



## **REGULAR BOARD MEETING** **Thursday, April 1, 2021 at 6:30 PM**

### **SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Helendale CSD will hold its board meeting via teleconference. The Helendale CSD Board of Directors will meet in person at the District Office located at 26540 Vista Rd. Suite C. Helendale, CA 92342. This meeting is open to the public via virtual interface and can be accessed by clicking on the link below.

<https://attendee.gotowebinar.com/register/7837126882218394381>

(Dial-in instructions will be provided after registering at the link above)

### **Call to Order - Pledge of Allegiance**

#### **1. Approval of Agenda**

#### **2. Public Participation**

*Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member wishing to make comments may do so by filling out the speaker's card at the following link: <https://www.surveymonkey.com/r/HKGNLL8>. We request that all speaker's cards are filled out by 6:25 pm.*

#### **3. Consent Items**

- a. Approval of Minutes: March 18, 2021, Regular Board
- b. Bills Paid Report.
- c. Directors Compensation and Expenses
- d. COVID Update

#### **4. Reports**

- a. Directors' Reports
- b. General Manager's Report

### **Regular Business:**

5. Discussion and Possible Action Regarding Award of Contract for Drilling of Well 13 to the Lowest Responsive Responsible Bidder
6. Discussion and Possible Action Regarding Approval of Insurance Premium for April 1, 2021, through April 1, 2022
7. Discussion and Possible Action Regarding Adoption of Resolution 2021-07: A Resolution of the Board of Directors of the Helendale Community Services District Approving Award of a Sole Source Contract to High Desert Underground for Well 13 Non-Potable Pipeline Project

8. Discussion and Possible Action Regarding Request from Burrtec for Inflation-Based Increase for Solid Waste Services and Other Related Fee Increases Under Franchise Agreement

**Other Business**

9. Requested items for next or future agendas (Directors and Staff only)

10. Adjournment

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agenda public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.*



# Helendale Community Services District

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Date: April 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
SUBJECT: Agenda item #3  
Consent Items

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## CONSENT ITEMS

- a. Approval of Minutes: Regular Board Meeting of March 18, 2021
- b. Bills Paid Report
- c. Directors Expenses
- d. COVID Update



# Helendale Community Services District

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Date: April 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
BY: Cheryl Vermette  
SUBJECT: Agenda item #3a  
Minutes from Board meetings

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*Minutes of the Helendale Community Services District  
REGULAR BOARD OF DIRECTORS MEETING  
March 18, 2021 at 6:30 PM  
26540 Vista Road, Suite C. Helendale, CA 92342*

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom in response to the COVID-19 pandemic and in an effort to prevent the spread of the virus, Public Participation in Helendale CSD's Board Meeting was held via teleconference.

**Board Members Roll Call:**

**Present:** President Tim Smith; Vice President Henry Spiller; Secretary, Sandy Haas; Director Craig Schneider; Director Ron Clark

**Staff Members Present:**

Kimberly Cox, General Manager  
Cheryl Vermette, Program Coordinator

**Consultants:**

Steve Kennedy, Legal Counsel  
Randy Coleman, Consultant

**Members of the Public:**

There were no members of the public present.

**Call to Order and Pledge of Allegiance**

The meeting was called to order at 6:30 pm by President Tim Smith, after which the Pledge of Allegiance was recited.

**1. Approval of Agenda**

**Action:** A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Haas.

**Vote:** The motion carried with a 5 – Yes / 0 – No vote

**2. Public Participation**

None

**3. Consent Items**

- A. Approval of Minutes: March 4, 2021, Regular Board Meeting
- B. Bills Paid Report
- C. Directors Compensation and Expenses
- D. COVID Update

**Action:** A motion was made by Vice President Spiller to approve the consent items as presented. The motion was seconded by Director Clark.

**Vote:** The motion carried by the following 5 – Yes / 0 – No vote: President Smith – Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

**4. Reports**

**A. Directors' Reports**

Director Haas reported that she attended the Tri-Communities Special Districts luncheon and learned about the Silver Valley Fire Alliance comprised of Daggett, Yermo, and Newberry Springs. She also passed around a brochure with information on how to donate to the alliance.

Director Spiller reported that he attended the virtual ASBCSD meeting hosted by Moulton Niguel Water District addressing issues of diversity, equity, and inclusion in the workplace. Spiller reported that he attended the Farmers Market and there was a steady crowd. He also talked to vendors about the booth price increase.

Director Schneider reported that he attended the Farmers Market and said everyone seemed to be having a good time. Schneider commented on the ASBCSD meeting and thanked the Staff for doing a good job on diversity. He also reported that Chris Palmer from CSDA spoke at the meeting and said that money owed to water agencies in California is in excess of one-billion dollars noting that there were no provisions for Special Districts in the COVID relief. President Smith commented on the format of the ASBCSD meeting and said he would like to have a better format for when the District hosts in May.

#### B. General Manager's Report

**Discussion:** General Manager Cox provided a brief update on COVID-19. She reported that the District signed contracts for water leases for: 500 AF of Inventory Claim Water for \$272,500 and 744 AF of Carryover Water for \$405,480 for a total lease amount of \$677,980. The leasing entity is interested in a 5-year lease. Staff will continue to work with the broker on this. The annual debt service on the water loan is \$298,894. The following grant applications have been submitted: Bureau of Reclamation for \$75,000 (AMI meters); the Community Center Park Grant for \$6 million and the Strategic Partners Grant for \$20,000.

General Manager Cox gave the wastewater report. Staff had an issue with the Westech Grit removal system tripping. Westech is coming from Utah to look at the unit. Sludge drying beds are at capacity, so Staff has been siphoning the supernatant from the top of the bed to drain and dry faster. Staff collected PFA's on influent and effluent for the first quarter of 2021. Staff installed all irrigation valves at the secondary irrigation use area at the park. The wastewater staff assisted the water staff with the hydrant installation in front of the treatment plant. Staff collected the last background sample to establish the new monitoring wells baseline. Staff will complete the monitoring well background report and submit to Lahontan.

For the administration report, Cox reported that there were 45 account transfers in February. The average total monthly bill was \$113.90. There were 10 credit checks processed in February 8 were approved and 2 were denied. Cox showed a chart of the Thrift Store monthly sales over the years and highlighted each highest grossing month. The UIA payments for March are \$7536.86.

#### New Business

##### 5. Public Hearing and Discussion and Possible Action Regarding Adoption of Resolution 2021-05: A Resolution of the Board of Directors of the Helendale Community Services District Adopting a Mitigated Negative Declaration for the Well Field Expansion Project

**Discussion:** General Manager Cox presented the item. To make the environmental determination the Board will rely on the Mitigated Negative Declaration, the Final Study, and the Cultural Resources Assessment. Included in the agenda materials are also the notice of public hearing and the resolution. For the Well field project there were two parcels that were included. Cox showed a map of both parcels and stated that the Well will be located on the larger parcel. The District's Environmental Consultant, Randy Coleman completed the environmental assessment for this project. This is the first such project the District has completed, other well projects were done on existing well sites. The environmental review considered multiple wells on the two parcels now owned by the District. Resolution 2021-05 was drafted by District's General Counsel and addresses the determinations that the Board needs to make. The District's

consultant prepared the CEQA document and sent it to the State Clearinghouse for the required 30-day comment period. No comments were received. The consultant conferred with a Native American tribe and performed further evaluation based upon that consultation. Mitigation measures listed are intended to address any environmental impact. Prior to the beginning of a project, the consultant will determine what mitigation measures will be required. The Notice of Determination will be posted at the office of the clerk of the Board for an additional 30-day comment period.

**Public Hearing Opened:** President Smith opened the public hearing at 7:05 pm. There were no public comments during the hearing and no written comments were received. President Smith closed the public hearing at 7:05 pm.

**Action:** A motion was made by Director Schneider to adopt Resolution 2021-05: Adopting a Mitigated Negative Declaration for the Well Field expansion Project. The motion was seconded by Director Clark.

**Vote:** The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

6. Public Hearing and Discussion and Possible Action Regarding Adoption of Resolution 2021-06: A Resolution of the Board of Directors of the Helendale Community Services District Adopting a Mitigated Negative Declaration for the Community Center Park Project

**Discussion:** General Manager Cox presented an aerial image of the community center property for which the District has submitted a grant to develop a park. The body of information upon which the Board will rely on to make the environmental determination includes the Mitigated Negative Declaration, the Final initial Study and the Cultural Resources Assessment. Also included in the agenda materials is the notice of public hearing and the resolution. The District's Environmental Consultant, Randy Coleman, completed the environmental assessment for this project. This is a more extensive environmental process than the Wild Rd. park. The environmental review considered projects as proposed in the grant application. Resolution 2021-06 was drafted by District's General Counsel and addresses the determinations that the Board needs to make. District's consultant prepared the CEQA document and sent it to the State Clearinghouse for the required 30-day comment period. No comments were received. The consultant conferred with a Native American tribe and performed further evaluations based upon that consultation. Mitigation measures listed are intended to address any environmental impacts. Prior to the beginning of a project, the consultant will determine what mitigation measures will be required. The Notice of Determination will be posted at the office of the Clerk of the Board of Supervisors for an additional 30-day comment period. Completion of the lengthy CEQA is responsive to our readiness to proceed in the grant.

**Public Hearing Opened:** President Smith opened the public hearing at 7:15 pm. There were no public comments during the hearing and no written comments were received. President Smith closed the public hearing at 7:15 pm.

**Action:** A motion was made by Vice President Spiller to adopt Resolution 2021-06: Adopting a Mitigated Negative Declaration for the Community Center Park Project. The motion was seconded by Director Haas.

**Vote:** The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Yes; Director Haas – Yes

7. Discussion and Possible Action Regarding Park Capital Improvement Plan and Update on Development Impact Fees



**Discussion:** The Park CIP has been reviewed twice by the Park & Rec Committee. This represents Staff's best guess as to operational needs (and includes input from the Park and Rec Committee). The proposed CIP represents \$767,000 of projects and approximately \$6.4 million in projects that will not be completed without a grant. General Manager Cox went through the proposed CIP line by line noting any increase or decrease in the budgeted amount, if the projects have been moved out, or if the projects are grant only. Projects will be completed based upon funds. Anything over \$25,000 will be approved by the Board prior to commencing. The Park and Rec Committee will be kept apprised of all park improvements. She also reviewed the Park Development Impact Fee which is paid by all new development within the District. In FY 17/18 \$1,720 was paid; in FY 18/19 \$6,880 was paid; in FY 19/20 \$5,160 was paid and in FY 20/21 \$8,600 was paid totaling \$22,360 in Park Development Impact Fees.

**Action:** There was no action on this item.

**8. Discussion and Possible Action Regarding an Increase in Accounting Support Services Contract for the Fiscal Year 2021 and Approval of a Contract Amount for Fiscal Year FY2022**

**Discussion:** The District engaged with Platinum Consulting in 2019 who later merged with Eide-Bailly. The consultants have been very responsive and Staff training occurs on a continuous basis, empowering Staff in their duties. Each year Staff can complete more tasks. Staff is seeking an increase in this year's contract and approval for next FY's contract. Management has kept the contract lean. The current year's contract is for \$50,000. Due to additional work required, the contract will need an increase of \$8394 through end of the FY. The unanticipated work increasing costs was related to the audit, payroll, State, and federal reporting, developing fund projections and assistance with the budget. For the upcoming fiscal year, the contract amount is estimated between \$44,000 to \$50,000. An initial estimate of \$44,000 is included in the Staff report. Presented for consideration is the proposed new contract with the scope of work. Approval of this contract will allow Staff to program the costs into the budget.

**Action:** A motion was made by Director Schneider to approve an increase for FY21 in Financial Support Contract and approve a contract for FY22 in an amount not to exceed \$50,000. The motion was seconded by Director Clark.

**Vote:** The motion carried by the following 5 – Yes / 0 – No vote: President Smith– Yes; Vice President Spiller – Yes; Director Clark – Yes; Director Schneider – Absent; Director Haas – Yes  
Director Haas left the room at 7:35 pm and rejoined the meeting at 7:38 pm after the vote for item #8 concluded.

**Other Business**

**9. Requested items for next or future agendas (Directors and Staff only)**

President Smith called for a brief recess at 7:36 pm to be followed by closed session which began at 7:45 pm.

**Closed Session**

**10. Conference with Real Property Negotiators**

(Government Code Section 54956.8)

Property: 15302 Smithson Unit E.

District Negotiator: Kimberly Cox

Negotiating Parties: Bakers

Under Negotiation: Price and Terms of Payment.

President Smith adjourned Closed Session at 7:54 pm and reconvened Open Session at 7:54 pm.

**11. Report of Closed Session Items**

**Discussion:** Legal Counsel Kennedy reported that the Board met in closed session and there was no reportable action resulting from closed session.

**12. Adjournment**

**Action:** President Smith adjourned the meeting at 7:54 pm

Submitted by:

Approved By:

\_\_\_\_\_  
Tim Smith, President

\_\_\_\_\_  
Sandy Haas, Secretary

*The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.*



# Helendale Community Services District

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Date: April 01, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
BY: Sharon Kreinop, Senior Account Specialist  
SUBJECT: Agenda item #3 b  
Consent Items: Updated Bills Paid and Presented for Approval

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**STAFF RECOMMENDATION:**

Updated Report Only. Receive and File

**STAFF REPORT:**

Staff issued 37 checks and 6 EFT's totaling \$131,171.11

Total Cash Available:	<u>04/01/21</u>	<u>03/15/21</u>
Cash	\$5,670,357.52	\$5,724,369.62
Checks/EFT's Issues	\$ 131,171.11	\$ 142,694.84

**Investment Report**

The Investment Report shows the status of the invested District funds. The current interest rate is 0.03% for LAIF and 0.10% for the CBB Sweep Account for February 2021. Interest earned February 2021 on CBB Sweep Account is \$181.54.



Helendale CSD

# Bills Paid and Presented for Approval

## Transaction Detail

Issued Date Range: 03/16/2021 - 03/29/2021

Cleared Date Range: -

Issued Date	Number	Description	Amount	Type	Module
<b>Bank Account: 251229590 - CBB Checking</b>					
03/16/2021	<a href="#">23989</a>	JEREMY LYON	-110.59	Check	Utility Billing
03/16/2021	<a href="#">23990</a>	MICHAEL CHANCE OLSON	-81.11	Check	Utility Billing
03/18/2021	<a href="#">23991</a>	California State Disbursement Unit	-230.76	Check	Accounts Payable
03/18/2021	<a href="#">23992</a>	Aqua Metrics Sales Company	-1,416.68	Check	Accounts Payable
03/18/2021	<a href="#">23993</a>	Brunick, McElhaney & Kennedy	-868.75	Check	Accounts Payable
03/18/2021	<a href="#">23994</a>	Burrtec Waste Group, Inc	-57,008.44	Check	Accounts Payable
03/18/2021	<a href="#">23995</a>	Cardmember Services	-1,687.37	Check	Accounts Payable
03/18/2021	<a href="#">23996</a>	Choice Builder	-1,144.82	Check	Accounts Payable
03/18/2021	<a href="#">23997</a>	County of San Bernardino, Solid Waste Mgmt. Div.	-1,159.03	Check	Accounts Payable
03/18/2021	<a href="#">23998</a>	Daily Press	-2,020.70	Check	Accounts Payable
03/18/2021	<a href="#">23999</a>	Desert Community Bank	-294.24	Check	Accounts Payable
03/18/2021	<a href="#">24000</a>	ES OPCO USA LLC	-2,252.41	Check	Accounts Payable
03/18/2021	<a href="#">24001</a>	Ferguson Enterprises, LLC #1350	-71.38	Check	Accounts Payable
03/18/2021	<a href="#">24002</a>	Frontier Communications	-65.57	Check	Accounts Payable
03/18/2021	<a href="#">24003</a>	Infosend, Inc	-1,873.25	Check	Accounts Payable
03/18/2021	<a href="#">24004</a>	Inland Water Works Supply Co.	-304.11	Check	Accounts Payable
03/18/2021	<a href="#">24005</a>	Konica Minolta	-336.61	Check	Accounts Payable
03/18/2021	<a href="#">24006</a>	Sierra Analytical Labs, Inc	-3,597.50	Check	Accounts Payable
03/18/2021	<a href="#">24007</a>	USA Blue Book	-197.26	Check	Accounts Payable
03/18/2021	<a href="#">24008</a>	USPS	-220.00	Check	Accounts Payable
03/18/2021	<a href="#">24009</a>	Verizon Wireless	-106.92	Check	Accounts Payable
03/18/2021	<a href="#">24010</a>	Verizon Wireless	-660.09	Check	Accounts Payable
03/18/2021	<a href="#">24011</a>	Eide Bailly LLP	-3,394.05	Check	Accounts Payable
03/18/2021	<a href="#">24012</a>	California Department of Fish & Wildlife Reversal	2,480.25	Check Reversal	Accounts Payable
03/18/2021	<a href="#">24012</a>	California Department of Fish & Wildlife	-2,480.25	Check	Accounts Payable
03/18/2021	<a href="#">24013</a>	County of San Bernardino	-100.00	Check	Accounts Payable
03/18/2021	<a href="#">24013</a>	County of San Bernardino Reversal	100.00	Check Reversal	Accounts Payable
03/24/2021	<a href="#">24014</a>	ACI Payments, Inc	-57.40	Check	Accounts Payable
03/24/2021	<a href="#">24015</a>	Aqua Metrics Sales Company	-16,119.41	Check	Accounts Payable
03/24/2021	<a href="#">24016</a>	Bank of America	-925.40	Check	Accounts Payable
03/24/2021	<a href="#">24017</a>	Daily Press	-73.18	Check	Accounts Payable
03/24/2021	<a href="#">24018</a>	ES OPCO USA LLC	-1,340.95	Check	Accounts Payable
03/24/2021	<a href="#">24019</a>	Forshock	-57.86	Check	Accounts Payable
03/24/2021	<a href="#">24020</a>	Frontier Communications	-61.92	Check	Accounts Payable
03/24/2021	<a href="#">24021</a>	Frontier Communications	-88.62	Check	Accounts Payable
03/24/2021	<a href="#">24022</a>	High Desert Underground Inc	-400.00	Check	Accounts Payable
03/24/2021	<a href="#">24023</a>	Inland Water Works Supply Co.	-2,398.07	Check	Accounts Payable
03/24/2021	<a href="#">24024</a>	Print Mart	-86.15	Check	Accounts Payable
03/24/2021	<a href="#">24025</a>	Shred-it USA LLC	-84.57	Check	Accounts Payable
03/24/2021	<a href="#">24026</a>	Staples Credit Plan	-478.07	Check	Accounts Payable
03/29/2021	<a href="#">24027</a>	GBO Homes LLC	-15,478.75	Check	Accounts Payable
03/25/2021	<a href="#">EFT0003596</a>	SB County Fees APN 0467-121-22-0-000	226.00	EFT Reversal	General Ledger
03/25/2021	<a href="#">EFT0003596</a>	SB County Fees APN 0467-121-22-0-000	-226.00	EFT	General Ledger
03/17/2021	<a href="#">EFT0003625</a>	CalPERS 457 Pmt PPE 3/14/21	-3,756.41	EFT	General Ledger
03/22/2021	<a href="#">EFT0003630</a>	SCE ACH Street Lighting Acct 2-29-286-3263	-1,844.76	EFT	General Ledger
03/22/2021	<a href="#">EFT0003631</a>	SCE ACH Park Wellheads Acct 2-30-765-635	-100.51	EFT	General Ledger

**Bank Transaction Report**

<b>Issued Date</b>	<b>Number</b>	<b>Description</b>	<b>Amount</b>	<b>Type</b>	<b>Module</b>
03/26/2021	<a href="#">EFT0003632</a>	CalPERS Classic Pmt PPE 2/28/21	-6,554.10	EFT	General Ledger
03/26/2021	<a href="#">EFT0003633</a>	CalPERS PEPRA Pmt PPE 2/28/21	-1,630.01	EFT	General Ledger
03/22/2021	<a href="#">EFT0003638</a>	To record Tasc Flex Claim Pmt - PPE 3/14/21	-533.33	EFT	General Ledger
<b>Bank Account 251229590 Total: (49)</b>					<b>-131,171.11</b>
<b>Report Total: (49)</b>					<b>-131,171.11</b>



**Summary**

**Bank Account**  
[251229590 CBB Checking](#)

<b>Count</b>	49	<b>Amount</b>	-131,171.11
<b>Report Total:</b>	<b>49</b>	<b>Amount</b>	<b>-131,171.11</b>

**Cash Account**  
[99-99-111000 Cash in CBB - Checking](#)

<b>Count</b>	49	<b>Amount</b>	-131,171.11
<b>Report Total:</b>	<b>49</b>	<b>Amount</b>	<b>-131,171.11</b>

Transaction Type	Count	Amount
Check	39	-119,332.24
Check Reversal	2	2,580.25
EFT	7	-14,645.12
EFT Reversal	1	226.00
<b>Report Total:</b>	<b>49</b>	<b>-131,171.11</b>



# Helendale Community Services District

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Date: April 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
SUBJECT: Agenda item #3c  
Directors' Expense Reports

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Helendale Community Services District

Board Member Expense Voucher

Pay Period Ending 3-29-21

Date	Event / Public Benefit	Expense Description/Explanation	Meeting	Miles	Meals	Lodging	Other	Exp Category
3/16	Event	Meeting w/ GM	0					G
	Public Benefit	Discussion agenda						
3/18	Event	Regular Meeting	0					A
	Public Benefit							
3/19	Event	Meeting GM telephone	0					G
	Public Benefit	Park update, who will meeting for disbanding, 2 companies						
3/23	Event	Park drive thru	0					
	Public Benefit	Will make verbal 4-1-21 Reg Meeting						
	Event		0					
	Public Benefit							
			<b>Total Meetings</b>	<b>Total Miles</b>	<b>Total Meals</b>	<b>Total Lodging</b>	<b>Total Other</b>	<b>Total</b>
			\$ 550 -	\$ -	\$ -	\$ -	\$ -	\$ 550 -

Submitted by:

*Sandy Kras*  
Signature

3-29-21

Date

Expense Categories

- A: Public Meeting governed by Brown Act
- B: Public Event\*
- C: Representation at Public Meeting/Event\*
- D: Representation on a 501C3 Board\*
- E: Conference/seminar/Training Program related to District\*
- F: Ad Hoc committee of the Board
- G: Meeting with GM /Senior Staff
- H: Meeting w/auditors, attorney or consultant retained by District\*
- I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD\*
- J: Meeting w/organization with interests in matters involving functions of the District\*
- K: Meeting pre-approved by the Board of Directors\*

\* Written or verbal report required to be presented at the next Board meeting



HELENDALE COMMUNITY SERVICES DISTRICT  
BOARD MEMBER EXPENSE VOUCHER

NAME: HENRY SPILLER Date: 3-24-2021

Date	Expense Description/Explanation	Mileage	Meals	Lodging	Other	Exp. Category
2/24/21	Farmer Market					
3/2	Rep@ public event servicing citizens using EBT Cards					
3/2	Pre Board Meeting					
3/3	Review of issues discussed at open board meeting					
3/3	Farmer Market					
3/4	Rep@ public meeting servicing citizens using EBT Cards					
3/4	Board Meeting					
3/9	Public Meeting governed by the Brown Act					
3/9	Park Meeting					
3/10	Ad Hoc committee meeting of the Board					
3/10	Farmer Market					
3/10	Rep@ public event servicing citizens using EBT Cards					
3/15	Vertical Meeting Regarding Diversity, Equity & Inclusion					
3/15	Conference/Seminar/Training program related to district					
3/16	Pre Board Meeting					
3/18	Review of issues discussed at open board meeting					
3/18	Board Meeting					
3/24	Public Meeting governed by the Brown Act					
3/24	Farmer Market					
3/24	Rep@ public event servicing citizens using EBT Cards					

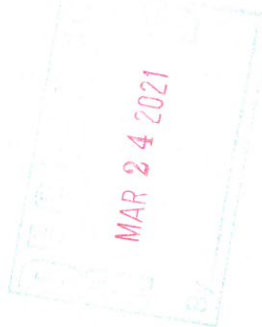
Totals: Mileage \_\_\_\_\_  
Meals \_\_\_\_\_  
Lodging \_\_\_\_\_  
Grand Total \_\_\_\_\_

Ok to process for payroll X  
Signature [Signature] Date 3-25-21

Expense Categories:  
A: Public Meeting governed by Brown Act  
B: Public Event\*  
C: Representation at Public Meeting/Event\*  
D: Representation on 501C3 Board\*  
E: Conference/Seminar/Training program related to District\*  
F: Ad Hoc Committee of the Board  
\*Written or verbal report required to be presented at the next Board meeting

Expense Categories:  
G: Meeting w/GM re: District Operations  
H: Meeting w/auditors, attorney or consultant retained by District  
I: Meeting of Local, State or Federal body w/jurisdiction affecting HCSD  
J: Meeting w/organization with interests in matter involving functions or operations of the District  
K: Meeting pre-approved by the Board of Directors  
Mileage calculated at \$0.56/mile effective 1/1/21

Board Member Signature: [Signature]



**HELENDALE COMMUNITY SERVICES DISTRICT BOARD MEMBER EXPENSE VOUCHER**  
 Pay Period End 3/14/2021

Date		Expense Description/Explanation	Meeting	Miles	Meals	Lodging	Other	Exp. Category
3/1/2021	Event	Meeting with GM	137.5					G: Meeting w/GM re District Operations
	Description of Public Benefit	Discuss BOD Agenda for 3/4/2021						
3/4/2021	Event	Regular BOD Meeting	137.5					A: Public Meeting governed by Brown Act
	Description of Public Benefit	HCSD Business						
3/9/2021	Event	Park and Recreation Meeting	137.5					A: Public Meeting governed by Brown Act
	Description of Public Benefit	Discuss Park and Recreation 5 year CIP Plan						
3/10/2021	Event	Helendale Farmers Market	137.5					C: Representation at Public Meeting/Event*
	Description of Public Benefit	Meet with Vendors and assist at HCSD information table						
	Event		0					G: Meeting w/GM re District Operations
	Event		0					A: Public Meeting governed by Brown Act
	Description of Public Benefit							
	Event		0					A: Public Meeting governed by Brown Act
	Description of Public Benefit							
	Event		0					A: Public Meeting governed by Brown Act
	Description of Public Benefit							
	Event		0					A: Public Meeting governed by Brown Act
	Description of Public Benefit							
	Event		0					A: Public Meeting governed by Brown Act
	Description of Public Benefit							
			<b>Total Meetings</b>	<b>Total Miles</b>	<b>Total Meals</b>	<b>Total Lodging</b>	<b>Total Other</b>	<b>Total</b>
			\$ 550.00	\$ -	\$ -	\$ -	\$ -	\$ 550.00

Submitted by: *Craig Schneider* Date 3/15/2021

✓





# Helendale Community Services District

DATE: April 1, 2021  
 TO: Board of Directors  
 FROM: Kimberly Cox, General Manager  
 SUBJECT: Agenda item #3(d)  
 Discussion Only Regarding COVID-19 Pandemic Update

**STAFF RECOMMENDATION:**

Receive and file.

**STAFF REPORT:**

With County's transition to the Red category, progress is advancing towards moving to the next lower tier if cases continue to remain low. As of

As of March 23, the state-wide positivity rate is 2% over the last seven days. San Bernardino County's positivity rate is 2.3% with 30% capacity in the ICU's. Helendale shows 512 cases with 11 death. These numbers have not changed in several week, thankfully.

Staff continues to monitor the cash flow and the unpaid accounts. As warranted, Staff has been filing liens to secure the payments against the property. Following is the current outstanding balances as of 3/15/21:

+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	TOTAL DUE
\$ 25,632.07	\$ 8,351.23	\$ 5,278.38	\$ 16,461.90	\$55,723.58

Below are the current past due accounts as of 3/29/21:

+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	
\$ 13,945.39	\$ 5,939.69	\$ 4,282.68	\$ 15,915.65	\$40,083.41

The trend is past due accounts has steadily reduced. Staff is hopeful that the trend continues as we are hopefully nearing the end of the pandemic. Once the executive orders are ended, the District will transition to the implementation of SB998 requirements related to disconnection of service unless a new law is put in place to extend the current prohibition or modify the procedures beyond what SB998 has.

On March 19, the governor signed SB 95 which has extended more COVID-related leave to employees. Staff will have to quickly implement these changes that take effect 3/29, including

retroactively awarding leave back to January 1, 2021 for COVID-related absences. Staff will work through this legislation and have more information by Thursday.

**FISCAL IMPACT:** As outlined above.



# 2021 COVID-19 Supplemental Paid Sick Leave

Effective March 29, 2021

Covered Employees in the public or private sectors who work for employers with more than 25 employees are entitled to up to 80 hours of COVID-19 related sick leave from January 1, 2021 through September 30, 2021, immediately upon an oral or written request to their employer. If an employee took leave for the reasons below prior to March 29, 2021, the employee should make an oral or written request to the employer for payment.

**A covered employee may take leave** *if the employee is unable to work or telework for any of the following reasons:*

- Caring for Yourself: The employee is subject to quarantine or isolation period related to COVID-19 as defined by an order or guidelines of the California Department of Public Health, the federal Centers for Disease Control and Prevention, or a local health officer with jurisdiction over the workplace, has been advised by a healthcare provider to quarantine, or is experiencing COVID-19 symptoms and seeking a medical diagnosis.
- Caring for a Family Member: The covered employee is caring for a family member who is subject to a COVID-19 quarantine or isolation period or has been advised by a healthcare provider to quarantine due to COVID-19, or is caring for a child whose school or place of care is closed or unavailable due to COVID-19 on the premises.
- Vaccine-Related: The covered employee is attending a vaccine appointment or cannot work or telework due to vaccine-related symptoms.

## **Paid Leave for Covered Employees**

- 80 hours for those considered full-time employees. Full-time firefighters may be entitled to more than 80 hours, caps below apply.
  - For part-time employees with a regular weekly schedule, the number of hours the employee is normally scheduled to work over two weeks.
  - For part-time employees with variable schedules, 14 times the average number of hours worked per day over the past 6 months.
- Rate of Pay for COVID-19 Supplemental Paid Sick Leave: Non-exempt employees must be paid the highest of the following for each hour of leave:
  - Regular rate of pay for the workweek in which leave is taken
  - State minimum wage
  - Local minimum wage
  - Average hourly pay for preceding 90 days (not including overtime pay)
- Exempt employees must be paid the same rate of pay as wages calculated for other paid leave time.

**Not to exceed \$511 per day and \$5,110 in total for 2021 COVID-19 Supplemental Paid Sick leave.**

**Retaliation or discrimination against a covered employee requesting or using COVID-19 supplemental paid sick leave is strictly prohibited.** A covered employee who experiences such retaliation or discrimination can file a claim with the Labor Commissioner's Office. Locate the office by looking at the [list of offices on our website](http://www.dir.ca.gov/dlse/DistrictOffices.htm) (<http://www.dir.ca.gov/dlse/DistrictOffices.htm>) using the alphabetical listing of cities, locations, and communities or by calling 1-833-526-4636.

This poster must be displayed where employees can easily read it. If employees do not frequent a physical workplace, it may be disseminated to employees electronically.



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# Helendale Community Services District

DATE: March 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
SUBJECT: Agenda item #5  
Discussion and Possible Action Regarding Award of Contract for Drilling of Well 13  
to the Lowest Responsive, Responsible Bidder

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**STAFF RECOMMENDATION:**

Staff recommends approval of an award.

**STAFF REPORT:**

The District has been planning for quite some time for the installation of a new production well to service the needs of the community. This project has been delayed awaiting the completed of the environmental process which included an extended period of time to comply with a request for additional Native American Cultural Evaluation that was performed on the subject property. At the last meeting, the Board held the public hearing to received comments regarding the environmental determination. Subsequent to the hearing the document has been posted with the Clerk of the Board of Supervisors. This 30-day posting will expire on or about April 22, after which time the District can issue a Notice to Proceed to the awarded contractor.

A non-mandatory pre-bid meeting was held on March 22 at which two separate contractors were present to review the project with Staff, hydrogeologist and pipeline contractor. One RFI has been completed and posted on the bid link on the District's website for contractors to view prior to completing their bid.

Bids are due at 3:00 p.m., on Thursday, April 1, prior to the Board meeting. After bid opening, District Staff and consultant will review the bids and provide a determination for the Board regarding the lowest, most responsive, responsible bidder. District Staff will request that the Board award a contract to the recommended firm or provide other direction to Staff.

In the event there is difficulty determining who the lowest, responsive, responsible bidder is on Thursday, this matter will be deferred to April 8<sup>th</sup> Special Board meeting for further discussion and possible award.

At this time, Staff does not have an estimate of the cost for this project.

**FISCAL IMPACT:** To be determined

**POSSIBLE MOTION:** Award Contract for Well 13 to the Lowest, responsive, responsible bidder

**ATTACHMENTS:** None



# Helendale Community Services District

DATE: April 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
SUBJECT: Agenda item #6  
Discussion and Possible Action Regarding Approval of Property and General Liability Premium for the Period of April 1, 2021 through March 31, 2022

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## **STAFF RECOMMENDATION:**

Staff recommends approval of renewal of insurance policy from April 1, 2021 through April 1, 2022.

## **STAFF REPORT:**

Last July, based upon a significant proposed increase from Special Districts Risk Management Authority (SDRMA) for insurance, District Staff sought out comparable coverage. Beginning July of last year the District contracted through Joint Powers Risk and Insurance Management Authority (JPRIMA) with Allied Community Insurance Services, LLC, as the broker for insurance coverage. The current policy coverage period was July 1, 2020 through April 1, 2021. The new policy will be in effect until April 1, 2022.

Due to the amount of the policy, it requires Board approval. The new policy is in the amount of \$92,659 representing a 6% increase over the initial policy of \$90,912 that was prorated from July through April. As a comparison to the District's former carrier, SDRMA, their policies increased by 21% for the upcoming fiscal year. Staff believes that the District made the correct decision to change carriers based upon a continual increase of SDRMA.

The District Workers Compensation coverage expires May 1 and will be brought to the Board on April 15 for consideration.

**FISCAL IMPACT:** \$92,659 for 12 months ((\$23,164.75 for FY 20 and \$69,494.25 for FY 2022)

**POSSIBLE MOTION:** Motion to approve renewal of insurance policy from April 1, 2021 through April 1 2022

**ATTACHMENTS:** JRPIMA coverage proposal



**CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES  
JOINT POWERS RISK AND INSURANCE MANAGEMENT AUTHORITY (JPRIMA)**

**COVERAGE PROPOSAL  
Helendale Community Services District**

**COVERAGE PERIOD  
4/1/2021 - 4/1/2022**

**PRESENTED BY:  
Allied Community Insurance Services**



**Insurance Administrator  
[www.alliedpublicrisk.com](http://www.alliedpublicrisk.com)  
Allied Community Insurance Services, LLC  
CA License Number: 0L01269  
National Producer Number: 17536322**

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**PREMIUM SUMMARY**

**NOTE:** This proposal is prepared from information supplied to us on the application submitted by you or insurance broker. It may or may not contain all terms requested on the application. Coverage is provided by the JPRIMA Memorandum of Coverage (MOC) and subject to its terms, exclusions, conditions and limitations. A specimen MOC is available for your review, as is the JPRIMA Member Agreement. Enrollment in the JPRIMA requires execution of the JPRIMA Member Agreement as well as membership in the California Association of Mutual Water Companies (Cal Mutuals).

PAGE	COVERAGE SECTION		PREMIUM
3-7	<b>SECTION 1. PROPERTY</b> (Property, Equipment Breakdown & Mobile Equipment)	\$	13,756.00
8	<b>SECTION 2. COMMERCIAL CRIME</b>	\$	1,100.00
9-10	<b>SECTION 3. COMMERCIAL GENERAL LIABILITY</b>	\$	29,877.00
11	<b>SECTION 4. PUBLIC OFFICIALS &amp; MANAGEMENT LIABILITY</b> (Wrongful Acts, Employment Practices & Employee Benefits, Privacy and Network Risk)	\$	6,129.00
12	<b>SECTION 5. BUSINESS AUTO</b>	\$	17,605.00
13	<b>SECTION 6. COMMERCIAL EXCESS LIABILITY</b>	\$	15,678.00
		<b>MEMBER CONTRIBUTION</b>	\$ 84,145.00
		<b>JPRIMA ADMINISTRATION FEES</b>	\$ 8,514.00
		<b>TOTAL AMOUNT DUE*</b>	\$ 92,659.00

\*Payment is due within thirty (30) days of binding.

**NOTES:**

The JPRIMA MOC has a common anniversary date of April 1, 2021.

**Terrorism coverage is automatically included for Property and General Liability.**

**An Athletic or Sports Participants Exclusion and Amusement Devices Exclusion will be attached.**



**SECTION 1. PROPERTY\***

**\*PROPERTY IS INCLUDED IN THE PROPOSAL: Yes**

**ISSUER:**

- California Association of Mutual Water Companies  
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

**REINSURER:**

- Allied World Insurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

**FORM:**

- Proprietary & Integrated

**LIMITS:**

<b>Blanket Property:</b> (Real Property & Business Personal Property)	<b>\$10,299,271</b>
<b>Blanket Coverage Extension:</b> A separate blanket limit that applies to the following coverages: Business Income, Extended Business Income, Commandeered Property, Civil Authority, Extra Expense, Tenant Leasehold Interest, Electronic Data, Preservation of Property.	<b>\$2,000,000</b>
<b>Equipment Breakdown / Boiler &amp; Machinery:</b>	<b>Included</b>
<b>Mobile Equipment</b> (scheduled):	<b>\$558,762</b>
<b>Mobile Equipment</b> (unscheduled, maximum \$10,000 any one item):	<b>\$100,000</b>
<b>Mobile Equipment</b> (borrowed, rented & leased):	<b>\$100,000</b>
<b>Flood Zone X:</b> (shaded/unshaded)	<b>N/A</b>

**DEDUCTIBLES:**

- \$2,500** Property
- \$2,500** Mobile Equipment
- \$2,500** Equipment Breakdown (aboveground & less than 50 feet belowground)
- \$2,500** Equipment Breakdown (greater than 50 feet belowground)
- N/A** Flood Zone X (per occurrence)

**COVERAGE HIGHLIGHTS:**

- Blanket Property Limits & Blanket Coverage Extension Limits
- No Coinsurance Penalty
- Equipment Breakdown
- Foundations as Covered Property

**VALUATION:**

- Replacement Cost: Real Property & Business Personal Property
- Actual Cash Value: Mobile Equipment
- Actual Loss Sustained: Loss of Income & Expenses
- Market Price: Fine Arts

**KEY EXCLUSIONS:**

- Earthquake & Earth Movement
- Flood (unless coverage is designated above, such coverage would be limited to locations in Zone X only)

**COVERAGE PROPOSAL FOR MEMBER: Helendale Community Services District**

**EFFECTIVE DATE: 4/1/2021 - 4/1/2022**

**DISCLAIMER:** Actual coverage is subject to the language of the MOC as issued.





## SPECIAL COVERAGES:

### ■ **New Locations or Newly Constructed Property:**

Pays up to \$1,000,000 for your new real property while being built on or off described premises as well as real property you acquire, lease or operate at locations other than the described premises; and business personal property located at new premises.

### ■ **Utility Services – Direct Damage, Business Income & Expense:**

Pays up to \$250,000 for covered property damaged by an interruption in utility service to the described premises. The interruption in utility service must result from direct physical loss or damage by a Covered Cause of Loss and does not apply to loss or damage to electronic data, including destruction or corruption of electronic data. Separate limits apply to Direct Damage and Business Income/Expense.

### ■ **Pollution Remediation Expenses:**

Pays up to \$100,000 or \$250,000 for remediation expenses resulting from a Covered Causes of Loss or Specified Cause of Loss occurring during the coverage period and reported within 180 days. Covered Causes of Loss means risks of direct physical loss unless the loss is excluded or limited by the Property Coverage Form. Specified Cause of Loss means the following: fire; lightning; explosion; windstorm or hail; smoke; aircraft or vehicles; riot or civil commotion; vandalism; leakage from fire extinguishing equipment; sinkhole collapse; volcanic action; falling objects; weight of snow; ice or sleet; water damage; and equipment breakdown.

### ■ **SCADA Upgrades:**

Pays up to \$100,000 to upgrade your scheduled SCADA system after direct physical loss from a Covered Cause of Loss. The upgrade is in addition to its replacement cost. SCADA means the Supervisory Control and Data Acquisition system used in water and wastewater treatment and distribution to monitor leaks, waterflow, water analysis, and other measurable items necessary to maintain operations.

### ■ **Contract Penalties:**

Pays up to \$100,000 for contract penalties you are required to pay due to your failure to deliver your product according to contract terms solely as a result of direct physical loss or damage by a Covered Cause of Loss to Covered Property.

### ■ **Contamination:**

Pays up to \$250,000 for loss or damage to covered property because of contamination as a result of a Covered Cause of Loss. Contamination means direct damage to real property and business personal property caused by contact or mixture with ammonia, chlorine, or any chemical used in the water and / or wastewater treatment process.

### ■ **Property In Transit:**

Pays up to \$100,000 for direct physical loss or damage to covered property while in transit more than 1000 feet from the described premises. Shipments by mail must be registered for covered to apply. Electronic data processing property and fine arts are excluded.

### ■ **Unintentional Errors:**

Pays up to \$250,000 for any unintentional error or omission you make in determining or reporting values or in describing the covered property or covered locations.

## KEY DEFINITIONS

### ■ **Real Property:**

The buildings, items or structures described in the Declarations that you own or that you have leased or rented from others in which you have an insurable interest. This includes:

- Aboveground piping;
- Aboveground and belowground penstock;
- Additions under construction;
- Alterations and repairs to the buildings or structures;
- Buildings;
- Business personal property owned by you that is used to maintain or service the real property or structure or its premises, including fire-extinguishing equipment; outdoor furniture, floor coverings and appliances used for refrigerating, ventilating, cooking, dishwashing or laundering;
- Completed additions;
- Exterior signs, meaning neon, automatic, mechanical, electric or other signs either attached to the outside of a building or structure, or standing free in the open;
- Fixtures, including outdoor fixtures;
- Foundations;
- Glass which is part of a building or structure;
- Light standards;
- Materials, equipment, supplies and temporary structures you own or for which you are responsible, on the premises or in the open (including property inside vehicles) within 1000 feet of the premises, used for making additions, alterations or repairs to buildings or structures at the premises;
- Paved surfaces such as sidewalks, patios or parking lots;
- Permanently installed machinery and equipment;
- Permanent storage tanks;
- Solar panels;
- Submersible pumps, pump motors and engines;
- Underground piping located on or within 100 feet of premises described in the Declarations;
- Underground vaults and machinery.

### ■ **Business Personal Property:**

The property you own that is used in your business including:

- Furniture and fixtures;
- Machinery and equipment;
- Computer equipment;
- Communication equipment;
- Labor materials or services furnished or arranged by you on personal property of others;
- Stock;
- Your use interest as tenant in improvements and betterments.
- Leased personal property for which you have a contractual responsibility to insure.

### ■ **Pollution Conditions:**

The discharge, dispersal, release, seepage, migration, or escape of any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, minerals, chemical elements and waste. Waste includes materials to be recycled, reconditioned or reclaimed.





**KEY DEFINITIONS** (continued)

■ **Remediation Expenses:**

Expenses incurred for or in connection with the investigation, monitoring, removal, disposal, treatment, or neutralization of pollution conditions to the extent required by: (1) Federal, state or local laws, regulations or statutes, or any subsequent amendments thereof enacted to address pollution conditions; and (2) a legally executed state voluntary program governing the cleanup of "pollution conditions."

■ **Outdoor Property:**

Fixed or permanent structures that are outside covered real property including but not limited to:

- Historical markers or flagpoles;
- Sirens, antennas, towers, satellite dishes, or similar structures and their associated equipment;
- Exterior signs not located at a premises;
- Fences or retaining walls;
- Storage sheds, garages, pavilions or other similar buildings or structures not located at a premises;
- Dumpsters, concrete trash containers, or permanent recycling bins; or
- Hydrants.

■ **Equipment Breakdown:**

Direct damage to mechanical, electrical or pressure systems as follows:

- Mechanical breakdown including rupture or bursting caused by centrifugal force;
- Artificially generated electrical current, including electrical arcing, that disturbs electrical devices, appliances or wires;
- Explosion of steam boilers, steam piping, steam engines or steam turbines owned or leased by you, or operated under your control;
- Loss or damage to steam boilers, steam pipes, steam engines or steam turbines; or
- Loss or damage to hot water boilers or other water heating equipment;
- If covered electrical equipment requires drying out as a result of a flood, we will pay for the direct expenses for such drying out.
- None of the following are covered objects as respects to equipment breakdown:
  - a. Insulating or refractory material;
  - b. Buried vessel or piping;
  - c. Sewer piping, piping forming a part of a fire protection system or water piping other than:
    - (1) Feed water piping between any boiler and its feed pump or injector;
    - (2) Boiler condensate return piping; or
    - (3) Water piping forming a part of refrigerating and air conditioning vessels and piping used for cooling, humidifying or space heating purposes;
  - d. Structure, foundation, cabinet or compartment containing the object;
  - e. Power shovel, dragline, excavator, vehicle, aircraft, floating vessel or structure, penstock, draft tube or well-casing;
  - f. Conveyor, crane, elevator, escalator or hoist, but not excluding any electrical machine or electrical apparatus mounted on or used with this equipment; and
  - g. Felt, wire, screen, die, extrusion, late, swing hammer, grinding disc, cutting blade, cable chain, belt, rope, clutch late, brake pad, non-metallic part or any part or tool subject to frequent, periodic replacement.



**PROPERTY SUBLIMITS:**

Coverage		Limit	
Accounts Receivable	<input checked="" type="checkbox"/> \$500,000	<input type="checkbox"/> \$1,000,000	<input type="checkbox"/> \$2,000,000
Valuable Papers and Records	<input checked="" type="checkbox"/> \$500,000	<input type="checkbox"/> \$1,000,000	<input type="checkbox"/> \$2,000,000
Contamination	<input checked="" type="checkbox"/> \$250,000		
Tools and Equipment Owned by Your Employees	<input checked="" type="checkbox"/> \$5,000	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$25,000
Personal Effects and Property of Others	<input checked="" type="checkbox"/> \$5,000	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$25,000
New Locations or Newly Constructed Property	\$1,000,000		
Business Personal Property at New Locations	\$1,000,000		
Backup/Overflow of Water from Sewer, Drain, Sump	\$250,000		
Utility Services - Direct Damage	\$250,000		
Utility Services – Business Income and Extra Expense	\$250,000		
Dependent Business Premises	\$250,000		
Property at Other Locations	\$250,000		
Pollution Remediation Expense (specified cause of loss)	\$250,000		
Outdoor Property (unscheduled)	\$100,000		
Contract Penalties	\$100,000		
Pollution Remediation Expense (covered cause of loss)	\$100,000		
Property in Transit	\$100,000		
SCADA Upgrades	\$100,000		
Indoor and Outdoor Signs (unscheduled)	\$50,000		
Limited Coverage for "Fungus", Wet Rot or Dry Rot	\$50,000		
Fine Arts	\$25,000		
Fire Department Service Charge	\$25,000		
Fire Protection Devices	\$25,000		
Key and Lock Replacement Expenses	\$25,000		
Trees, Shrubs & Plants (maximum \$1,000 any one item)	\$25,000		
Arson Reward	\$10,000		
Rental Reimbursement – Mobile Equipment	\$10,000		
Cost of Inventory or Adjustment	\$5,000		
Non-Owned Detached Trailers	\$5,000		
Water Contamination Notification Expenses	\$5,000		
Patterns, Dies, Molds, Forms	\$2,500		
Debris Removal	25% of scheduled limit plus \$250,000		
Ordinance or Law Provision	100% of scheduled limit plus 25%		

**NOTES:**

Contribution is calculated from attached property schedule; review property schedule for coverage and limit adequacy.

**Flood and Earthquake coverages are excluded.**

**COVERAGE PROPOSAL FOR MEMBER: Helendale Community Services District**  
**EFFECTIVE DATE: 4/1/2021 - 4/1/2022**  
**DISCLAIMER:** Actual coverage is subject to the language of the MOC as issued.





**SECTION 2. COMMERCIAL CRIME\***

**\*COMMERCIAL CRIME IS INCLUDED IN THE PROPOSAL: Yes**

**ISSUER:**

- California Association of Mutual Water Companies  
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

**REINSURER:**

- Allied World Insurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

**FORM:**

- Proprietary & Integrated

**RATING BASIS:**

- On file with underwriter
- Non auditable

**LIMITS:**

COVERAGE GROUP SELECTED	EMPLOYEE THEFT	FORGERY OR ALTERATION	INSIDE THE PREMISES Theft of Money and Securities	INSIDE THE PREMISES Robbery or Safe Burglary or Other Property	OUTSIDE THE PREMISES	COMPUTER FRAUD	FUNDS TRANSFER FRAUD	MONEY ORDERS & COUNTERFEIT PAPER CURRENCY
	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
X	\$500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
	\$1,000,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
	\$2,000,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000

**DEDUCTIBLE:**

\$1,000 each claim

**DESIGNATED EMPLOYEE BENEFIT PLAN(S):**

**COVERAGE HIGHLIGHTS:**

- Separate Limits Apply to Each Coverage
- Coverage Extended to Directors and Authorized Volunteers
- Faithful Performance

**NOTES:**

**COVERAGE PROPOSAL FOR MEMBER: Helendale Community Services District**  
**EFFECTIVE DATE: 4/1/2021 - 4/1/2022**  
**DISCLAIMER: Actual coverage is subject to the language of the MOC as issued.**



**SECTION 3. GENERAL LIABILITY\***

**\*GENERAL LIABILITY IS INCLUDED IN THE PROPOSAL: Yes**

**ISSUER:**

- California Association of Mutual Water Companies  
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

**REINSURER:**

- Allied World Insurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

**FORM:**

- Occurrence
- Defense Costs Outside the Limit
- Proprietary & Integrated

**RATING BASIS:**

- On file with underwriter
- Non auditable

**LIMITS:**

Per Occurrence	<b>\$ 1,000,000</b>
General Aggregate	<b>\$10,000,000</b>
Products & Completed Operations Aggregate	<b>\$10,000,000</b>
Personal & Advertising Injury Limit	<b>\$ 1,000,000</b>
Damage to Premises Rented to You	<b>\$ 1,000,000</b>
Medical Payments	<b>\$ N/A</b>

**DEDUCTIBLE:**

N/A

**COVERAGE HIGHLIGHTS:**

- Duty to Defend
- Broad Definition of Enrolled Named Member
- Blanket Additional Enrolled Named Member
- Water & Wastewater Testing Errors & Omissions
- Expanded Pollution Liability
- Failure to Supply (no ISO limitation)
- Lead (potable water)
- Waterborne Asbestos (potable water)
- Product Recall
- Impaired Property
- Fungi & Bacteria

**OPTIONAL COVERAGES:**

- Hired & Non Owned Automobile Liability
- Employee Benefits Liability
- Dam, Levee & Dike Structural Failure

**COVERAGE PROPOSAL FOR MEMBER: Helendale Community Services District**  
**EFFECTIVE DATE: 4/1/2021 - 4/1/2022**  
**DISCLAIMER:** Actual coverage is subject to the language of the MOC as issued.



## SPECIAL COVERAGES:

- **Water & Wastewater Testing Errors & Omissions:**  
Coverage is provided for damages arising out of an act, error or omission which arises from your water or wastewater testing.
- **Failure To Supply:**  
Coverage is provided for bodily injury or property damage arising out of the failure of any Enrolled Named Member to adequately supply water.
- **Waterborne Asbestos:**  
Coverage is provided for bodily injury or property damage from waterborne asbestos arising out of potable water which is provided by you to others.
- **Contractual Liability - Railroads:**  
Coverage is provided for any contract or agreement that indemnifies a railroad for bodily injury or property damage arising out of construction or demolition operations, within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing.
- **Pollution:**  
Coverage is provided for bodily injury or property damage which occurs or takes place as a result of your operations and arises out of the following:
  - Potable water which you supply to others;
  - Chemicals you use in your water or wastewater treatment process;
  - Natural gas or propane gas you use in your water or wastewater treatment process;
  - Urgent response for the protection of property, human life, health or safety conducted away from premises owned by or rented to or regularly occupied by you;
  - Your application of pesticide or herbicide chemicals if such application meets all standards of any statute, ordinance, regulation or license requirement of any federal, state or local government;
  - Smoke drift from controlled or prescribed burning that has been authorized and permitted by an appropriate regulatory agency.
  - Fuels, lubricants or other operating fluids needed to perform the normal electrical, hydraulic or mechanical functions necessary for the operation of mobile equipment or its parts
  - Escape or back-up of sewage or waste water from any sewage treatment facility or fixed conduit or piping that you own, operate, lease, control or for which you have the right of way, but only if property damage occurs away from land you own or lease.
  - Sudden and accidental events that are neither expected nor intended by an Enrolled Named Member. However, no coverage is provided under this exception for petroleum underground storage tanks.
- **Damage to Impaired Property or Property Not Physically Injured**  
Coverage is provided for bodily injury or property damage arising from your potable water, nonpotable water, or wastewater as well as any loss of use of other property arising out of sudden and accidental physical injury to "your product" or "your work" after it has been put to its intended use.
- **Fungi or Bacteria**  
Coverage is provided for bodily injury or property damage arising from any "fungi" or bacteria that are, are on, or are contained in a good or product intended for consumption; or to any injury or damage arising out of or caused by your water, irrigation, or wastewater intake, outtake, reclamation, treatment and distribution processes.
- **Recall of Products, Work or Impaired Property**  
Coverage applies to any injury or damage arising out of or caused by your potable water, nonpotable water, or wastewater for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of: "Your product"; "Your work"; or "Impaired property"; if such product, work, or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it.

## NOTES:

**Athletic or Sports Participants are excluded (we suggest you buy a separate accident policy).**  
**Amusement Devices are excluded.**  
**Medical Payments Coverage is excluded (no fault).**

**COVERAGE PROPOSAL FOR MEMBER: Helendale Community Services District**  
**EFFECTIVE DATE: 4/1/2021 - 4/1/2022**  
**DISCLAIMER: Actual coverage is subject to the language of the MOC as issued.**

Page 10 of 13

The MOC may contain limits, exclusions, and limitations that are not detailed in this proposal.





**SECTION 4. PUBLIC OFFICIALS & MANAGEMENT LIABILITY\***

**\*PUBLIC OFFICIALS & MANAGEMENT LIABILITY IS INCLUDED IN THE PROPOSAL: Yes**

**ISSUER:**

- California Association of Mutual Water Companies  
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

**REINSURER:**

- Allied World Insurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

**FORM:**

- Proprietary & Integrated
- Occurrence
- Defense Costs Outside the Limits

**RATING BASIS:**

- On file with underwriter
- Non auditable

**LIMITS:**

Wrongful Acts	\$1,000,000	per act
Employment Practices (including third party discrimination)	\$1,000,000	per offense
Employee Benefit Plans	\$1,000,000	per act
Injunctive Relief	\$5,000	per act
	\$10,000,000	aggregate limit

**PRIVACY LIABILITY AND NETWORK RISK<sup>1</sup>:**

Privacy & Network Security Wrongful Acts	N/A	per act
Breach Consultation Services	N/A	per offense
Breach Response Services	N/A	per offense
Public Relations & Data Forensics	N/A	per act

<sup>1</sup>Coverage provided for Privacy Liability & Network Risk Coverage is issued on a claims made basis with defense inside the limit of liability. Privacy Retroactive Date:N/A. Privacy Deductible: None.  
 \*\$1,000,000 maximum annual aggregate applies per Enrolled Named Member, with a \$2,000,000 coverage form aggregate applicable to all participating Enrolled Named Members.

**SPECIAL COVERAGE:**

- Inverse Condemnation

**RETROACTIVE DATE:**

N/A

**DEDUCTIBLE:**

\$2,500 each claim including expenses

**COVERAGE HIGHLIGHTS:**

- Duty To Defend
- Broad Definition of Enrolled Named Member including Past and Future Employees
- Outside Directorship

**NOTES:**

**COVERAGE PROPOSAL FOR MEMBER: Helendale Community Services District**  
**EFFECTIVE DATE: 4/1/2021 - 4/1/2022**  
**DISCLAIMER: Actual coverage is subject to the language of the MOC as issued.**



**SECTION 5. BUSINESS AUTO\***

**\*BUSINESS AUTO IS INCLUDED IN THE PROPOSAL: Yes**

**ISSUER:**

- California Association of Mutual Water Companies  
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

**REINSURER:**

- Allied World Insurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

**FORM:**

- Proprietary & Integrated
- Occurrence
- Defense Costs Outside the Limits

**PORTFOLIO:**

Coverage	Symbol	Limit
Combined Single Limit for Bodily Injury & Property Damage (each accident)	1	\$1,000,000
Hired Auto Liability	8	\$1,000,000
Non-Owned Auto Liability	9	\$1,000,000
Medical Payments	2	\$5,000
Uninsured / Underinsured Motorists	2	\$1,000,000
Hired Physical Damage	8	\$100,000
Owned Physical Damage – Comprehensive	2	ACV
Owned Physical Damage – Collision	2	ACV
Towing & Rental Car Reimbursement (covered accident)		\$75 per Day up to 30 Days
Fleet Automatic		Included

**DEDUCTIBLE:**

Liability: None  
 Comprehensive: \$500  
 Collision: \$500

**NOTES:**

Please refer to auto terms provided for per unit coverage.



**SECTION 6. EXCESS LIABILITY\***

**\*EXCESS LIABILITY IS INCLUDED IN THE PROPOSAL: Yes**

**ISSUER:**

- California Association of Mutual Water Companies  
Joint Powers Risk and Insurance Management Authority (JPRIMA)
- No Joint and Several Liability for Members
- 100% Reinsured

**REINSURER:**

- Allied World Insurance Company or affiliate
- A XV (Excellent) A.M. Best Rating

**FORM:**

- Following Form
- Occurrence
- Defense Costs Outside the Limits

**LIMITS:**

**\$5,000,000/\$5,000,000**

**SCHEDULED UNDERLYING POLICIES:**

Commercial General Liability - Yes  
 Hired and Non-Owned Auto Liability - Yes  
 Owned Auto Liability - Yes  
 Public Officials & Management Liability - Yes  
 Wrongful Acts - Yes  
 Employment Practices - Yes  
 Employee Benefit Plans - Yes  
 Employers' Liability: (minimum underlying limit requirement of \$500,000 / \$500,000 / \$500,000) - Yes  
 Other:

**NOTABLE EXCLUSION:**

- Workers' Compensation
- Uninsured Motorists / Underinsured Motorists
- Underlying Limits < \$1,000,000 except for Employers' Liability

**NOTES:**

Employers' Liability subject to JPRIMA security requirements.





# Helendale Community Services District

DATE: April 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
SUBJECT: Agenda item #7  
Discussion and Possible Action Regarding Adoption of Resolution 2021-07: A Resolution of the Board of Directors of the Helendale Community Services District Approving Award of a Sole Source Contract to High Desert Underground for Well 13 Non-Potable Pipeline Project

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**STAFF RECOMMENDATION:**

Staff seeks approval of this item.

**STAFF REPORT:**

A critical element of the new project is the connection to the Silver Lakes Association non-potable line traversing the property in close proximity to Well 13 proposed site. The Board may recall the flush-to-waste connection that was completed by High Desert Underground as part of Well 4A construction that discharges water into the south lake upon start up and shut down of that well. Staff estimates that this equates to approximately 50,000-80,000 gallons per month depending upon how often the well is cycled. Absent the connection to SLA's line, this water would otherwise be discharged to a pit as it is at well 1A. The ability to discharge to the lake maximizes the usefulness of the water that needs to be pumped each time the well is turned on and shut off.

Due to the urgency of getting the new well completed as quickly as possible, Staff is requesting that the Board approve the sole source contract with High Desert Underground. We are currently three months behind the ideal timeframe for getting the well online to assist with the summer pumping demands.

In addition, HDU completed a similar connection at the last well the District completed, Well 4A. Their extensive knowledge of our systems assisted in creating an alternative that was a win-win for the District and the Silver Lakes Association. HDU possessed the ability to provide flexible engineering and construction services for the Well 4A project. They will be able to provide the same unique service for completion of Well 13. This is an atypical type of connection which requires specific knowledge and expertise.

While the amount is under the General Manager's signing authority, as a sole-source contract it requires Board approval. SLA Board has approved this connection, and upon adoption of this resolution, High Desert Underground will expeditiously complete the engineering and installation

of this critical project to meet the timeline required for the discharge of the well development water. Additionally, this timeframe will be beneficial to the SLA as the lake evaporation increases as the temperatures increase.

**FISCAL IMPACT:** \$16,900

**POSSIBLE MOTION:** Adopt Resolution 2021-07 making certain necessary findings related to a Sole Source Contract for Pipeline Services

**ATTACHMENTS:** Resolution 2021-07  
HDU Proposal

**RESOLUTION NO. 2021-07**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
HELENDALE COMMUNITY SERVICES DISTRICT  
APPROVING AWARD OF A SOLE SOURCE CONTRACT  
TO HIGH DESERT UNDERGROUND FOR  
WELL 13 NON-POTABLE PIPELINE PROJECT**

WHEREAS, the Helendale Community Services District (“District”) is a Community Services District organized and operating pursuant to California Government Code Section 61000 et seq.;

WHEREAS, the District is subject to Public Contracts Code Section 20682.5(b), which provides that “[a]ll contracts for the construction of completion of any building, structure, or improvement, when the cost exceeds \$25,000 shall be contracted for and let to the lowest responsible bidder after notice”;

WHEREAS, it is well-settled that exceptions to the competitive bidding requirement exist in the event that the specific facts and circumstances surrounding the particular work is such that the services sought for the proposed project are unique to a single contractor and the public agency must use such specialized services for efficient and effective completion thereof [see, e.g., Hiller v. City of Los Angeles (1962) 197 Cal. App. 2d 685, 17 Cal. Rptr. 579], or that engaging in the process would be undesirable or impracticable as a matter of public interest because a delay would result that would operate to undermine the public benefits to be gained by the proposed project [see, e.g., Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal. App. 3d 631, 164 Cal. Rptr. 56];

WHEREAS, on September 5, 2019, the District’s Board of Directors (“Board”) adopted a revised Purchasing Policies and Procedures for the District (“the Purchasing Policy”) which created bidding and contract procedures as part of the District’s Rules and Regulations so as to provide guidance and direction to the District’s staff in obtaining outside services for projects initiated by the District;

WHEREAS, Section 6e(3) of the Purchasing Policy provides that the District must comply with the competitive bidding requirements of Public Contracts Code Section 20682.5 with respect to the purchase for other contracts when the cost exceeds \$15,000 but not exceeding \$25,000;

WHEREAS, pursuant to legally-recognized exceptions to competitive bidding requirements, Section 7(A) (4) of the Purchasing Policy provides that the District may procure services on a negotiated basis “when competitive bidding would fail to produce an advantage and/or when the advertisement for Competitive Bidding would be undesirable, impractical, or impossible”;

WHEREAS, pursuant to legally recognized exceptions to competitive bidding requirements, Section 7(A)(3) of the Purchasing Policy also provides that the District may procure services on a negotiated basis for any project in which a “Sole Source Contractor” has been designated;

WHEREAS, pursuant to legally recognized exceptions to competitive bidding requirements, Section 7(A)(5) of the Purchasing Policy also provides that, when time is of the essence, the District may procure services on a negotiated basis for any project in which a “Sole Source Contractor” has been designated;

WHEREAS, for purposes of Section 6(D)(3) of the Purchasing Policy, the term “Sole Source Contractor” is defined in Section 2(O) thereof as “a contractor or consultant that has been evaluated to provide unique or specialized Services or Supplies that cannot be obtained from other contractors or consultants,” which designation must be approved by the Board;

WHEREAS, the facts, circumstances, and challenges surrounding the proposed installation of the new Force Main wastewater line (“the Project”), as described in the staff report attached hereto and incorporated herein (“the Staff Report”), supports a determination by the District’s Board of Directors that imposing a formal competitive bidding requirement for the construction of the proposed Project would be undesirable or impracticable because the process could potentially not be timely completed given all the intervening factors

outlined in the staff report specifically the public health and safety risk that could occur if another force main break occurs; and

WHEREAS, as further described in the Staff Report, High Desert Underground possesses unique background and knowledge of the District's water system and existing infrastructure that would be impacted and utilized in connection with the proposed Project, and High Desert Underground has performed all prior pipeline installation services for the District in a timely manner and with high-quality workmanship that has been accepted by both the District and other local governmental agencies possessing regulatory oversight.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Helendale Community Services District that, based upon the unique facts and circumstances described in the Staff Report and other evidence presented to the Board, the Board hereby finds and determines that expedited construction of the Project is exempt from any otherwise-applicable formal competitive bidding requirement pursuant to Section 7(A) of the Purchasing Policy because compliance therewith would be undesirable and impracticable as a matter of public interest since engaging in the process would cause a delay that could result in the Project not achieving satisfactory completion prior to another force main break.

BE IT FURTHER RESOLVED that the Board hereby finds and determines that High Desert Underground be designated as a sole source contractor for the Project pursuant to Section 7(A) of the Purchasing Policy. The Board reserves the right to withdraw this designation in its entirety, or to suspend this designation on a project-by-project basis, in the exercise of its sole discretion.

BE IT FURTHER RESOLVED that the Board hereby approves construction of the Project, and authorizes the award of a contract for the construction thereof to High Desert Underground for a price not to exceed \$16,900, based upon the recommendations of the District's General Manager in the Staff Report, as well as the oral and written statements presented to, and considered by, the District's Board of Directors prior to adoption of this Resolution.

**ADOPTED** this 1<sup>st</sup> day of April, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Tim Smith, President, Board of Directors

ATTEST:

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Sandy Haas, Secretary, Board of Directors









# Helendale Community Services District

DATE: April 1, 2021  
TO: Board of Directors  
FROM: Kimberly Cox, General Manager  
SUBJECT: Agenda item #8  
Discussion and Possible Action Regarding Request from Burrtec for Inflation-based Increase for Solid Waste Services and Other Related Fee Increases Under Franchise Agreement

---

## **STAFF RECOMMENDATION:**

Per the contract with Burrtec the District is to accept the request and provide direction to Staff related to the Proposition 218 notification process. Staff also requests direction related to Green Waste Drop-Off Program.

## **STAFF REPORT:**

Section 10.05 of the contract outlines the annual formula-based compensation adjustment as follows:

*"The maximum rates set forth in Attachment D, Residential Bin and Commercial Services may be adjusted annually effective each July 1<sup>st</sup> by an amount equal to the calendar year annual twelve-month mean average change in the Consumer Price Index for All Urban Consumers for the Los Angeles-Riverside Orange Counties as published by the United States Department of Labor, Bureau of Labor Statistics for the previous calendar year annual twelve-months period (CPI)"...It is understood by both parties that the maximum annual CPI increase shall be no greater than four percent (4%) in any given adjustment period."*

Of note, this year, with the creation of the Riverside, San Bernardino, Ontario market index, the CPI has been changed to the more applicable market. Staff will work with Legal Counsel for the proper memorialization of this transition as is related to the contract.

The rate request is to be submitted by Burrtec each year no later than April 1 to allow time for the public noticing process to occur. Attached for the Board's information is the letter requesting the CPI increase and all related attachments. The noted CPI is 1.87% which is below the maximum increase allowed by the contract of 4%. The CPI increase last Fiscal Year was 3.07%. Recycling costs increased slightly for this year by \$0.07 cents per month. Last year's recycling fee increase was a \$1.77.

The breakdown for the residential CPI and other related increases are represented on the chart below. Commercial rates vary significantly and are represented in the attachments to this staff report.

Fee	Current	Proposed	Difference
Cart service w/ESFR	16.49	16.80	0.31
Recycling Fee	1.77	1.84	0.07
Admin Billing Fee	2.36	2.40	0.04
218 Fee	0.07	0.07	0
Franchise Fee	2.29	2.33	0.04
			\$0.46
Green Waste Hauling	0	0	.08
			\$0.54

**Green Waste:** Burrtec is currently charging \$96.36 per rolloff container of green waste. As outlined in the attached documentation (pg 12 gw RO prog), that rate will increase to \$153.31 per container. Based upon the usage in the prior year, that would be an increase of approximately \$2500 per year. The solid waste fund last year had a shortfall therefore, Staff wanted to make the Board aware of this significant cost increase. If the Board so desires, a fee of \$0.08 cents could be added to the solid waste charges to help fund the hauling of the green waste. The disposal would continue to be covered in the ESFR fee that is paid on the taxes.

Upon Board direction, Staff will prepare public notices and schedule the public hearings regarding the matter.

**FISCAL IMPACT:** None at this time.

**REQUESTED ACTION:** Provide direction to Staff regarding the solid waste and green waste rate increases.

**ATTACHMENTS:** Burrtec Letter and rate increase information.



**BURRTEC**

WASTE INDUSTRIES, INC.

*"We'll Take Care Of It"*

March 15, 2021

Kimberly Cox  
Helendale Community Services District  
26540 Vista Rd, Suite B  
P.O. Box 359  
Helendale, CA 92342

RE: 2021 Rate Review Report

Dear Ms. Cox:

Pursuant to the Agreement for Solid Waste Handling and Recycling Services, Burrtec respectfully requests a 2021 rate adjustment and submits the following rate review information.

This year's rate adjustment is comprised of the following factors:

- A collection service adjustment based on the Riverside-San Bernardino-Ontario 2020 average Consumer Price Index for All Urban Consumers at 1.87%.
- Estimated no change in the per ton disposal fee as charged by San Bernardino County at \$47.94 per ton. Impacted rates will be adjusted prior to finalizing the proposed rates.
- A residential recycling service cost factor based on 2020 recyclable commodity values and material processing costs resulting in an increase of \$0.07 per month.
- An updated discounted rate for the green waste drop off program service charge.
- Updated green waste and food waste recycling programs rates to reflect updated tipping fees at Victor Valley Compost and comply with state mandatory commercial organics recycling requirements under AB 1826 and SB 1383.

Enclosed please find the detailed rate review work sheets.

Thank you for the consideration.

Sincerely,

Richard Niño  
Vice President

**EXHIBIT A  
HELENDALÉ CSD PROPOSED 2021 RATE INCREASE**

Service Type	Current 2020 Rate	Proposed 2021 Rate	Service Type	Current 2020 Rate	Proposed 2021 Rate
<b>Residential Service</b>			<b>Commercial Trash Service</b>		
95-gallon barrel w/paid disposal costs	\$22.98	\$23.44	Size	Freq	
95-gallon barrel w/o paid disposal costs	\$30.24	\$30.70	1.5	1	\$90.34 \$91.68
Extra 95-gallon trash barrel	\$8.16	\$8.31	1.5	2	\$171.38 \$173.87
65/95-gallon recy. 1st extra	N/C	N/C	1.5	3	\$252.50 \$256.16
65/95-gallon recy. extra	\$1.60	\$1.63	2	1	\$117.31 \$119.03
Extra pick-up on non-service day (barrels)	\$24.24	\$24.70	2	2	\$225.44 \$228.70
Extra pick-up on service day (barrels)	\$8.16	\$8.31	2	3	\$333.54 \$338.35
			3	1	\$162.18 \$164.51
Barrel Exchange (one exchange per year at no charge, does not apply to graffiti or damaged barrels)	\$16.61	\$16.92	3	2	\$324.32 \$328.97
			3	3	\$486.55 \$493.51
			3	4	\$648.72 \$657.99
			3	5	\$810.87 \$822.47
			3	6	\$973.05 \$986.97
			<b>Recycling Bin Service</b>		
<b>Commercial Barrel Service</b>			1.5	1	\$84.82 \$83.30
95-gallon barrel -1x	\$18.49	\$18.71	1.5	2	\$169.61 \$166.56
95-gallon barrel -2x	\$46.39	\$47.02	1.5	3	\$254.42 \$249.84
95-gallon barrel -3x	\$68.20	\$69.11	2	1	\$109.98 \$107.88
			2	2	\$219.96 \$215.75
Automated Recy 65g - 1x	\$8.59	\$8.78	2	3	\$329.92 \$323.62
			3	1	\$151.17 \$147.78
Barrel Exchange (one exchange per year at no charge, does not apply to graffiti or damaged barrels)	\$16.61	\$16.92	3	2	\$302.35 \$295.57
			3	3	\$453.53 \$443.36
Barrel Replacement (lost or stolen)	\$71.56	\$72.89	3	4	\$604.70 \$591.14
			3	5	\$755.86 \$738.91
			3	6	\$907.04 \$886.70
			<b>Green Waste Bins &amp; Barrel</b>		
<b>Commercial Bins Service</b>			1.5	1	\$100.97 \$102.80
Bin Exchange (one exchange per year at no charge, does not apply to graffiti or damaged bins)	\$83.06	\$84.61	1.5	2	\$192.67 \$196.13
			1.5	3	\$284.42 \$289.52
			3	1	\$183.47 \$186.76
			3	2	\$366.89 \$373.47
			3	3	\$550.40 \$560.26
Bin Replacement + actual cost of bin comm-lst or stolen	\$92.00	\$93.72	3	4	\$733.85 \$746.99
			3	5	\$917.28 \$933.71
			3	6	\$1,100.75 \$1,120.46
			95g	1	\$55.25 \$56.25
			<b>Food Waste Bins &amp; Barrel</b>		
<b>Residential Bin Service</b>			Size	Freq	
			2	1	\$208.78 \$246.00
			2	2	\$406.05 \$480.29
			2	3	\$603.31 \$714.58
			2	4	\$800.57 \$948.86
			2	5	\$997.84 \$1,183.14
			2	6	\$1,195.09 \$1,417.42
			65g	1	\$73.34 \$85.82
			65g	2	\$128.11 \$152.72
			65g	3	\$182.89 \$219.64
			65g	4	\$237.65 \$286.53
			65g	5	\$292.43 \$353.44
			65g	6	\$347.19 \$420.34



**EXHIBIT A  
HELENDALE CSD PROPOSED 2021 RATE INCREASE**

Service Type	Current 2020 Rate	Proposed 2021 Rate	Service Type	Current 2020 Rate	Proposed 2021 Rate
<b><u>Residential Bin Service</u></b>			<b><u>Temporary Bins</u></b>		
Bin Exchange (one exchange per year at no charge, does not apply to graffiti or damaged bins)	\$83.06	\$84.61	Temporary Bins	\$115.82	\$117.99
Bin Replacement + actual cost of bin lost or stolen	\$92.00	\$93.72	<b><u>Miscellaneous Bin Charges</u></b>		
<b><u>Permanent (Trash) + Disposal/Processing</u></b>			Locking container	\$8.16	\$8.31
40 yard	\$217.18	\$221.18	Container steam clean	\$40.36	\$41.11
20 yard	\$217.18	\$221.18	Pull-out service	\$40.36	\$41.11
10 yard	\$217.18	\$221.18	Extra pick-up	\$48.51	\$49.42
40 yard compactor	\$217.18	\$221.18	Recy contamination bins	\$47.29	\$48.18
Dry Run /Relocate	\$77.04	\$78.49	Recy contamination barrels	\$35.83	\$36.50
Rental Fee (per day)	\$26.08	\$26.57	<b><u>Concrete Washout</u></b>		
Disposal (per ton)	\$59.94	\$59.94	Delivery	\$562.89	\$573.41
<b><u>Temporary Roll-Offs (Trash)</u></b>			Pump	\$414.76	\$422.50
40 yard	\$576.82	\$580.82	Pump Service	\$562.89	\$573.41
20 yard	\$816.58	\$820.58	Relocate	\$142.21	\$144.87
10 yard	\$816.58	\$820.58	Rental Fee (per day)	\$11.49	\$11.70
Dry Run /Relocate	\$77.04	\$78.49	<b><u>Certificate of Destruction</u></b>		
Disposal (per ton)	\$59.94	\$59.94	Taken to San Bernardino		
<b><u>Roll-Offs (Recycling) + Disposal/Processing</u></b>			County Landfill (per ton)	\$115.76	\$117.92
40 yard	\$214.12	\$218.12			
20 yard	\$214.12	\$218.12			
10 yard	\$214.12	\$218.12			
40 yard compactor	\$214.12	\$218.12			
40 yard g/w	\$268.54	\$273.57			
Liner for Roll-Off	\$111.11	\$113.19			
Roll-Off drop-off Program for g/w (per box)	\$192.71	\$156.31			

Helendale CSD  
 Rate Components  
 Residential Service  
 Admin Fee & 218 Adjustment

Service Level	Current Components - July 2020					Proposed Components - July 2021					Total rate increase \$	Total rate increase %	
	2019 CPI 3.07%	Recycling Service	Admin Fee (incl CPI)	218 Recovery	10% Fran. Fee	2020 CPI 1.87%	Recycling Service	Admin Fee (incl CPI)	218 Recovery	10% Fran. Fee			Total
95 gallon (and recy)	16.49	1.77	2.36	0.07	2.29	16.80	1.84	2.40	0.07	2.33	23.44	0.46	2.00%
95 gallon trash extra	7.34		-		0.82	7.48		-		0.83	8.31	0.15	1.84%
65/95 gallon recy. 1st extra					No Charge					No Charge			
65/95 gallon recy. extra	1.44				0.16	1.47				0.16	1.63	0.03	1.87%

Notes:  
 Standard rate review

218 Recovery .07 - Per Kimberly Cox email to R. Nino 2/23/18.  
 Sept. 2017 Customer count = 2,372; Cost of 218 = \$1,541.34 + 506.80.

218 Recovery .07 - Per Kimberly Cox email to R. Nino 2/22/21.  
 Sept. 2017 Customer count = 2,372; Cost of 218 = \$1,541.34 + 506.80.

Helendale CSD  
 Rate Components  
 Residential Service with ESFR Disposal  
 Admin Fee & 218 Adjustment

Service Level	Current Components - July 2020						Proposed Components - July 2021						Total rate increase \$	Total rate increase %	
	2019 CPI 3.07%	2019 CPI 3.07%	2019 CPI 3.07%	2019 CPI 3.07%	2019 CPI 3.07%	2019 CPI 3.07%	2020 CPI 1.87%	2020 CPI 1.87%	2020 CPI 1.87%	2020 CPI 1.87%	2020 CPI 1.87%	2020 CPI 1.87%			
95 gallon (and recy)	16.49	1.77	7.26	2.36	0.07	2.29	16.80	1.84	7.26	2.40	0.07	2.33	30.70	0.46	1.52%
95 gallon trash extra	7.34			-		0.82	7.48					0.83	8.31	0.15	1.84%
65/95 gallon recy. 1st extra						No Charge						No Charge			
65/95 gallon recy. extra	1.44					0.16	1.47					0.16	1.63	0.03	1.87%

Notes:

Standard rates with ESFR disposal

218 Recovery .07 - Per Kimberly Cox email to R. Nino 2/23/18.  
 Sept. Customer count = 2,372; Cost of 218 = \$1,541.34 + 506.80.

ESFR disposal to remain at \$7.26 per Kimberly Cox email to R. Nino 2/22/21.  
 218 Recovery .07 - Per Kimberly Cox email to R. Nino 2/22/21.  
 Sept. Customer count = 2,372; Cost of 218 = \$1,541.34 + 506.80.

Helendale CSD  
Rate Components  
Commercial Barrels

Service Level	Current Components - July 2020				Proposed Components - July 2021				Total rate increase \$	Total rate increase %
	2019 CPI 3.07%	Fee per Barrel \$ 0.46	Disposal \$ 47.94	10% Fran. Fee	2020 CPI 1.87%	Fee per Barrel \$ 0.46	Disposal \$ 47.94	10% Fran. Fee		
95 gallon - 1x	10.57	0.46	6.23	1.23	10.77	0.46	6.23	1.25	\$ 18.71	1.19%
95 gallon - 2x	30.08	0.46	12.46	3.39	30.64	0.46	12.46	3.46	\$ 47.02	1.36%
95 gallon - 3x	44.10	0.46	18.69	4.95	44.92	0.46	18.69	5.04	\$ 69.11	1.33%
<b>Recycling</b>										
Service Level	Current Components - July 2020				Proposed Components - July 2021				Total rate increase \$	Total rate increase %
	2019 CPI 3.07%	Recycling Service	10% Fran. Fee	Total	2020 CPI 1.87%	Recycling Service	10% Fran. Fee	Total		
Automated Recy 65g - 1x	6.14	1.77	0.68	\$ 8.59	6.25	1.84	0.69	\$ 8.78	\$ 0.19	2.21%

Note: SB Co. refuse gate rate is based on current gate rate. The rate will be adjusted if it is increased on July 1st, 2021.

Barrel lbs  used

Barrel lbs  used



Helendale CSD  
Rate Components  
Commercial Refuse Bin Service

Bin Size	Freq	Current Components - July 2020						Proposed Components - July 2021							
		CPI		Fee per Yard		Disposal \$	10.00% Franchise Fee	Total Rate	CPI		Fee per Yard		Disposal \$	10.00% Franchise Fee	Total Rate
		3.07%	Trash Service	64.20	0.98				17.92	7.24	1.87%	Trash Service			
1.5	1			64.20	0.98	17.92	7.24	\$90.34			65.40	0.98	17.92	7.38	\$91.68
1.5	2			120.04	1.95	35.84	13.55	\$171.38			122.28	1.95	35.84	13.80	\$173.87
1.5	3			175.94	2.93	53.76	19.87	\$252.50			179.23	2.93	53.76	20.24	\$256.16
2	1			82.78	1.30	23.89	9.34	\$117.31			84.33	1.30	23.89	9.51	\$119.03
2	2			157.29	2.60	47.78	17.77	\$225.44			160.23	2.60	47.78	18.09	\$228.70
2	3			231.78	3.90	71.67	26.19	\$333.54			236.11	3.90	71.67	26.67	\$338.35
3	1			111.76	1.95	35.84	12.63	\$162.18			113.85	1.95	35.84	12.87	\$164.51
3	2			223.48	3.90	71.68	25.26	\$324.32			227.66	3.90	71.68	25.73	\$328.97
3	3			335.28	5.85	107.52	37.90	\$486.55			341.54	5.85	107.52	38.60	\$493.51
3	4			447.02	7.80	143.36	50.54	\$648.72			455.37	7.80	143.36	51.46	\$657.99
3	5			558.75	9.75	179.20	63.17	\$810.87			569.19	9.75	179.20	64.33	\$822.47
3	6			670.51	11.70	215.04	75.80	\$973.05			683.04	11.70	215.04	77.19	\$986.97
T. Bin 3 yd				104.24		-	11.58	\$115.82			106.19		-	11.80	\$117.99

Lbs/Yrd  
115.00

Disposal is = SB Co. Gate Rate

Lbs/Yrd  
115.00

Note: SB Co. refuse gate rate is based on current gate rate.  
The rate will be adjusted if it is increased on July 1st, 2021

Helendale CSD  
Rate Components  
Residential Refuse Bin Service

Bin Size	Freq	Current Components - July 2020			Proposed Components - July 2021			Total rate increase \$	Total rate increase %
		CPI 3.07%	10.00% Franchise Fee	Total Rate	CPI 1.87%	10.00% Franchise Fee	Total Rate		
1.5	1	64.19	7.13	\$71.32	65.39	7.27	\$72.66	\$1.34	1.88%
1.5	2	128.35	14.26	\$142.61	130.75	14.53	\$145.28	\$2.67	1.87%
1.5	3	192.53	21.39	\$213.92	196.13	21.79	\$217.92	\$4.00	1.87%
2	1	82.78	9.20	\$91.98	84.33	9.37	\$93.70	\$1.72	1.87%
2	2	165.56	18.40	\$183.96	168.65	18.74	\$187.39	\$3.43	1.86%
2	3	248.33	27.59	\$275.92	252.97	28.11	\$281.08	\$5.16	1.87%
3	1	111.76	12.42	\$124.18	113.85	12.65	\$126.50	\$2.32	1.87%
3	2	223.53	24.84	\$248.37	227.71	25.30	\$253.01	\$4.64	1.87%
3	3	335.30	37.26	\$372.56	341.57	37.95	\$379.52	\$6.96	1.87%
T. Bin 3 yd		104.24	11.58	\$115.82	106.19	11.80	\$117.99	\$2.17	1.87%

Helendale CSD  
Rate Components  
Recycling Bin Service

Bin Size	Freq	Current Components - July 2020					Proposed Components - July 2021					Total rate increase \$	Total rate increase %
		CPI	Trash Service	\$ Recycling	10.00% Franchise Fee	Total Rate	CPI	Trash Service	\$ Recycling	10.00% Franchise Fee	Total Rate		
		3.07%					1.87%						
1.5	1	64.19	13.50	7.13	\$84.82	65.39	10.64	7.27	\$83.30	(\$1.52)	-1.79%		
1.5	2	128.35	27.00	14.26	\$169.61	130.75	21.28	14.53	\$166.56	(\$3.05)	-1.80%		
1.5	3	192.53	40.50	21.39	\$254.42	196.13	31.92	21.79	\$249.84	(\$4.58)	-1.80%		
2	1	82.78	18.00	9.20	\$109.98	84.33	14.18	9.37	\$107.88	(\$2.10)	-1.91%		
2	2	165.56	36.00	18.40	\$219.96	168.65	28.36	18.74	\$215.75	(\$4.21)	-1.91%		
2	3	248.33	54.00	27.59	\$329.92	252.97	42.54	28.11	\$323.62	(\$6.30)	-1.91%		
3	1	111.76	26.99	12.42	\$151.17	113.85	21.28	12.65	\$147.78	(\$3.39)	-2.24%		
3	2	223.53	53.98	24.84	\$302.35	227.71	42.56	25.30	\$295.57	(\$6.78)	-2.24%		
3	3	335.30	80.97	37.26	\$453.53	341.57	63.84	37.95	\$443.36	(\$10.17)	-2.24%		
3	4	447.07	107.96	49.67	\$604.70	455.42	85.12	50.60	\$591.14	(\$13.56)	-2.24%		
3	5	558.82	134.95	62.09	\$755.86	569.26	106.40	63.25	\$738.91	(\$16.95)	-2.24%		
3	6	670.59	161.94	74.51	\$907.04	683.12	127.68	75.90	\$886.70	(\$20.34)	-2.24%		

Lbs/Yrd	60.00
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Lbs/Yrd	60.00
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Helendale CSD  
Rate Components  
Roll Off Service

Size	Current Components - July 2020					Proposed Components - July 2021					Total rate increase \$	Total rate increase %	
	CPI %	Fee per Load	\$	10.00%	Rate	CPI %	Fee per Load	\$	10.00%	Rate			
	3.07%	Compliance Fee	59.94	Franchise Fee		1.87%	Compliance Fee	59.94	Franchise Fee				
<b>Permanent</b>													
40 Yard	192.71	2.75	Actual	21.72	\$217.18	196.31	2.75	Actual	22.12	\$221.18	\$4.00	1.84%	
20 Yard	192.71	2.75	Actual	21.72	\$217.18	196.31	2.75	Actual	22.12	\$221.18	\$4.00	1.84%	
10 Yard	192.71	2.75	Actual	21.72	\$217.18	196.31	2.75	Actual	22.12	\$221.18	\$4.00	1.84%	
40 Yard (compactor)	192.71	2.75	Actual	21.72	\$217.18	196.31	2.75	Actual	22.12	\$221.18	\$4.00	1.84%	
Dry Run/Relocate Rental Fee (per day)	69.34 23.47			7.70 2.61	\$77.04 \$26.08	70.64 23.91			7.85 2.66	\$78.49 \$26.57	\$1.45 \$0.49	1.88% 1.88%	
<b>Temporary</b>													
40 Yard - 6 ton	192.71	2.75	359.64	21.72	\$576.82	196.31	2.75	359.64	22.12	\$580.82	\$4.00	0.69%	
20 Yard - 10 ton	192.71	2.75	599.40	21.72	\$816.58	196.31	2.75	599.40	22.12	\$820.58	\$4.00	0.49%	
10 Yard - 10 ton	192.71	2.75	599.40	21.72	\$816.58	196.31	2.75	599.40	22.12	\$820.58	\$4.00	0.49%	
Excess Disposal			59.94	0.00	\$59.94			59.94	0.00	\$59.94	\$0.00	0.00%	
<b>Recycling</b>													
40 Yard	192.71		Actual	21.41	\$214.12	196.31		Actual	21.81	\$218.12	\$4.00	1.87%	
20 Yard	192.71		Actual	21.41	\$214.12	196.31		Actual	21.81	\$218.12	\$4.00	1.87%	
10 Yard	192.71		Actual	21.41	\$214.12	196.31		Actual	21.81	\$218.12	\$4.00	1.87%	
40 Yard (compactor)	192.71		Actual	21.41	\$214.12	196.31		Actual	21.81	\$218.12	\$4.00	1.87%	
40 Yard Green Waste	241.69		Actual	26.85	\$268.54	246.21		Actual	27.36	\$273.57	\$5.03	1.87%	
<b>Concrete Washout</b>													
Concrete wash-out box (delivery)	506.60			56.29	\$562.89	516.07			57.34	\$573.41	\$10.52	1.87%	
Concrete wash-out box (pump)	373.28			41.48	\$414.76	380.25			42.25	\$422.50	\$7.74	1.87%	
Pump service	506.60			56.29	\$562.89	516.07			57.34	\$573.41	\$10.52	1.87%	
Relocate	127.99			14.22	\$142.21	130.38			14.49	\$144.87	\$2.66	1.87%	
Rental Fee (per day)	10.34			1.15	\$11.49	10.53			1.17	\$11.70	\$0.21	1.83%	
Liner Roll Off	100.00			11.11	\$111.11	101.87			11.32	\$113.19	\$2.08	1.87%	

Note: SB Co. refuse gate rate is based on current gate rate. The rate will be adjusted if it is increased on July 1st, 2021.

**RENTAL CHARGES:**  
Permanent Boxes  
A minimum of four (4) loads per month is needed for boxes to be serviced on a permanent basis.  
Notes:  
Roll off disposal rate = 7/1/21 SB Co Gate of \$47.94 per ton + CDSDF of \$12.00 per ton.

Helendale CSD  
Rate Components  
Special Services

Service	Current Components - July 2020			Proposed Components - July 2021			Total rate increase \$	Total rate increase %
	CPI	10% Fran. Fee	Total	CPI	10% Fran. Fee	Total		
	3.07%			Trash Service				
Locking bin	7.34	0.82	8.16	7.48	0.83	8.31	\$ 0.15	1.84%
Container steam cleaning	36.32	4.04	40.36	37.00	4.11	41.11	\$ 0.75	1.86%
Pull-out service (bins)	36.32	4.04	40.36	37.00	4.11	41.11	\$ 0.75	1.86%
Extra pick-up on non-service day (barrels)	21.82	2.42	24.24	22.23	2.47	24.70	\$ 0.46	1.90%
Extra pick-up on service day (trash barrels)	7.34	0.82	8.16	7.48	0.83	8.31	\$ 0.15	1.84%
Extra pick-up (bins)	43.66	4.85	48.51	44.48	4.94	49.42	\$ 0.91	1.88%
Recycling contamination fee Bins	42.56	4.73	47.29	43.36	4.82	48.18	\$ 0.89	1.88%
Recycling contamination fee Barrels	32.25	3.58	35.83	32.85	3.65	36.50	\$ 0.67	1.87%
Barrel Exchange (one exchange per year at no charge, does not apply to graffiti or damaged barrels)	14.95	1.66	16.61	15.23	1.69	16.92	\$ 0.31	1.87%
Barrel Replacement resd-customer damaged comml-lost or stolen	64.40	7.16	71.56	65.60	7.29	72.89	\$ 1.33	1.86%
Bin Exchange (one exchange per year at no charge, does not apply to graffiti or damaged bins)	74.75	8.31	83.06	76.15	8.46	84.61	\$ 1.55	1.87%
Bin Replacement + actual cost of bin comml-lost or stolen	82.80	9.20	92.00	84.35	9.37	93.72	\$ 1.72	1.87%
<u>Certificate of Destruction</u>								
Taken to San Bernardino County Landfill (per ton)	104.18	11.58	115.76	106.13	11.79	117.92	\$ 2.16	1.87%

Helendale CSD  
 Rate Components  
 Green Waste R/O Drop off Program

Service	Current Components - July 2020		Proposed Components - July 2021		Total rate increase \$	Total rate increase %
	CPI 3.07%	Per Box Disposal	CPI 1.87%	Per Box Disposal		
Green Waste R/O drop off program	192.71	Actual \$ 192.71	156.31	Actual \$ 156.31	\$ (36.40)	-18.89%

Helendale CSD  
 Rate Components  
 Green Waste Bin & Barrel Service-Original

Bin Size	Freq	Current Components - July 2020				Proposed Components - July 2021				Total rate increase \$	Total rate increase %
		GMW Service	Lbs/Yrd Processing	Franchise Fee	Total Rate	CPI %	Lbs/Yrd Processing	Franchise Fee	Total Rate		
1.5	1	64.20	29.64	7.13	\$100.97	65.40	30.13	7.27	\$102.80	\$1.83	1.81%
1.5	2	120.04	59.29	13.34	\$192.67	122.28	60.26	13.59	\$196.13	\$3.46	1.80%
1.5	3	175.94	88.93	19.55	\$284.42	179.23	90.38	19.91	\$289.52	\$5.10	1.79%
3	1	111.76	59.29	12.42	\$183.47	113.85	60.26	12.65	\$186.76	\$3.29	1.79%
3	2	223.48	118.58	24.83	\$366.89	227.66	120.51	25.30	\$373.47	\$6.58	1.79%
3	3	335.28	177.87	37.25	\$550.40	341.54	180.77	37.95	\$560.26	\$9.86	1.79%
3	4	447.02	237.16	49.67	\$733.85	455.37	241.02	50.60	\$746.99	\$13.14	1.79%
3	5	558.75	296.45	62.08	\$917.28	569.19	301.28	63.24	\$933.71	\$16.43	1.79%
3	6	670.51	355.74	74.50	\$1,100.75	683.04	361.53	75.89	\$1,120.46	\$19.71	1.79%
Barrel 95G	1	37.86	13.18	4.21	\$55.25	38.57	13.39	4.29	\$56.25	\$1.00	1.81%

Note: Assumed 3% increase on prior year W/CF g/w disposal rate.  
 The rate to be adjusted once finalized.



Helendale CSD  
 Rate Components  
 Food Waste Bin & Barrel Service

Bin Size	Freq	Current Components - July 2020				Proposed Components - July 2021				Total rate increase \$	Total rate increase %
		F/W Service	Lbs/yrd Processing	Franchise Fee	Total Rate	CPI	Lbs/yrd Processing	Franchise Fee	Total Rate		
		\$				%	\$				
2	1	103.48	93.80	11.50	\$208.78	105.41	128.88	11.71	\$246.00	\$37.22	17.83%
2	2	196.61	187.59	21.85	\$406.05	200.28	257.76	22.25	\$480.29	\$74.24	18.28%
2	3	289.73	281.39	32.19	\$603.31	295.14	386.65	32.79	\$714.58	\$111.27	18.44%
2	4	382.85	375.18	42.54	\$800.57	390.00	515.53	43.33	\$948.86	\$148.29	18.52%
2	5	475.97	468.98	52.89	\$997.84	484.86	644.41	53.87	\$1,183.14	\$185.30	18.57%
2	6	569.09	562.77	63.23	\$1,195.09	579.72	773.29	64.41	\$1,417.42	\$222.33	18.60%
Barrel		Lbs/Barrel 200				Lbs/Barrel 200					
65G	1	37.86	31.27	4.21	\$73.34	38.57	42.96	4.29	\$85.82	\$12.48	17.02%
65G	2	59.02	62.53	6.56	\$128.11	60.12	85.92	6.68	\$152.72	\$24.61	19.21%
65G	3	80.18	93.80	8.91	\$182.89	81.68	128.88	9.08	\$219.64	\$36.75	20.09%
65G	4	101.33	125.06	11.26	\$237.65	103.22	171.84	11.47	\$286.53	\$48.88	20.57%
65G	5	122.49	156.33	13.61	\$292.43	124.78	214.80	13.86	\$353.44	\$61.01	20.86%
65G	6	143.64	187.59	15.96	\$347.19	146.32	257.76	16.26	\$420.34	\$73.15	21.07%

Note: Assumed 3% increase on prior year W/CF f/w disposal rate.  
 The rate to be adjusted once finalized.