326.00
 1.00 7,440.00 7,440.00

Depreciation 0.00 233,092.49 0.00 236,762.09 0.00 0.00
 Other Expense 0.00 0.00 0.00 13,434.68 0.00 0.00
 Debt Service 388,733.68 213,358.89 224,028.64 208,776.19 395,112.77 375,531.26 403,545.00

Budget Detail
Budget Code
 Preliminary
 Preliminary
 Description
 2014 Loan - 14-017 Units Price Amount
 2020 Loan 20-024 1.00 178,570.00 178,570.00
 1.00 39,975.00 39,975.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2021-2022

FY 2021-2022

FY 2021-2022

FY 2020-2021

FY 2020-2021

FY 2019-2020

FY 2019-2020

		FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022	FY 2022-2023
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity	Preliminary
Preliminary	Pittman Water Rights 1-22/1-23			1.00	185,000.00	185,000.00			
<u>01-800100-00-0</u>	Debt Service Reversal	0.00	-213,358.89	0.00	-212,126.81	0.00	0.00	0.00	
<u>01-800500-00-0</u>	Capital Expenditure	0.00	8,866.04	0.00	0.00	0.00	0.00	0.00	
Budget Detail									
Budget Code									
Preliminary	AMI Meters - \$162,667			Units	Price	Amount			
Preliminary	Generator - \$90,000			1.00	0.00	0.00			
Preliminary	New Well Pipeline - \$210,000			1.00	0.00	0.00			
Preliminary	Well 1A Building Improvements - \$40,000			1.00	0.00	0.00			
<u>01-800599-00-0</u>	Capital Transfer	0.00	-347,978.14	0.00	-1,214,121.53	0.00	0.00	0.00	
<u>01-810001-00-0</u>	Corporate Yard 60x120 Metal	0.00	0.00	0.00	143,563.84	0.00	0.00	406,472.54	
<u>01-810003-00-0</u>	New Well (Location TBD)	0.00	0.00	0.00	2,480.25	0.00	0.00	484,273.55	
<u>01-810006-00-0</u>	New Well Pipeline (Connect to	0.00	0.00	0.00	0.00	0.00	0.00	214,582.08	
<u>01-810015-00-0</u>	AMI Meters	0.00	55,518.55	0.00	84,363.77	0.00	0.00	148,114.06	
<u>01-810016-00-0</u>	Well Exploration Test Holes	0.00	131,665.00	0.00	2,430.00	0.00	0.00	0.00	
<u>01-810017-00-0</u>	Service Truck	0.00	0.00	0.00	0.00	0.00	0.00	31,918.06	
<u>01-810018-00-0</u>	Water Rights	0.00	250,568.17	0.00	790,000.00	0.00	0.00	24,462.50	
<u>01-810019-00-0</u>	CIP Real Property Acquisition	0.00	0.00	0.00	374,514.94	0.00	0.00	0.00	
<u>01-810020-00-0</u>	Water Ops Building - Plan Chec	0.00	0.00	0.00	1,047.04	0.00	0.00	0.00	
<u>01-810023-00-0</u>	Interior of Building	0.00	0.00	0.00	0.00	0.00	0.00	73,018.90	
<u>01-810025-00-0</u>	Old Shop Maintenance and Ins	0.00	0.00	0.00	0.00	0.00	0.00	53,990.00	
<u>01-810027-00-0</u>	Well House Well 13	0.00	0.00	0.00	0.00	0.00	0.00	61,194.60	
<u>01-810028-00-0</u>	Electrical Well 13	0.00	0.00	0.00	0.00	0.00	0.00	5,269.27	
<u>01-810029-00-0</u>	Concrete, fencing, camera, inte	0.00	0.00	0.00	0.00	0.00	0.00	39,890.00	
<u>01-810039-00-0</u>	Temporary Flush Line for New	0.00	0.00	0.00	0.00	0.00	0.00	16,900.00	
<u>01-810040-00-0</u>	Vector Truck	0.00	0.00	0.00	0.00	0.00	0.00	22,000.00	
<u>01-810046-00-0</u>	Water Maintenance Building P	0.00	0.00	0.00	0.00	0.00	0.00	25,383.00	
<u>01-810050-00-0</u>	Water Equipment	0.00	33,025.38	0.00	3,151.69	0.00	0.00	0.00	
<u>01-999100-00-0</u>	Admin Allocation	491,510.87	490,617.36	558,207.22	568,649.69	576,796.94	432,597.69	646,025.40	

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity	Preliminary
Expense Total:	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	2,018,981.56	3,321,217.14	2,143,097.56
Fund: 01 - Water Operations Total:	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	2,018,981.56	3,321,217.14	2,143,097.56
Report Total:	1,666,815.26	1,720,066.94	1,741,257.12	1,971,553.41	2,018,981.56	2,018,981.56	3,321,217.14	2,143,097.56

Budget Detail
 Budget Code
 Preliminary

Description
 50% of Admin allocation

Units
 0.50

Price
 1,292,050.79

Amount
 646,025.40



Helendale CSD

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Fund: 02 - Sewer Operations							
Revenue							
<u>02-410010-00-0</u>	1,189,334.40	1,191,966.60	1,189,334.40	1,192,557.25	1,192,412.16	1,036,868.12	1,599,212.16
Budget Detail							
Budget Code							
Preliminary							
Sewer Charges - Single Family							
Description							
Single Family = \$46.64 x6 months=		2,712.00					
279.84 / EDU							
Price							
Amount							
Single Family = \$54.64 x 6 months=		2,712.00					
309.84/ EDU							
Price							
Amount							
Sewer Charges - Multi-Family	22,423.68	20,664.96	22,423.68	20,667.15	20,664.96	20,698.88	27,714.96
Description							
Sewer rate = \$46.64 x 6 month =279.84 /		47.00					
EDU							
Price							
Amount							
Sewer rate = \$51.64 x 6 months= 309.84 /		47.00					
EDU							
Price							
Amount							
<u>02-411020-00-0</u>	47,045.76	43,125.28	47,045.76	47,027.44	47,045.76	40,828.12	63,095.76
Budget Detail							
Budget Code							
Preliminary							
Sewer Charges - Commercial							
Description							
Church = \$46.64 x 6 months=\$279.84 /		5.00					
Church = \$51.64 x 6 months=\$309.84 /		5.00					
Commercial = \$46.64 x 6 months=		68.00					
\$279.84 / EDU							
Price							
Amount							
Commercial = \$51.64 x 6 months=		68.00					
\$309.84 / EDU							
Price							
Amount							
Mobile Home = \$46.64 x 6 months=		3.00					
\$279.84 / EDU							
Price							
Amount							
Mobile Home = \$51.64 x 6 months=		3.00					
\$309.84 / EDU							
Price							
Amount							
Motel = \$46.64 x 6 months=\$279.84 /		31.00					
Motel = \$51.64 x 6 months=\$309.84 /		31.00					
Price							
Amount							
Sewer Charges - Park	2,198.40	2,015.20	2,198.40	2,209.67	2,198.40	2,215.12	2,948.40

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Budget Detail							
Budget Code							
Preliminary							
Description							
Sewer rate = \$46.64 x 6 months= \$279.84 / EDU	5.00	5.00	-279.84	-279.84	-1,399.20	-1,399.20	
Sewer rate = \$51.64 x 6 months= \$309.84 / EDU	5.00	5.00	-309.84	-309.84	-1,549.20	-1,549.20	
Sewer Charges - School	16,268.16	14,912.48	16,268.16	16,268.16	16,268.16	14,111.80	21,818.16
Budget Detail							
Budget Code							
Preliminary							
Description							
Sewer rate = \$46.64 x 6 months= \$279.84 / EDU	37.00	37.00	-279.84	-279.84	-10,354.08	-10,354.08	
Sewer rate = \$51.64 x 6 months= \$309.84 / EDU	37.00	37.00	-309.84	-309.84	-11,464.08	-11,464.08	
Sewer Charges - Irrigation w/R	1,758.72	1,612.16	1,758.72	1,758.72	1,758.72	1,525.60	2,358.72
Budget Detail							
Budget Code							
Preliminary							
Description							
Sewer rate = \$46.64 x 6 months= \$279.84 / EDU	4.00	4.00	-279.84	-279.84	-1,119.36	-1,119.36	
Sewer rate = \$51.64 x 6 months= \$309.84 / EDU	4.00	4.00	-309.84	-309.84	-1,239.36	-1,239.36	
Permits & Inspection	0.00	657.00	0.00	2,409.00	876.00	876.00	876.00
Budget Detail							
Budget Code							
Preliminary							
Description							
Permit & Inspection Fees	4.00	4.00	-219.00	-876.00	-876.00	-876.00	
Connection Fees	0.00	10,082.85	438.00	36,970.45	13,443.60	13,443.80	13,443.60
Budget Detail							
Budget Code							
Preliminary							
Description							
Sewer Connection Fees	4.00	4.00	-3,360.90	-13,443.60	-13,443.60	-13,443.60	
Fees & Services	0.00	0.00	0.00	0.00	0.00	45.00	17,000.00
Delinquent Fees & Penalties	18,000.00	17,986.35	15,000.00	16,488.71	15,000.00	16,232.47	17,000.00
Special Assm'ts - Sewer Standb	15,000.00	13,676.40	15,000.00	12,799.05	15,000.00	10,117.05	19,440.00
Special Assm'ts - PY Sewer Stan	4,800.00	8,766.30	4,800.00	2,635.23	2,400.00	7,655.55	4,827.00
Penalties on Delinquent Taxes	1,550.00	4,612.36	1,550.00	1,368.79	600.00	4,815.09	600.00
Gain or Loss on Sale of Assets	0.00	0.00	0.00	3,000.00	1,000.00	0.00	1,000.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Other Income	0.00	0.00	0.00	2,254.66	0.00	23,474.34	
Revenue Total:	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76
Fund: 02 - Sewer Operations Total:	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76
Report Total:	1,318,379.12	1,330,077.94	1,315,817.12	1,358,414.28	1,328,667.76	1,192,906.94	1,774,334.76

02-712000-00-0



Helendale CSD

Budget Worksheet
Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	Defined Budgets	
							FY 2022-2023	Preliminary
Fund: 02 - Sewer Operations								
Expense								
<u>02-500001-00-0</u>	216,756.80	220,330.08	228,925.00	220,510.95	241,820.80	212,489.19	263,931.00	
Salaries - Full Time								
<u>02-500002-00-0</u>	15,162.00	17,964.36	15,162.00	18,290.72	12,000.00	6,038.99	7,000.00	
Salaries - Overtime								
<u>02-500003-00-0</u>	14,310.00	13,907.14	14,310.00	14,178.57	14,090.00	12,020.00	14,040.00	
Salaries - On-Call Pay								
<u>02-510000-00-0</u>	32,668.99	23,090.87	30,795.00	23,614.73	28,544.98	21,192.72	32,834.00	
PERS Retirement								
<u>02-510001-00-0</u>	39,828.54	38,096.80	46,800.00	48,853.73	46,800.00	44,456.74	47,160.00	
Benefit Plan								
<u>02-510002-00-0</u>	16,413.46	23,431.76	7,018.00	5,619.83	4,609.89	4,599.17	6,831.00	
Workers Compensation								
<u>02-510003-00-0</u>	3,350.47	2,336.25	3,508.34	3,598.40	3,709.98	3,268.40	4,031.00	
Payroll Taxes - FICA/Medicare								
<u>02-510005-00-0</u>	0.00	2,324.40	0.00	3,083.71	0.00	2,977.93		
Vision / Dental Expense								
<u>02-510007-00-0</u>	0.00	0.00	0.00	3,071.69	0.00	2,927.23		
Retirement Expense 457								
<u>02-510008-00-0</u>	0.00	4,607.07	0.00	4,400.23	0.00	3,957.19		
PERS EPMC								
<u>02-510009-00-0</u>	0.00	2,818.57	3,224.00	3,126.88	3,671.43	3,315.11	4,302.00	
PEPRA Retirement								
<u>02-510100-00-0</u>	0.00	16,610.00	0.00	12,091.00	0.00	0.00		
Actuarial Pension Expense Adj								
<u>02-521000-00-0</u>	19,000.00	29,901.00	25,000.00	29,183.50	25,000.00	21,499.00	20,000.00	
Laboratory Analysis								
<u>02-521500-00-0</u>	45,682.00	11,193.62	40,000.00	43,887.98	44,000.00	45,763.40	53,000.00	
Contractual Services								
Budget Detail								
Budget Code								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
<u>02-521501-00-0</u>	10,000.00	0.00	10,000.00	0.00	2,500.00	0.00		
Engineering Services								
<u>02-521600-00-0</u>	2,400.00	2,400.00	2,400.00	2,777.10	5,000.00	2,400.00	5,000.00	
Software/GIS Support								
Budget Detail								
Budget Code								
Preliminary								

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary			1.00	2,600.00	2,600.00		
miscellaneous							
Permits and Fees	26,000.00	24,356.25	27,617.00	30,099.06	35,000.00	31,267.58	37,500.00
Budget Detail							
Budget Code			Units	Price	Amount		
Preliminary			0.50	2,000.00	1,000.00		
Preliminary			1.00	3,000.00	3,000.00		
Preliminary			1.00	4,500.00	4,500.00		
Preliminary			1.00	1,000.00	1,000.00		
Preliminary			1.00	24,000.00	24,000.00		
Preliminary			1.00	4,000.00	4,000.00		
Budget Detail			Units	Price	Amount		
Budget Code			6,467.00	928.08	7,485.00	1,231.78	6,177.00
Preliminary	6,467.00	2,679.37	6,467.00	928.08	7,485.00	1,231.78	6,177.00
Preliminary			1.00	850.00	850.00		
Preliminary			3.00	240.00	720.00		
Preliminary			2.00	200.00	400.00		
Preliminary			3.00	300.00	900.00		
Preliminary			3.00	110.00	330.00		
Preliminary			2.00	188.00	376.00		
Preliminary			9.00	189.00	1,701.00		
Preliminary			3.00	300.00	900.00		
Budget Detail			Units	Price	Amount		
Budget Code			79,750.30	71,095.73	89,613.00	84,737.80	89,613.00
Preliminary	68,955.00	77,176.01	79,750.30	71,095.73	89,613.00	84,737.80	89,613.00
Preliminary			1.00	3,533.68	3,533.68		
Preliminary			12.00	47.08	564.96		
Preliminary			1.00	4,280.00	4,280.00		
Preliminary			12.00	76.51	918.12		
Preliminary			12.00	1,056.95	12,683.40		
Preliminary			12.00	1,142.87	13,714.44		
Preliminary			12.00	4,493.20	53,918.40		
Budget Detail			Units	Price	Amount		
Budget Code			720.00	741.84	720.00	845.09	840.00
Preliminary	720.00	772.16	720.00	741.84	720.00	845.09	840.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Budget Detail
Budget Code
 Preliminary
02-531002-00-0
02-531006-00-0
Budget Detail
Budget Code
 Preliminary
 Preliminary

Southwest Gas - WWTP
 Utilites-Water- WWTP
 Sludge/Compost Disposal

Budget Code
 Preliminary
 Preliminary
 Burrtec Hauling - Sludge
 Sludge Disposal=Tippling Fee - Biosolids

02-532500-00-0
Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Preliminary
 Telephone

02-541000-00-0
Budget Detail

Budget Code
 Preliminary
 Preliminary
 Operations and Maintenance
 Vehicle Maintenance

02-545000-00-0
Budget Detail

Budget Code
 Preliminary
 Preliminary
 General Vehicle Repair Parts & Services
 Mechanic Labor Reimbursement from Water

02-545001-00-0
Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Vehicle Fuel
 Mileage and Travel Reimburse
 Operating Supplies
 Public Outreach

02-552700-00-0
Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Fog Flyer
 Misc
 Outreach Materials

02-553000-00-0
Budget Detail

Budget Code
 Preliminary
 Preliminary
 Preliminary
 Uniforms
 Small Tools

Description	Units	Price	Amount	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Southwest Gas - WWTP	12.00	70.00	840.00							
Utilites-Water- WWTP	0.00	0.00	0.00	0.00	0.00	300.00	0.00	4,208.68	4,208.68	4,000.00
Sludge/Compost Disposal	6,300.00	4,049.15	6,220.00	7,800.00	9,101.52	6,620.00	4,049.15	4,124.48	4,124.48	6,030.00
Burrtec Hauling - Sludge	4.00	475.00	1,900.00							
Sludge Disposal=Tippling Fee - Biosolids	70.00	59.00	4,130.00							
Telephone	4,896.00	3,646.85	4,896.00	4,896.00	4,399.52	4,896.00	3,646.85	2,743.29	2,743.29	3,567.48
Operations and Maintenance	25,000.00	46,804.08	18,000.00	30,000.00	21,944.25	18,000.00	46,804.08	11,850.60	11,850.60	15,000.00
Vehicle Maintenance	16,820.00	18,852.03	17,567.20	16,820.00	18,612.37	17,567.20	18,852.03	31,847.46	31,847.46	19,182.87
General Vehicle Repair Parts & Services	1.00	1,940.00	1,940.00							
Mechanic Labor Reimbursement from Water	0.40	43,107.18	17,242.87							
Vehicle Fuel	9,000.00	6,046.97	9,000.00	8,500.00	8,013.89	9,000.00	6,046.97	9,581.32	9,581.32	11,000.00
Mileage and Travel Reimburse	1,200.00	1,346.36	1,500.00	200.00	1,215.50	1,500.00	1,346.36	0.00	0.00	1,500.00
Operating Supplies	5,000.00	10,623.44	12,000.00	10,000.00	5,730.02	12,000.00	10,623.44	5,331.21	5,331.21	9,000.00
Public Outreach	550.00	0.00	550.00	550.00	406.76	550.00	0.00	0.00	0.00	550.00
Fog Flyer	500.00	0.30	150.00							
Misc	1.00	100.00	100.00							
Outreach Materials	1.00	300.00	300.00							
Uniforms	3,243.00	2,075.81	3,243.00	3,018.00	1,924.42	3,243.00	2,075.81	1,278.16	1,278.16	3,500.00
Small Tools	3,000.00	1,990.92	4,500.00	4,000.00	2,265.56	4,500.00	1,990.92	4,034.53	4,034.53	4,500.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget FY 2019-2020 Total Activity FY 2020-2021 Total Budget FY 2020-2021 Total Activity FY 2021-2022 Total Budget FY 2021-2022 YTD Activity FY 2022-2023 Preliminary

Budget Detail	Description	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
<u>02-556500-00-0</u>	Dues & Subscriptions	643.00	292.00	643.00	192.00	710.00	160.00	710.00
Budget Detail								
Budget Code								
Preliminary	Mechanic Small Tool				2,000.00	1,000.00		
Preliminary	Misc				3,500.00	3,500.00		
<u>02-595001-00-0</u>	Interest Expense	0.00	22,502.69	18,325.36	17,096.41	13,000.08	9,457.92	16,024.00
Budget Detail								
Budget Code								
Preliminary	CWEA				220.00	660.00		
Preliminary	HDMWA (High Desert Mtn Water Assoc)				25.00	50.00		
<u>02-600000-00-0</u>	Depreciation	0.00	142,465.72	0.00	161,193.87	0.00	0.00	
<u>02-720000-00-0</u>	Other Expense	0.00	0.00	0.00	14,424.26	0.00	0.00	
<u>02-800000-00-0</u>	Debt Service	75,041.63	52,495.16	56,716.27	52,133.09	59,376.76	41,603.52	86,099.00
Budget Detail								
Budget Code								
Preliminary	2020 Loan Refinance 02-024			16,024.00	16,024.00			
<u>02-800100-00-0</u>	Debt Service - Reversal	0.00	-52,495.16	0.00	-59,345.22	0.00	0.00	
<u>02-800599-00-0</u>	Capital Transfer	0.00	-305,064.73	0.00	-313,631.33	0.00	0.00	
<u>02-820003-00-0</u>	Monitoring Wells	0.00	49,015.00	0.00	0.00	0.00	0.00	
<u>02-820006-00-0</u>	Grit Removal System (Replace	0.00	144,016.82	0.00	0.00	0.00	0.00	
<u>02-820007-00-0</u>	Secondary Irrigation Pump Proj	0.00	6,130.00	0.00	76,303.07	0.00	0.00	
<u>02-820008-00-0</u>	Storage Building/Office/Lab	0.00	0.00	0.00	144,262.67	0.00	467,130.03	
<u>02-820020-00-0</u>	Wastewater Ops Building - Plan	0.00	0.00	0.00	1,047.04	0.00	0.00	
<u>02-820027-00-0</u>	WOM Vehicle	0.00	0.00	0.00	0.00	0.00	16,500.00	
<u>02-820038-00-0</u>	Interior Completion of Mainte	0.00	0.00	0.00	0.00	0.00	101,145.00	
<u>02-820045-00-0</u>	Mini-Lift Station Project	0.00	0.00	0.00	0.00	0.00	36,044.00	
<u>02-820046-00-0</u>	Wastewater Maintenance Buil	0.00	0.00	0.00	0.00	0.00	47,040.00	
<u>02-820050-00-0</u>	Sewer Equipment	0.00	105,902.91	0.00	92,018.55	0.00	0.00	
<u>02-820051-00-0</u>	Emergency Sewer Lining	0.00	0.00	0.00	0.00	0.00	0.00	

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity	Preliminary
Admin Allocation	481,680.66	480,805.07	547,043.08	557,276.63	565,261.00	423,945.72	633,104.89	
Description			Units	Price	Amount			
49% of Admin allocation			0.49	1,292,050.79	633,104.89			
Interfund Transfer Out/(In)	-42,100.00	0.00	-42,100.00	159,382.13	-42,100.00	-31,574.97	-42,100.00	
Description			Units	Price	Amount			
Interfund Loan Payment Receipt (From Park)			1.00	-42,100.00	-42,100.00			
Expense Total:	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24	
Fund: 02 - Sewer Operations Total:	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24	
Report Total:	1,118,763.55	1,233,675.00	1,197,333.35	1,536,942.51	1,238,989.12	1,691,438.27	1,363,927.24	

02-999100-00-0

Budget Detail
Budget Code
Preliminary

02-999900-00-0

Budget Detail
Budget Code
Preliminary



Helendale CSD

Budget Worksheet Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Retail Sales - Recycling Center	294,000.00	228,226.99	264,000.00	305,700.77	300,000.00	271,032.76	325,000.00
Other Income	0.00	0.00	0.00	0.00	0.00	7,622.89	
Grant Revenue	0.00	10,000.00	0.00	0.00	0.00	0.00	
Board Discretionary Revenue	-74,940.48	0.00	-84,380.00	0.00	-126,740.34	0.00	-67,000.00
Revenue Total:	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65	258,000.00
Fund: 03 - Recycling Center Total:	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65	258,000.00
Report Total:	219,059.52	238,226.99	179,620.00	305,700.77	173,259.66	278,655.65	258,000.00

Fund: 03 - Recycling Center

Revenue

[03-480000-00-0](#)

[03-712000-00-0](#)

[03-740000-00-0](#)

[03-999700-00-0](#)



Helendale CSD

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity	Preliminary
Fund: 03 - Recycling Center								
Expense								
<u>03-500001-00-0</u>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,435.50
Budget Detail								
Budget Code								
Preliminary								
Salaries - Full Time								
Description								
Thrift Store Supervisor Share								
Units	0.30		94,785.00		28,435.50			
Price								
Amount								
<u>03-500004-00-0</u>	152,959.00	104,354.98	136,326.00	102,692.63	126,472.00	113,082.29		151,790.00
Budget Detail								
Budget Code								
Preliminary								
Salaries - Part-Time								
Description								
Part Time Salaries								
Units	1.00		151,790.00		151,790.00			
Price								
Amount								
<u>03-510002-00-0</u>	3,081.16	4,398.53	1,121.00	2,156.67	1,090.55	203.33		1,785.00
Budget Detail								
Budget Code								
Preliminary								
Workers Compensation								
Description								
Payroll Taxes - FICA/Medicare								
Units	10,429.89		7,810.75		9,675.11	8,650.93		11,612.00
Price								
Amount								
<u>03-510004-00-0</u>	0.00	0.00	0.00	-477.09	0.00	0.00		0.00
Budget Detail								
Budget Code								
Preliminary								
Unemployment Expense								
Description								
Contractual Services								
Units	4,300.00		323.89		2,500.00	0.00		4,500.00
Price								
Amount								
<u>03-521500-00-0</u>	5,300.00	718.25	4,300.00	323.89	2,500.00	0.00		4,500.00
Budget Detail								
Budget Code								
Preliminary								
Climate Control								
Description								
Maintenance Services								
Units	1.00		2,000.00		2,000.00			
Price								
Amount								
<u>03-524500-00-0</u>	500.00	0.00	500.00	0.00	500.00	0.00		500.00
Budget Detail								
Budget Code								
Preliminary								
Education and Training								
Description								
Advertising								
Units	5,600.00		500.00		500.00	0.00		500.00
Price								
Amount								
<u>03-526601-00-0</u>	5,600.00	4,600.00	500.00	0.00	500.00	0.00		500.00
Budget Detail								
Budget Code								
Preliminary								
Bank Charges								
Description								
Utilities - Electric								
Units	3,000.00		3,000.00		4,000.00	4,421.97		5,000.00
Price								
Amount								
<u>03-529900-00-0</u>	3,000.00	3,809.68	3,000.00	3,950.29	4,000.00	4,421.97		5,000.00
Budget Detail								
Budget Code								
Preliminary								
Utilities - Electric								
Description								
Edison								
Units	18,000.00		6,600.00		7,062.00	6,196.84		32,062.00
Price								
Amount								
<u>03-531000-00-0</u>	18,000.00	6,815.48	6,600.00	5,680.80	7,062.00	6,196.84		32,062.00
Budget Detail								
Budget Code								
Preliminary								
HVAC								
Description								
Edison								
Units	12.00		588.50		7,062.00			
Price								
Amount								
<u>03-532500-00-0</u>	1,098.00	1,398.34	1,524.00	1,434.68	1,560.00	1,325.68		1,560.00
Budget Detail								
Budget Code								
Preliminary								
Telephone								
Description								

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

Budget Detail Budget Code Preliminary	Description Credit Card line	FY 2019-2020		FY 2019-2020		FY 2020-2021		FY 2020-2021		FY 2021-2022		FY 2021-2022		FY 2022-2023		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Preliminary
03-541000-00-0	Operations and Maintenance	2,000.00	1,715.88	1,000.00	2,072.08	1,500.00	642.06	1,500.00	1,500.00	642.06	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
03-545000-00-0	Vehicle Maintenance	0.00	2,828.28	2,000.00	678.27	1,000.00	1,312.46	1,000.00	1,000.00	1,312.46	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
03-545001-00-0	Vehicle Fuel/Propane	0.00	426.66	300.00	334.34	400.00	271.85	400.00	400.00	271.85	400.00	400.00	400.00	400.00	400.00	400.00
03-553000-00-0	Operating Supplies	10,000.00	8,956.90	8,000.00	10,714.11	10,000.00	7,668.97	10,000.00	10,000.00	7,668.97	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
03-553600-00-0	Uniforms	0.00	0.00	0.00	81.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
03-554600-00-0	Small Tools	0.00	0.00	0.00	33.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-556800-00-0	EE Incentive Program	5,820.00	2,969.47	4,020.00	6,658.23	7,000.00	6,324.84	7,000.00	7,000.00	6,324.84	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
03-600000-00-0	Depreciation	0.00	984.17	0.00	1,073.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-720000-00-0	Other Expense	0.00	-143.75	0.00	-2,378.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-800500-00-0	Capital Expenditure	0.00	10,736.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-800599-00-0	Capital Transfer	0.00	-10,736.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-999800	Interfund Transfer In	0.00	79,501.67	0.00	154,401.40	0.00	150,101.22	0.00	0.00	150,101.22	0.00	0.00	0.00	0.00	0.00	0.00
Expense Total:		219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	173,259.66	173,259.66	150,101.22	173,259.66	150,101.22	173,259.66	150,101.22	255,744.50	255,744.50
Fund: 03 - Recycling Center Total:		219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	173,259.66	173,259.66	150,101.22	173,259.66	150,101.22	173,259.66	150,101.22	255,744.50	255,744.50
Report Total:		219,059.52	239,124.43	179,620.00	297,241.67	173,259.66	150,101.22	173,259.66	173,259.66	150,101.22	173,259.66	150,101.22	173,259.66	150,101.22	255,744.50	255,744.50



Helendale CSD

Budget Worksheet Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary
Delinquent Penalties	0.00	375.00	200.00	515.00	0.00	70.00	
15302 Smithson Rental	102,480.00	98,580.00	94,680.00	91,580.00	94,680.00	82,229.15	91,880.00
Description			Units	Price	Amount		
Unit #A & Paddock			12.00	-1,090.00	-13,080.00		
Unit #B			12.00	-1,000.00	-12,000.00		
Unit #C			12.00	-500.00	-6,000.00		
Unit #D			12.00	-1,500.00	-18,000.00		
Unit #E			12.00	-1,100.00	-13,200.00		
Unit #F			5.00	-2,000.00	-10,000.00		
Unit #F			7.00	-2,800.00	-19,600.00		
15425 Wild Road Rental	29,928.00	30,162.10	33,600.00	33,531.80	33,600.00	30,800.00	33,600.00
Description			Units	Price	Amount		
Units A-D			48.00	-700.00	-33,600.00		
Other Income	0.00	0.00	0.00	336.05	0.00	0.00	
Board Discretionary Revenue	-22,310.09	0.00	0.00	0.00	0.00	0.00	
Revenue Total:	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00
Fund: 04 - Property Rental Total:	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00
Report Total:	110,097.91	129,117.10	128,480.00	125,962.85	128,280.00	113,099.15	125,480.00

Fund: 04 - Property Rental

Revenue

04-419500-00-0

04-462000-00-4

Budget Detail

Budget Code

- Preliminary
- Preliminary
- Preliminary
- Preliminary
- Preliminary
- Preliminary
- Preliminary

04-463000-00-5

Budget Detail

Budget Code

- Preliminary

04-712000-00-0

04-999700-00-0



Helendale CSD

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 FY 2019-2020 FY 2019-2020 FY 2020-2021 FY 2020-2021 FY 2021-2022 FY 2021-2022 FY 2022-2023
 Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity Preliminary

Fund: 04 - Property Rental

Expense

<u>04-521500-00-0</u>	Contractual Services	10,000.00	325.00	5,000.00	0.00	5,000.00	0.00	5,000.00
<u>04-523500-00-0</u>	San Bernardino County Fees	0.00	367.00	367.00	0.00	367.00	435.00	367.00
<u>04-531000-00-0</u>	Utilities - Electric - Unit D	0.00	1,241.26	0.00	0.00	0.00	0.00	
<u>04-531000-00-4</u>	Utilities - Electric - Smithson	0.00	0.00	0.00	415.73	0.00	31.62	
<u>04-531000-00-5</u>	Utilities - Electric - Wild Rd	4,656.00	2,897.92	3,300.00	3,397.31	3,700.00	3,877.77	4,000.00
<u>04-531001-00-4</u>	Utilities - Gas - Smithson	0.00	0.00	0.00	0.00	0.00	5.72	
<u>04-531001-00-5</u>	Utilities - Gas - Wild Rd	1,560.00	1,346.51	800.00	1,535.77	800.00	1,350.75	1,500.00
<u>04-531002-00-4</u>	Utilities-Water- Smithson	0.00	0.00	711.71	0.00	3,995.52	995.68	3,995.52

Budget Detail

Budget Code

Preliminary

Preliminary

04-531002-00-5

Budget Detail

Budget Code

Preliminary

Preliminary

04-531003-00-4

Budget Detail

Budget Code

Preliminary

Preliminary

04-531003-00-5

Budget Detail

Budget Code

Preliminary

Preliminary

Description Units Price Amount

Water Consumption 1,890.00 1.50 2,835.00

Water Meter Charges - 2" 12.00 96.71 1,160.52

Utilities-Water- Wild Rd. 0.00 0.00 1,342.20 822.30 1,342.20 1,342.20

Description Units Price Amount

Water Consumption 158.00 1.50 237.00

Water Meter Charges - 2 x \$46.05 = 12.00 92.10 1,105.20

Utilities - Sewer- Smithson 0.00 0.00 2,198.40 1,540.60 2,198.40 2,798.40

Description Units Price Amount

Sewer Smithson - 5 EDU x 46.64 = 6.00 208.20 1,249.20

Sewer Smithson - 5 EDU x 51.64 = 6.00 258.20 1,549.20

Utilities - Sewer - Wild 0.00 0.00 1,758.72 1,232.48 1,758.72 1,179.36

Description Units Price Amount

Monthly Sewer Charges - 2 Units x 46.64 = 6.00 93.28 559.68

= \$93.28

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 FY 2019-2020 FY 2020-2021 FY 2020-2021 FY 2021-2022 FY 2021-2022 FY 2022-2023
 Total Budget Total Activity Total Budget Total Activity Total Budget YTD Activity Preliminary

Preliminary Monthly Sewer Charges - 2 Units x 51.64 = \$103.28 6.00 103.28 619.68

04-541000-00-4 Operation & Maintenance - Sm 5,000.00 3,583.23 1,633.00 10,561.23 10,000.00 6,234.00 10,000.00
 04-541000-00-5 Operation & Maintenance - Will 3,000.00 4,496.64 4,000.00 2,167.79 6,000.00 716.58 2,000.00
 04-595001-00-0 Interest Expense 0.00 25,753.09 20,972.58 20,342.28 14,878.86 4,916.62 8,330.00

Budget Detail

Budget Code

Preliminary

Description Loan - 20-024 Property Purchase

Units Price Amount
 1.00 8,330.00 8,330.00

04-600000-00-4 Depreciation - Smithson 0.00 43,292.50 0.00 42,997.86 0.00 0.00
 04-600000-00-5 Depreciation - Wild Rd 0.00 12,991.22 0.00 13,612.03 0.00 0.00
 04-720000-00-0 Other Expense 0.00 0.00 0.00 3,751.55 0.00 0.00
 04-800000-00-4 Debt Service - Rental Property 85,881.91 60,088.67 64,909.32 0.00 67,954.15 21,627.22 44,758.00

Budget Detail

Budget Code

Preliminary

Description 20-024

Units Price Amount
 1.00 44,758.00 44,758.00

04-800100-00-4 Debt Service - Reversal 0.00 -60,088.67 0.00 0.00 0.00 0.00
 04-999800 Interfund Transfer In 0.00 649,556.89 0.00 188.07 0.00 0.00
 04-999900-00-0 Interfund Transfer Out 0.00 0.00 0.00 -201,482.09 0.00 0.00

Expense Total:

110,097.91 745,851.26 106,992.93 -102,512.47 117,994.85 43,786.34 85,270.48

Fund: 04 - Property Rental Total:

110,097.91 745,851.26 106,992.93 -102,512.47 117,994.85 43,786.34 85,270.48

Report Total:

110,097.91 745,851.26 106,992.93 -102,512.47 117,994.85 43,786.34 85,270.48



Helendale CSD

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Fund: 05 - Parks & Recreation							
Revenue							
<u>05-430000-00-0</u>	100.00	1,940.00	1,000.00	0.00	1,000.00	6,437.00	1,000.00
<u>05-430002-00-0</u>	5,000.00	6,050.00	6,000.00	0.00	3,600.00	7,780.36	8,400.00
Budget Detail							
Budget Code							
Preliminary							
			Units	Price	Amount		
Description			120.00	-70.00	-8,400.00		
Basketball: \$70 each							
	10,800.00	10,570.80	10,800.00	1,030.00	8,000.00	9,488.41	9,100.00
<u>05-430003-00-0</u>							
Budget Detail							
Budget Code							
Preliminary							
			Units	Price	Amount		
Description			130.00	-70.00	-9,100.00		
Soccer: \$75 each							
	10,800.00	6,574.00	5,000.00	10,894.40	5,000.00	8,632.59	5,000.00
Farmers Market Revenue							
	0.00	199.00	5,000.00	8,650.00	5,000.00	10,933.81	5,000.00
Farmers Market EBT							
			Units	Price	Amount		
Description			500.00	-10.00	-5,000.00		
Market Match EBT Grant							
	0.00	0.00	0.00	750.00	0.00	2,450.00	1,500.00
Adult Softball							
	0.00	0.00	0.00	0.00	0.00	450.00	400.00
Cornhole League							
	0.00	0.00	0.00	0.00	0.00	1,200.00	600.00
Cheer Camp							
	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00	7,200.00	9,600.00
Water Shop Lease Income							
			Units	Price	Amount		
Description			12.00	-800.00	-9,600.00		
Water Shop							
	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	
Storage at Park- from Solid Wa							
	6,000.00	6,000.00	6,000.00	2,531.72	7,974.96	7,285.06	7,974.96
Community Center Unit C Rent							
			Units	Price	Amount		
Description			52.00	-37.98	-1,974.96		
Church Rental (Saturday)							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary							
<u>05-461000-00-2</u>							
Budget Detail							
Budget Code							
Preliminary							
Church Rental Sunday		12.00	-500.00	-6,000.00			5,000.00
Park Field Rental	0.00	0.00	5,000.00	2,250.00	7,000.00	5,462.00	
Description		Units	Price	Amount			
Field Rental for HSD		1.00	-5,000.00	-5,000.00			
Football/Soccer/Softball							
<u>05-461000-00-3</u>							
Budget Detail							
Budget Code							
Preliminary							
Community Center Rental - C &	1,500.00	2,428.50	1,500.00	978.50	1,500.00	2,285.00	1,500.00
Property Taxes - Street Lights	16,600.00	16,394.83	17,160.00	20,009.46	18,000.00	16,806.93	23,533.00
Other Income	0.00	0.00	0.00	0.00	0.00	3,064.14	
Park Development Impact Fees	0.00	5,160.00	0.00	18,920.00	6,880.00	6,880.00	6,880.00
Description		Units	Price	Amount			
Park Development Impact Fees		4.00	-1,720.00	-6,880.00			
<u>05-730002-00-0</u>							
Budget Detail							
Budget Code							
Preliminary							
Donations & Sponsorship	12,940.00	11,716.00	10,790.00	12,563.00	5,500.00	10,150.00	5,500.00
Description		Units	Price	Amount			
Basketball League Sponsorship		1.00	0.00	0.00			
Burrtec Annual Donation		1.00	-5,500.00	-5,500.00			
Concerts in the Park Sponsorship		1.00	0.00	0.00			
Memorial Tree Sponsorship		1.00	0.00	0.00			
Youth Soccer Sponsorship		1.00	0.00	0.00			
<u>05-740000-00-0</u>							
Budget Detail							
Budget Code							
Preliminary							
Grant Revenue	130,000.00	0.00	0.00	43,456.31	0.00	0.00	
Board Discretionary Revenue	420,668.33	339,030.22	417,003.64	364,774.98	461,446.35	261,666.36	441,506.58
Description		Units	Price	Amount			
Property Taxes		1.00	-104,140.58	-104,140.58			
Radio Tower Site		1.00	-83,335.00	-83,335.00			
Recycling Center Net		1.00	-67,000.00	-67,000.00			
Solid Waste Franchise Fee		1.00	-95,831.00	-95,831.00			
UIA		12.00	-7,600.00	-91,200.00			
Revenue Total:	630,008.33	421,663.35	500,853.64	502,408.37	540,501.31	368,171.66	532,494.54
Fund: 05 - Parks & Recreation Total:	630,008.33	421,663.35	500,853.64	502,408.37	540,501.31	368,171.66	532,494.54
Report Total:	630,008.33	421,663.35	500,853.64	502,408.37	540,501.31	368,171.66	532,494.54



Helendale CSD

Budget Worksheet
Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	Defined Budgets	
							FY 2022-2023	Preliminary
Fund: 05 - Parks & Recreation								
Expense								
<u>05-500001-00-0</u>	75,171.20	64,167.03	76,295.00	68,906.40	76,377.60	65,614.80	82,701.00	
Salaries - Full Time								
<u>05-500002-00-0</u>	4,000.00	435.07	4,000.00	59.84	1,000.00	468.89	1,000.00	
Salaries - Overtime								
<u>05-510000-00-0</u>	6,489.96	428.71	0.00	391.75	0.00	38.13		
PERS Retirement								
<u>05-510001-00-0</u>	16,851.84	14,882.07	31,200.00	17,050.79	31,200.00	14,382.28	31,440.00	
Benefit Plan								
<u>05-510002-00-0</u>	8,734.30	12,468.95	3,111.00	1,258.00	3,208.00	1,030.00	4,565.00	
Workers Compensation								
<u>05-510003-00-0</u>	2,922.72	1,259.03	1,663.00	2,104.79	1,331.49	1,307.03	1,200.00	
Payroll Taxes - FICA/Medicare								
<u>05-510004-00-0</u>	0.00	80.01	0.00	0.00	0.00	48.79		
Unemployment Expense								
<u>05-510005-00-0</u>	0.00	938.61	0.00	1,273.28	0.00	1,121.33		
Vision / Dental Expense								
<u>05-510007-00-0</u>	0.00	0.00	0.00	6,938.54	0.00	6,805.75		
Retirement Expense 457								
<u>05-510008-00-0</u>	0.00	252.29	0.00	0.00	0.00	0.00		
PERS EPMC								
<u>05-510009-00-0</u>	0.00	4,277.58	5,329.00	4,896.49	5,334.98	4,455.26	6,178.00	
PEPRA Retirement								
<u>05-510100-00-0</u>	0.00	755.00	0.00	550.00	0.00	0.00		
Actuarial Pension Expense Adj								
<u>05-521500-00-0</u>	11,800.00	13,066.02	12,560.00	14,611.99	9,560.00	44,862.66	21,760.00	
Contractual Services								
Budget Detail								
Budget Code								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
Preliminary								
<u>05-521600-00-0</u>	0.00	633.33	1,900.00	1,667.44	589.88	478.00	589.88	
Software Support - Park								
Budget Detail								
Budget Code								
Preliminary								
Preliminary								
<u>05-523000-00-0</u>	1,848.00	2,848.00	5,338.00	133.00	1,863.00	437.00	983.00	
Permits and Inspection Fees								

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Description	Units	Price	Amount
Farmers Market - Food Permit SB County	1.00	533.00	533.00
Fireworks - SB County Fire	1.00	450.00	450.00

Description	Units	Price	Amount
Permits and Fees - Community	0.00	1,413.00	880.00
Education and Training	2,400.00	195.00	1,700.00
			2,105.75
			4,100.00

Description	Units	Price	Amount
Herbicide/ Pesticide Training	1.00	200.00	200.00
Irrigation Training	3.00	800.00	2,400.00
Misc	1.00	500.00	500.00
Park Training	1.00	1,000.00	1,000.00

Description	Units	Price	Amount
Insurance	1,887.00	1,887.00	1,887.00
			2,803.34
			3,000.00

Description	Units	Price	Amount
Sports Insurance	1.00	3,000.00	3,000.00

Description	Units	Price	Amount
Public Relations	200.00	200.00	200.00
Utilities - Electric	2,228.60	1,872.37	2,384.64
			3,584.27
			200.00
			2,384.64

Description	Units	Price	Amount
Mobile Home Well (3-033-0695-56)	12.00	11.77	141.24
Park Wellhead (3-033-0695-77)	12.00	98.09	1,177.08
Water Shop / Park = 0.5 x \$151 = \$75.50	12.00	88.86	1,066.32

Description	Units	Price	Amount
Utilities - Electric - Community	23,540.00	6,598.39	20,400.00
			6,634.17
			10,500.00

Description	Units	Price	Amount
Community Center Unit C	12.00	875.00	10,500.00

Description	Units	Price	Amount
Utilities - Gas - Community Cen	4,000.00	2,343.16	4,000.00
Utilities-Water- Park Internal	7,020.75	0.00	17,250.00
			11,800.50
			6,000.00
			17,250.00

Description	Units	Price	Amount
Baseball Fields	5,350.00	0.75	4,012.50
Dog Park	2,500.00	0.75	1,875.00
Park Restroom	150.00	0.75	112.50

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary		15,000.00	0.75	11,250.00			
<u>05-531003-00-0</u>	16,600.00	19,441.56	17,160.00	20,306.28	18,000.00	18,693.12	23,533.00
<u>05-531004-00-0</u>	0.00	0.00	0.00	0.00	0.00	308.12	500.00
<u>05-531008-00-3</u>	0.00	-1,162.99	0.00	661.23	0.00	1,043.44	1,500.00
Budget Detail							
Budget Code							
Preliminary			Units	Price	Amount		
			12.00	125.00	1,500.00		
Community Center #D: 3-037-9555-25							
Telephone	648.00	3,237.96	2,352.00	2,577.99	2,352.00	1,705.96	2,288.40
Budget Detail							
Budget Code							
Preliminary			Units	Price	Amount		
			12.00	100.00	1,200.00		
Community Center Pump Alarm							
Verizon Wireless - 2 Maintenance			12.00	90.70	1,088.40		
<u>05-541000-00-0</u>	4,000.00	21,346.25	4,000.00	5,449.35	4,000.00	4,303.39	4,000.00
<u>05-541000-00-3</u>	8,000.00	16,615.50	8,000.00	16,120.12	8,000.00	8,494.50	8,000.00
<u>05-545000-00-0</u>	5,000.00	3,790.30	5,129.36	3,976.35	5,149.35	3,756.88	5,472.57
Budget Detail							
Budget Code							
Preliminary			Units	Price	Amount		
			1.00	2,024.00	2,024.00		
General Vehicle Maintenance							
Mechanic Labor Reimbursement			0.08	43,107.18	3,448.57		
<u>05-545001-00-0</u>	3,640.00	2,495.56	2,500.00	2,757.91	2,500.00	3,562.59	2,500.00
<u>05-550002-00-0</u>	5,394.00	7,456.01	5,394.00	-582.39	3,760.00	8,423.09	8,200.00
Budget Detail							
Budget Code							
Preliminary			Units	Price	Amount		
			1.00	200.00	200.00		
Basketballs							
Clock/Books person			16.00	50.00	800.00		
End of Season Party			1.00	400.00	400.00		
Pictures			1.00	600.00	600.00		
Referee			8.00	300.00	2,400.00		
Trophies			1.00	800.00	800.00		
Uniform			1.00	3,000.00	3,000.00		
<u>05-550003-00-0</u>	11,330.00	11,632.84	11,330.00	101.13	7,775.00	9,220.66	8,975.00
Budget Detail							
Budget Code							
Preliminary			Units	Price	Amount		
			50.00	7.00	350.00		
Youth Soccer							
Balls							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Preliminary	Chalk	1.00	100.00	100.00										
Preliminary	Cones	15.00	10.00	150.00										
Preliminary	First Aid	5.00	15.00	75.00										
Preliminary	Misc	1.00	1,000.00	1,000.00										
Preliminary	Pictures	100.00	5.00	500.00										
Preliminary	Refs	66.00	50.00	3,300.00										
Preliminary	Trophies	100.00	5.00	500.00										
Preliminary	Uniforms	1.00	3,000.00	3,000.00										
<u>05-550005-00-0</u>	Adult Softball	0.00	0.00	0.00	0.00	0.00	999.60	0.00	0.00	999.60	900.00			
<u>05-550009-00-0</u>	Cornhole League	0.00	0.00	0.00	0.00	0.00	920.00	0.00	0.00	920.00	200.00			
<u>05-550010-00-0</u>	Cheer Camp	0.00	0.00	0.00	0.00	0.00	1,145.09	0.00	0.00	1,145.09	500.00			
<u>05-553000-00-0</u>	Operating Supplies - Park	20,000.00	17,873.34	23,268.70	20,000.00	20,000.00	10,058.64	20,000.00	20,000.00	10,058.64	21,000.00			

Budget Detail

Description	Units	Price	Amount
Fertilizer	2.00	5,500.00	11,000.00
Grass Seed	1.00	6,000.00	6,000.00
Misc	1.00	1,000.00	1,000.00
Pesticide/Herbicide	1.00	1,000.00	1,000.00
Sprinklers	1.00	500.00	500.00
Woodchip / Sand	1.00	1,500.00	1,500.00

05-553000-00-3

Operating Supplies - Communit	4,000.00	3,354.43	556.30	4,000.00	2,375.78	6,000.00
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05-553300-00-0

Concert in the Park Expense	8,938.00	9,015.89	1,250.00	12,750.00	8,554.16	11,000.00
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Budget Detail

Description	Units	Price	Amount
Concerts in Park - Entertainment	5.00	1,500.00	7,500.00
Fire Works	1.00	3,500.00	3,500.00

05-553400-00-0

Program Expenses	5,000.00	2,791.44	132.00	2,000.00	5,885.98	2,000.00
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Budget Detail

Description	Units	Price	Amount
Classes & Programs	1.00	1,565.00	1,565.00
Memorial Trees	3.00	145.00	435.00

05-553402-00-0

Senior Center	0.00	0.00	0.00	0.00	0.00	2,500.00
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05-553404-00-0

Farmers Market Expense	7,200.00	6,623.03	5,946.51	8,440.00	2,538.35	3,400.00
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Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

Budget Detail Budget Code Preliminary	Description	FY 2019-2020		FY 2019-2020		FY 2020-2021		FY 2020-2021		FY 2021-2022		FY 2021-2022		FY 2022-2023		
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Preliminary
<u>05-553304-00-8</u>	Quarterly Ag Fees	0.00	249.00	5,000.00	11,500.00	850.00	3,400.00	5,000.00	9,811.05	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
<u>05-5533405-00-0</u>	Farmers Market EBT	0.00	249.00	5,000.00	11,500.00	850.00	3,400.00	5,000.00	9,811.05	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
<u>05-5533405-00-0</u>	EBT Market Match	0.00	249.00	5,000.00	11,500.00	850.00	3,400.00	5,000.00	9,811.05	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
<u>05-5533405-00-0</u>	National Night Out Expense	0.00	860.04	1,000.00	1,000.00	0.00	0.00	1,000.00	1,083.12	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,300.00
<u>05-553600-00-0</u>	Uniforms	1,080.00	712.81	1,230.00	1,685.33	1,200.00	1,200.00	1,200.00	190.56	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	600.00
<u>05-553700-00-0</u>	Printing Costs	200.00	0.00	200.00	0.00	200.00	200.00	200.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
<u>05-554600-00-0</u>	Small Tools	800.00	323.34	800.00	88.82	800.00	800.00	800.00	1,191.86	800.00	800.00	800.00	800.00	800.00	800.00	800.00
<u>05-556500-00-0</u>	Dues & Subscriptions	475.00	0.00	475.00	555.00	475.00	555.00	555.00	555.00	555.00	555.00	555.00	555.00	555.00	555.00	755.00
<u>05-595001-00-0</u>	Interest Expense	0.00	18,806.72	17,969.52	4,119.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-600000-00-0</u>	Depreciation - Park	0.00	82,068.50	0.00	74,666.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-600000-00-3</u>	Depreciation - Community Ctr	0.00	18,885.80	0.00	18,885.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-720000-00-0</u>	Other Expense	0.00	0.00	0.00	6,733.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-800000-00-3</u>	Debt Service - Community Cent	40,679.37	21,562.94	22,709.86	11,207.82	40,679.37	40,679.37	40,679.37	0.00	40,679.37	40,679.37	40,679.37	40,679.37	40,679.37	40,679.37	40,679.37
<u>05-800100-00-3</u>	Debt Service Reversal - Comm	0.00	-21,562.94	0.00	-11,207.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-800599-00-0</u>	Capital Transfer	0.00	-32,140.11	0.00	-61,678.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-850003-00-0</u>	Additional Restroom Building -	0.00	24,890.11	0.00	43,086.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>05-850007-00-0</u>	Additional Asphalt Parking Are	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	241,604.96

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2022-2023
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	Preliminary	
Park Lighting	0.00	7,250.00	0.00	0.00	0.00	0.00	0.00	
Park Signage	0.00	0.00	0.00	7,162.72	0.00	0.00	0.00	
Park Fencing	0.00	0.00	0.00	8,277.00	0.00	0.00	0.00	
Community Center Parking Lot	0.00	0.00	0.00	0.00	0.00	2,187.32		
Nature Play	0.00	0.00	0.00	0.00	0.00	2,521.62		
Lighting for Baseball and sports	0.00	0.00	0.00	0.00	0.00	5,297.76		
Community Center Fencing	0.00	0.00	0.00	0.00	0.00	29,970.00		
Park Sound System	0.00	0.00	0.00	0.00	0.00	10,247.04		
Park Equipment	0.00	0.00	0.00	3,151.69	0.00	0.00	0.00	
Interfund Transfer In	0.00	-754,811.65	0.00	-154,589.47	0.00	0.00	0.00	
Interfund Transfer Out/(In)	42,100.00	25,753.09	42,100.00	42,099.96	42,100.00	31,574.97	42,100.00	

Budget Detail

Budget Code

Preliminary

Description	Units	Price	Amount
Interfund Loan (Wastewater)	1.00	42,100.00	42,100.00

Expense Total:	339,434.39	-351,810.67	378,737.09	222,417.32	327,867.94	601,294.92	357,075.49
Fund: 05 - Parks & Recreation Total:	339,434.39	-351,810.67	378,737.09	222,417.32	327,867.94	601,294.92	357,075.49
Report Total:	339,434.39	-351,810.67	378,737.09	222,417.32	327,867.94	601,294.92	357,075.49



Helendale CSD

Budget Worksheet
Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2021-2022
FY 2022-2023
YTD Activity
Preliminary

FY 2019-2020
FY 2020-2021
FY 2020-2021
FY 2021-2022
FY 2021-2022
FY 2020-2021
FY 2020-2021
FY 2019-2020
FY 2019-2020

Total Budget
Total Activity
Total Budget
Total Budget
Total Budget
Total Budget
Total Budget
Total Budget
Total Budget
Total Budget

508,402.20
509,181.20
582,089.44
556,973.05
578,519.28
481,038.18
599,922.12

Fund: 06 - Solid Waste Disposal
Revenue

06-410000-00-0

Budget Detail

Budget Code

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Charges for Services - Solid Wa

Description	Units	Price	Amount
218 Recovery \$0.07 x 12 months = \$0.84	2,422.00	-0.84	-2,034.48
Condo \$19.41 x 12 months = \$232.92	57.00	-232.92	-13,276.44
(w/o ESFR)			
Duplex \$38.82 x 12 months = \$465.84	1.00	-465.84	-465.84
Extra Recycling Barrel \$1.55 x 12 months = \$18.60	8.00	-18.60	-148.80
Extra Trash Barrel \$7.91 x 12 = \$94.92	344.00	-94.92	-32,652.48
Trash Service \$18.97 x 12 months = \$227.64	2,422.00	-227.64	-551,344.08

06-410001-00-0

Budget Detail

Budget Code

Preliminary

Green Waste Hauling Fee

Description	Units	Price	Amount
Green Waste Hauling = \$0.37 x 12 = \$4.44	2,461.00	-4.44	-10,926.84

06-419000-00-0

Budget Detail

Budget Code

Preliminary

Other Fees & Services

Description	Units	Price	Amount
Other Fees & Services	0.00	0.00	425.72

06-419500-00-0

Budget Detail

Budget Code

Preliminary

Delinquent Fees & Penalties

Description	Units	Price	Amount
Delinquent Fees & Penalties	7,000.00	7,235.98	7,200.00

06-705000-00-0

Budget Detail

Budget Code

Preliminary

Special Assmts - ESFR

Description	Units	Price	Amount
Special Assmts - ESFR	232,347.06	230,832.30	233,453.88

06-705500-00-0

Budget Detail

Budget Code

Preliminary

Condo ESFR \$85.14

Description	Units	Price	Amount
Condo ESFR \$85.14	55.00	-85.14	-4,682.70

06-706000-00-0

Budget Detail

Budget Code

Preliminary

Special Assmts - Pr Yr Refuse La

Description	Units	Price	Amount
Special Assmts - Pr Yr Refuse La	3,500.00	6,080.64	3,500.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

FY 2019-2020 Total Budget
 FY 2019-2020 Total Activity
 FY 2020-2021 Total Budget
 FY 2020-2021 Total Activity
 FY 2021-2022 Total Budget
 FY 2021-2022 YTD Activity
 FY 2022-2023 Preliminary

Other Income	0.00	0.00	0.00	0.00	0.00	4,768.37
Recycling Revenue	0.00	0.00	0.00	0.00	7,160.00	5,800.00

Budget Detail

Budget Code

Preliminary
 Preliminary

Description	Units	Price	Amount
E-Waste Recycling	4.00	-1,200.00	-4,800.00
Mattress Recycling	4.00	-250.00	-1,000.00

06-740000-00-0

06-999700-00-0

Grant Revenue	0.00	0.00	0.00	1,000.00	0.00	
Board Discretionary Revenue	0.00	0.00	0.00	20,000.00	0.00	

Revenue Total: 759,980.20 750,224.39 828,936.50 804,246.72 852,833.16 724,509.42 862,201.10

Fund: 06 - Solid Waste Disposal Total: 759,980.20 750,224.39 828,936.50 804,246.72 852,833.16 724,509.42 862,201.10

Report Total: 759,980.20 750,224.39 828,936.50 804,246.72 852,833.16 724,509.42 862,201.10



Helendale CSD

Budget Worksheet Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Code Preliminary	Description	FY 2019-2020				FY 2020-2021				FY 2021-2022				Defined Budgets	
		Total Budget	Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 Total Activity	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary						
<u>06-500001-00-0</u>	Salaries - Full Time	73,320.00	67,726.54	79,269.00	86,965.19	85,425.60	72,318.10		66,349.50						
	Description														
	Salaries			0.70	94,785.00	66,349.50									
<u>06-510000-00-0</u>	PERS Retirement	6,383.31	1,403.60	0.00	-757.06	0.00	40.92								
<u>06-510001-00-0</u>	Benefit Plan	21,690.36	20,455.29	31,200.00	22,997.84	31,200.00	19,256.86		31,440.00						
<u>06-510002-00-0</u>	Workers Compensation	4,076.44	4,631.79	1,768.00	2,445.27	3,455.55	1,030.00		3,021.00						
<u>06-510003-00-0</u>	Payroll Taxes - FICA/Medicare	1,063.14	705.04	1,149.40	1,127.48	1,238.67	1,037.80		1,375.00						
<u>06-510005-00-0</u>	Vision / Dental Expense	0.00	1,158.97	0.00	1,367.10	0.00	1,278.19								
<u>06-510007-00-0</u>	Retirement Expense 457	0.00	0.00	0.00	5,080.34	0.00	5,855.52								
<u>06-510009-00-0</u>	PEPRA Retirement	0.00	5,148.89	5,537.00	5,647.54	5,966.98	5,045.91		7,081.00						
<u>06-510100-00-0</u>	Actuarial Pension Expense Adj	0.00	5,285.00	0.00	3,848.00	0.00	0.00								
<u>06-521500-00-0</u>	Contractual Services	3,200.00	0.00	0.00	0.00	0.00	0.00								
<u>06-521510-00-0</u>	Contract Service - Burrtec Fees	467,116.80	503,473.96	540,117.12	554,024.47	565,926.48	431,693.62		585,367.08						
	Description														
	Duplex \$37.94 x 12 months = \$455.28			1.00	455.28	455.28									
	Extra Recycling Barrel \$1.72 x 12 months = \$20.64			8.00	20.64	165.12									
	Extra Trash Barrel \$7.91 x 12 months = \$94.92			344.00	94.92	20,882.40									
	Non-ESFR \$18.97 x 12 months = \$223.68			55.00	227.64	12,520.20									
	Trash Service \$18.97 x 12 months = \$227.64			2,422.00	227.64	551,344.08									
<u>06-523000-00-0</u>	Permits and Fees	0.00	223.00	0.00	55.00	0.00	0.00								
<u>06-523500-00-0</u>	SB County Disposal Fees	126,072.00	139,568.62	127,956.00	161,458.35	147,600.00	141,533.88		156,768.00						

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Detail Budget Code Preliminary Preliminary	Description	Defined Budgets						
		FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
	Residential Disposal fee		12.00	12,119.00		145,428.00		
	SB County Dump Pass Fee		12.00	945.00		11,340.00		
<u>06-523550-00-0</u>	Green Waste Disposal	12,000.00	16,051.83	14,000.00	9,760.17	10,452.40	5,739.79	9,000.00
<u>06-524500-00-0</u>	Education and Training	500.00	0.00	0.00	0.00	0.00	0.00	
<u>06-527500-00-0</u>	Rents - Storage at Park	0.00	6,000.00	6,000.00	6,000.00	0.00	0.00	
<u>06-532500-00-0</u>	Telephone	312.00	294.63	312.00	323.55	312.00	294.05	258.84
Budget Detail	Description	Units	Price	Amount				
Budget Code	Verizon Wireless - Tablet & Data Plan	12.00	21.57	258.84				
Preliminary								
<u>06-541000-00-0</u>	Operations and Maintenance	0.00	0.00	0.00	18.41	0.00	0.00	
<u>06-545000-00-0</u>	Vehicle Maintenance	2,200.00	733.62	1,276.32	1,734.24	2,281.34	1,119.79	2,362.14
Budget Detail	Description	Units	Price	Amount				
Budget Code	Mechanic Labor Reimbursement	0.02	43,107.18	862.14				
Preliminary								
Preliminary	Parts & Services	1.00	1,500.00	1,500.00				
<u>06-545001-00-0</u>	Vehicle Fuel	3,360.00	1,990.83	2,500.00	1,713.96	2,000.00	5,135.95	4,500.00
<u>06-552700-00-0</u>	Mileage and Travel Reimburse	0.00	0.00	0.00	103.50	0.00	0.00	
<u>06-553000-00-0</u>	Operating Supplies	300.00	0.00	0.00	370.23	0.00	0.00	
<u>06-553200-00-0</u>	Postage & Delivery	650.00	629.55	650.00	775.76	650.00	863.44	900.00
<u>06-553555-00-0</u>	Public Outreach	2,060.00	424.03	1,735.00	125.70	1,735.00	81.11	1,735.00
Budget Detail	Description	Units	Price	Amount				
Budget Code	Clean Up Day - Bags & Gloves	2.00	80.00	160.00				
Preliminary								
Preliminary	Clean Up Day - Banner	1.00	100.00	100.00				
Preliminary	Clean Up Day - Foods	2.00	100.00	200.00				
Preliminary	Earth Day - Foods	1.00	400.00	400.00				
Preliminary	Earth day - Supplies	1.00	325.00	325.00				
Preliminary	Misc	1.00	100.00	100.00				
Preliminary	Recycled Art Contest	1.00	250.00	250.00				
Preliminary	Workshop - Composting	1.00	200.00	200.00				
<u>06-553600-00-0</u>	Uniforms	714.00	0.00	439.01	167.92	250.00	0.00	250.00
<u>06-553700-00-0</u>	Printing Costs	1,100.00	1,246.38	1,300.00	1,062.53	1,300.00	0.00	1,300.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Bad Debt Expense	0.00	12.27	0.00	997.43	997.43	0.00	2,368.85	
Depreciation	0.00	202.75	0.00	0.00	0.00	0.00	0.00	
Mattress Recycling	0.00	0.00	0.00	0.00	0.00	0.00	8,405.30	500.00
Admin Allocation	9,830.22	9,812.41	11,164.14	11,373.04	11,373.04	11,535.94	8,651.97	12,920.51
Description			Units	Price	Amount			
1% of Admin allocation			0.01	1,292,050.79	12,920.51			
Expense Total:	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	871,329.96	711,751.05	885,128.07
Fund: 06 - Solid Waste Disposal Total:	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	871,329.96	711,751.05	885,128.07
Report Total:	735,948.27	787,179.00	826,372.99	878,785.96	871,329.96	871,329.96	711,751.05	885,128.07

Budget Detail
Budget Code
 Preliminary



Helendale CSD

Budget Worksheet
Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Fund: 10 - Administration Revenue	Description	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	Defined Budgets	
								FY 2022-2023	Preliminary
<u>10-419000-00-0</u>	Fees & Charges	1,400.00	2,285.74	2,000.00	2,205.21	2,000.00	1,625.05	1,300.00	
<u>10-419100-00-0</u>	Credit Card Processing Fees	12,000.00	13,712.50	12,000.00	21,677.50	15,000.00	20,612.50	21,000.00	
<u>10-464000-00-0</u>	Site Rent - Radio Tower	144,838.00	153,292.07	150,420.00	166,998.63	158,510.94	152,373.98	175,535.52	
Budget Detail	Description								
Preliminary	Radio Tower Site								
Preliminary	Ultimate Internet Access Inc. (UIA)								
<u>10-700000-00-0</u>	Property Taxes - Current	96,958.00	114,775.27	100,844.00	122,190.54	104,344.71	110,981.71	104,140.58	
Budget Detail	Description								
Preliminary	General Tax Levy								
Preliminary	Street Lighting Portion								
<u>10-704000-00-0</u>	Property Taxes - Prior	1,500.00	5,551.46	2,000.00	1,364.78	2,000.00	2,263.38	2,000.00	
<u>10-706000-00-0</u>	Penalties on Delinquent Taxes	500.00	603.73	500.00	725.22	500.00	459.37	500.00	
<u>10-707000-00-0</u>	Property Taxes - Homeowner E	500.00	958.68	500.00	912.60	500.00	446.58	500.00	
<u>10-710000-00-0</u>	Investment Income	77,000.00	59,831.94	45,000.00	11,046.70	30,000.00	5,058.42	7,140.00	
<u>10-710001-00-0</u>	Unrealized Gains & Losses	0.00	27,007.79	0.00	215.34	0.00	0.00		
<u>10-712000-00-0</u>	Other Income	200.00	8,360.66	200.00	7,039.27	200.00	25,456.02	200.00	
<u>10-712100-00-0</u>	Recycling Revenue - EE Morale	6,600.00	7,464.61	6,600.00	9,838.38	0.00	2,020.07	-3,000.00	
<u>10-713100-00-0</u>	Franchise Fees - Solid Waste	77,237.76	81,637.02	81,359.64	93,770.11	91,850.36	79,870.98	94,697.72	
Budget Detail	Description								
Preliminary	Burrtec for Commercial Acct								
Preliminary	Condos \$2.39 x 12 months = \$28.68								
Preliminary	Duplex \$4.78 x 12 months = \$57.36								
Preliminary	Franchise Fee Misc								

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets
 FY 2021-2022
 FY 2022-2023
 Preliminary

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Preliminary							
Single Family Residential \$2.39 x 12= \$28.68		2,422.00		-28.68			-69,462.96
Solid Waste Billing Fees	67,313.88	65,387.31	67,769.76	68,866.55	70,300.80	58,602.04	75,559.92
Description		Units	Price	Amount			
Admin Fee \$2.54 x 12 months = \$30.48		2,422.00	-30.48	-73,822.56			
Admin Fee for Condos \$2.54 x 12 months = \$30.48		55.00	-30.48	-1,676.40			
Admin Fee for Duplex \$5.08 x 12 = \$60.96		1.00	-60.96	-60.96			
Board Discretionary Revenue	-323,417.76	-355,425.05	-332,623.64	-384,784.44	-354,706.01	-278,473.29	-372,373.30
Description		Units	Price	Amount			
Property Taxes		1.00	104,140.58	104,140.58			
Site Rent - Radio Tower		1.00	82,335.00	82,335.00			
Solid Waste Franchise Fee		1.00	94,697.72	94,697.72			
U/A Lease		12.00	7,600.00	91,200.00			
Revenue Total:	162,629.88	185,443.73	136,569.76	122,066.39	120,500.80	181,296.81	105,200.44
Fund: 10 - Administration Total:	162,629.88	185,443.73	136,569.76	122,066.39	120,500.80	181,296.81	105,200.44
Report Total:	162,629.88	185,443.73	136,569.76	122,066.39	120,500.80	181,296.81	105,200.44



Helendale CSD

Budget Worksheet

Account Summary

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Salaries - Full Time	464,018.40	490,827.13	494,282.00	504,968.85	516,619.20	454,305.22	551,937.60
Salaries - Overtime	1,600.00	862.91	1,600.00	16.51	1,600.00	584.28	1,600.00
Salaries - Part-Time	14,764.50	39,710.90	15,581.00	11,886.56	16,379.50	10,954.73	17,935.00
PERS Retirement	89,180.27	36,609.67	82,630.00	48,259.32	86,248.72	44,134.74	95,603.83
Benefit Plan	41,755.44	39,657.76	93,600.00	51,663.73	93,600.00	46,377.06	94,320.00
Workers Compensation	2,791.83	3,985.95	1,214.00	1,273.33	3,161.31	13,712.67	5,669.07
Payroll Taxes - FICA/Medicare	7,857.75	9,684.26	8,359.00	12,787.56	8,744.01	11,767.74	9,375.12
Unemployment Expense	0.00	0.00	0.00	-81.00	0.00	454.52	
Vision / Dental Expense	0.00	2,326.06	0.00	2,741.83	0.00	3,507.39	
PERS Unfunded Accrued Liabili	0.00	24,057.00	30,335.00	29,326.00	30,335.00	36,745.00	36,745.00

**Fund: 10 - Administration
Expense**

10-500001-00-0

10-500002-00-0

10-500004-00-0

10-510000-00-0

10-510001-00-0

10-510002-00-0

10-510003-00-0

10-510004-00-0

10-510005-00-0

10-510006-00-0

Budget Detail

Budget Code

Preliminary

Preliminary

10-510007-00-0

10-510008-00-0

10-510009-00-0

10-510100-00-0

10-521500-00-0

Budget Detail

Budget Code

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Preliminary

Description

Classic

PEPRA

Retirement Expense 457

PERS EPMC

PEPRA Retirement

Actuarial Pension Expense Adj

Contractual Services

Description

Customer Billing - Infosend

Customer Billing - Infosend Postage

District Answering Service

Misc

Office Cleaning

PERS Medical Admin Fee

Units

1.00

1.00

0.00

0.00

3,245.00

0.00

42,230.00

Units

12.00

12.00

12.00

1.00

26.00

12.00

Price

34,948.00

1,797.00

25,320.44

35,276.83

3,233.47

21,434.00

40,646.69

Price

131.00

1,757.00

100.00

10,300.00

165.00

50.00

Amount

34,948.00

1,797.00

25,320.44

35,276.83

3,233.47

21,434.00

40,646.69

Amount

1,572.00

21,084.00

1,200.00

10,300.00

4,290.00

600.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

		FY 2019-2020				FY 2020-2021				FY 2021-2022				Defined Budgets	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	FY 2022-2023	Preliminary
Preliminary	Printer Maintenance														
Preliminary	Shred Services					12.00	414.00		4,968.00						
						12.00	85.00		1,020.00						
	Software Support	49,980.00	89,944.20	48,980.00	39,594.91	52,520.00	59,403.28	64,042.50							
Budget Detail	Description					Units	Price	Amount							
Budget Code	Adobe Publisher			5.00	180.00			900.00							
Preliminary	GIS Hosting			1.00	5,000.00			5,000.00							
Preliminary	HCSD Website Support			1.00	2,500.00			2,500.00							
Preliminary	IT Support			12.00	1,500.00			18,000.00							
Preliminary	Tyler Insite Credit Card Processing		8,054.00	1.00	1.25			10,067.50							
Preliminary	Tyler Software			1.00	27,425.00			27,425.00							
Preliminary	Virtual Meeting Interface			1.00	150.00			150.00							
	Legal Services	60,000.00	49,676.25	50,000.00	74,971.88	50,000.00	38,093.75	50,000.00							
	Auditing & Accounting Services	91,950.00	102,683.10	76,000.00	87,408.90	74,600.00	62,908.09	77,700.00							
Budget Detail	Description					Units	Price	Amount							
Budget Code	Accounting Support			1.00	50,000.00			50,000.00							
Preliminary	Audit & State Controllers Report			1.00	27,700.00			27,700.00							
	Director's Fees	84,000.00	22,643.00	82,500.00	60,686.60	82,500.00	53,487.50	90,000.00							
	Directors' Training/Seminars/	6,500.00	4,830.05	6,500.00	1,752.61	6,500.00	9,043.52	10,000.00							
	Board Meeting Supplies	1,000.00	1,591.08	1,000.00	2,420.21	2,000.00	1,218.87	2,000.00							
	Permits and Fees	5,185.00	5,233.00	10,185.00	10,809.00	10,000.00	10,670.00	10,000.00							
Budget Detail	Description					Units	Price	Amount							
Budget Code	LAFCO fee			1.00	10,000.00			10,000.00							
Preliminary	San Bernardino County Fees	4,500.00	3,038.62	4,500.00	6,274.18	6,700.00	6,019.90	9,020.00							
Budget Detail	Description					Units	Price	Amount							
Budget Code	Misc			1.00	700.00			700.00							
Preliminary	Property Tax Fee			1.00	2,800.00			2,800.00							
Preliminary	Recording Fee			12.00	460.00			5,520.00							
	Election Expense	0.00	0.00	20,000.00	3,402.00	0.00	0.00	15,000.00							
	Employment Expense	2,500.00	1,199.00	2,500.00	199.00	2,500.00	159.00	2,500.00							
	Education and Training	2,500.00	1,007.43	2,500.00	222.08	3,882.00	8,545.31	10,000.00							

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Defined Budgets

	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Preliminary							
Preliminary							
<u>10-525000-00-0</u>	56,000.00	54,678.01	84,673.00	94,342.00	92,924.00	94,995.00	99,476.00
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Description							
Board Insurance			1.00	265.00	265.00		
Property & General Liability			1.00	99,211.00	99,211.00		
Description							
Public Notices	3,000.00	3,843.47	3,000.00	5,807.08	3,000.00	4,224.78	3,000.00
Community Promotion	6,000.00	2,681.36	6,000.00	964.39	6,000.00	3,924.51	6,000.00
Bank Charges	22,940.00	22,222.23	22,940.00	32,443.60	30,000.00	32,188.18	30,720.00
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Description							
CBB Bank Analysis Charge			12.00	600.00	7,200.00		
Official Payments - Online Resources & Check Free			12.00	60.00	720.00		
Point of Sale CC			12.00	350.00	4,200.00		
Web Pay			12.00	1,550.00	18,600.00		
Description							
Utilities - Electric	13,116.00	6,814.20	14,427.60	6,598.42	10,200.00	6,634.22	7,000.00
Telephone	13,200.00	10,443.87	11,304.00	10,601.14	11,304.00	10,511.42	11,887.32
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Description							
UIA-VOIP			12.00	798.61	9,583.32		
Verizon Wireless - 2 Admin / SB Sheriff			12.00	192.00	2,304.00		
Description							
Operation and Maintenance -	0.00	285.40	0.00	130.48	0.00	271.87	500.00
Vehicle Maintenance	2,000.00	350.41	2,016.16	240.08	2,016.16	382.19	2,059.07
Budget Detail							
Budget Code							
Preliminary							
Preliminary							
Description							
Mechanic Labor Reimbursement			0.01	43,107.18	431.07		
Parts & Services			1.00	1,628.00	1,628.00		
Description							
Vehicle Fuel	1,400.00	690.57	1,400.00	520.16	500.00	766.39	1,000.00

Budget Worksheet

For Fiscal: FY 2021-2022 Period Ending: 05/31/2022

Budget Code	Description	FY 2019-2020						FY 2020-2021						FY 2021-2022		Defined Budgets	
		Total Budget	Total Activity	FY 2019-2020 Total Budget	FY 2019-2020 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2020-2021 Total Budget	FY 2020-2021 Total Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2021-2022 Total Budget	FY 2021-2022 YTD Activity	FY 2022-2023 Preliminary	FY 2022-2023 Preliminary		
<u>10-552700-00-0</u>	Mileage and Travel Reimburse	1,000.00	121.43	1,000.00	211.54	1,000.00	500.00	500.00	65.28	500.00	65.28	200.00	200.00				
<u>10-553000-00-0</u>	Operating Supplies - Office	8,966.44	13,242.17	8,966.44	8,024.76	8,966.44	6,500.00	6,500.00	19,034.17	6,500.00	19,034.17	8,000.00	8,000.00				
<u>10-553200-00-0</u>	Postage & Delivery	1,200.00	1,762.25	1,200.00	1,372.58	1,200.00	1,300.00	1,300.00	2,088.44	1,300.00	2,088.44	2,500.00	2,500.00				
<u>10-553600-00-0</u>	Uniforms	300.00	0.00	300.00	102.19	300.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00				
<u>10-554500-00-0</u>	Equipment Maintenance & Sup	500.00	0.00	500.00	0.00	500.00	500.00	500.00	0.00	500.00	0.00	500.00	500.00				
<u>10-556500-00-0</u>	Dues & Subscriptions	10,516.00	11,839.28	10,516.00	9,968.46	10,516.00	7,834.87	7,834.87	15,942.22	7,834.87	15,942.22	15,232.00	15,232.00				
Budget Detail																	
Budget Code	Description			Units	Price	Amount											
Preliminary	Amazon Prime			12.00	325.00	3,900.00											
Preliminary	ASBCSD			1.00	275.00	275.00											
Preliminary	AWWA			1.00	459.00	459.00											
Preliminary	CA Special District			1.00	7,615.00	7,615.00											
Preliminary	Daily Press Newspaper			1.00	370.00	370.00											
Preliminary	National Notary			1.00	69.00	69.00											
Preliminary	SB Sun			12.00	18.00	216.00											
Preliminary	Silver Lake HOA			12.00	194.00	2,328.00											
<u>10-556800-00-0</u>	Employee Benefit & Morale	6,500.00	7,570.88	6,500.00	5,804.26	6,500.00	5,224.99	6,500.00	6,500.00	5,224.99	6,500.00	6,500.00	6,500.00				
<u>10-595001-00-0</u>	Interest Expense	0.00	0.00	0.00	37.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<u>10-600000-00-0</u>	Depreciation	0.00	7,200.44	0.00	6,217.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Budget Detail																	
Budget Code	Description			Units	Price	Amount											
Preliminary	Depreciation - 7200			1.00	0.00	0.00											
<u>10-720000-40-0</u>	Other Expense	0.00	3,293.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<u>10-999100-00-0</u>	Admin Allocation	-983,021.75	-981,234.84	-1,116,414.44	-1,137,299.36	-1,153,593.88	-865,195.38	-1,292,050.79	-865,195.38	-1,292,050.79	-865,195.38	-1,292,050.79	-1,292,050.79				
Budget Detail																	
Budget Code	Description			Units	Price	Amount											
Preliminary	1% of Admin Allocation to Solid Waste			0.01	1,292,050.78	-12,920.51											
Preliminary	49% of Admin Allocation to Sewer			0.49	1,292,050.78	-633,104.88											
Preliminary	50% of Admin Allocation to Water			0.50	1,292,050.79	-646,025.40											
Expense Total:		144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	279,013.85	105,200.44	279,013.85	105,200.44	279,013.85	105,200.44	105,200.44				
Fund: 10 - Administration Total:		144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	279,013.85	105,200.44	279,013.85	105,200.44	279,013.85	105,200.44	105,200.44				
Report Total:		144,129.88	215,820.00	136,069.76	122,582.22	120,500.80	279,013.85	105,200.44	279,013.85	105,200.44	279,013.85	105,200.44	105,200.44				